



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting held on **27 July 2010** in the Parish Shop at 7.30pm. Present were Cllr R. Nevins (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr M. Jackson, Cllr A. King, Cllr R. Richmond and Cllr J. Standing. In attendance were Lindsay Graham (Clerk), Cllr Nigel Sutcliffe, Cllr Gordon Jackson and PC Mike Patey.

Cllr Nevins welcomed Cllr Sutcliffe and Cllr Jackson to their first meeting of Pirbright Parish Council as members of SCC and GBC respectively.

1. To Receive Apologies for Absence

There were no apologies for absence.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

No Declarations of Interest were received.

3. Minutes

3:1 To Approve Minutes of the Previous Meeting as a True Record

It was resolved that the minutes of the previous meeting, held on Tuesday 29 June 2010, should be approved and the Chairman signed them.

3:2 To Receive the Clerk's Report on Actions taken

3:2:a Further to item 3:2:a (June 2010), information has been received about sale of land off Stanley Hill. This was previously subject of a planning application (06/P/00952) for a Certificate of Lawfulness about whether use as a single dwelling house began more than four years before the application but was subsequently withdrawn.

Action: it was agreed to not contact the seller of the land on this occasion but to maintain the watching brief in case it should go to auction.

3:2:b Highways issues reported during the month include:

- potholes in Billesden and Brunswick Roads (the Community Highways Officer says they will be repaired in the next 28 days)
- the VAS lying on the verge near the golf club in Gole Road (the CHO says it will be picked up in the next few days)
- broken and missing bollards in Guildford Road (acknowledged by SCC but no action reported yet)
- faulty traffic lights on both sides of Pirbright Arch (fixed within the 24 hours stated)
- flytipping in Vapery Lane (no acknowledgment from GBC and no action yet).

3:2:c The missing name plate at northern end of Avenue de Cagny has been reported to GBC, who have offered to replace it with a replica although this is more expensive than a standard plate.

Action: to accept replacement with a standard plate.

4. Police Matters

4:1 To Receive Reports of Crime in the Parish

PC Patey reported on offences of 1 burglary, 2 cases of damage, 1 theft in Pirbright village and 2 assaults, 1 case of damage, 1 theft, 1 intimidation of a witness and 1 sexual assault in Pirbright and Bisley camps.

4:2 The new police bicycles have arrived and are already being used around the local parishes, providing a high profile for the community policing team. Cllr Nevins presented PC Patey with a cheque for PPC's donation towards the costs.

5. Communications

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 The Surrey Heathland Project (Marcus Turley) has sent thanks for PPC's donation.

For information.

5:2 The Cricket Club (Hugh Dennis) has expressed reluctance to put out portable signs early on match days to warn users of the Green car park about the possible damage to vehicles from cricket balls (H & F minutes, July 13:2:b).

Action: To repeat the request and add it as a requirement in the terms and conditions of the Club's use of the cricket ground. This would cover PPC if a complaint about an incident is received.

5:3 Surrey Wildlife Trust has provided information about the playing fields area of the Green that is now a Site of Nature Conservation Importance within Guildford borough's Local Development Framework, selected because of the patches of chamomile on the western edges. The SNCI status does not affect PPC's right to manage the land.

For information.

Hall & Finance

6. **6:1 To Approve Cheques Issued During July**

The cheques issued during July 2010 were approved and the list was signed by the Chairman.

6:2 To Receive the Minutes of the LPH AGM and H & F Committee Meeting

Members received the minutes of the meeting held on 13 July 2010.

Re item 6:3, Cllr Standing agreed to source the replacement tree, to be planted by Cllr R. Nevins.

6:3 To Receive a Progress Report on Improvements to Lord Pirbright's Hall

The measured survey of the Hall has been carried out and receipt of this is expected soon. One quote for repairs to the clock bell tower has been received and others are awaited.

6:4 To Receive a Progress Report on the Replacement of the Green Storage Hut, to Incorporate a Meeting Room and Parish Office

In response to concerns about potential damage to the replacement building from vandalism or fire, Cllr Bohling has recommended that the exterior be in a composite colour-impregnated cladding.

This and other details will be discussed by the Planning Committee at its next meeting.

6:5 To Consider a Policy about Use of Fireworks in Lord Pirbright's Hall, the Recreation Ground and on the Green

Concerns had been expressed about the use of fireworks in the LPH recreation ground, presumably as part of a recent function. Currently there is nothing stated about fireworks in the hiring terms and conditions of the Hall although the parish byelaws for the Green, which include the recreation ground, state that: "*A person shall not in the ground light any fire or place, throw or let fall a lighted match or any other thing so as likely to cause a fire. Provided that this byelaw shall not apply to any event held in pursuance of an agreement with the Council*".

Action: It was agreed that this byelaw includes fireworks, as stated in the terms and conditions for hiring the Green, and will now be added to those for the Hall.

6:6 To Discuss Grant-Aided Projects for 2011-12

Because of GBC's submission dates for grant aid, the item was brought forward to this meeting. Notice had been received earlier in the month that the Surrey Community Buildings Grant Scheme has been cancelled because of the economic climate, allowing time for the application for GBC grant aid to include work at LPH. Members noted that the grant is payable at 50% on the first £10,000 and 20% on the remainder of each project.

Action: the application to GBC for grant-aided projects in 2011-12 will be for £13,750, comprising

- repairs and improvements to LPH (cost £50,000) - grant £13,000*
- conversion of glass panels in bus shelters to polycarbonate (cost £1,500) - grant £750.*

6:7 To Agree Revised Dates for the Next Meetings of the Committees

6:7:a Because the decision about grant-aided projects has already been made, there is no longer any need for a meeting of the H & F Committees early in September.

Action: the meeting will now take place on 21 September.

6:7:b The date for the submission of the precept is 10 January 2011, allowing the Parish Council time to approve it at the meeting on 4 January.

Action: the committee meeting to discuss the precept will now take place on 14 December 2010.

7. Planning

7:1 To Receive the Minutes of the Planning Committee

Members received the minutes of the meeting held on 29 June 2010, which had been distributed in the agenda papers. It was agreed that the next meeting of the committee would be on 10 August.

8. Highways & Environment

8:1 To Receive a Progress Report on the Work in Blind Lane

Hanif Baksh (GBC Clerk of Works) has conducted a site visit with a colleague and will be making a written report and quote for the work to PPC shortly but says that it will include recommendations that the foliage should be cut back and existing ditches and gulleys should be cleared of debris to see how well they operate before deciding on further work.

Action: it was agreed to delegate the decision about how to proceed to a sub-committee of Cllr Nevins and Cllr Clinton to avoid any delay in proceeding with the work.

8:2 To Discuss the Guildford Local Committee Policy re Vehicle Activated Signs

The Hall & Finance committees have already discussed the Guildford Local Committee’s decision on a new policy to permit parishes to purchase and operate vehicle activated signs (VACs) to aid speed management and had agreed to discuss the next steps with the Highways & Environment Committee. Concerns were expressed about requirements to be imposed on Parish Councils in many elements of the scheme, especially the restriction to roads with a speed limit of 30mph, which would exclude Gole Road at the moment. However, it was mostly agreed that the policy represents progress on the situation reported by PC Redfern at the H & E committee meeting last January.

Action: it was proposed by Cllr Bohling, seconded by Cllr Jackson and agreed unanimously, to try this route to obtain and install vehicle activated signs. It might also be possible to liaise with other parishes and Cllr Sutcliffe offered to speak to the chairman of Ash PC, Cllr Manning, about it.

9. Newsletter

9:1 To Consider Items for the September Issue

Items for the September issue will include the new police bicycles and replacement of the damaged tree on the Green.

9:2 To Suggest Any Issues to be Raised at the PeriNews Review Meeting

Members discussed the current format of the PeriNews but no issues were raised for discussion at the meeting with the Parochial Church Council.

10. Chairman’s conclusion

10:1 Cllr Nevins asked Cllr Sutcliffe and Cllr G. Jackson if they would like to continue the monthly surgery, Talk Shop, which had previously been held on the last Thursday of each month.

Action: it was agreed that it would more convenient to everyone concerned to hold Talk Shop on the first Monday of each month, beginning on 6 September.

10:2 The next meeting of the Parish Council will be held on Tuesday 28 September 2010.

The meeting ended at 9.00 pm.

Signed.....

Date.....