



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **30 November 2010** in the Parish Shop at 7.30 pm.
Members present: Cllr R. Richmond (Chairman) Cllr J. Bohling Cllr B. Clinton
Cllr M. Jackson Cllr A. King

In attendance: L. Graham (Clerk), PC M. Patey and PCSO V. Smith.

1. To Receive Apologies for Absence

Apologies for absence were received from Cllr R. Nevins, Cllr J. Standing, Cllr G. Jackson (GBC) and Cllr N. Sutcliffe (SCC).

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

Cllr King made a personal Declaration of Interest when item 5:6 was discussed.

3. Minutes

3:1 To Approve Minutes of the Previous Meeting as a True Record

Action: it was resolved that the minutes of the previous meeting, held on Tuesday 26 October 2010, should be approved and the Chairman signed them.

3:2 To Receive the Clerk's Report on Actions taken

3:2:a Re item 3:2:b, the Lucky Locals promoter came to the Parish Shop to discuss the scheme with Cllr Clinton, Cllr Jackson and the Clerk. Safeguards have been introduced to satisfy questions of the scheme's probity, with the Parish Council's role being to act as arbiter about how the community funds might be spent. Similar schemes may be set up in Worplesdon and Normandy, depending on the success in Pirbright.

For information.

3:2:b Re item 6:2, the design and access statements for planning applications for work at Lord Pirbright's Hall and the replacement Green Hut have been amended by Cllr Clinton and the Clerk, and the applications have now been submitted to GBC.

Action: to place an entry in January PeriNews about the proposed work and how it will be financed.

3:2:c Christmas trees have been purchased for installation outside on the committee room roof and inside the main hall of LPH.

Action: the cost of the outside tree and lights will be borne by the Parish Council and the inside tree by LPH.

3:2:d The Clerk had been contacted by a member of the public asking if the Parish Council would be making a protest about proposed cuts to the evening service of bus route 91. No official information had been sent to PPC about the consultation but copies of the proposed changes were subsequently obtained from Knaphill library, where the Clerk was able to speak to a SCC official holding a surgery session. The current bus budget of £11 million has to be cut to £7 million, and the route of the 91 service is being reviewed. It also seems likely that the 48 service between Pirbright Camp and Farnborough, via Deepcut, may be suspended, despite future development plans at the Princess Royal Barracks.

Action: for discussion at the H & E meeting in January, with a comment on the proposals to be decided by the full Parish Council at the meeting on 25 January 2011, in time for submission by 31 January.

4. Police Matters

4:1 To Receive Reports of Crime in the Parish

PC Patey provided crime statistics for the parish during the past month. In Pirbright village there were 22 reported offences, including eight burglaries (from outhouses, sheds etc), five cases of criminal damage (graffiti on houses and garden walls along the Green and in Chapel Lane), seven of theft, one of fraud and one dog out of control. In the army camp area there were 11 offences, including one assault, one damage, two thefts, four cases of wilful neglect of children and three communications offences.

For information.

4:2 Cllr Richmond reported that PC Matt Redfern (Guildford Casualty Officer) will be visiting Church Lane to review the problems previously reported.

5. Communications

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 PC Matt Redfern has supplied details of requirements for the Borough Parish Council Vehicle Activated Signs (VAS) scheme.

Action: for discussion under item 8:1.

5:2 GBC (Head of Environmental Health & Licensing Services) has sent a questionnaire to gauge Parish Councils' understanding of local emergency arrangements.

Action: the form was completed for return to GBC.

5:3 GBC (Legal & Democratic Services) will be holding a seminar in January for potential borough and parish councillors in order to encourage candidates for the elections in May 2011.

Action: to publicise the seminar in the January edition of PeriNews.

5:4 GBC (Civic Secretary) has confirmed that the traditional visit by the Mayor to Pirbright's Annual Parish meeting would not be affected by the "purdah" observed by council members in the run up to an election.

Action: it was agreed to invite the Mayor in her official capacity and to invite her escort, the Chairman of Ash PC, to attend a PPC meeting to talk about the speed reduction measures in Ash.

5:5 PPC has written to GBC's Cleansing Dept. to commend the service provided in cleaning up graffiti.

For information.

5:6 A Dawney Hill resident has suggested provision of a dog waste bin in the Sandpits site. GBC's dog warden has proposed that a multi-purpose litter/dog waste bin could be installed near the entrance to the site to facilitate access for a van. An agreement for emptying the bin would need to be made with GBC.

Action: it was agreed to pursue this suggestion with GBC.

5:7 Network Rail has informed Cllr G. Jackson that progress is being made towards installation of a roller shutter between Brookwood Cemetery and the Station, for which the target date is the end of March 2011.

For information.

6. Hall & Finance

6:1 To Approve Cheques Issued During November

The cheques issued during November 2010 were approved and the list was signed by the Chairman.

6:2 To Preview the Precept for 2011-12

A recommendation had been received by GBC's Electoral Services to include £2,600 in the 2011-12 precept to cover the costs if a poll is required in the parish council elections next May. Alternative budget proposals for the precept were presented to members: option A to include the election costs and option B to exclude them, paying any costs from reserves. A provision of 3% was included in both cases to cover anticipated increases to the insurance premium and costs of grass cutting.

Action: members agreed unanimously on Option B (with an increase to the precept of 2.2%), in preference to Option A (an increase of 8.11%). A detailed budget will be prepared by the H & F Committee for approval by the full Parish Council at the meeting on 4 January 2011.

6:3 To Approve a Budget for Installation of Wooden Posts along Avenue de Cagny from Guildford Rd to the South West Corner of The Green Car Park

A budget of £190.43 was presented to the Parish Council, including costs of posts, delivery and installation.

Action: the budget was approved unanimously.

7. Planning

To Receive the Minutes of the Planning Committee

Action: Members received the minutes of the meetings held on 26 October and 10 November 2010.

8. Highways & Environment

8:1 To Discuss Details of the Guildford Borough Vehicle Activated Sign Scheme

Full details of the scheme, supplied by PC Redfern, were distributed to members in the agenda papers.

Action: following the discussion under item 5:4 above, it was agreed to invite Cllr Manning to attend either the H & E committee meeting on 11 January or the full parish council meeting on 25 January 2011.

8:2 To Receive a Progress Report on the Drainage Work in Blind Lane

GBC's Clerk of Works had been out to inspect the effectiveness of the ditch clearance along the lane and is pleased with the results so far. A further inspection will be made in the spring.

9. Conservation Area Appraisal and Review

To Receive an Update on the Consultation

No further news has been received, although it is hoped that the consultation will still take place in January.

10. Newsletter

10:1 To Consider Items for the January Issue

Items will include Christmas tree recycling and the proposed works for LPH and the Green Hut.

10:2 To Discuss the Code of Recommended Practice on Local Authority Publicity

Action: Members accepted the advice from GBC and SCPATC that PPC's contributions to PeriNews will not be affected by this code.

Chairman's conclusion

The Chairman informed members that thank you letters had been received from Surrey Police for use of LPH on Remembrance Sunday and from Sue Jackson (wife of Cllr G. Jackson) for PPC's gift of an orchid during her convalescence from an recent accident.

The meeting ended at 8.55 pm.

Signed.....

Date.....