



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **4 January 2011** in the Parish Shop at 7.30 pm.

Members present: Cllr R. Nevins (Chairman) Cllr J. Bohling Cllr B. Clinton
Cllr M. Jackson Cllr A. King Cllr R. Richmond
Cllr J. Standing

In attendance: L. Graham (Clerk), Cllr G. Jackson (GBC), Cllr N. Sutcliffe (SCC).
PC M. Patey, PCSO V. Smith and a resident from Dawney Hill (from 8pm).

1. **To Receive Apologies for Absence**
No apologies for absence were received.

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**
No declarations of interest were received.

3. **Minutes**

3:1 To Approve Minutes of the Previous Meeting as a True Record

Action: it was resolved that the minutes of the previous meeting, held on Tuesday 30 November 2010, should be approved and the Chairman signed them.

3:2 To Receive the Clerk's Report on Actions taken

3:2:a Re item 5:4, a reply is awaited from Cllr Manning to PPC's invitation to attend a meeting to describe traffic calming measures in Ash.

For information.

3:2:b Re item 6:3, the order for posts along the western edge outer green car park will be placed when weather conditions are suitable for installation.

For information.

3:2:c Re item 3 in the Clerk's report of the H & F minutes, research has shown that one the best term bonds for six months for the Chant legacy is with Lloyds TSB.

Action: members approved the transfer of £50,000 to this bond.

4. **Police Matters**

4:1 To Receive Reports of Crime in the Parish

PC Patey's crime statistics for December in Pirbright village recorded one assault and one non-crime report in comparison with 19 crimes for the same period in 2009. In the Pirbright and Bisley Camp areas there were seven crimes: one assault, two criminal damages and four non-crime reports, compared with 11 for the same period in 2009. The cold weather is thought to be the reason for lower than normal figures.

4:2 PCSO Smith reported that she had been keeping an eye on parking near the school and in Dawneys Road and may issue fixed-penalty notices for really inconsiderate parking in the future. She has also spoken to the Volvo dealership about inconsiderate parking in Mill Lane and at the foot of Rapleys Field.

4:3 Speeding has been raised by residents as an issue of concern during PCSO Smith's "Visit a Street a Week" project and the police are planning to do checks in School Lane, Gole Road and Guildford Road through the village.

4:4 Country Watch—a neighbourhood watch scheme for landowners, stables and golf courses—is being established in the Parish to provide information about current thefts, suspicious vehicles etc.

For information.

5. **Communications**

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 The Leader of SCC (Dr Andrew Povey) has contacted all parish and town councils in Surrey to warn that consideration should be given in precepts for 2011-12 to "realise a new way of delivering services and have adequate finances for the future."

Action: to consider under item 6:3.

5:2 GBC has confirmed that LPH will again be used as a polling station for the local elections on 5 May 2011.

Action: acknowledgment has been returned to GBC as required.

5:3 Cllr N. Sutcliffe has been informed that the discussion on right of way issue for Back Lane, Fox Corner, would probably be reopened at the meeting of the Guildford Local Committee on 9 March. Only a few evidence forms have so far been received.

For information

5:4 Cllr G. Jackson has received a response from GBC's cleansing department about the installation of a new dog waste bin. The Street Cleaning Inspector responsible for the area will arrange the location and emptying of the new bin.

Action: *the Clerk will contact the Inspector when the weather has improved.*

5:5:a The Peribus Secretary (Tony Garland) has asked PPC whether it would be possible to install a safe set into the outside wall of LPH to replace the keysafe that was stolen in January.

Action: *Members were concerned about the security of such a safe, fearing that it could also be removed by force with damage to the Hall structure. The alternative of installing a new keysafe in the lobby between the inner and outer kitchen doors was approved.*

5:5:b A resident and volunteer Peribus driver has suggested the installation of web-cams on the tower of the Hall might help to improve security.

Action: *this will be considered as part of the improvement work scheduled for the Hall in August. The web-cams would have to be connected to a computer with broadband, which should become possible when the new Parish Office has been created.*

6. Hall & Finance

6:1 To Approve Cheques Issued During December

The cheques issued during December 2010 were approved and the list was signed by the Chairman.

6:2 To Receive the Minutes of the Hall & Finance Committees

Action: *Members received the minutes of the meeting held on 14 December 2010.*

6:3 To Consider Adding £5000 to the 2011-12 Precept for Parish Maintenance

Members considered the proposal to add £5000 to the 2011-12 Precept for maintenance projects around the parish that would normally be carried out by SCC but have remained outstanding in spite of being placed on the list for the Community Gangs (which are to be discontinued). However, concern was expressed that no clear guidelines had been received from SCC, no consultation with residents would be possible until the Annual Parish Meeting and it might be undesirable to start a new scheme that would have to be managed by the incoming parish council after the May elections.

Action: *it was agreed not to add £5000 to the Precept but to fund a trial project to be carried out before the APM and be funded from reserves. Ideas for the project will be discussed at the next meeting of the H & E committee for approval by the full council at the end of the month.*

6:4 To Agree the 2011-12 Precept

Action: *members approved unanimously the Precept of £44,435.00 for 2011-12, giving a figure of £36.06 (2.2%) per Band D dwelling.*

7. Planning

7:1 To Receive the Minutes of the Planning Committee

Action: *Members received the minutes of the meeting held on 30 November 2010.*

7:2 To Receive an Update on the Conservation Area Appraisal and Review

The consultation period will run for six weeks from 10 January until 21 February, with documents for the appraisal being available to view on GBC's website and at an exhibition at the Parish Shop from 24 January to 7 February, with a surgery in the Parish Shop on Thursday 3 February from 3-7pm.

Properties within the existing and extended conservation area have been notified by a flier delivered in the January newsletter.

Action: *PPC will discuss the appraisal at the monthly meeting on 25 January and agree a formal response at the meeting on 22 February.*

7:3 To Discuss Plans to Redevelop Princess Royal Barracks for Housing in Deepcut

Surrey Heath Borough Council is proposing 1200 new homes with a new school, local shops and other facilities in its strategy for the redevelopment of the Princess Royal Barracks at Deepcut. Although there is only a very small part of the site in the Pirbright Ward, the plans will have an impact on local infrastructure, particularly road and rail facilities.

The public exhibition to explain the draft Deepcut plan, which was postponed due to bad weather, has been rescheduled for Thursday 6 January 2011 at the Deepcut Village Centre from 3pm until 9pm.

Action: *to delegate power to Cllr Clinton and the Clerk to make a submission with the Parish Council's views to Surrey Heath Borough Council by the required date of Monday 17 January.*

8. Highways & Environment

8:1 To Discuss Phase 2 of the Review of Local Bus Services

Action: *it was agreed to discuss this item at the meeting of the Highways & Environment Committee on 18 January.*

8:2 To Consider a Cascade Message System for the Parish in an Emergency

During the snowy weather before Christmas GBC suspended refuse collections because the conditions were considered too dangerous for the work crews, who were redeployed to carry out gritting around the borough. Most residents left their wheelie bins and recycling boxes outside in the hope that they might be emptied a day or two late instead of the collection service slipping by two weeks. Information was advertised on the GBC website and also emailed to GBC members (Cllr G. Jackson forwarded it on to the PPC Clerk), but it is not known how many residents also would have accessed it from the website.

Action: it was agreed that the Clerk should forward emergency messages to PPC members and residents whose email addresses are on file, requesting that the information is passed on to neighbours.

To resolve any data protection issues about using email addresses already in the Clerk's system, a post script will be added whereby the receiver can ask for their contact details to be deleted.

8:3 To Discuss the Provision and Filling of Grit Bins in the Parish

8:3:a No grit bins in Pirbright are listed on the SCC website which may be why those situated around the parish were not filled this winter. PPC installed two bins for LPH earlier in 2010 with bagged grit donated by a parishioner, which was used to help keep the paths ice-free around the perimeter of the Hall although unfortunately one bin was broken into and grit stolen from it. This also happened with a bag purchased by a resident for the bin near the entrance to the military cemetery for use by neighbours.

Action: Cllr Sutcliffe said he would ask SCC to ensure that the Dawney Hill bin is added to the list for the grit to be replenished.

8:3:b SCC has announced a scheme via the local committee whereby grit bins can purchased for placement at a safe location on the highway at a cost of £2,500 each (to be reviewed annually). These charges would cover installation, repair and maintenance and one fill a year for 10 years.

Cllr Sutcliffe stated that the high cost was being queried by members but invited PPC to suggest a location where a bin would have maximum benefit for the community.

Action: members agreed that the footway from the traffic lights at the junction of School Lane and Dawney Hill up to the primary school would benefit from gritting during icy weather. A grit bin could be installed at the school or on the Sandpits site opposite.

9. Newsletter

To Consider Items for the February Issue

Items will include the new cascade message system, the Conservation Area Review and the supply of grit and grit bins.

10. Chairman's conclusion

The next full meeting of the Parish Council will be on Tuesday 25 January.

The meeting ended at 8.50 pm.

Signed.....

Date.....