



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **19 April 2011** in the Parish Shop at 7.30pm.

Members present: Cllr R. Nevins (Chairman) Cllr A. King
Cllr B. Clinton Cllr R. Richmond
Cllr M. Jackson

In attendance: L. Graham (Clerk) and PC Mike Patey

1. To Receive Apologies for Absence

Apologies for absence were received from Cllr J. Bohling, Cllr J. Standing, Cllr G. Jackson (GBC) and Cllr N. Sutcliffe (SCC).

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

No declarations of interest were received.

3. Minutes

3:1 To Approve Minutes of the Previous Meeting as a True Record

Action: it was resolved that the minutes of the previous meeting, held on Tuesday 29 March 2011, should be approved and the Chairman signed them.

3:2 To Receive the Clerk's Report on Actions taken

3:2:a Re item 6:2 (March), a third quote for the work at LPH is awaited and site visits have been made by two potential contractors for the replacement of the Green Hut.

For information.

3:2:b GBC's Licensing & Enforcement Officer has stated that the Green should be licensed for the Church Scarecrow Festival because it includes activities listed under the criteria set out in the Licensing Act of 2003.

Action: Members reluctantly accepted that this would be necessary and the application will be made immediately to ensure that it will be in place by 11 June, the date of the festival.

4. Police Matters

4:1 To Receive Reports of Crime in the Parish

PC Patey reported on a total of 23 crimes in the parish between 22/02/11 - 19/04/11. In the village there were five thefts, three non-crimes, one case of assault, one burglary and a case of criminal damage,

In the Camp areas there were three thefts, four non-crimes, one assault, one criminal damage, one burglary and one drugs offence.

4:2 Police involvement in the Community

PCSO Peter Golding (a qualified cricket coach) and PC Patey have offered help to organise some young people's cricket matches on the Green during the summer.

5. Communications

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 Mark Mulberry has responded to PPC's questions about the potential recovery of VAT for the rebuilding of the Green Hut.

Action: this will require further discussion in the H & F committee and it may be necessary to ask Mr Mulberry for more advice.

5:2 Surrey Police have sent a formal thank you letter to PPC for the donation to the police bicycle.

For information.

5:3 The Fountain Centre has sent a formal thank you letter to PPC for the sponsorship of the Shakespeare Evening at LPH in memory of the late Cllr Mike Nevins.

For information.

5:4 The Queen Elizabeth II Fields Trust has sent information about a new programme to protect 2012 outdoor recreational sites, which may be small, informal open spaces, wildlife areas, playing fields etc. Nominations for sites will have access to improvement grants.

Action: it was suggested that the Sandpits site could be proposed in this scheme and that more information should be obtained that will also be passed on to the Fox Corner Wildlife Association.

5:5 John Lawson has requested permission to bring his circus back to the Green during May or June 2012.

Action: to agree, subject to the usual conditions.

5:6 Nicola Barker, organiser of the **Scarecrow Festival**, has sent an invitation to parish clubs and organisations to encourage participants to create a scarecrow on the theme "Wills and Kates".

Action: the Parish Council will not be creating a scarecrow this year.

5:7 GBC has sent details of the Guildford in Bloom competition, with entries to be received by Monday 13 June. Categories include Best Front Garden, Best Garden for Wildlife, Best Vegetable Garden etc.

For information.

5:8 A personal trainer has written to request PPC's permission to hold an outdoor Fitclub on the Green (this would be a profit-making venture).

Action: more information about numbers and frequency of the sessions will be requested.

5:9 Some local residents have suggested that the candidates for the Parish Council election might do a 80/100 word pen portrait for inclusion in a flier for distribution with the June PeriNews.

Action: it was agreed that candidates could do this individually but that it would not be a legal use of Parish Council funds.

6. Hall & Finance

6:1 To Receive the Minutes of the Hall & Finance Committee

Action: members received the minutes of the Hall & Finance Committee meeting held on 12 April.

6:2 To Receive the Updated Asset Register

6:2:1 The Asset Register had been updated in order to comply with new instructions from the External Auditor stating that assets should either be listed at their original purchase cost or at a current value that would "act as a proxy for the original purchase cost and remain unchanged until disposal".

Action: Members agreed that the value of assets established by the insurance company and stated on the annual return last year would act as proxy for the original purchase cost.

6:2:2 Community assets are those such as a village green which, due to their nature or legal status, do not have a market value as they cannot be sold. The External Auditor's new instructions state that such assets should be included at their historic cost value, or given a £1 nominal value on the asset register and Annual Return, at a value other than zero, to ensure the Parish Council's ownership and responsibility is recognised and not lost or forgotten.

Action: Members agreed that the village green, football pitch, cricket pitch, duck pond, island and duck house would all be listed with a value of £1 on the Asset Register.

6:3 To Approve the Draft Accounts for 2010-11

Action: the draft accounts for 2010-11 were approved.

6:4 To Approve Funding for the Summer Festival Brochure

Members compared the printing costs for all colour (quote: £337.50) with the alternative of one page in colour and the inside page in black and white (quote: £195).

Action: Members agreed the second option but suggested that the print run should be increased so that copies could be on display in local shops and on information tables at events. A quote will now be sought for printing 1,500 copies.

6:5 To Approve Funding for Highways Maintenance Projects

Action: funding of £2000, as discussed at the Annual Parish Meeting, was approved for highways maintenance projects.

7. **Planning**

To Receive the Minutes of the Planning Committee

Action: members received the minutes of the Planning Committee meeting held on 29 March.

8. **Highways & Environment**

To Receive the Minutes of the Highways & Environment Committee

Action: members received the minutes of the Highways & Environment Committee meeting held on 12 April. It was noted that the Parish Council's submission on the heathland proposals, agreed at the meeting, had been made to GBC and that Adam Owen's response said that he understood the concerns the PCC has and would be doing his very best to find a solution that works well.

9. **Annual Parish Meeting**

To Discuss Any Issues Raised at the Annual Parish Meeting

Members agreed that the meeting had been a great success with good speakers and interesting reports. Comments made by residents after the interval included:

- The County Councillor's report had expressed concern that recent allocations of grants to other parts of the ward but Pirbright had indeed attracted a fair share of grants in the past.
- Maps showing the routes of waterways are not always correct and should be checked before being discussed in the new Flood Forum (notably at Fox Corner).
- A plea for an extension of the 30mph limit in Guildford and Gole Roads.
- A plea for action to be taken to prevent vehicles travelling along Church Lane against the one-way system.
- Concerns about the speed of traffic from Guildford Road entering Church Lane by Hatchers.
- A warning that trees soon to be cut back in West Heath are for the purpose of power-line clearance and were not part of the Heathland work. Similarly, two mature beech coppices in Malthouse Lane are to be felled in May because they are decayed.
- Confirmation that wood cleared during the Heathland work will be available to residents to use in wood-burning stoves.
- Assurance that clearance of the Heathland areas will not create an increased fire hazard and that any fires that started would fizzle out with less material to burn. Removal of scrub to create open areas would reduce fire risk.
- Confirmation that suitable times will be sought for the new roller shutter gate at Brookwood Station.

10. **Standing Orders & Financial Regulations**

To Approve the Updated Standing Orders & Financial Regulations

Action: Members approved the updated Standing Orders and Financial Regulations.

11. **Chairman's Conclusion**

11:1 Cllr Nevins stated that she and the Clerk would be attending the count for the local elections.

11:2 There would be a meeting of the Planning Committee on Tuesday 26 April followed by a short extraordinary meeting of the Parish Council to approve the minutes of this meeting and the draft entries in the Annual Return for 2010-11, as reassurance for the new parish council when it takes office in May.

The meeting ended at 8.40 pm.

Signed.....

Date.....