



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **26 July 2011** in the Parish Shop at 7.30 pm.

Members present: Cllr R. Nevins (Chairman) Cllr M. Jackson
Cllr E. Eason Cllr R. Richmond
Cllr S. Fidgett

In attendance: L. Graham (Clerk) Cllr N. Sutcliffe (SCC)
PCSO Peter Golding

1. To Receive Apologies for Absence

Cllr M. Hobbs, Cllr C. Newman and Cllr G. Jackson (GBC) gave apologies for absence.

2. To Receive Members' Declarations of Interest on Any Agenda Item Below

There were no declarations of interest.

3. Minutes

3:1 To Approve Minutes of the Previous Meeting as a True Record

Action: *it was resolved that the minutes of the previous meeting, held on Tuesday 28 June 2011, should be approved and the Chairman signed them.*

3:2 To Receive the Clerk's Report on Actions taken

3:2:1 The Clerk attended the consecration of the new area of burial ground at the church, which removes the risk that the churchyard might be closed if it ran out of space and the possibility that the Parochial Church Council would pass the care of it to the Parish Council.

For information.

3:2:2 Building Control at GBC has raised problems with the design of the disability ramp to the north door of LPH, because it would protrude too much into the car park. However, the suggestion that it should be installed with an intermediate turn would present problems in transferring loaded table trolleys between the Hall and Green Hut. At a site meeting of the contractor, Architectural Technologist and the Clerk, it was decided that plans should be resubmitted for a ramp on the west side of the Hall, which it is hoped will provide a safer and acceptable option. In the meantime, it has been agreed that it would be better to wait to install the ramp to the new east doors until the new Green Hut has been built.

For information

3:2:3 Re item 3:2:2 (June 2011), the inspection cover at the edge of the little Green has now been repaired.

For information.

3:2:4 A broken and overhanging tree branch along Cemetery Pales has been reported to SCC.

For information.

4. Police Matters

4:1 To Receive Reports of Crime in the Parish

PCSO Golding reported on five crimes in the village area (two burglaries, one criminal damage and two thefts). In the Camp areas there were 14 reports (three assaults, burglaries, thefts and cases of criminal damage plus two non-crimes).

4:2 Four people have been caught stealing lead from St Peter's church in Ash—it is too early to say whether they are the same people who stole the lead from Pirbright church.

4:3 School speedwatch went well and two tickets were issued to motorists in Guildford Road.

5. Communications

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 Cllr Nevins has been included in email exchanges between the Revd. Chris Musser and the editor of PeriNews about how a donation of £300 from the late Pat Jeffries could be put to use. Suggestions are for a party for the people who deliver the newsletter and a special newsletter, printed in colour to celebrate the Queen's Diamond Jubilee.

Action: members stated a preference for the colour newsletter.

5:2 GBC (John Armstrong) has requested information about PPC's meetings to be presented to the Independent Remuneration Panel appointed to review the Scheme of Allowances for Borough and Parish councillors. A questionnaire was attached, to be returned by 9 September.

Action: members said they were not keen to receive allowances.

5:3 Cllr G. Jackson (ward member for Pirbright) has forwarded on an email from a Fox Corner resident concerned about vegetation extending from a neighbour's boundary onto the footway.

Action: a generic letter was approved to be sent out in such cases, which will be signed "by order of the Parish Council".

5:4 GBC (Play & Development Officer) has sent an evaluation for the first year of the Playranger project, with confirmation that it will continue in Pirbright from the second week in September.

For information.

5:5 GBC has confirmed that the Fox Corner Wildlife Area will be included in a list of five Guildford sites to be nominated for the Queen Elizabeth II Fields Challenge. The Fields in Trust campaign will assess the eligibility of the sites which, if successful, will go to public vote later this year.

For information.

5:6 The Local Government Boundary Commission has published its draft recommendations for SCC's electoral arrangements, increasing the membership from 80 to 81, in order to provide an improved allocation of members between the districts of the county. Comments on the report are welcome by 10 October 2011.

Action: PPC will write to say no change to the ward boundary is requested.

5:7 PPC has written to Sureline Coaches and the Jehovah's Witnesses in Brookwood to make them aware that no parking will be available in the Avenue de Cagny car park on 30 July because the available space will be required by residents attending the Flower Show, Fair and/or cricket match on the Green.

For information.

5:8 GBC has sent details of the grant-aid projects scheme for 2012-13, including the requirement that requests for projects costing more than £1000 should be accompanied by a written estimate. Submissions are required by Monday 5 September.

Action: the Clerk will obtain and submit the grant-aid requests to GBC with estimates for:

- repairs to the war memorial
- the disability access ramp to be created between the Clubroom and new Green Hut
- outside gym equipment for adults, to be installed in the recreation ground

5:9 Philip Barralet (Church warden) has asked the Parish Council to look at the condition of the war memorial, in particular the hands.

Action: this will be one of the grant-aided projects submitted to GBC.

6. Hall & Finance

6:1 To Agree to the Creation an Independent Committee of Executive Managing Trustees for Lord Pirbright's Hall & Recreation Ground Charity

The Parish Council has received legal advice from Mr Davison of Hedleys that a new LPH Charity Executive Managing Committee should be created, to be completely separate and independent from the Parish Council.

Action: to agree to the creation of the committee.

6:2 To Appoint Members to the Committee of Executive Managing Trustees

Action: Cllrs Nevins, Richmond, Fidgett and Jackson were appointed to serve on the committee.

6:3 To Agree a New Name for the Hall & Finance Committee

Action: The new PPC committee will be known as Finance & General Purposes.

6:4 To Approve PPC Payments made during the Month

Action: the cheques issued during July 2011 were approved and the Chairman signed the list.

6:5 To Receive the Minutes of the PPC Finance Committee & LPH AGM Meetings

Action: members received the minutes of the meetings held on 12 July.

6:6 To Consider Any Issues Raised by the External Auditor re PPC's Accounts for 2010-11

Action: members noted the comment raised by the External Auditor about restatement of fixed assets for 2009-10 in the Annual Return, which requires no further action to be taken by the Parish Council.

6:7 To Approve a Provisional Budget for Councillor Training

Action: members approved a provisional budget of £200 for Councillor training.

7. Planning

To Receive the Minutes of the Planning Committee

Action: members received the minutes of the meeting held on 28 June.

8. Highways & Environment

8:1 To Receive an Update on the VAS scheme

Cllr Hobbs had provided an update, stating that he had emailed a list of proposed locations for the equipment to be risk assessed by PC Matt Redfern when he returns from holiday.
For information.

8:2 Community pride

Cllr Sutcliffe has received two suggestions:

- *The chevron needs to be replaced at the end of Berry Lane*
- *The name plate for Hockford Close needs to be replaced (an issue for GBC).*

9. Flood Forum

To Receive the Minutes from the Flood Form

Action: members received the minutes of the meeting held on 15 July.

10. Newsletter

To Agree Items for the September issue

Action: There will be updates on work at Lord Pirbright's Hall and reassurance that Lord & Lady Pirbright will reappear looking more splendid than ever.

11. Chairman's Conclusion

11:1 The Chairman and Clerk had met with church wardens to discuss the Scarecrow Festival and agreed to hold further meetings in future to discuss roles and responsibilities of PPC and PPCC for the day.

Action: Cllr Jackson expressed concern that the Parish Council had not received any acknowledgment from PPCC showing appreciation for the Clerk's work in gaining the licence required for the Festival. Members agreed that everyone, including the Clerk, had worked very hard to make the day so successful.

11:2 The Chairman attended a Ceremony of Dedication for a Carillon at the Brookwood American Military Cemetery, to be a living memorial to veterans of the second World War. A replica model, based on the Liberty Bell, was presented to Chairman.

Action: *the replica bell will be displayed in a cabinet in the Parish Office.*

11:3 David McNulty, the Chief Executive of SCC, is to visit the ward on 14 September, beginning in Worplesdon. It was proposed that he should visit the Basingstoke canal and the primary school.

Action: *it is hoped to organise a school speedwatch for the visit.*

The meeting ended at 8.35pm.

Signed.....

Date.....