



# PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **28 June 2011** in the Parish Shop at 7.30 pm.

**Members present:** Cllr R. Nevins (Chairman) Cllr M. Jackson  
Cllr E. Eason Cllr C. Newman  
Cllr S. Fidgett Cllr R. Richmond  
Cllr M. Hobbs

**In attendance:** L. Graham (Clerk) Cllr N. Sutcliffe (SCC)  
PCSO Peter Golding Philip Barralet (PPCC)

1. **To Receive Apologies for Absence**

Cllr G. Jackson gave apologies for absence.

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**

Cllr Eason made a personal declaration of interest re Item 10:1 (she sold advertisements for the Scarecrow Festival programme).

3. **Minutes**

**3:1 To Approve Minutes of the Previous Meeting as a True Record**

**Action:** it was resolved that the minutes of the previous meeting, held on Tuesday 31 May 2011, should be approved and the Chairman signed them.

**3:2 To Receive the Clerk's Report on Actions taken**

**3:2:1** Re item 6:1, a satisfactory quote to rebuild the Green Hut is still awaited but drawings for the disability work on the ramp for the main hall and Clubroom are ready for submission to Building Control at GBC. The Clerk has an appointment with one of Hedley's solicitors at the beginning of July to discuss legal and financial aspects of the work.

*For information*

**3:2:2** A quote of £140 has been received for a broken inspection cover at the edge of the little Green. On the main Green a blocked gully has been cleared by the Hall caretaker and a drain cover near the footpath to the Hall, broken by a grass-cutting machine, has been repaired by the contractor.

*For information*

4. **Police Matters**

**4:1 To Receive Reports of Crime in the Parish**

PCSO Golding said there was little crime to report from the previous month, with one burglary and one theft in the village and four assaults, one criminal damage and one non-crime child/ vulnerable adult report in the camp areas..

**4:2** A report has been made in the school newsletter about parents' bad parking, with a threat of fixed penalty notices for persistent offenders. School speedwatch is due to take place soon.

5. **Communications**

**To Discuss Communications Sent & Received Since the Previous Meeting**

**5:1 GBC** is holding a consultation about future housing needs in the borough, with responses to be submitted by 8 July.

**Action:** for discussion under item 7:1.

**5:2 The Guildford Society** and **CPRE** have emailed various concerns about the format of GBC's housing consultation, requesting consultees to vote for scenario 1.

**Action:** for discussion under item 7:1.

**5:3 SCC** (Paul Sanderson) has sent information on a report about broadband accessibility in the County, with details of a survey that may be completed on the SCC website. SCC has set up a scheme to improve super-fast broadband across the county.

**Action:** to ask John Horrocks if he would be willing to be a local contact for broadband issues as he has set up a Google group for parish residents to keep in contact with local matters.

**5:4 GBC** (Electoral Services) is conducting a review of all polling places and districts within the borough and requests feedback on accessibility and whether alternative venues should be sought. Responses are to be submitted by 12 August.

**Action:** members agreed that current arrangements are satisfactory.

**5:5 GBC** is inviting nominations for areas for a special clear-up, such as an overgrown footpath or alley or an unkempt grassed area.

**Action:** to propose the footpath between Chapel Lane and The Gardens for access to Brookwood station and the footway between Pirbright Arch and Queens Road, which is a litter hotspot.

**5:6 The American Cemetery** has invited Cllr Nevins to attend a dedication ceremony, followed by lunch, for the presentation of a Carillon on 29 June.

*For information.*

**5:7 The Heathland Project** (Marcus Turley) has sent an email to thank the Parish Council for the donation.

*For information.*

**5:8 John Lawson's Circus** has applied for permission to come to Pirbright on Thursday 14 May to begin performances on the Green from Friday 25 - 27 May 2012.

**Action:** to approve application.

**5:9 Cllr Sutcliffe (SCC)** reports that:

**5:9:1** David McNulty, Chief Executive of SCC, will be visiting the Worplesdon division sometime in August-September in his tour of all divisions in the county.

**Action:** to consider any places he could visit to make him aware of any issues in the Parish. This will be discussed further at the next meeting.

**5:9:2 Items for information:**

**(a)** This year it is planned to 'tar and chip' the surface of Tunnel Hill from Gapemouth Road to Grange Road (546m) in Pirbright.

**(b)** Cllr Sutcliffe will add 100 points to the Assessment of Guildford Road between Aldershot Road and the Green to increase its likelihood of being re-surfaced in 2012/13.

**(c)** The railing repair at Swallow Pond, Burners Heath has been confirmed as a highways task, has been requested and given a job number. Confirmation is awaited about when the job will be done.

**(d)** Details of s.106 agreements for Fox Corner have been promised by the agencies responsible by the end of this week and Cllr Sutcliffe will follow them up then.

**(e)** A report on proposals to replace the mobile libraries will be published in September. Internet ordering, postal services and one-drop services are being considered as a service for those unable to get to central libraries regularly.

**(f)** SCC is expected to make a decision on the proposal to 'out-post' the Heathland Project in the next few weeks following consultation of the parties involved. The proposal is to continue the basic grant but to establish a not-for-profit community interest company for the project which finds its own offices and overheads and hopefully generates extra income from other work. A decision will be made in September at the earliest.

**(g)** The Back Lane right of way at Fox Corner was not on the agenda for the June meeting of the Local Committee but it is hoped that it will be discussed at the next meeting on 22 September.

## **Hall & Finance**

### **6:1 To Approve Payments Made During June 2011**

**Action:** the cheques issued during June 2011 were approved and the Chairman signed the list.

### **6:2 To Accept Quotes for Redecoration of the Main Hall & Heating Works at LPH**

**6:2:a** Two quotes had been sought for the redecoration of the main hall at LPH in accordance with the Parish Council's Financial Regulations.

**Action:** to accept the Marshels quote, on condition that work is completed during the second and third weeks of August.

**6:2:b** Only one quote was required in accordance with Financial Regulations for the resiting of a radiator in order to create the new doorway in the Clubroom.

**Action:** to accept the quote from N. Laker, on condition that the work is completed before the end of July.

7. **Planning**

**7:1 To Consider a Response to the GBC Consultation “Who Needs Housing?”**

**Action:** members voted on the Parish Council's responses to the statements in the questionnaire about future housing requirements in the borough and selected scenario 3 as the most appropriate level to meet future demand. However, members agreed that the response form was difficult to complete because the nature of the questions did not allow for the complexity of the issues being posed and disagreed with the view that affordable housing might be inconsistent with lower growth.

8. **Highways & Environment**

**8:1 To Receive the Minutes of the Highways & Environment Committee**

**8:1:a** Minutes of the meeting held on 7 June had been distributed in the agenda papers.

**Action:** Members received the minutes of the meeting.

**8:1:b** Re item 5:1, the Clerk reported that she and the Chairman had recently witnessed vehicles driving across the area of grass between the Avenue de Cagny car park and the Guildford Road, apparently entering the area at the dropped kerb to the footway opposite the Old Vicarage.

**Action:** to consider the installation of more posts at this point.

**8:2 To Consider the New Community Pride Fund**

SCC has introduced a new £400,00 Community Pride Fund to pay for improvements in towns and villages across the county, with county councillors being allocated £5,000 for work in their wards. Cllr Sutcliffe said that this could mean £1,500 for Pirbright projects and that it is in addition to the ward member's allowance of £8,000, of which £2,500 would be available to Pirbright.

**Action:** one suggestion was to replace the kerbs in School Lane from Causeway Farm towards Vapery Lane. More ideas will be brought up for consideration at the next meeting.

**8:3 To Discuss Progress on Site Selection for Installation of Vehicle Activated Signs**

Cllr Hobbs tabled a report identifying eight places for installation of signs, plus a separate plea for consideration for consideration of the speeding problems in Gole Road.

**Action:** to forward the locations to PC Redfern for risk assessment and to raise Gole Rd as a separate issue, because of anticipated increased traffic from redevelopment of Deepcut Barracks.

9. **Flood Forum**

Invitations to representatives of organisations including Thames Water, the Environment Agency plus GBC and SCC, have been invited by Jonathan Lord MP to an inaugural meeting of Pirbright's Flood Forum on 15 July.

Members resolved:

**Action 1)** to support the proposal to set up a flood forum in Pirbright parish;

**Action 2)** to approve the use of the Parish Shop for meetings of the forum;

**Action 3)** to agree that the administration for the forum may be undertaken by the Clerk.

10. **Parish Events**

**10:1 To Discuss Any Issues Raised from the Scarecrow Festival**

**10:1:a** The church raised about £14,000 at the Festival after meeting costs for extra portaloos, generator, Tannoy, waste bins, St. John Ambulance, LPH and the Green. Mr Barralet queried the invoices for the hire of the green and LPH and also the Clerk's responsibilities as Designated Premises Supervisor.

**10:1:b** It was evident that issues raised by the risk assessments produced much good practice. However, there was one major breach in that vehicles were driven onto the Green to set up and some even came completely across the Green at closure, disregarding the organisers' instructions and the clause in the Green's licensing conditions. Parking in the Manor Field in Church Lane was well organised but in some places inconsiderate parking along roads around the Green created problems.

**Action:** it was agreed that there should be more liaison between the Festival committee and the Parish Council and that a councillor should be invited to attend committee meetings.

**10:2 To Discuss the Summer Festival 2012 & the Queen's Diamond Jubilee**

Official arrangements have been now announced for the Jubilee celebrations, which will replace the traditional half-term Bank Holiday at the end of May by a four-day Bank Holiday weekend to begin on 2 June 2012. The Queen has expressed a hope that communities will come together on the Sunday of the weekend for lunch and a few hours of community, friendship and fun.

*Members resolved:*

**Action 1)** to book barbecue facilities for the picnic on Sunday 3 June as soon as possible.

**Action 2)** to hold a village meeting in the autumn to discuss further ideas, as in 2010.

**11. Newsletter**

**To Consider Items for the August Issue**

**Action:** items for the August issue will include an up date on VAS, and to invite comments on the proposed locations. Cllr Sutcliffe will provide a piece about the Community Pride scheme.

**12. Chairman's conclusion**

The next meeting of the full Parish Council will take place on 26 July.

The meeting ended at 9.05pm.

Signed.....

Date.....