



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **Tuesday 25 October 2011** in the Parish Shop at 7.30 pm.

Members present: Cllr R. Nevins (Chairman) Cllr M. Hobbs
Cllr E. Eason Cllr M. Jackson
Cllr S. Fidgett Cllr C. Newman
Cllr R. Richmond

In attendance: L. Graham (Clerk) Cllr N. Sutcliffe (SCC)
A local resident

1. **To Receive Apologies for Absence**

Cllr G. Jackson (GBC) gave apologies for absence.

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**

Personal declarations of interest re item 6:4 were made by Cllr M. Jackson (Horticultural Society and Twinning Association) and Cllr Eason (the church); and by Cllr Newman re 8:2 (football club).

3. **MINUTES**

3:1 To Approve Minutes of the Previous Meeting as a True Record

Action: *it was resolved that the minutes of the previous meeting, held on Tuesday 27 September 2011, should be approved and the Chairman signed them.*

3:2 To Receive the Clerk's Report on Actions taken

3:2:1 Re item 3:2:3 (9/11), GBC's Executive have approved PPC's applications for **Grant Aid** for repairs to the war memorial (£490) and disabled ramp for the west side of LPH (£2190).

For information.

3:2:2 Re item 3:2:6 (9/11), a second Picus test conducted on the **horse chestnut tree** on the Little Green has confirmed that the ganoderma disease has spread throughout the trunk and the tree will need to be partially or fully felled.

Action: *to seek quotes for the work and to make a planning application for felling to GBC.*

3:2:3 Re item 5:2 (9/11), the GBC Executive has approved the review of the **Conservation Area**. The next step is a legal requirement for notification, for which GBC will place a notice in at least one local newspaper and the London Gazette. The designation is recorded as a land charge so any new purchasers would find out when they carry out a search. There is no requirement for GBC to notify all those who live or work in the new conservation area individually. However, Jo Evans has suggested creating a document for residents to explain the implications of designation, with links to web sites that set out planning regulations, the appraisal document, management plans and maps plus contact names and numbers.

For information.

3:2:4 Re item 6:3:b (9/11), **the Macmillan coffee morning**—organised as a joint venture between PPC and the church—was a great success, raising £627 for the charity.

For information.

4. **POLICE MATTERS**

To Receive Reports of Crime in the Parish

A report received from the Police listing crimes in the parish during the past month shows four cases of theft (three in the village and one in the camp areas), two child/vulnerable adult incidents in the camp areas and four domestic reports (one in the village and three in the camps).

5. COMMUNICATIONS

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 SCC (Andrew Saint, Countryside Access Officer) has written to confirm that public footpath rights have been recognised over the track behind houses on the south side of Fox Corner and it will be added to the definitive map if no objections are received after a statutory 6-week period.
For information.

5:2 Pirbright Twinning Association (Philip Barralet) has written to give background information about the association with Cagny and to request funding for the double visits planned in 2012 to celebrate the 20th anniversary.

Action: *for discussion under item 6:4.*

5:3 Surrey Community Action (Mona Johansson) has suggested that PPC conduct a housing survey to investigate the suitability of housing stock for parishioners' needs within the parish. There would be no cost to PPC if the survey is undertaken before March 2012.

Action: *to be discussed at the next meeting of the Planning Committee.*

6. FINANCE & GENERAL PURPOSES

6:1 To Approve PPC Payments Made Since the Previous Meeting

Action: *the payments made during October 2011 were **approved** and the Chairman signed the list.*

6:2 To Review the Financial Report for April - September 2011

Members reviewed the Receipts & Payments statement for the first six months of the current year and agreed that there were no significant variances.

For information.

6:3 To Discuss the Precept for 2012-13

Members debated the level of the precept for 2012-13, noting the recent announcement that billing and major precepting authorities will receive a government grant that will effectively raise their 2011-12 council tax by 2.5%. This scheme, however, will not apply to Parish Councils.

Action: *Members **voted unanimously** for proposal 2, to increase the precept to 2% in 2012-13. Proposal 1, to increase the precept in line with inflation (5.2%), was defeated unanimously.*

6:4 To Review all Grants & Donations for 2012-13

Members reviewed discretionary expenditure on events, grants and donations for next year and agreed to retain some but that it would be necessary to cut or reduce others in order to keep the precept increase to 2%.

Action: *it was **resolved** that the budget for 2012-13 should be reflect the cuts agreed.*

- *The donation to the Horticultural Society, based on 50% of green fees paid by the fair but capped at £400, will be discontinued as will the advertisement in the Flower Show schedule. Instead, PPC will offer to pay for hire costs of LPH for the Show.*
- *Costs for refreshments offered at the Twinning Vin d'honneur will be trimmed to £200 and for the Annual Parish Meeting to £120.*
- *PPC's payment of hall hire costs for the Twinning Association will be reduced to three fund-raising events per year. They will be requested to arrange these on Sundays - Thursdays, when charges are lower, or to pay the difference for Friday or Saturday hire. It will not be possible to make a grant for the double exchange visit with Cagny in 2012.*
- *PPC will continue to fund grass cutting on the cricket and football grounds but grants for grass cutting to the Church and Fox Corner Wildlife Area will be discontinued, as will the grant to the Heathland Project. The Hall caretaker will be asked to care for the grass around the war memorial, starting now in time for Remembrance Sunday.*
- *PPC will continue to pay 50% for printing PeriNews but there will be no funding for a further edition of the PeriFeste brochure.*
- *Donations to the Mayor's Fund and Royal British Legion will continue, as will payment of the insurance cover of the cricket pavilion.*
- *Hall hire costs will be available for fund-raising events for the Diamond Jubilee but no allowance will be made in the budget to purchase commemorative mugs.*

6:5 To Receive the Minutes of the LPH Managing Trustees Committee

Action: members received the minutes of the meeting held on 27 September 2011.

7. PLANNING

To Receive the Minutes of the Planning Committee

Action: members received the minutes of meetings held on 20 September and 6 October 2011.

8. HIGHWAYS & ENVIRONMENT

8:1 To Receive the Minutes of the Highways & Environment Committee

Action: members received the minutes of the meeting held on 11 October 2011.

8:2 To Receive an Update on the VAS Scheme

Cllr Hobbs reported that the problem about attaching VAS to lamp posts has now been resolved.

Action: it was **resolved** to progress with the three suitable sites for the installation of VAS and seek approval from SCC Highways. The amount that PPC will be asked to contribute towards the shared equipment with Worplesdon PC will be requested.

8:3 To Approve Use of Portable Floodlights by the Junior Football Club for Practice Nights

Action: members approved this request.

8:4 To Approve Movement of Posts on Avenue de Cagny to Increase Parking Space

Action: members **approved** the proposal to move the posts on Avenue de Cagny back in line with the trees.

9. NEWSLETTER

To Agree Items for the December issue

Items for the December issue will include the decision to keep precept spending modest in light of current economic conditions; the secured Grant Aid funding from GBC for the disabled ramp at LPH and the repairs to the war memorial; the Parish Council's approval for use of portable flood lights at evening football practices.

10. CHAIRMAN'S CONCLUSION

The Chairman asked members' input to the extra information requested by GBC for the village questionnaire, submitted at the end of August.

Action: it was agreed that members would review the draft description sent by GBC and suggest revisions to the Clerk within the next couple of days.

The meeting ended at 9.10pm.

Signed.....

Date.....