



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on **Tuesday 31 January 2012** in the Parish Shop at 7.30 pm.

Members present: Cllr R. Nevins (Chairman) Cllr M. Hobbs
Cllr E. Eason Cllr M. Jackson
Cllr S. Fidgett Cllr C. Newman
Cllr R. Richmond

In attendance: L. Graham (Clerk) PCSO Peter Golding
Two members of the public

1. **To Receive Apologies for Absence**

Cllr G. Jackson (GBC) and Cllr N. Sutcliffe (SCC) gave apologies for absence.

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**

None.

3. **MINUTES**

3:1 To Approve Minutes of the Previous Meeting as a True Record

Action: *it was **resolved** that the minutes of the previous meeting, held on 29 November 2011, should be **approved** and the Chairman signed them.*

3:2 To Receive the Clerk's Report on Actions taken

3:2:1 Re item 6:4 (November), a revised quote from tree surgeon B has now been accepted with a reduction of £70 on the original. The third quote obtained did not include a figure for grinding out the stump.

For information

4. **REPORTS**

4:1:a To Receive Reports of Crime in the Parish

In the past two months in Pirbright village there has been one burglary (non dwelling); an arrest for drugs cultivated on the ranges, four thefts and one domestic report. In the Camp areas there were five assault cases, one of criminal damage, three thefts, one communication offence and one of a vulnerable adult.

For information

4:1:b PCSO Golding also reported on the increasing number of shed break-ins.

Action: *to issue a warning to residents via PeriNews.*

4:2 To Receive a Report from the County Councillor

There is a new SCC Community Infrastructure fund of £750,000 for 2012-13. Its aim is to give local groups and residents the chance to improve their areas.

Projects should: a) improve local facilities or the convenience, appearance or safety of community spaces or venues

b) make a real difference to people's lives

c) encourage self-reliance, supporting communities to take responsibility for local issues.

4:3 To Receive a Report from the Borough Council

A bid for funding for the survey of the Hodge Brook catchment area has been added to the General Fund capital programme provisional list for approval by the GBC Executive. It will be subject to a further report before being progressed and, although it does not have the immediate go ahead, it is good news that the bid has reached the provisional list as an essential stage in the procurement for funding from the Regional Flood Defence Committee. Contact will be maintained with officers to establish what further information is required.

For information

4:4 To Receive a Report from the Village Jubilee Meeting

Members received a report from the second village meeting, held on 24 January, to discuss plans for the picnic to celebrate the Queen's Diamond Jubilee.

Action: members suggested that

- a) a barbecue should be provided, so that residents could bring their own food to cook on the day
- b) Jubilee teaspoons would be a practical commemorative presentation, in preference to a mug which could so easily be broken.

4:5 To Receive the Minutes of Lord Pirbright's Hall Managing Trustees Committee

Action: members received the minutes of the meeting held on 17 January 2012.

5. COMMUNICATIONS

To Discuss Communications Sent & Received Since the Previous Meeting

5:1 GBC has invited members to attend a training session on Enforcement & Material Planning Considerations at Millmead on Tuesday 7 February at 7.30pm.

Action: Cllr Richmond is hoping to attend.

5:2 GBC has admitted responsibility for causing the damage to the playing fields on the Green and will be making it good when weather and ground conditions improve.

Action: to monitor the work and liaise with the cricket and football clubs to ensure it has been completed satisfactorily. Some work has already been done but the worst affected area needs to dry out before the repairs can be made.

5:3 PPC has written to Pirbright Players to explain about the charges for Lord Pirbright's Hall and why sponsorship for one of the performances of the Christmas Show was made by the Parish Council, instead of deducting the hiring fee from the invoice. No acknowledgment has yet been received.

For information

5:4 Jimmy Noyce (Noyce & Sons Amusements) has written to confirm the regular visit by the fair in July and to ask permission for an additional visit in May (weather conditions permitting).

Action: to agree to this request.

5:5 GBC (John Armstrong, Legal & Democratic Services) has emailed to explain the new ethical standard for Parish Councils under the Localism Act 2011. All parish councils in the borough will be asked to adopt the same code of conduct as GBC, to ensure a uniform code is in place. There will be training available, probably in May or June.

Action: to await further information.

5:6 A resident from Aldershot Road contacted PPC about the new lights planned for the area, and to complain about the lack of information available.

Action: the Clerk directed the resident to the Q & A section on SCC's website about the lighting.

5:7 John Squier (a local history writer) has requested permission to reproduce illustrations of various photographs connected with Lord Pirbright for use in a book he is writing on Henley Park.

Action: to agree to this request.

5:8 PPC has sent letters to residents in the Dawney Hill area whose vegetation was overhanging the footway outside their properties. All concerned have now trimmed back the problem areas.

Action: to contact further residents about the same issues (current suggestions are outside Four Aces (Chapel Lane), alongside Dawney's Corner (School Lane) and alongside Langley House (opposite the former newsagent's)).

5:9 Catherine Cobley has requested permission to sponsor a bench in memory of her late husband, to be placed near the horse chestnut tree near her house.

Action: to agree to this request, providing it is placed away from the tree, to avoid potential damage from any future tree works.

5:10 Items raised in public forum

5:10:a The Twinning Association is disappointed about PPC's refusal of a grant for the 20th anniversary celebrations and has requested free use of Lord Pirbright's Hall for the banquet in May.

Action: to refer the request to the Hall's Managing Trustees committee.

5:10:b It has been proposed that The Gardens bus shelter might be relocated after renovation.

Action: this will be decided at a later date.

6. FINANCE & GENERAL PURPOSES

6:1 To Approve PPC Payments Made Since the Previous Meeting

Action: the payments made during December 2011 and January 2012 were **approved** and the Chairman signed the list.

6:2 To Review the Financial Statements for April - December 2011

Action: Members reviewed the statements, which included a summary of receipts and payments, for which Cllr Jackson had verified the bank balances as correct.

7. PLANNING

7:1 To Receive the Minutes of the Planning Committee

Action: members received the minutes of the meetings held on 29 November and 10 January.

7:2 To Approve Amendments to Questions in the Proposed Housing Survey for the Parish

Action: Members approved the amendments to be passed on to the Rural Housing Enabler.

8. HIGHWAYS & ENVIRONMENT

8:1 To Approve Purchase of a Vehicle Activated Sign and a Speed Data Recorder

8:1:a It has been agreed with Worplesdon and Normandy Parish Councils that the funding from the County Councillor's allowance should be used to purchase a Speed Data Collection equipment (SDR) to be shared between the three parishes in the ward. A small contribution towards the cost will be required from each parish.

8:1:b Three locations for use of a Vehicle Activated Sign (VAS) have been approved by SCC.

Action: it was resolved to purchase one VAS sign plus three brackets.

8:2 To Select a Project for the SCC Community Pride Scheme

The three parishes in the ward have agreed a further meeting to discuss ideas for sharing the £5000 available for the scheme, but SCC's Highways Maintenance Engineer for the Guildford area has indicated that it might be too late in the financial year to implement the work.

Action: to put forward the request for repairs to the bridge railings by the streams in School Lane and Aldershot Road as a priority. Both have been reported to SCC via the website.

9. NEWSLETTER

To Agree Items for the March issue

Items for the newsletter will include a request for suggestions for an item to add to the time capsule, an update on the Jubilee plans and a warning to keep sheds locked.

10. CHAIRMAN'S CONCLUSION

10:1 To Discuss Ideas for the Annual Parish Meeting

It was confirmed that the Annual Parish Meeting will be held on Monday 30 April.

Action: it was agreed to invite the Mayor, a representative from the Institute of Animal Health to give a progress report on the rebuild of the facility plus an update on the Jubilee celebrations.

10:2 To Agree a Nomination for the Mayor's Award for Community Service

Action: members agreed to put two names forward.

10:3 To Note Items for Inclusion on the Agenda for the Next Meeting (31/01/2012)

The refurbishment and possible relocation of the bus shelter and the Jubilee celebrations will be items on the March meeting agenda.

The meeting ended at 8.50pm.

Signed.....

Date.....