



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on 30 October 2012 in the Parish Shop at 7.30 pm.

Members present:	Cllr R. Nevins (Chairman)	Cllr M. Hobbs
	Cllr E. Eason	Cllr M. Jackson
	Cllr S. Fidgett	Cllr R. Richmond
In attendance:	L. Graham (Clerk)	Cllr K. Witham (SCC)
	PCSO P. Golding	PC H. Gorham
	PC S. McMurtry	

1. **To Receive Apologies for Absence**

Apologies for absence were received from Cllr C. Newman and Cllr G. Jackson (GBC).

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**

No Declarations of Interest were received.

3. **MINUTES**

3:1 To Approve Minutes of the Previous Meeting as a True Record

ACTION: *it was resolved that the minutes of the previous meeting, held on Tuesday 25 September 2012, should be approved and the Chairman signed them.*

3:2 To Receive the Clerk's Report on Actions taken

3:2:1 Parking

Re item 3:2:6 (September), a section of posts has been moved back from the side of Avenue de Cagny to create more informal parking. So far, no reports of mud transfer to the road surface have been received.

For information

3:2:2 Vegetation around the pond

Re item 3:2:7, the local tree surgeon provided necessary proof of public liability insurance and has done the first stage of cutting back overgrown vegetation from the east side of the pond. He proposes to complete a second section on the west side of the pond when ground conditions are firm enough to take his mulching vehicle on to the green.

For information

4. **REPORTS (FOR INFORMATION ONLY)**

4:1 To Receive Reports of Crime in the Parish

4:1:a PCSO Golding reported on two burglaries in the village area of the parish during the past month, plus one breach of a non-molestation order, one sexual offence, two thefts and one fraud. In the Camp areas there were five thefts, one case of harassment and one domestic report.

4:1:b With Christmas approaching, a warning was issued about increased activity for burglary.

4:1:c PCSO Golding announced that he would be retiring at the end of the year and that a new PCSO would be taking his place.

4:2 To Receive Reports from the County and Borough Councillors

Report from the County Councillor

4:2:1 Cllr Witham announced that the Rawlins Club has been given an SCC grant of £500 for their Bletchley Park trip.

4:2:2 SCC has launched an online consultation to seek residents' views and priorities about how the council spends public money across its different services.

Report from the Borough Councillor

4:2:3 The SCC Guildford Committee is holding a consultation evening for parish councils, business partners and local residents associations at G Live on 21 November.

Report from the Borough Councillor

There was no report from the Borough Councillor.

4:3 To Receive the Minutes from Lord Pirbright's Hall Charity AGM

ACTION: members received the minutes of the meeting held on 16 October 2012.

5. COMMUNICATIONS

To Discuss Communications Sent & Received Since the Previous Meeting

5:1:a Precept: GBC (Head of Financial Services) has written to explain the new timetable for the submission of the parish precept requirements for 2013-14. The hope is to avoid any unintended consequences on the level of Band D council tax of parish councils as a result of the introduction of the new local Council Tax discount scheme.

For information.

5:1:b Precept: a former chairman of PPC has written to encourage the Parish Council to take a broad view by putting the needs of the parish first when setting the precept for the new financial year and not bow to pressure from above.

ACTION: to discuss any proposed increase in the budget under item 6:3

5:2 Flooding: SCC has invited comment on the new draft local flood risk management strategy, with a deadline of 30 November for responses.

ACTION: to discuss at the next meeting of the Highways & Environment committee.

5:3 Tree Management: SCC has offered to supply parishes with tree management services.

ACTION: to discuss the offer and to agree a response under item 8:4.

5:4 Parking: Squire Furneaux has warned the Parish Council that their current parking arrangements, whereby up to 10 employees' cars may be parked at the White Hart, is to cease at the end of the month.

For information.

5:5:a Christmas tree festival: the church is inviting parish clubs and societies to participate in a new Christmas tree festival to be held on Friday 30 November to Sunday 2 December.

ACTION: to enter a decorated tree by the Parish Council.

5:5:a Christmas tree festival: Cllr Eason has proposed that surplus Jubilee mugs might be given to the Festival for visitors to take in exchange for a donation to the church funds.

ACTION: it was agreed to consult one of the church wardens about whether to give the mugs to the church for the Festival or for distribution at the children's Christmas party being held at LPH on 9 December.

5:6 Drainage on the Green: a resident has suggested that the reason for the water remaining in the hollow by the telephone box is because of a blockage in the pipe that drains from the pond, under Avenue de Cagny and the football pitch to the stream on the far side.

ACTION: to discuss at the next meeting of the Highways & Environment committee.

5:7 Uneven footways: two members of the public have reported falls caused by uneven footways. The first was caused by a root breaking through the tarmac along Guildford Road, which was covered in leaves; the second was created by construction traffic breaking up the tarmac as it crossed the footway on the entrance to a property in Mill Lane, leaving a ridge hidden under leaves. Neither correspondent required hospital treatment but one is still suffering discomfort in a knee and the other one sustained bruising to the face and broken spectacles.

ACTION: to write to the owner of the Mill Lane property currently under renovation to point out the trip hazard and to request recompense for the resident's broken spectacles.

5:8 Bench on the little green: a resident has requested permission to erect a commemorative bench on the little green and wishes to know what details to provide in respect to size, specification etc.

ACTION: to agree to the request and supply the details required.

FINANCE & GENERAL PURPOSES

6. 6:1 To Approve PPC Payments Made Since the Previous Meeting

ACTION: *Payments made during October 2012 were approved and signed by the Chairman.*

6:2 To Receive the Financial Statements for April - September 2012

6:2:1 Cllr Jackson confirmed that he had checked all the bank reconciliations and that balances shown were correct.

6:2:2 Members reviewed the financial statements, noting that the main variance from budget was the payment to Twinning Association for hiring Lord Pirbright's Hall in the previous year, before the new restraints were implemented.

6:3 To Discuss the Budget for 2013-14

Members discussed the implications of increases to the budget, noting that all parishes within the Borough had increased their precepts by a small amount for the current financial year.

ACTION 1: *it was agreed unanimously to increase the budget for 2013-14 by 2.2%, which is in line with inflation.*

ACTION 2: *it was agreed to approve the budget at the November meeting of the full council and the precept at the January meeting (brought forward by one week to 22 January in order the meet GBC's deadline).*

7. PLANNING

To Receive the Minutes of the Planning Committee

ACTION: *members received the minutes of the committee meeting held on 16 October 2012.*

8. HIGHWAYS & ENVIRONMENT

8:1 To Receive an Update on VAS and SDR Training

8:1:1 VAS training: No dates are fixed yet but there are 12 people from the three parishes lined up to undertake training.

For information

8:1:2 SDR stats: the SDR was erected on Dawney Hill for a week in October to analyse the speed of passing traffic. Of the 32,755 cars that passed through, an average of 95% were over the 30 mph speed limit, indicating that this stretch does have a speeding problem. A few vehicles were travelling at speeds of up to 87 mph, on a Sunday afternoon.

ACTION: *These figures will be passed to Surrey Police and SCC for analysis.*

8:2 To Receive a Report on the Playground

8:2:1 The Clerk has contacted several of the donors to the Jubilee fund who voted for a new piece of equipment for the playground, to ask for their ideas and recommendations for other local playgrounds to visit.

8:2:2 An advisor has described the LPH playground as traditional, which is not necessarily a bad thing. However, it does seem drab when compared with other playgrounds in the borough but this could be remedied by repainting the equipment and railings. It could also be refreshed by introduction of a new simple piece of equipment that could be installed without costly safety surfacing.

8:3 To Agree that No Charge will be Made to the Fair for Damage to the Green

This summer it was decided, after the damage to the green caused by the circus, to charge the fair a deposit bond of £200 to pay for any remedial works. After the postponement in July, the fair was finally able to make its visit in September but unfortunately the good weather broke at the weekend with torrential rain and it was unable to operate on the Sunday. There was some superficial damage near the northern edge of the Green by Avenue de Cagny when the vehicles drove off.

ACTION: *to continue the policy of asking for a deposit bond from commercial hirers such as the fair and circus but not to charge the fair for damage caused by the recent visit.*

8:4 To Agree a Response to the SCC Survey on a Tree Management Service

ACTION: *members agreed to complete the form with information as appropriate, and to indicate interest in regular inspections and site visits. Routine maintenance and emergency repairs will continue to be undertaken by existing local contractors.*

9. **NEWSLETTER**

9:1 To Agree Items for the December Issue

Items for the December issue will include the police warning about burglary; a request to report flytipping incidents as soon as possible to GBC plus information about the latest SDR figures for Dawney Hill.

9:2 The chairman reported on a meeting she attended with the Clerk, the PeriNews editorial team and representatives from the church. It was agreed to limit the number of separate insertions to two per month; that the Christmas edition might be printed in colour and that space would be allowed for small-scale profit making groups & clubs, such as salsa classes. A gardening column is also to be introduced.

10. **CHAIRMAN'S CONCLUSION**

10:1 To Receive the Chairman's Notices

10:1:1 The Chairman announced that places for five members of PPC and the Clerk have been booked to visit the Shepherd Construction Open Doors event on Friday 9 November.

ACTION: *Cllr Hobbs agreed to transport everyone from the Parish Shop to Ash Road.*

10:1:2 The chairman reported that she will be laying a wreath at the parish war memorial on the morning of Sunday 11 November and at the Brookwood American Cemetery during the afternoon. The police will muster at LPH before marching to Brookwood Cemetery and then return to the Hall afterwards for a hot drink.

For information

10:2 To Note Items for Inclusion on the Agenda for the Next Meeting (27/11/2012)

Adoption of the Housing Survey and a proposal that the Parish Council nominate the Clerk as a Local Authority governor for Pirbright School will be on the agenda for the November meeting.

10:3 To Agree a Date for the Next Meetings of H & E and F & GP Committees

ACTION: *it was agreed that the meetings will be held on Tuesday 13 November and will include one for the Planning Committee.*

The meeting ended at 9.00pm.

Signed.....

Date.....