



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on 21 January 2014 in the Parish Shop at 7.30 pm.

Members present: Cllr R. Nevins (Chairman) Cllr M. Jackson
Cllr E. Eason Cllr R. Richmond
Cllr M. Hobbs

In attendance: L. Graham (Clerk), Cllr G. Jackson & PC McMurtry

1. **FORMALITIES**

To Receive Apologies for Absence

Apologies for absence were received from Cllr C. Newman, Cllr S. Fidgett and Cllr K. Witham (SCC).

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**

No Declarations of Interest were received.

3. **MINUTES**

3:1 To Approve Minutes of the Previous Meeting as a True Record

ACTION: *it was resolved that the minutes of the meeting held on 26 November 2013 should be approved and the Chairman signed them.*

3:2 To Receive the Clerk's Report (for information, unless further action is specified)

3:2:1 Storm-damaged trees by the pond have been cut down, with the logs left on site for residents to collect for their home fires; the detritus was taken away by the contractor. The fallen tree by the Jubilee bus shelter is the responsibility of GBC, and will be dealt with in due course.

3:2:2 The estate agent's board, that was fixed to the street sign on the corner of the Green, has finally been removed.

3:2:3 Deep puddles in the Sandpits car park have been drained by a local resident by digging a narrow channel towards the conifers in front of the tennis courts.

ACTION: *the Clerk will write to the resident to thank him.*

3:2:4 Permission for parking on the Little Green was not sought for a recent funeral, nor would it have been granted because of the current water-logged conditions. However, one resident did park on the grass, only to become stuck and need help in pulling off, leaving deep ruts.

ACTION: *consideration will be given to provision of advisory notices under such circumstances. It may also be necessary to erect auxiliary notices to ensure that motorists do not turn left on to the one-way section of the Little Green when searching for parking spaces at large events.*

4. **REPORTS (FOR INFORMATION ONLY)**

4:1:1 To Receive Reports of Crime in the Parish

Crime statistics for the period 26/11/13 - 21/01/14, show four crimes in the village area of the parish including two burglaries, one criminal damage and one attempted theft. There was one domestic and two vulnerable adult reports. In the Camp areas, there were four thefts, including one from a motor vehicle and one other offence.

4:1:2 PC McMurtry promised to make regular visits to School Lane to monitor bad parking, with the possibility of writing to drivers to warn them that tickets will be issued for persistent offenders.

4:2 To Receive Reports from the County and Borough Councillors

4:2:1 Cllr Witham (SCC) supplied a written report with updates on the work of the country council, that included preparations for severe winter weather, help for vulnerable children and families, investment in schools and work to improve the economy and roads.

4:2:2 Cllr Jackson (GBC) gave an update on **enforcement issues**, including the appeal on Stoney

Castle (dismissed, with costs); land north of Vines Farm (no enforcement action to be taken); Rails Farm (menage—planning permission required); Law Meadows (portacabin to be removed).
Re flooding: following flooding at Brambles over Christmas, GBC & the MoD made a site visit with owners. The MoD is now receptive to the bund proposal made by the Flood Forum, felling trees to hold back water. Flooding in Vapery Lane on the corner by Model Cottages and on the highway at Fox Corner and Chapel lane will also be reported to the Flood Forum.

4:3 To Receive Updates on Activities at Lord Pirbright's Hall

The Green Hut's contractor is currently clarifying the requirements for the changes specified by Building Control, including insulation and fire retardant treatment, so that that costings are correct.

5. COMMUNICATIONS

To Consider Communications Sent & Received Since the Previous Meeting

GBC issues:

5:1 Flooding in the borough: GBC is requesting residents for their feedback about flooding in the area, which can be reported via an online form.

ACTION: *PPC's entry in the February PeriNews requests residents to notify the Parish Council of any flooding problems during the Christmas and New Year period.*

5:2 Review of polling districts and places: GBC is conducting a review of polling districts and places before the next General Election, expected in 2015. There won't be any changes to Parish, ward or parliamentary constituency boundaries as part of this review, although it is possible to suggest alternative or more polling stations in the parish, particularly with regard to accessibility.

ACTION: *members agreed that the current arrangements are fine.*

SCC issues:

5:3 SCC Highways has sent notice about roadworks to take place on Stanley Hill, Gapemouth Road, Mill Lane and at the junction of Guildford Road and Ash Road near Fox Corner.

For information

Other topics:

5:4 Normandy Parish Council, with Worplesdon PC and PPC, has invited the chairmen and clerks from all other parish councils within Guildford borough to attend a meeting to discuss the GBC development plan, establish a joint approach to GBC about the size of the Green Belt and determine the way ahead.

For information

5:5 Footpaths: a resident has raised concerns about rubble having been dumped at the Henley Gate end of FP 384, perhaps to provide access to a bridge across the nearby stream. The same resident is also concerned about the close proximity of FP 387 to a shoot that takes place in the adjoining field.

ACTION: *the matter will be referred to Cllr Witham.*

6. FINANCE & GENERAL PURPOSES

6:1 To Approve PPC Payments Made During December 2013 & January 2014

ACTION: *the schedule of payments for December and January was approved and signed by the Chairman.*

6:2 To Receive the Minutes of the Finance & General Purposes Committee

ACTION: *members received the minutes of the meeting held on 14/1/14.*

6:3 To Approve the Budget and Precept for the Financial Year 2014-15

Members noted that even with no increase to the precept, a reduction to the multiplier figure used to calculate the Band D figure, would have resulted in an increase of 1.3%.

ACTION: *members approved the budget and precept for 2014-15, as recommended by the Finance & General Purposes committee.*

7. **PLANNING**

To Receive the Minutes of the Planning Committee

ACTION: members received the minutes of the meetings held on 10/12/13 and 14/1/14.

8. **HIGHWAYS & ENVIRONMENT**

8:1 To Receive the Minutes of the Highways & Environment Committee

ACTION: members received the minutes of the meeting held on 10/12/13

8:2 To Approve the Purchase of a Speed Data Recorder for Exclusive Use in the Parish

The speed data recorder (SDR), currently shared with Worplesdon & Normandy Parish Councils on a rotation basis, has proved invaluable in supplying accurate data to be fed back to SCC Highways and the Police to highlight speeding hotspots within the village. Further information will be needed before and after the implementation of the second phase of the parish road safety scheme.

DECISION: members approved the use of reserves allocated for traffic calming to purchase a speed data recorder to be owned and used exclusively within the parish by Pirbright Parish Council.

8:3 To Receive a Report on the Set-up of the Parish Community Transport Scheme

Plans are proceeding well in setting up a parish community transport scheme, under the auspices of Surrey Community Action. A meeting has been booked at LPH in April to announce the scheme, to be launched in a few months time.

For information.

8:4 To Review the Progress of the Emergency Plan

ACTION: this will be continued and completed by the Parish Council, with a dedicated committee.

9. **NEWSLETTER**

To Agree Items for the March Issue

A thank you to people who helped out in many different ways during the stormy weather at Christmas and New Year will be one item for the March issue.

10. **CHAIRMAN'S CONCLUSION**

10:1 To Receive the Chairman's Notices and Member' Questions

Members will be attending several meetings with outside organisations/groups over the next couple of weeks: the Scarecrow Festival, Strategic Housing Market Assessment, Local Plan and centenary commemorations for World War 1.

10:2 To Approve the Calendar of Meetings of the Full Council for 2014

DECISION: members approved the calendar of meetings of the full council for 2014.

10:3 To Note Items for Inclusion on the Agenda for the Next Meeting (25/2/14)

Reports from the meetings (10:1), furtherance of Emergency Plan and arrangements for the Annual Parish Meeting will be included on the agenda for the February meeting.

The meeting ended at 8.45pm.

Signed.....

Date.....