



PIRBRIGHT PARISH COUNCIL

Minutes of the Parish Council meeting on 25 March 2014 in the Parish Shop at 7.30 pm.

Members present: Cllr R. Nevins (Chairman) Cllr M. Hobbs
Cllr E. Eason Cllr M. Jackson
Cllr S. Fidgett

In attendance: L. Graham (Clerk)

1. **FORMALITIES**

To Receive Apologies for Absence

Apologies for absence were received from Cllr Richmond, Cllr Newman, Cllr G. Jackson (GBC) & Cllr K. Witham (SCC).

2. **To Receive Members' Declarations of Interest on Any Agenda Item Below**

Personal declarations of interest were made by Cllr Jackson re 6:4; Cllr Eason & Cllr Hobbs re 8:2.

3. **MINUTES**

3:1 To Approve Minutes of the Previous Meeting as a True Record

ACTION: *it was resolved that the minutes of the meeting held on 25 February 2014 should be approved and the Chairman signed them.*

3:2 To Receive the Clerk's Report (for information, unless further action is specified)

3:2:1 Damage to surface of playing fields (3:2:1, February): additional posts have been installed at the northern edge of the cricket pitch. More posts will be purchased for the southern corner of the playing fields.

3:2:2 The balance in the Precept (3:2:7, February) will be approximately £1018. Allocated reserves have been adjusted, after the purchase of the new Speed Data Recorder, with increases of £1000 for the Peribus, £1000 for LPH projects and £500 for future election costs. The balance in the allocated reserve for traffic calming is now £1084.

3:2:3 Commemorative tree (5.5, February): the suggestion of a replacement for a fallen tree at the northern side of the cricket pitch has been agreed by the family concerned.

3:2:4 Groundsman work (litter picking, clearance of debris on the grate at the side of the pond) is currently being carried out by the father of the LPH caretaker, who is away.

4. **REPORTS (FOR INFORMATION ONLY)**

4:1 To Receive Reports of Crime in the Parish

No one from the police could attend the meeting but PC S. McMurtry sent apologies with a report, showing no crimes occurred in the village part of the parish, although there was one burglary in the camp areas during the past month. Under non-crimes, one vulnerable adult case in the Camp and two others (including drink drive and drunkenness offences) were listed in the village area.

4:2 To Receive Reports from the County and Borough Councillors

4:2:1 Cllr Witham (SCC) provided a summary of the works about to start on the second phase of the village road safety scheme, agreed by the Guildford Local Committee. The GLC is also setting up annual local cluster meetings across the borough, to be named Local Committee Plus. Pirbright, as part of Worplesdon ward, will be grouped with Ash and Shalford wards and there will be a local budget of £17,500 per cluster, to be spent by agreement at the meetings.

4:2:2 Cllr Jackson (GBC): no report was received from Cllr Jackson.

4:3 To Receive Updates on Activities at Lord Pirbright's Hall

The Managing Trustees of LPH are currently considering ways of reducing the quoted costs for the new Green Hut because requirements stipulated by GBC's Building Control, especially for fire protection, are much greater than anticipated.

5. COMMUNICATIONS

To Consider Communications Sent & Received Since the Previous Meeting

GBC issues:

5:1 Planning applications: GBC has been asked about the apparent lack of notification to some residents about planning applications on neighbouring properties.

ACTION: *examples have been supplied to the Development Control Manager, at his request.*

5:2 Flooding advice: GBC has organised visits to the borough from the Nation Flood Forum to provide information and advice for people affected by recent floods.

ACTION: *the information has been passed to those known to have been affected in the parish.*

5:3 Muddy footway in Chapel Lane: this has been reported to the GBC Cleansing hotline.

For information

SCC issues:

5:4 Safety Scheme, phase 2: SCC has replied to Cllr Hobbs' enquiry about when the work will start, stating that it should be around the mid-March, continuing into the next financial year.

For information

5:5 Rights of Way 1: SCC is conducting a review of the Surrey Rights of Way Improvement Plan, seeking views of path users and those with an interest in access to the county's countryside. Closing date for comments is 9 May.

ACTION: *to be included in the May newsletter.*

5:6 Rights of Way 2: the flooding and potholes in the unadopted section of Chapel Lane (a right of way) were discussed at the Flood Forum and have also been reported online to SCC.

For information

5:7 Flooded footway: the flooded footway outside Dene Cottage and Hollyhurst, apparently caused by water draining from their driveways, has been reported to SCC Highways.

For information

5:8 Safety outside schools: SCC is consulting on proposals to set local speed limits and on policies for road safety outside schools. The deadline for responses is 25 April.

ACTION: *to pass to the Highways & Environment committee for consideration.*

Other topics:

5:9 Heathland clearance on the common: a resident has reported a sad incident of a dog having been impaled by a sharp stump left on the common following the recent clearance work.

ACTION: *Cllr G. Jackson has forwarded the report to the appropriate officer at GBC.*

6. FINANCE & GENERAL PURPOSES

6:1 To Approve PPC Payments Made During March 2014

ACTION: *payments made during March 2014 were approved and the Chairman signed the list.*

6:2 To Approve Appointment of the Independent Internal Auditor for the 2013-14 Accounts

Maxwell & Co has confirmed that there has been no change in circumstances that would compromise the scope, planning and report of the audit, nor the requirements regarding independence, competence and relationships.

ACTION: *the appointment of Maxwell & Co as the Independent Internal Auditor was approved.*

6:3 To Agree a Budget of £220 for the Annual Parish Meeting

ACTION: *the budget was approved.*

6:4 To Discuss the Vin D'Honneur for the Twinning Visit

Neither the Chairman nor Vice Chairman will be available to attend the Vin d'Honneur to welcome the visitors from Cagny, which will be held in the Church Room because LPH had received a prior booking for a wedding reception on the date that was finally arranged for the Twinning visit.

DECISION: *it was agreed that this year it would be appropriate to ask the Twinning Association for help with organisation and provision of food for the Vin d'Honneur, while the Parish Council would provide the wine. Another member of PPC will act as host and make the traditional welcoming speech.*

6:5 To Sponsor Use of Lord Pirbright's Hall (£25) for the Meeting of Periwheels on 14/4/14

ACTION: *the proposal to sponsor the use of LPH for the meeting was approved.*

6:6 To Sponsor Use of Lord Pirbright's Hall (£57) for the Police Parade on 9/11/14

ACTION: *the proposal to sponsor the use of LPH for the parade muster was approved.*

7. PLANNING

To Receive the Minutes of the Planning Committee

ACTION: *members received the minutes of the meetings held on 25 February and 12 March 2014. Members noted the comment from the applicant of 14/P/00279 that the materials stored outside the site (rubble and hard core) are for repairs to the surface of the access track (not the sand school).*

8. HIGHWAYS & ENVIRONMENT

8:1 To Receive a Report on the Speed Data Recorder and Vehicle Activated Signs

Cllr Hobbs reported that the new SDR equipment is currently installed on Dawney Hill but will soon be moved to School Lane and Gole Road. The VAS will also be installed in Fox Corner.

For information

8:2 To Discuss Parking at the Sandpits Site

8:2:1 Cllr Eason and Cllr Hobbs reported on the informal meeting held on 24 March with Surrey Wildlife Trust and residents who have Right of Way on the adjacent track to the tennis club parking area on the Sandpits site. The concerns raised include:

- 1) congestion in the car park and danger to pedestrians, especially children during the busy periods of the day when going to and from school;
- 2) the current poor condition of the surface, with several potholes (as reported to the Parish Council at the February meeting);
- 3) lack of available parking spaces for members of the tennis club when they arrive to use the courts.

8:2:3 It was noted that, under Section 38 of the Commons Act 2006, resurfacing of the car park and right of way with a more hardwearing material, such as concrete or tarmac, would be restricted without planning permission from GBC, although repairs may be carried out to an existing surface.

ACTION: *there will be further discussion at the H & E meeting on 1/4/14, when consideration will be given to discussion of commuter parking and also to taking a parking survey at the Sandpits site.*

Quotes have been sought to clear the drains and fill the potholes.

8:3 To Receive a Report from the Flood Forum

Cllr Nevins and Cllr Hobbs agreed that the recent Flood Forum was an effective meeting, with progress being made to solve local issues. The draft minutes have been agreed by Cllr G. Jackson as acting chairman and will be distributed later in the week.

For information

9. NEWSLETTER

To Agree Items for the May Issue

The survey about SCC Rights of Way Improvement Plan, a summary of the Safety Scheme, plus an item about parking in the village will be topics included in the May issue of the newsletter.

10. CHAIRMAN'S CONCLUSION

10:1 To Receive the Chairman's Notices and Member' Questions

There were no notices or members questions.

10:2 To Approve Arrangements for the Annual Parish Meeting (28/4/14)

10:2:1 Neither the Mayor nor the deputy Mayor is available to attend the APM. The invited speakers (in addition to Cllr Witham and Cllr G. Jackson) will be the Revd. Chris Musser, Jonathan Foster (of Pirbright Historians) and John Capito (Pirbright branch of the Royal British Legion).

10:2:2 The speakers and the Parish Council's nominees for the Mayor's Award for Service to the Community will be invited to the pre-meeting reception, for which the parish councillors will provide plates of nibbles.

10:2:3 Cllr Nevins reminded the committee chairmen to compile their annual reports for inclusion in the meeting papers for the APM, to be received by the Clerk before 21/4/14.

10:3 To Note Items for Inclusion on the Agenda for the Next Meeting (29/4/14)

Presentation of accounts for 1213-14, an audit report and an update on the Sandpits parking issues will be included in the agenda for the April meeting.

The meeting ended at 8.55 pm.

Signed.....

Date.....