

4. **REPORTS (FOR INFORMATION ONLY)**

4:1 To Receive Reports of Crime in the Parish

No one from the police was available to make a report.

Members noted that the police and children from the school had been conducting Community Speedwatch on the Guildford Road for a couple of days this week.

4:2 To Receive Reports from the County and Borough Councillors

4:2:1 There was no report from Cllr Witham.

4:2:2 Cllr Jackson had provided an update on the trees reported to have fallen over the Hodge Brook, which have now been cleared. GBC will be contacting the owner of the fallen tree over the Stanford Brook to discuss options.

4:3 To Receive Updates on Activities at Lord Pirbright's Hall

4:3:1 Cllr Fidgett and the Clerk will be attending a site meeting with the contractor and building control inspector to discuss the options for the new Green Hut.

4:3:2 Surrey Community Action has confirmed that parish councils, as trustees of village halls in Guildford borough, may apply for its grant scheme, but not if GBC's own grant aid scheme is also being awarded for the same project.

5. **COMMUNICATIONS**

To Consider Communications Sent & Received Since the Previous Meeting

GBC issues

5:1 Guildford Local Plan: GBC has begun to release updated evidence base documents for the draft Local Plan, including the latest Green Belt & Countryside Study, which considers removal of Pirbright Barracks and Pirbright Institute from the Green Belt.

ACTION: *the cancelled meeting arranged for the Chairman and Vice Chairman with GBC has now been rearranged. Members agreed that removal of Pirbright Camp, Pirbright Institute and Henley Business park from the Green Belt would be a main concern for discussion. No response to the consultation on the draft Local Plan will be required for a couple of months.*

5:2 Playrangers' events: the Playrangers have supplied details of special outdoors events being held from 14-18 July, starting with one in the woodland and heath at the end of Chapel Lane.

ACTION: *it was agreed to publicise the scheme in the July PeriNews.*

5:3 Guildford in Bloom 2014 has been launched with seven categories, including one for Best Neighbourhood Project, including village halls and parish councils.

DECISION: *because the closing date is 13 June, it is too late to consider an entry this year but might be a possibility in the future.*

5:4 Love Where You Live Campaign is running again this year, with an offer of a minimum of two days work, which might include tidying a play area, clearing scrub land, preparing an area for wild flora or washing down signs. Applications must be made by 20 June.

ACTION: *it was agreed to request that signs around the parish should be cleaned.*

SCC issues

5:5 Road Safety Scheme, Phase 2: SCC Highways have supplied a draft plan for the pedestrian refuge to be sited in Guildford Road, near Lord Pirbright's Hall, with an enquiry about the ownership of the land on which a new footway is to be created.

ACTION: *for further discussion under 8:1, to determine whether the Parish Council is the correct legal body to give permission for the footway or whether it should be the LPH Managing Trustees.*

5:6 Heath Mill Lane: SCC's senior countryside officer has confirmed that the lane is a private road and that the council is required to ensure the route is maintained at a standard suitable for pedestrians, but this does not extend to the higher standard that would normally be required for regular vehicular use.

For information

Other topics

5:7 Parking in Avenue de Cagny: a resident has emailed concerns about parking in the village and PPC's intention to move back the remaining posts in Avenue de Cagny to permit vehicles to be parked closer to the side of the road.

ACTION: for further discussion under 8:2.

5:8 Cricket covers: the cricket club has notified PPC of an opportunity of obtain some white second-hand covers, measuring 7 x 3m for the cricket square.

ACTION: to approve this request, providing the covers are insured under the club's own policy.

5:9 Scarecrow Festival: the medieval re-enactment group have requested permission to arrive on Friday 20th June to set up their camp on the cricket ground.

ACTION: to approve this request, providing vehicles are parked behind the pavilion, and subject to agreement from the Cricket Club because the group will also be using the pavilion.

5:10 Guildford Book Festival: the organisers have asked permission to place posters on parish notice boards to advertise the festival, which takes place on 13-19 October.

ACTION: to approve this request subject to availability of space.

5:11 Boot camp: a physical training instructor, serving in Pirbright Camp, has asked permission to set up a military style bootcamp for about 15 members on the Green near the White Hart, beginning on Sunday 15 June for a period of six weeks. He is REPs accredited and has full liability insurance.

ACTION: to approve this request.

6. FINANCE & GENERAL PURPOSES

6:1 To Approve PPC Payments Made During the Previous Month

ACTION: members approved the schedule of payments for the previous month and it was signed by the Chairman.

6:2 To Receive the Independent Internal Auditor's Report for 2013-14

ACTION: members received the report. The Clerk confirmed that the audit had been rigorous and effective.

6:3 To Approve the Annual Return, Annual Governance Statement & Variances for 2013-14

ACTION: members approved the Annual Return, Governance Statement and Variances.

6:4 To Receive the Updated Register of Fixed Assets

ACTION: members approved the updated register of fixed assets.

6:5 To Consider Any Amendments to Standing Orders and Financial Regulations for 2014-15

ACTION: members approved the minor updates to Standing Orders and Financial Regulations for 2014-15.

6:6 To Approve the Quote for the Rat Control Notices

ACTION: members approved the quote for the temporary rat control notices.

7. PLANNING

To Receive the Minutes of the Planning Committee

ACTION: members received the minutes of the meeting held on 29 April 2014.

8. HIGHWAYS & ENVIRONMENT

8:1 To Receive an Update on Road Safety Scheme Phase 2 and the Pedestrian Refuge at LPH

Work to reshape junction of the Little Green and the new pedestrian refuge in the Guildford Road near LPH still have to be done.

ACTION: SCC is to be asked about surface of the new footway outside LPH and the Clerk will check the deeds of Hall and Green to ascertain the ownership of the grass verge.

8:2 To Discuss Parking Issues Around the Village

Members discussed issues about parking around the village raised in recent correspondence from residents.

DECISIONS:

- 1. *To defer the proposal, agreed by the H & E Committee on 1/4/14, to move back the remaining the posts along Avenue de Cagny until further discussions about parking in the village have been held with the borough councillor and GBC parking team.*
- 2. *To consider further areas for the installation of posts to prevent parking on the Green—e.g. the eastern edge of the Avenue de Cagny car park and the western end of the Little Green.*
- 3. *To defer consideration of parking areas for residents and the disabled until discussions have been held with the borough councillor and GBC parking team.*
- 4. *To defer consideration about whether the creation of additional parking encourages people to drive into the area (e.g. commuters) until discussions have been held with the borough councillor and GBC parking team.*

9. NEWSLETTER

To Agree Items for the July Issue

Parking in the village and at Hall, the Play Rangers event and the Local Plan consultation will all be items for the July newsletter.

10. CHAIRMAN’S CONCLUSION

10:1 To Receive the Chairman’s Notices and Member’ Questions

The Chairman and Cllr Eason will laying a wreath in Brookwood Cemetery for American Memorial Day; the Chairman has been invited to attend a lunch and passing out parade, hosted by the Duke of Kent, in Pirbright Camp.

10:2 To Note Items for Inclusion on the Agenda for the Next Meeting (24/6/14)

Parking issues, the Pirbright Institute planning application and Local Plan consultation will be on the agenda for the next meeting.

10:3 To Consider Future Plans & Projects for the Parish Council

Members hoped to resolve difficult issues to resolved such as the Sandpits car park and parking around the village during the final year of its current term.

The meeting ended at 8.55pm.

Signed.....

Date.....