

4:3 To Receive Updates on Activities at Lord Pirbright's Hall

4:3:1 Green Hut redevelopment: Building Control at GBC have not yet given the go-ahead on the amended plans for the new Green Hut.

4:3:2 Radio microphones: the new equipment could not be used at a recent meeting because of unacceptable feed-back from the speakers (fortunately the corded microphones were unaffected). The sound engineer discovered that controls on the mixer desk had been incorrectly adjusted and has taught the Clerk how to reset them. A lockable cover for the equipment is being considered.

5. COMMUNICATIONS

5:1 To Consider Communications Sent & Received Since the Previous Meeting*

GBC & SCC issues

5:1:1 Living and Ageing Well awards: SCC is inviting nominations for the awards for individuals and groups in the community that make a county a great place in which to live and age well, with thriving community networks, activities and events for all ages to take part in.

ACTION: *it was agreed to nominate the Rawlins Club for the category of Bringing the Community Together Award.*

5:1:2 Waste management: SCC is consulting residents on how more waste can be reduced, reused or recycled. A questionnaire can be completed on the SCC website before 12 October.

For information

5:1:3 Local Transport Strategies and Forward Programmes: SCC is consulting districts and boroughs in the county to support the growth set out within local plans and provide a programme of transport infrastructure to deliver this. The current consultation covers Surrey Heath but no date has yet been given for Guildford.

For information

5:1:4 Recycling study: GBC is conducting a door-stepping study with residents to gather their views on recycling services provided by the council. The visits are scheduled for 30 September - 1 November, from noon - 7pm on Tuesdays - Fridays and 11am - 5.30pm on Saturdays.

For information

Other topics

5:1:5 Scarecrow Festival: the chairman of the Scarecrow Festival has written to ask if PPC and LPH Managing Trustees would sponsor the event and allow use of Lord Pirbright's Hall and the Green without charge.

ACTION: *for further discussion under item 6:3.*

5:1:6 Pirbright Institute Masterplan: Pirbright Institute's Head of Engineering & Estates has confirmed that the outline application made to GBC for the Masterplan has been withdrawn, with a view to resubmitting an updated version before the end of the year.

For information

5:1:7 Traffic through the village: a resident of Guildford Road has complained about difficulty in crossing roads when walking to school, particularly the speed of passing traffic and the limited size of the pedestrian refuges because she is accompanying five children.

ACTION: *the Clerk has replied, with information about the road safety scheme and the comments received from SCC Highways about installation of speed bumps on an A road.*

5:1:8 Surrey Association of Local Councils: the association has invited PPC to attend the AGM on 16 October because there will be a presentation on establishing local flood forums and they would like parishes with an established forum to contribute.

ACTION: *a decision will be made in the next few days.*

5:2 To Agree a List of Properties to Receive the Standard Letter re Overhanging Foliage

ACTION: *members agreed to notify the Clerk about properties to receive the standard letter about foliage overhanging their boundaries onto the footway.*

6. **FINANCE & GENERAL PURPOSES**

6:1 To Approve PPC Payments Made During August & September 2014

ACTION: Members approved the schedule of receipts and payments for August and September and the Chairman signed it. The Chairman also signed the bank reconciliations for the month.

6:2 To Evaluate Regular Events Sponsored by PPC and to Consider a Policy for the Future

Following the request for free use of LPH and the Green for the Scarecrow Festival (5:5), Members evaluated other events sponsored from the Precept.

DECISION 1: Members agreed that statutory events, such as the Annual Parish Meeting, and those that form part of PPC's work (e.g. the Flood Forum) should be continued without question.

DECISION 2: although concerns had been raised about the possible need for cost cutting in the next financial year in order to fund the grant aid projects, it was agreed to continue sponsorship of events that encourage social contact within the parish community.

DECISION 3: it was agreed to sponsor the hire of Lord Pirbright's Hall for the Scarecrow Festival but to exclude overtime costs for the staff and the licence fee for the Green.

DECISION 4: it was agreed to request that the Parish Council's sponsorship for events such as the Scarecrow Festival and Macmillan Coffee morning should be acknowledged on publicity and that the Clerk, as Designated Premises Supervisor, should be involved in the planning of licensable events when appropriate.

6:3 To Approve a Donation to the Swan Sanctuary

The Parish Council agreed in June meeting to introduce a close season from 15 March - 15 June for fishing on the pond on the village green and restrict it to children (and supervisory adults) at other times. However, a full ban on fishing was made as an emergency measure in August, on finding that two of the Egyptian goslings had been maimed by discarded fishing line wrapped around their legs. Members were asked to consider making a donation to the Swan Sanctuary in recognition of its help in removing fishing line from one of the goslings and also to ratify the decision to ban fishing on the village pond.

DECISION: Members agreed **a)** to make personal donations, to be forwarded to the Sanctuary; **b)** to rescind the decision to permit children to fish on the pond and **c)** to ratify the decision to ban fishing on the pond permanently.

6:4 To Review the Insurance Premium for 2014-15

ACTION: Members reviewed the insurance premium renewal. Addition of the radio microphone equipment to Part C (All Risks) has been the only amendment required so far this year.

7. **PLANNING**

7:1 To Receive the Minutes of the Planning Committee

ACTION: Members received the minutes of the meetings held on 29 July and 9 September 2014.

7:2 To Receive the Submission to GBC on the Draft Local Plan for the Borough

ACTION: Members received PPC's submission to GBC on the draft Local Plan and proposed that it should be put on the Parish Council's website.

8. **HIGHWAYS & ENVIRONMENT**

8:1 To Receive an Update on the Progress of the Village Road Safety Scheme Phase 2

Work to install the final features of the safety scheme are now under way in Church Lane.

8:2 To Receive a Report on the SDR and VAS

The SDR equipment will be put in Church Lane when the safety scheme is in place, and thereafter it will be moved to Fox Corner and White Hart with the VAS.

8:3 To Select a New Piece of Equipment for the Children's Playground under a S106 Payment

Results from the survey to select the new equipment resulted in the majority favouring either a zip wire or a trampoline.

ACTION: it was agreed to seek advice from the manufacturers about the suitability of the pieces for the playground.

8:4 To Receive a Report from the Flood Forum

Cllr Hobbs reported on the meeting of the Flood Forum held on 12 September. The main topic for discussion was the proposed installation of bunds to protect properties in the Hodge Brook catchment areas from flash flooding after once in 100 year storms + 30% climate change. Other topics included updates on works to rectify minor drainage and flooding problems around the parish.

8:5 To Agree a Position for the Donated Liquidambar Tree

ACTION: it was agreed that the new tree should be placed near the village sign, on the area of grass that is maintained by the LPH groundsman.

9. NEWSLETTER

To Agree Items for the November Issue

Items for the November issue of PeriNews will include completion of Phase 2 of the road safety scheme, reference to PPC’s Local Plan representations and the withdrawal of Pirbright Institute’s Masterplan, plus a plea for residents to help pick up litter near their properties, following a campaign that ran through April and May to reduce roadside litter and dog fouling.

10. CHAIRMAN’S CONCLUSION

10:1 To Receive the Chairman’s Notices and Members’ Questions

The Chairman reported on a seminar to be held on 14 October for prospective candidates standing for election to the Borough council or parish council in May 2015.

10:2 To Note Items for Inclusion on the Agenda for the Next Meeting (28/10/14)

There are no special items for inclusion on the October agenda.

The meeting ended at 9.00 pm.

Signed.....

Date.....