

PIRBRIGHT PARISH COUNCIL

Minutes of the Meeting in the Green Hut Room on Tuesday 29 November 2016 at 7.30 pm

Members present: Cllr Nevins (Chairman), Cllr Eason, Cllr Hallam, Cllr Hobbs, Cllr Newman & Cllr Richmond.

In attendance: L. Graham (Clerk) & Cllr Witham

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies were received from Cllr Fidgett.</i></p>
2.	<p>To Receive Members' Declarations of Interest on Any Agenda Item below ACTION: <i>Cllr Hobbs made a personal declaration re item 8:4.</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting ACTION: <i>Members unanimously approved the minutes of the meeting held on 25/10/2016 and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified)</p> <p>3:2:1 Grant aid: the requests for concurrent grant aid were to be discussed at a meeting of GBC's Executive that evening, with a recommendation for approval of most proposals, including Pirbright's.</p> <p>3:2:2 RBL poppies on lamp posts: in response to several enquiries from residents, the Clerk contacted SCC to ask who had placed the poppies on lamp posts around the centre of the village. While SCC did not know, the Business Support Team Leader at Local Highways Services stated that there was no issue about the poppies having been erected and a licence was not required. It was subsequently learnt that the poppies had been paid for and erected by the local branch of the RBL and that it was hoped to put more up next year.</p> <p>3:2:3 Cars on green: tracks from a car circling round on a section of the Green had appeared earlier in the week, possibly entering from the car park end of Avenue de Cagny. ACTION: <i>to consider installing more posts, although the grass-cutting contractor would still require access.</i></p> <p>3:2:4 Electronic planning: GBC has agreed to loan PPC a laptop computer, projector and screen to facilitate electronic viewing of planning applications with training sessions, expected to take place early in 2017.</p>
4.	<p><u>REPORTS (FOR INFORMATION ONLY)</u></p> <p>To Receive Reports from:</p> <p>4:1 To Receive Reports from the County and Borough Councillors Cllr Witham's report included:</p> <ul style="list-style-type: none">• An update on SCC finance, which includes a £20million overspend because of adult social care, with a larger deficit expected next year. The Government is in the process of reducing its general grant (the Revenue Support Grant) to Surrey County Council from £151 million a year to £nil per year• Cost savings of £200,000 by switching off lights from midnight to 5am in various roads across the county, including Pirbright.• Waste disposal figures for September & October show that the amount of waste collected from Slyfield has reduced. There are no statistics on fly tipping yet. <p>4:2 To Receive a Report from Talk Shop Topics raised at Talk Shop included:</p> <ul style="list-style-type: none">• Highways issues in Dawney Hill (see item 5:1:5).• A request for support and use of the football pitch by the newly reformed Pirbright Football Club, including a discussion about ways to improve the playing area of the ground.• Consultation by the Surrey Heathland Project about proposed work on Bullswater Common. <p>4:3 To Receive a Report from Lord Pirbright's Hall</p> <p>4:3:1 Members received the minutes of the LPH AGM.</p> <p>4:3:2 A local resident, with specialist knowledge, has offered to repair the Clubroom clock free of charge.</p> <p>4:4 To Receive a Report about the Community Games Event for 2017 Forty-two representatives from Pirbright's clubs, societies & organisations attended the meeting on 22 November to discuss the proposal for a Community Games event on the Village Green and at Lord Pirbright's Hall on 17 June 2017, to be held instead of the Scarecrow Festival, which has been the main summer event of recent years in the parish.</p>

5.

COMMUNICATIONS

To Consider Communications Sent & Received Since the Previous Meeting

GBC, SCC & Policing issues

5:1:1 Parking measures in School Lane & Dawneys Road: GBC's On-Street Parking Co-ordinator has confirmed that the new parking measures for School Lane would become effective from Monday 28 November. One resident has reiterated his concerns about displaced vehicles being parked in Dawneys Road, where he has observed that drives are being blocked, pavements mounted and speeding is being experienced on a daily basis. Another correspondent has complained about the lack of advance information about the scheme, with no provision of alternative parking spaces.

ACTION: *Members agreed that observation of normal traffic regulations, which exist to promote road safety and uphold the Highway Code, are a priority for most people. If the parking authority wishes to prevent inappropriate parking, PPC cannot be expected to provide replacement spaces for drivers who previously obstructed junctions and driveways.*

5:1:2 Gole Road safety improvements: in response to PPC's email to SCC Highways with comments on the proposals, the Traffic Engineer has responded to the points in detail. He has also confirmed that the budget for the works is £70k.

ACTION: *discussed under item 8:1:a.*

5:1:3 SCC Localism scheme: parishes are again being invited to bid for the scheme for highways or other works that are normally the responsibility of SCC to carry out. Bids should be submitted by 6 January 2017.

ACTION: *to make an application for maintenance of the verge opposite Pirbright Terrace.*

5:1:4 Mobile phones: Surrey & Sussex police are cracking down on motorists using their mobile phones while driving. Offenders will be prosecuted and, if officers can prove they are driving dangerously while using a phone, they will be banned from the road and could be jailed for up to two years. Currently drivers face three penalty points on their licences and a fine of £100. If they refuse to pay, they can be prosecuted, banned from driving and fined up to £1000.

For information

5:1:5 Highways issues reported to SCC include a hole in the footway in Dawney Hill, which has now been filled, and a complaint about an overhanging hedge, which will be inspected when the local highways officer returns to work from paternity leave because no immediate action is required. It was recommended that concerns about a leaning MoD stone should be referred to them.

For information

5:1:6 Elections: GBC has thanked LPH for allowing use of its facilities for the Governance election in October and has notified that the next known date for an election will be in 2017 for the Country Council. There is nothing currently scheduled for 2018 but borough and parish elections will be held in May 2019.

For information

5:1:7 Grant for theatrical production: GBC's Art Development Team has invited parishes to apply for a grant of £200 in order to hold a performance of *Our June's Wedding*, by a touring Surrey based theatre company, Theatre Exchange.

ACTION: *the Clerk has forwarded the suggestion to the PPCC, who are keen to pursue the idea. GBC has confirmed that the grant has been approved.*

5:1:8 New post-1945 war memorial: GBC is hoping to commission a new memorial to commemorate servicemen & women from the borough of Guildford who have been killed in battle, conflict or training since the Second World War, with a request that parishes might put a notice about the war memorial on a parish board or in newsletters.

ACTION: *put something in newsletter.*

Other issues

5:2:1 Use of the football pitch: following the interest expressed by the newly reformed Pirbright Football team in playing fixtures on the Village Green in the future, the Clerk has contacted the Premier Football Club (organisers of junior teams) to seek clarification of their own use of the pitch and to update the hiring details of the Club.

ACTION: *discussed under item 8:b:1.*

5:2:2 Planning query: a resident has enquired when a planning application for a neighbouring property, about which he had received notification from GBC, will be discussed by PPC. Research on the GBC website shows that the application is one of several for permitted development, which are not notified automatically to official consultees.

ACTION: *the Clerk has responded to the resident explaining that approvals of applications for permitted development are decided by GBC based on legal criteria and as such the Parish Council is not a consultee.*

5:2:3 BT Adopt a phone box scheme: the Clerk to Worplesdon PC circulated a request to parishes in the county association asking for their experiences in adopting a phone kiosk and to what use the kiosk has now been put.

ACTION 1: *Cllr Eason has responded to the email, describing PPC's adoption and restoration of the K6 box on the Village Green.*

ACTION 2: *discussed under item 8:3.*

6.	<p><u>FINANCE & GENERAL PURPOSES</u></p> <p>6:1 To Approve the Schedules of Receipts & Payments and Review Bank Reconciliations for November 2016 ACTION: Members approved the receipts & payments schedules for the month, which was signed by the Chairman.</p> <p>6:2 To Approve a Contribution of 50% towards the Printing Costs the Christmas Edition of PeriNews ACTION: Members ratified the decision to make a contribution to the printing costs, but expressed concern that homes in Pirbright Camp are excluded from the delivery schedule. It was agreed to ask contacts within the Camp for advice about increasing the distribution for residents there.</p> <p>6:3 To Accept the Estimate for the Manufacture of Three New Noticeboards ACTION: Members approved the estimate for the manufacture of the noticeboards to replace those currently in place.</p> <p>6:4 To Approve the Budget for 2017-18 ACTION: Members approved the budget for 2017-18, to be ratified at the January meeting, by which time the GBC figure for calculating the Precept will have been received.</p>
7.	<p><u>PLANNING</u></p> <p>To Receive Recent Planning Updates & To Consider a Response to the following Applications:</p> <p>16/P/02227: 5 Pirbright Terrace, Guildford Road (proposed part two storey, part single storey rear extension following demolition of existing conservatory) PPC response: No objection, subject to conditions about choice of materials and a restriction banning work on Sundays and Bank Holidays.</p> <p>16/T/00275: Towpaths north and south of Basingstoke Canal (various tree works for health and safety maintenance) PPC response: No objection subject to approval by the tree officer.</p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8:1 To Receive an Update on:</p> <p>a) Safety Proposals for Gole Road The scheme focuses on slowing traffic down in the area, because the lie of the land prevents the introduction of a traffic island without the movement of land, which would have been prohibitively expensive. The current budget is £70K for the work, which is planned for the beginning of 2017. An area of anti-skid surfacing will be installed up to the crossing point, which also provides colour on the road surface. There will be a VAS, a raised kerb and new reinforced bollards at the crossing, to protect pedestrians. At PPC's request, SCC has agreed to put in an extra lighting column on the northern side of the crossing point and also to cut back vegetation in the vicinity. PPC's request for rumble strips closer to the crossing point was rejected because they have to be placed before the bend in order to slow drivers approaching the area.</p> <p>b) Drainage Work, Maintenance & Use of the Playing Fields The Pirbright Premier Football Club plays some home fixtures on the football pitch on the Village Green. However the ground is sometimes waterlogged and unplayable, and improvements to the surface will be required for adult play. A plea for professional advice was made in the December PeriNews, resulting in one contact from a local greenkeeper and some colleagues, who visited the ground to check conditions and make suggestions about upgrading it. They have been asked to submit a report with recommendations and costings for consideration by PPC in the New Year.</p> <p>c) Improvement Works for the Surface of Blind Lane The optimum time for transporting the scalplings to the lane and spreading them has been missed this year but so far the work on the ditches is proving effective. However, some of the middle section of the footpath is now becoming muddy.</p> <p>d) SDR and VAS Cllr Hobbs had little to report, other than that batteries may need to be replaced again and it may be advisable to purchase trickle chargers.</p> <p>e) New parking measures for School Lane The new parking measures are now operational and Cllr Witham advised that GBC should be informed if there is a major problem with people ignoring them.</p> <p>8:2 To Ratify Consent made under Delegated Responsibility for Erection of Banners on the Green ACTION: Members ratified the consent for four recent requests to erect banners on the Green, although in one case the fixings could have been tighter and, in another, comments had been received that there was too much wording, making it difficult to read from a passing car. Movement of the banners closer to the Church Lane junctions might improve this.</p> <p>8:3 To Receive a Report on the Refurbished Telephone Box & Consider Ideas for its Future Use One idea for future use of the box would be use it as a display area for Pirbright Historians. It is hoped to hold an event to celebrate its acquisition and restoration in April, to which the Mayor will be invited. ACTION: the proposal for the future use was approved.</p>

	<p>8:4 To Discuss & Accept Quotes for:</p> <p>a) Tree Works around The Green & at The Sandpits Two good quotes have been received for the work, from which a schedule of work will be created and submitted for approval by GBC. Contractor B will be invited to quote for extra work, based on the schedule.</p> <p>b) Repairs to the See-saw in the Children’s Playground The manufacturers have advised that the stanchions of the see-saw need to be replaced, which will give it several more years of use. ACTION: <i>Members approved the estimate for the work.</i></p>
9.	<p><u>NEWSLETTER</u> To Agree Items for the January Issue Items for the January issue will include the request for names for the new Guildford memorial and the recycling facility for Christmas trees. The Clerk confirmed that an entry about the Government’s insurance scheme for homes unable to obtain cover had been included in the May edition of PeriNews.</p>
10.	<p><u>CHAIRMAN’S CONCLUSION</u> To Receive the Chairman’s Notices, Member’ Questions & Approve the Meetings Calendar for 2017 ACTION: <i>Members approved the meetings calendar for 2017.</i></p>

The meeting ended at 9.20pm.

Signed.....

Date.....