

PIRBRIGHT PARISH COUNCIL

Minutes of the Meeting in the Green Hut Room on Tuesday 25 October 2016 at 7.30 pm

Members present: Cllr Nevins (Chairman), Cllr Eason, Cllr Fidgett, Cllr Hobbs & Cllr Richmond.

In attendance: L. Graham (Clerk)

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies were received from Cllr Hallam and Cllr Newman.</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>Cllr Fidgett made a declaration of interest re planning application 16/P/01994.</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting <i>ACTION: Members unanimously approved the minutes of the meeting held on 27/9/2016 and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) PeriNews: following last month's discussion on lack of space in the parish calendar, the copy editor has made a change to the layout that enables an increase in the type size used, making it easier to pick out individual entries.</p>
4.	<p><u>REPORTS (FOR INFORMATION ONLY)</u></p> <p>To Receive Reports from:</p> <p>a) The County & Borough Councillors Fly tipping: Cllr Witham provided information to allay concerns and preventative action being taken by SCC.</p> <p>b) Talk Shop MoD marker stones: a local resident has raised concern about the lack of care for MoD marker stones around the parish and suggested that an audit might be carried out.</p> <p>c) Lord Pirbright's Hall Clocks: the external clock is being repaired early next month. The Clubroom clock will also be repaired and then transferred to the Green Hut Meeting Room.</p> <p>d) The Steering Committee for the Community Event for 2017 <i>Members received the minutes of the steering committee for the event planned for 17 June.</i></p>
5.	<p><u>COMMUNICATIONS</u></p> <p>To Consider Communications Sent & Received Since the Previous Meeting <i>Communications received this month related to items on the agenda.</i></p>
6.	<p><u>FINANCE & GENERAL PURPOSES</u></p> <p>6:1 To Approve the Schedules of Receipts & Payments and Review Bank Reconciliations for October 2016 <i>ACTION: Members approved the receipts & payments schedules for the month, which was signed by the Chairman.</i></p> <p>6:2 The Receive Financial Statements for the Half Year (April – September 2016) <i>ACTION: Members reviewed the financial statements for the period, showing that the figures were in line with the budget.</i></p> <p>6:3 To Approve a Donation to the Royal British Legion Wreaths will be laid at services at the church and in Brookwood Cemetery on Remembrance Sunday. <i>ACTION: Members approved a donation of £120 to the Pirbright branch of the RBL.</i></p> <p>6:4 To Approve Payment of Lord Pirbright's Hall Hire Costs for the:</p> <p>a) Surrey Police Muster on Remembrance Sunday <i>ACTION: Members approved the payment of LPH hire costs for the police muster.</i></p> <p>b) Meeting (with refreshments) of Parish Clubs & Societies to Discuss the Community Games Event in 2017 <i>ACTION: Members approved the payment of costs for the hire of LPH hire costs and refreshments for the meeting but also decided that other items for the event should be shared equally with the Parochial Church Council because it is a joint venture.</i></p> <p>6:5 To Consider the Budget for the next Financial Year (2016-17) <i>ACTION: Members agreed to consider an increase 2.9% or 3%, depending on final Band D formula from GBC.</i></p>

7.	<p><u>PLANNING</u></p> <p>7:1:1 To Consider Responses to the following Applications: 16/P/01940 (Communication Mast in Gapemouth Rd) <i>Pirbright Parish Council has No Objection to this proposal.</i></p> <p>16/P/01994 (Re-organisation & layout of parking area at NRA Pavilion, Bisley) <i>Pirbright Parish Council has No Objection to this proposal, subject to comments of GBC's Conservation & Tree officers – the plan is unclear about the trees to be lost but we welcome the new planting, which should be covered by a condition requiring replacement of any that are dead or diseased within 5 years.</i></p> <p>16/T/00217 (Felling of Sycamore tree near Pear Wood Lodge, Gibbs Acre) <i>Pirbright Parish Council objects to this proposal because the application does not appear to be supported by a report from a qualified independent arboriculturist. While we take safety very seriously, any proposal to remove a significant tree in the Conservation Area would need to be supported by evidence that the tree is diseased, and therefore the Parish Council would like the tree to be retained.</i></p> <p>7:1:2 Cllr Fidgett has reviewed the planning consultations for the Thames Basin Heaths SPA Strategy and Planning Contributions, and found nothing that requires comment from PPC.</p> <p>7:2 To Discuss a Protocol for Reviewing Planning Applications Received Electronically ACTION: <i>Members agreed to go on GBC's trial for viewing applications electronically, and accept the offer of a laptop with projector and screen to view applications at meetings.</i></p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8:1 To Receive an Update on:</p> <p>a) Drainage Work on the Playing Fields The long vegetation has been cut back and the ditch dredged and is working well, and the grant aid has been claimed and received from GBC. A local resident with Highways training has created grips along the edge of Cemetery Pales between the road humps at the end of the Green and Chapel Lane to enable surface water to drain into the ditch. ACTION: <i>Members agreed to keep both areas clear and to keep the grass cut alongside the ditch on the playing fields.</i></p> <p>b) Improvement Works to the Surface of Blind Lane Drainage work has been completed as far as the field gates. A new officer is now involved in project and has given permission for scalplings to be purchased, for which SCC will pay. The next step is for these to be spread on the path.</p> <p>c) SDR and VAS Positions for the new posts have been agreed with Highways and they will be installed in January – March 2017.</p> <p>d) Sandpits car park It was suggested that the car park might be closed for 24 hours on Christmas Day to maintain its permissive status, in line with that of Lord Pirbright's Hall. The Tennis Club will be notified but the access track would remain unaffected.</p> <p>8:2 To Discuss the Proposed Safety Scheme for Gole Road Introduction of a pedestrian crossing proved too expensive for the £70K in the budget, because of the way the land lies. ACTION: <i>Members agreed it is a good scheme, but with minor modifications, such as another light by the tunnel and an increase in the strength of rumble strips. Cllr Hobbs will put PPC's views to the Highways Engineer.</i></p> <p>8:3 To Discuss the Tree Surgeons' Reports and Approve a Quote for Work on the Green & at the Sandpits One of the quotes has arrived but a second quote from a recent site visit by another contractor has not yet been completed.</p>
9.	<p><u>NEWSLETTER</u></p> <p>To Agree Items for the December Issue Items for inclusion in the December issue will be the new picnic bench in playground and closure of the car parks on Christmas Day.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive the Chairman's Notices, Member' Questions & Items for the Agenda for the Next Meeting (29/11/16) There were no questions or notices. Items for the next agenda will include approval of the budget and Precept, progress of phone box restoration, an update on Gole Road and the Community games and the trial of new equipment for viewing planning applications.</p> <p>The meeting ended at 9.27pm.</p>

Signed.....

Date.....