

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut Room, Lord Pirbright's Hall, on Tuesday 25 July 2017 at 7.30pm

Members present: Cllr Fidgett (Chairman), Cllr Eason, Cllr Hallam, Cllr Hobbs, Cllr Newman & Cllr Richmond.

In attendance: L. Graham (Clerk) & five members of the public.

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>There were no Members' Apologies for Absence.</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>There were no Declarations of Interest.</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting <i>ACTION: Members approved the minutes of the meeting held on 27/6/2017 and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified)</p> <p>3:2:1 Playground: the insurance inspection has specified that parts on the swings and climbing frame must be replaced immediately. The required parts have been ordered from the manufacturer and will be fitted by the groundsman.</p> <p>3:2:2 Chairmen's honour board: the board will be updated during August.</p> <p>3:2:3 Training course: the course attended by Cllr Eason and the Clerk contained useful updates on the law with advice on good practice for chairmanship and smooth running of parish council meetings.</p>
4.	<p><u>REPORTS (FOR INFORMATION ONLY)</u></p> <p>4:1 To Receive Reports from the County & Borough Councillors There were no reports from the County & Borough Councillors.</p> <p>4:2 To Receive a Report from Lord Pirbright's Hall</p> <p>4:2:1 Main Hall floor: the floor is being refurbished in the second week in August, during which the whole hall will be closed for hirings.</p> <p>4:2:2 Invoices: a new style of invoice has been introduced showing the full hire charge with the parish discount displayed in red type. This is repeated on the spreadsheet, so that it will be possible to see the total discount given during the year in the annual accounts.</p> <p>4:3 To Receive a Report on the Pirbright Community Games Forty representatives from the parish clubs, societies and organisations attended the debrief meeting to discuss the Community Games event. Views were mixed about the outcome, with many speakers expressing their concern about the lower than hoped-for number of visitors, possibly caused by people not understanding or knowing what to expect. However it was generally agreed that there should be some type of parish event next summer, such as a fete or gala, and it was hoped that many of this year's participants would volunteer to join the team to run it.</p>
5.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>To Discuss Issues raised in the Public Forum or by Communications Sent & Received Since the Previous Meeting</p> <p><u>Public Forum</u> Two of the residents in attendance raised points to be taken into consideration for the Vines Farm application.</p> <p><u>GBC, SCC & Policing issues</u></p> <p>5:1:1 Flood Forum: The Chairman of the Forum, Jonathan Lord MP, has suggested that the date of Pirbright's next meeting could take place on either 3rd or 10th November, to coincide with Normandy's. <i>ACTION: Members expressed a preference for 3rd, and hoped that it would be possible to have advance sight of the report on the Hodge Brook and suggestions for the flood protection scheme.</i></p> <p>5:1:2 SCC's Highway Localism scheme: no further funding is to be allocated to the scheme but a maintenance budget will be used to provide a vegetation gang, under the direct control of the maintenance engineer. Priorities are to be submitted to SCC by the end of July. <i>ACTION: it will be requested that vegetation should be cut back on all the approaches to the village, especially at Cowshot Bridge, Gole Road, and on Guildford Road at the junction with Swallow Corner.</i></p> <p>5:1:3 Speeding in the parish: residents in Gole Road and Aldershot Road have written to SCC and PPC with concerns about continued speeding in their areas. <i>ACTION: for further discussion under item 8:1:a.</i></p>

	<p>5:1:4 Highways issues reported this month: the blocked drain outside Francis Place in Cemetery Pales and the overgrown vegetation affecting the footway opposite Pirbright Terrace have both been reported to SCC. <i>For information.</i></p> <p>5:1:5 Town & Country ward programme: the GBC cleaning crew has made its annual offer to visit the Parish and tend to those areas that need some extra attention, receiving a minimum of two days' work by a two-man crew. <i>ACTION: it was agreed to request litter clearance on the approaches to the village and clearance of the overgrown vegetation around Swallow pond.</i></p> <p><u>Brought forward from June:</u></p> <p>Community recycling centres: SCC is consulting on proposals for further changes to operation times at CRCs . <i>ACTION: members agreed to submit a response by email direct to Mike Goodman, SCC Cabinet Member for Environment and Transport.</i></p> <p><u>Other issues</u></p> <p>5:2:1 Flying cricket balls: a visitor to the village has complained about a cricket ball that landed in her car when parked in Avenue de Cagny, believing it to be a health and safety point. <i>ACTION: for further discussion under item 8:2.</i></p> <p>5:2:2 Use of LPH car park: Pirbright Surgery has requested use of the LPH car park for a couple of hours on a Saturday to be agreed in late October or early November for patients visiting the newly opened building. <i>For information.</i></p> <p>5:2:3 Pirbright Football Club: the club would like to progress their ideas for improvements to the playing fields for use for future matches but feel it would be pointless without access to changing/clubhouse facilities. They are hoping to share the pavilion with the cricket club and are asking PPC for advice on how this could be achieved. <i>ACTION: Members agreed to act as brokers and organise a meeting with both clubs.</i></p>
6.	<p><u>FINANCE & GENERAL PURPOSES</u></p> <p>6:1 To Approve the Schedule of Receipts & Payments and Review Bank Reconciliations for July 2017 <i>ACTION: Members approved the schedule and bank reconciliations for July, which were signed by the Chairman.</i></p> <p>6:2 To Review the Financial Statements for the First Quarter of the Current Financial Year The Financial Statement shows that expenditure is in line with budget in all areas.</p> <p>6:3 To Consider Grant Aid Projects for 2018-19 Ideas for grant aid projects include an extension to the Sandpits car park, new water heaters for LPH and an external P.A. system.</p> <p>6:4 To Agree to the Formation of an Overview & Scrutiny Committee and Appoint its Members In order to address concerns raised about the risks of online banking, members discussed the formation of an Overview & Scrutiny Committee, with a remit to carry out internal audit, review & update policy documents, including staffing & recruitment issues. <i>ACTION: it was resolved unanimously to set up the committee with Cllr Fidgett, Cllr Hallam and Michael Jackson as a co-opted member.</i></p>
7.	<p><u>PLANNING</u></p> <p>7:1 To Discuss Recent Planning Updates No further submission was deemed necessary for the Local Plan consultation because PPC's previous comments will be taken forward.</p> <p>7:2 To Consider a Response to the following Applications:</p> <p>17/P/01375 - Braemar, Heath Mill Lane (Proposed canopy on side elevation) <i>PPC has No Objection to this proposal.</i></p> <p>17/P/01278 - Vines Farm, Mill Lane (Change of use of land from agricultural to mixed use including agriculture, equestrian and horticulture) <i>PPC raises no objection in principle to the change to a mixed use including agriculture, equestrian and horticultural use, but is concerned to ensure the protection of the amenities of residents at Brambles from the impact of a commercial equestrian use, given the close proximity of the residential property to the boundary.</i></p> <p><i>PPC would therefore, request removal of all permitted development rights (if any exist given the sui generis nature of the mixed use), with a condition preventing the stationing of feed stations or water troughs within 20m of the adjoining house and preventing any buildings or other construction on the land.</i></p>

8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8:1 To Receive an Update on:</p> <p>a) The SDR and VAS: the SDR palm battery is fixed and will be used again in autumn term. More speed data will be collected in Aldershot Road and Gole Road to pass on to the police. The VAS is currently in Aldershot Rd, near the Royal Oak, where it is working effectively.</p> <p>b) Treeworks on Parish land: the work is due to resume soon.</p> <p>8:2 To Discuss Measures to Protect Motorists & Pedestrians in Avenue de Cagny from Flying Cricket Balls</p> <p><i>8:2:1 Members approved the updated risk assessment for the Avenue de Cagny car park and the agreement for the use of the playing fields by the Cricket Club.</i></p> <p><i>8:2:2 Members resolved a) to ensure temporary warning notices are added by the Cricket Club to the fixed ones on mornings of cricket matches and to suggest alternative parking places for motorists who do not wish to take the risk of using the Avenue de Cagny car park during games; b) to encourage the Cricket Club to post a list of all fixtures in advance on a notice board at the pavilion.</i></p> <p><i>8:2:3 Members approved purchase of a banner/s to be fixed to the posts opposite the Avenue de Cagny car park on the morning of match days.</i></p> <p><i>8:2:4 It was agreed to encourage the Cricket Club to create enough space in the area behind the pavilion to accommodate the vehicles of both teams on match days.</i></p> <p><i>8:2:5 It was agreed to request the Cricket Club to arrange away fixtures on dates in future that coincide with big events at LPH, such as the S. Dachshunds Annual Show and the Flower Show. However, if this proves impossible, PPC should be notified and alternative areas for parking will be agreed, subject to suitable ground conditions.</i></p> <p>8:3 Review of parking measures for School Lane & elsewhere in the village</p> <p>Lack of parking space and congestion around the village has been a concern for the Parish Council over the past few years. Members discussed the progress on resolving the issues.</p> <p><i>8:3:1 It was agreed to enquire about the costs and possibility of extending the Sandpits parking area.</i></p> <p><i>8:3:2 It was resolved to continue to permit limited parking on specific areas of the Green for special events, subject to suitable ground conditions.</i></p> <p><i>8:3:3 It was agreed to devise a scheme to introduce measures necessary to prevent commuters from using the Avenue de Cagny car park all day.</i></p> <p><i>8:3:4 Members decided against requesting GBC to review the effectiveness of the yellow lining scheme in School Lane.</i></p>
9.	<p><u>NEWSLETTER</u></p> <p>To Agree Items for the September Issue</p> <p>Ideas will be sent to the Clerk before the copy date of 8th August.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive Chairman's Notices, Member' Questions & Agree Items for Discussion at the next Meeting (/17)</p> <p>Agenda items for September will include a report on Grant Aid applications; terms of reference for the Overview & Scrutiny Committee; ideas for play equipment for older children; measures to restrict commuter parking in the Avenue de Cagny car park and co-option of a new member of the Parish Council.</p>

The meeting ended at 9.40pm.

Signed.....

Date.....