

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting in the Green Hut Room, Lord Pirbright's Hall on Tuesday 27 June 2017 at 7.30pm.

Members present: Cllr Fidgett (Chairman), Cllr Eason (from 7.54), Cllr Hallam, Cllr Hobbs (from 7.36) & Cllr Richmond.

In attendance: L. Graham (Clerk), Cllr Witham (SCC) & a member of the public.

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies for absence were received from Cllr Newman.</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>Cllr Fidgett made a personal declaration of interest re 17/P/01185 (as a neighbour of Lavender Cottage).</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting <i>ACTION: Members approved the minutes of the Annual Meeting held on 16/5/2017 and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified)</p> <p>3:2:1 Cricket pavilion 1: the cricket club has now removed the remains of their old ground covers that had been stacked in a corner of the car park.</p> <p>Cricket pavilion 2: the club has given permission for Knowl Hill school to use the pavilion for its sports day, to be held on the playing fields on 11 July.</p> <p>3:2:2 War Department marker stones: further information has been received from a concerned resident about the current condition of the stones around the parish. Members suggested that a plea might be put in the newsletter for volunteers to locate the positions of the stones and report on their condition.</p>
4.	<p><u>REPORTS (FOR INFORMATION ONLY)</u></p> <p>4:1 To Receive Reports from the County & Borough Councillors and the Flood Forum SCC: Cllr Witham provided an update of the ongoing budget reduction by SCC, requiring a further £1million savings. The Guildford Local Committee's budget has also been reduced by 90%, which is likely to affect the progress on the Avenue de Cagny safety scheme. The Local Community Grant has been reduced by 40% but it is still available. Flood Forum: the recent meeting of the forum was deferred because the Hodge Brook report is not yet ready for presentation. The next meeting is likely to be scheduled in the autumn, at which it is hoped that the findings will be discussed and the costs for future flood prevention measures can be considered.</p> <p>4:2 To Receive a Report from Lord Pirbright's Hall</p> <p>4:2:1 Fly tipping: fly tipping of domestic waste is still causing a problem in the recycling area of the car park. Members suggested that the cost of an extra CCTV camera should be investigated and that enquiries should be made to GBC as to what would be needed for prosecution of the perpetrators.</p> <p>4:2:2 Cancellation of booking: Pirbright Players recently cancelled a booking with less than a week's notice and then only when contacted by the Clerk to check the details of the hire. Members recommended that the Players should be required to pay an advance booking deposit for their hirings, which would be forfeited if cancelled at such short notice.</p> <p>4:2:3 Pirbright Short Mat Bowling Club: the club has written to ask if, in the event of closure, whether the Parish Council [i.e. LPH] would be willing to accept the equipment and the cupboards for future use in the village or require everything to be cleared out. The Parish Council recommended waiting for six months after any such closure before making a decision on the disposal of the mats.</p> <p>4:3 To Receive a Report on the Pirbright Community Games The chairman reported that the debrief meeting has not yet taken place but that it had been good for PPCC & PPC to work together. Comments received so far suggested that a P.A. system would have helped draw people to the various events in the programme and that some of the stallholders would have preferred to be in closer proximity to others.</p>
5.	<p><u>GBC, SCC & POLICING ISSUES</u></p> <p>5:1:1 Guildford Local Plan: GBC has begun its latest consultation on the Local Plan, with the aim of balancing local needs and tackling local issues for everyone who lives or works in the borough. All last year's consultation responses will be taken forward and comments are asked only about the proposed changes for the plan. A copy of the relevant documents have been collected from the GBC offices and delivered to PPC's chairman. <i>ACTION: to consider a response (to be submitted by Monday 24 July). The chairman will to review the documents, draft possible comments to be circulated for review. The Clerk will liase with Normandy & Worplesdon colleagues for the reactions of their councils.</i></p>

	<p>5:1:2 Community recycling centres: SCC is launching a consultation on proposals for further changes to CRCs, including reducing opening times to five days a week, restricting users of vans, trailers and pick-ups to large sites only and ending the free daily allowance of non-household waste. <i>ACTION: Members appreciated the budget requirements forcing this change, but wished to be assured there would be no other reduction in service. Details for completing the questionnaire on the SCC website, to be submitted by Monday 7 August, will be discussed at the July meeting.</i></p> <p>5:1:3 Free use of public parks: the Department for Communities & Local Government has published a consultation on conserving the free use of public parks and is proposing to introduce legislation that would put it beyond doubt that local authorities, including parish councils, cannot charge organisers such as Parkrun for such use. DCLG believes Parkrun to be an excellent example of communities organising events on a voluntary basis, enabling the public to enjoy healthy exercise. However, it would still be legitimate to charge for exclusive use of a facility or a ticketed event. <i>ACTION: to respond with a comment stating that the Parish Council recognises the benefits of residents using parks & open spaces for relaxation and exercise, and actively promotes this on the village green and other land that we own. However, we believe there is a need for controls to ensure reasonable usage and the avoidance of clashing bookings & events between different user groups, with any decision about charging for use of its recreational facilities to be made by the landowner or parish council involved. We would note that the cost of upkeep of the recreation facilities could vary according to the intensity, degree of use and time of year.</i></p> <p>5:1:4 Police Vehicle Education & Enforcement Day: Surrey Police has requested use of the LPH car park to carry out speeding enforcement in Dawney Hill. <i>ACTION: for further discussion under item 6:2.</i></p> <p>5:1:5 Visit Guildford: GBC is inviting parishes to send an entry to its new web page entitled Visit Guildford Villages. <i>ACTION: to consider items to be included on the entry form. Members will look at website for ideas for the July meeting.</i></p> <p>5:1:6 Parking around the village: complaints have been raised by residents/others about lack of parking space in Mill Lane near the Volvo garage and in School Lane. <i>ACTION: for further discussion under item 8:1.</i></p> <p>5:1:7 Grasscutting around the parish: residents in Guildford Road and the Old Forge have enquired about the responsibilities for grasscutting verges outside their properties and whether it should be undertaken by themselves or if it is the responsibility of the Parish, borough or county councils. <i>ACTION: for further discussion under item 8:2.</i></p> <p>5:1:8 National Playday: the Playrangers will be celebrating the event on Saturday 5 August at the Beech Grove playground from 1.30 – 4.30pm, funded by the Armed Forces Community Covenant Fund under a grant awarded to GBC entitled Freedom to Play. Open to all, there will be free activities such as giant inflatable, obstacle courses, face painting and getting active with the Army PT instructors. <i>ACTION: to publicise the event in the August issue of PeriNews.</i></p> <p>5:2 Other issues</p> <p>5:2:1 Training Day for Parish Councils: the training day arranged by Worplesdon PC and SALC has been agreed for 22 July (the more popular date of the two offered). <i>ACTION: Cllr Eason and the Clerk will attend.</i></p> <p>5:2:2 Obstructed watercourse: a resident has complained about a neighbour's perceived obstruction of a watercourse that passes their properties. <i>ACTION: the Clerk has requested a map and photographs of the problem, so that members could decide how to proceed. Nothing has yet been received.</i></p> <p>5:2:3 Twinning Association: the association's treasurer has written to request a partial refund of the hiring fee for use of LPH for its fundraising events. <i>ACTION: for further discussion under item 6:2:a.</i></p>
6.	<p><u>FINANCE & GENERAL PURPOSES</u></p> <p>6:1 To Approve the Schedule of Receipts & Payments and Review Bank Reconciliations for May & June 2017 <i>ACTION: Members approved the schedule and bank reconciliations for May & June, which were signed by the Chairman.</i></p> <p>6:2 To Approve Payment for Use of LPH for:</p> <ul style="list-style-type: none"> a) Twinning Association Fund-raising Events during the Previous Financial Year b) The Police Vehicle & Education Day on 28 July c) The Flower Show on 29 July <p><i>ACTION: Members considered it was a pity that the Twinning Association had missed the opportunity to publicise their activities by not participating in the Community Games but all the proposals were approved.</i></p>

7.	<p><u>PLANNING</u> 7:1 & 2 To Receive the Minutes from the Meeting Held on 7/6/17 & Discuss Recent Planning Updates Members received the minutes from the previous meeting and noted the recent updates, including enforcement action on the unauthorised track at Vines Farm.</p> <p>7:3 To Consider a Response to the following Applications: 17/P/01185 – Lavender Cottage, The Green (two-storey side extension, single-storey rear extension with first-floor dormer and canopy over front porch) <i>While PPC has no objection in principle to the extension of the property and is sympathetic to the needs of a growing family, we would object to the particular proposal put forward in this application, which is of a scale that is not entirely sympathetic to the proportions & scale of the existing property and its plot within the Conservation Area. Consideration should perhaps be given to reducing the ridge height further & the scale of the rear dormer style window. We question the appropriateness of the Velux on the front elevation that faces the Green. Should consent be granted, consideration should be given to the need for a construction management plan to ensure that adequate space exists within the site for deliveries & construction activity.</i></p> <p>17/P/01201 – 5 Pirbright Terrace, Guildford Rd (single-storey rear extension, loft conversion, fenestration changes) <i>PPC has no objection to this proposal, but would recommend conditions requiring submission of a construction management plan, given the limited parking on the site and in the road, no working on Sundays & Bank Holidays and a ban on onsite fires during construction.</i></p> <p>17/P/01291 – Hatchers, The Green (two single-storey rear extensions with other internal & external alterations) <i>PPC has no objection to this proposal, but would recommend conditions requiring submission of a construction management plan given the limited parking on the site & in the road, no working on Sundays & Bank Holidays and a ban on onsite fires during construction. Our comments are subject to the Conservation Officer being satisfied that the details of the development are appropriate & no features of historic interest are lost, & apply equally to application 17/P/01292.</i></p> <p>17/T/00145 – Hatchers, The Green (removal of shrub (T1) and Magnolia (T2)) <i>ACTION:</i> <i>it was agreed to defer the decision, pending a review of trees during daylight.</i></p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u> 8:1 To Receive an Update on: a) Safety scheme in Gole Road: the work now finished, although vegetation still needs to be cleared to improve visibility. b) The SDR and VAS: the new batteries are working in the SDR, but its palm reader battery is not, and help is to be sought from a local expert. The VAS is currently in School Lane and will then be moved to Aldershot Road. c) Comments about parking measures for School Lane & elsewhere in the village: a draft response to the letter complaining about School Lane will be circulated to members. Restrictions will also be considered to prevent commuter parking, and registration numbers will be recorded of regular long-stay users of Avenue de Cagny car park & the Sandpits. Notices will be put on noticeboards to warn motorists of impending changes. d) Volvo dealership parking: GBC will be requested to add Mill Lane to next round of potential enforcement locations. e) Treeworks on Parish land: the works stopped because of concern about birds nesting but will restart in July.</p> <p>8:2 To Discuss the Grasscutting contract 8:2:1 Members agreed that the contractors would be asked not to park their vehicles on the grass in middle of the Green and they will also be reminded to cut the cricket outfield weekly during the playing season. The quality of cut by the new gang mower will be monitored over the next couple months. A quote will be requested for veritdraining the main green & playing fields and also for cutting the rough grass beyond.</p> <p>8:2:2 Cutting verges around the village: this is the responsibility of SCC highways, carried out by GBC, who will be asked to add the Old Forge to the schedule. Members agreed that PPC would not undertake maintenance of extra verges.</p>
9.	<p><u>NEWSLETTER</u> To Agree Items for the August Issue Items for the next issue will include the Playrangers event, police enforcement action in Dawney Hill, the completion and of the restoration & new use of the K6 phone box and a request for volunteers to look for WD marker stones.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u> To Receive Chairman's Notices, Member' Questions & Agree Items for Discussion at the next Meeting (25/7/17) Discussion about the council's objectives for the next two years, to include the establishment of an Overview & Scrutiny Committee and ways of seeking engagement with residents will be items for the agenda of the next meeting.</p>

The meeting ended at 10.35pm.

Signed.....

Date.....