

# PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut Room on Tuesday 6 March 2018 at 7.30pm

**Members present:** Cllr Fidgett (Chairman), Cllr Eason, Cllr Hallam, Cllr Hobbs, Cllr Newman, Cllr Richmond.

**In attendance:** L. Graham (Clerk), David Woollett & 5 members of the public.

1.	<p><b><u>FORMALITIES</u></b></p> <p><b>To Receive Members' Apologies for Absence</b> <i>Apologies were received from Cllr Swinney, Michael Jackson, Cllr G. Jackson (GBC) &amp; Cllr K. Witham (SCC).</i></p> <p><b>To Receive Members' Declarations of Interest on Any Agenda Item below</b> <i>There were no Declarations of Interest.</i></p>
3.	<p><b><u>MINUTES</u></b></p> <p><b>3:1 To Approve the Minutes of the Previous Meeting</b> <b>RESOLUTION:</b> <i>Members approved the minutes of the previous meeting held on 6/2/18 and the Chairman signed them.</i></p> <p><b>3:2 To Receive the Clerk's Report (for information, unless further action is specified)</b> <b>Walnut tree:</b> the ailing walnut tree that was removed from the southern side of the Green for some remedial care has been replanted in a corner of the recreation ground. <b>Bush remains:</b> PPC's groundsman has spread the remains of the bush, removed from the corner of Avenue de Cagny and the cricket ground, along the mud track nearby. A final protruding spike from the bush will be sawn off.</p>
4.	<p><b><u>REPORTS</u></b></p> <p><b>4:1 To Receive Reports from the County &amp; Borough Councillors (for information only)</b> <i>There was nothing to report.</i></p> <p><b>4:2 To Receive &amp; Discuss Reports from Joint Committees and Consider Any Resolutions Recommended:</b></p> <ul style="list-style-type: none"><li>a) <b>Pavilion Project:</b> the meeting scheduled for 1/3/18 was postponed because of recent snow. The Chairman proposed that the Parish Council should seek a letter of intent from clubs to confirm their future plans and commitment about returning to play on the Green before moving forward with costly ground renovations.</li><li>b) <b>Duck Fair:</b> Members received minutes of the meeting held on 20/2/18. Cllr Swinney has stepped down from the steering committee for family reasons and it is hoped another member of the Parish Council will take her place.</li><li>c) <b>Lord Pirbright's Hall:</b> very high invoices for gas and electricity have just been received and increases to hall hiring charges (or the winter surcharge) may have to be considered, as well as improvements to gas boilers and lighting installations. A meeting of the LPH Trustees to be held soon will report back to the Parish Council.</li></ul>
5.	<p><b><u>PUBLIC FORUM &amp; COMMUNICATIONS</u></b></p> <p><b>To Discuss Issues raised in the Public Forum or Communications Sent &amp; Received Since the Previous Meeting</b></p> <p><b>5:1 PUBLIC FORUM</b> The members of the public had come to the meeting to raise concerns about parking around the village, especially in the layby opposite the butcher's shop, in the Avenue de Cagny car park and in The Gardens. <b>ACTION:</b> it was agreed unanimously to bring forward items 8b &amp; 8c for discussion as part of the Public Forum.</p> <p><b>5:2 GBC, SCC &amp; FLOOD FORUM ISSUES</b></p> <p><b>1. Water stress in Surrey:</b> the chairman of the Guildford District CPRE has written to PPC's chairman, raising concerns about the possibility of future water stress in the county, leading to flooding in winter and shortages in summer, with sewage treatment impacts. He also contacted Jonathan Lord MP, who has suggested that he could be invited to the next meeting of the Pirbright Flood Forum, to which the Regional Director of Thames Water might also be invited. <b>For information</b></p> <p><b>2. Shaping our Water Future:</b> Thames Water is holding an open event on the future of water in the area to explain their draft water plans and long term strategy. <b>ACTION:</b> <i>it was hoped that a Member might be able to attend.</i></p> <p><b>3. Visit from the leader of GBC:</b> Cllr Paul Spooner, the leader of the borough council, has confirmed his visit with a lead councillor to the Annual Parish Meeting on a date to be decided to provide an update on the progress of the Local Plan. <b>For information</b></p> <p><b>4. Grant Aid Projects:</b> invoices for projects due for completion by March 2018 must be submitted to GBC by 2 April, after which no further claims will be accepted and the grants "lost". <b>ACTION:</b> <i>for discussion under item 6:4.</i></p>

5:3	<p><b>5. Speed cameras in Gole Road:</b> PPC has approached SCC Highways about the possibility of introducing speed cameras in Gole Road as a means of addressing the high speeds being experienced. <i>ACTION: this is awaiting SCC's response.</i></p> <p><b>6. Uneven footway opposite White Hart Corner:</b> SCC Highways has responded to PPC's concerns about the uneven footway, stating that an area had been removed by works being carried out at the adjacent property. <i>ACTION: Members noted that the work is almost complete, with an improved surface on the footway.</i></p> <p><b>Other issues</b></p> <p><b>1. Parking in The Gardens:</b> a couple of residents have written about the nuisance caused by commuters parking at the end of The Gardens, making it difficult for large vehicles to turn round. <i>ACTION: this was discussed under item 8:c.</i></p> <p><b>2. Pirbright photographs:</b> the family of a former resident has offered PPC two Francis Frith collection framed photographs of Pirbright taken in the 1920s. <i>ACTION: the offer has been accepted with thanks and the frames will be hung in LPH in due course.</i></p> <p><b>3. Commemoration of the end of WW1:</b> the RBL and Poppy Appeal are asking the nation to mark the centenary anniversary of the end of WW1, perhaps with Silent Soldier silhouettes or by lighting a beacon on 11 November. The Vice Chairman of the Pirbright branch of the RBL has raised the possibility of collaborating with PPC and LPH to organise a beacon-lighting event on the evening of 11 November. <i>ACTION: to confirm involvement in the beacon lighting and review the purchase of a Silent Soldier later.</i></p>
6.	<p><b><u>FINANCE &amp; GENERAL PURPOSES</u></b></p> <p><b>6:1 To Approve the Schedule of Receipts &amp; Payments and Bank Reconciliations for February 2018</b> Michael Jackson had confirmed to the Chairman to that he had scrutinised the monthly schedule of Receipts &amp; Payments and checked that the bank reconciliations are correct for February 2018. <i>RESOLUTION: Members approved the schedule and bank reconciliations and the Chairman signed them.</i></p> <p><b>6:2 To Receive an Update on the Purchase of a Replacement Seesaw</b> The school council had discussed the options for a replacement of the defective seesaw. The resultant vote was in favour of a Long Board, which they felt would get more use by younger children, would be more fun than a traditional seesaw and would blend in well with the other equipment. <i>RESOLUTION: Members approved the purchase and installation of a Long Board to replace the old seesaw.</i></p> <p><b>6:3 To Consider the Quote for Repairs to the Potholes in the Avenue de Cagny and LPH Car Parks</b> Members requested that a second quote for the work should be sought to ensure value for money. The Clerk was authorised to proceed with the work on acceptance of the more advantageous quote.</p> <p><b>6:4 To Discuss Current and Future Grant Aid Projects</b> <u>Grant aid projects to be completed by March 2018:</u></p> <ul style="list-style-type: none"> <li>a) <b>IT equipment</b> - Members agreed that purchase of equipment is currently unnecessary because GBC had supplied a lap-top computer and projector for viewing planning applications electronically</li> <li>b) <b>New noticeboards</b> - the new boards installed by the pond, at Vapery Lane and Fox Corner have been very successful and nothing further is required.</li> <li>c) <b>Picnic benches</b> - it was agreed that purchase of a second picnic bench should go ahead this month.</li> </ul> <p><u>Grant aid projects to be completed by March 2019:</u></p> <ul style="list-style-type: none"> <li>a) <b>Replacement benches for the village green:</b> purchase of these will go ahead as previously agreed in the new financial year.</li> <li>b) <b>Replacement gates for the children's playground:</b> this project needs more research.</li> </ul> <p><u>Grant aid projects to be completed by March 2020:</u></p> <ul style="list-style-type: none"> <li>a) <b>Restoration of the football pitch:</b> a further quote is to be sought for the work planned for summer 2018.</li> <li>b) <b>Extension to the Sandpits car park:</b> the Chairman and Cllr Hobbs will make a site visit to check the viability of the project.</li> <li>c) <b>Purchase of waterproof P.A. equipment:</b> this project will go ahead as soon as possible in the new financial year.</li> </ul>
7.	<p><b><u>PLANNING</u></b></p> <p><b>7:1 To Discuss Recent Planning Updates &amp; Consider a Response to Pending Applications**</b> <b>7:1:1</b> SCC Ref 2018/0019 (Cobbett Hill Earth Station): Construction &amp; Environmental Management Plan <i>ACTION: the chairman will draft a response.</i></p> <p><b>7:2 To Receive a Report on the GBC Planning Enforcement Workshop</b> <i>ACTION: Cllr Eason's draft letter to the consultant at the workshop was approved.</i></p>

8.	<p><b><u>HIGHWAYS &amp; ENVIRONMENT</u></b>  <b>To Receive Updates on:</b>  <b>a) The SDR and VAS</b> – there was nothing new to report. The battery in the VAS, which is currently in Aldershot Road, is being replaced.</p> <p><b>b) Parking Measures at the Avenue de Cagny Car Park</b>  The Principal and a Governor of Knowl Hill School has raised concerns about the new parking restrictions at the car park, which is used by some staff members because there is not enough parking spaces at the school for everyone. Concern was also raised about the constant use by staff of the children’s nursery in both the Avenue de Cagny car park and the layby opposite the butchers shop, making it hard for short-term users and visitors to park.  <b>PPC RESPONSE:</b> <i>it was explained that priority in the car park should be given to visitors to the village, including those going to the doctor’s surgery, and people on the school run who need a safe area for children to get in and out of vehicles away from the road side.</i>  <b>ACTION:</b> <i>It was agreed to carry on monitoring current parking and to create a spreadsheet to check regular all-day parkers. It was also agreed to approach the nursery to ask if more members of staff could use its own car park, which would relieve pressure on both the layby and the Avenue de Cagny car park.</i></p> <p><b>c) Parking Problems in The Gardens</b>  The residents of The Gardens would like to prevent commuters from parking in the lane but are unsure of their rights.  <b>ACTION:</b> <i>it was agreed that PPC would conduct a Land Registry search for the Gardens to ascertain ownership of the land and, if possible, seek to put a claim in principle to register it under ownership of the Parish Council.</i></p> <p><b>d) Repairs/Maintenance to the Bus Shelters in Ash Road &amp; Connaught Road</b>  The bus shelter near the main entrance to the Pirbright Institute in Ash Road has been cleaned but the Perspex is in poor condition. General improvements to the shelters were raised recently in discussions with the Institute about the implementation of the redevelopment.</p> <p><b>e) The Log to Record Road Traffic Accidents within the Parish</b>  The creation of the log is still underway.</p> <p><b>f) Improvements to the Football Ground</b>  <b>ACTION:</b> <i>alternatives methods &amp; quotes to current specification will be considered.</i></p> <p><b>g) The Re-establishment of Community Speedwatch in the Parish</b>  <b>ACTION:</b> <i>Cllr Hobbs will draft an entry for the next newsletter</i></p>
9.	<p><b><u>NEWSLETTER</u></b>  <b>To Agree Items for the April Issue</b>  <i>The relaunch of the Community Speedwatch scheme will be one item included in the April edition.</i></p>
10.	<p><b><u>CHAIRMAN’S CONCLUSION</u></b>  <b>To Receive Chairman’s Notices &amp; Members’ Questions &amp;</b>  The Chairman had been on the panel to carry out an assessment of the Clerk, which had resulted in an exemplary report.</p> <p><b>Agree Items for Discussion at the next Meeting (3/04/18)</b>  The ownership of The Gardens and remuneration of the Clerk will be two items for discussion at the April meeting.</p>

The meeting ended at 9.45pm.