

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut, Lord Pirbright's Hall, on Tuesday 3 July 2018 at 7.30pm

Members present: Cllr Fidgett (Chairman), Cllr Richmond, David Woollett & Cllr Eason (from 8pm).

In attendance: L. Graham (Clerk) & two visitors from Worpleston PC.

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies for absence were received from Cllr Hallam, Cllr Hobbs, Cllr Swinney Max Godfree & Michael Jackson.</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>Cllr Richmond made a personal Declaration of Interest re item 7:2, as a neighbour of Rose Cottages.</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting (19/6/18) RESOLUTION: <i>the minutes of the meeting held on 19 June 2018 were approved and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) Donated bench: the new bench is now in position on the west side of the pond, replacing one that was defective. It is hoped that two other defective benches might be able to be restored. Playground equipment: the equipment chosen to replace the seesaw has been installed, with new rubber safety surfacing. Quotes will now be obtained to replace aging surface tiles for other equipment with the same material. Fishing on the pond: young men have been seen fishing on several occasions but have been unresponsive to residents pointing out the restriction notices. The groundsman has offered to take on the duty as an honorary bailiff and will attend if required. Grant Aid projects 2019-20: suggestions with quotes will needed at the beginning of September for submission to GBC.</p>
4.	<p><u>REPORTS</u></p> <p>4:1 To Receive Reports from the County & Borough Councillors (for information only) <i>There were no reports from the county & borough councillors.</i></p> <p>4:2 To Receive & Discuss Reports from Joint Committees and Consider Any Resolutions Recommended:</p> <p>a) Pavilion Project: a meeting is due and a pre application as the first stage of planning is being prepared. b) Duck Fair: feedback has been positive with agreement that it was a good new event. c) Lord Pirbright's Hall: a replacement fridge was purchased with the proceeds from serving refreshments at the fair.</p>
5.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>To Discuss Issues raised in the Public Forum or by Correspondence & Consider Actions Recommended <i>There were no important communications for discussion.</i></p>
6.	<p><u>FINANCE & GOVERNANCE</u></p> <p>6:1 To Approve the Schedule of Receipts & Payments and the Bank Reconciliations for June 2018 Michael Jackson confirmed that he had scrutinised the documents for June 2018 and checked that they were all correct. RESOLUTION: <i>Members approved the schedule & bank reconciliations and the Chairman signed them.</i></p> <p>6:2 To Consider:</p> <p>a) A Feasibility Study for the Pavilion Project: following a site visit by a potential contractor, it has been recommended that a feasibility study on the project to replace the cricket pavilion should be carried out. The study would include plans and elevations of the existing & proposed clubhouse, examples and templates of previous successful funding bids and a detailed elemental breakdown of estimated final costs inclusive of all professional services and construction cost. RESOLUTION: <i>Members agreed to commission the feasibility study and fund the balance of the full cost, but will seek to receive contributions from the Football & Cricket Clubs.</i></p> <p>b) A Financial Contribution to the Pirbright Horticultural Society for LPH Costs of the Flower Show RESOLUTION: <i>Members agreed to make a financial contribution to the PHS towards costs of the Flower Show.</i></p> <p>6:3 To Review & Adopt a Dignity at Work Policy ACTION: <i>it was agreed to defer this item to the next meeting.</i></p>

<p>7.</p>	<p><u>PLANNING</u> 7:1 To Consider a Response to Pending Applications 18/P/01071 (Rose Cottages, The Green – erection of Oak clad garage with store to replace demolished garage) <i>Pirbright Parish Council has No Objection to this proposal, subject to a condition relating to boundary treatment to ensure there is appropriate low fencing/hedge onto Church Lane & the neighbouring property, to preclude standard panel fencing, given the prominence of this site in the Conservation Area.</i> 18/P/01072 (Rose Cottages, The Green – erection of Oak clad garage with store) <i>Pirbright Parish Council has No Objection to this proposal, subject to a condition relating to boundary treatment to ensure there is appropriate low fencing/hedge onto Church Lane & the neighbouring property, to preclude standard panel fencing, given the prominence of this site in the Conservation Area.</i> 18/P/01073 (Rose Cottages, The Green – Proposed installation of roof light to rear) <i>Pirbright Parish Council has No Objection in principle to this proposal, but it does suggest that there is a room in the roof that is not shown on the plans and the building is not being built in accordance with them. We suggest that this situation should be regularised.</i> 18/P/01154 (Pirbright Institute, Ash Road – single-storey extension for shower facilities etc. to Bigg’s Building, ISO 10) <i>Pirbright Parish Council has No Objection to this proposal.</i> 18/P/01223 (Furzehill Place – underground garage, store & heating plant, plus new conservatory to link kitchen & stores) <i>Pirbright Parish Council has No Objection to this proposal.</i> 18/P/00417 (Law Meadows - Demolition of five dwellings, scout hut and commercial stud buildings and removal of associated structures, concrete slabs and hard-standing areas. Erection of eight dwellings) <i>Pirbright Parish Council has No Objection in principle to this proposal, subject to conditions being imposed for retention of all existing trees and hedges, particularly with adjoining properties. We note that the hedge to the rear of properties fronting the Guildford Road is not shown north of the access but consider it should be retained. We consider that the proposed bin store requires clarification as to whether it should be located in an area subject to flooding, as it lacks a means of access and hard standing so we would question its practicality.</i> <i>We also request a condition providing a) a construction management plan because this is a particularly busy stretch of Guildford Road, with frequent deliveries to the car dealership opposite, so the timing and nature of site deliveries is critical and b) a requirement that materials are traditional red brick, clay tile roof with painted timber windows & doors, appropriate to the local area.</i></p>
<p>8.</p>	<p><u>HIGHWAYS & ENVIRONMENT</u> 8:1 To Receive Updates on: a) The Parish Speed Data Recorder and Vehicle Activated Sign b) Parking Measures at the Avenue de Cagny Car Park c) Parking Problems in School Lane & The Gardens <i>There were no further updates on items a) – c).</i></p> <p>d) Protection of the Village Green ACTION: <i>Members approved further installation of posts around the Green, with a preference for posts, rather than gates for access. It was also agreed to check with GBC whether planning permission is required for the installation of swales.</i></p> <p>e) Restoration of the Football Pitch: <i>because of the very long dry period, the ground is not in a condition where the surface works would be possible, but two quotes have been sought from regular contractors and the work will be commissioned soon, to be undertaken when weather conditions are right for the development of the new grass sward.</i> ACTION: <i>it was agreed to accept the quote on basis of best value for the project.</i></p>
<p>9.</p>	<p><u>NEWSLETTER</u> To Agree Items for the August Issue <i>Cllr Hallam had drafted the entry for the issue and it was agreed to add a sentence informing residents that the plans to protect the Green would be available to view in the Green Hut on Monday & Thursday mornings.</i></p>
<p>10.</p>	<p><u>CHAIRMAN’S CONCLUSION</u> 10:1 To Receive Chairman’s Notices & Members’ Questions <i>There were no notices or Members’ questions.</i></p> <p>10:2 To Agree Items for Discussion at the next Meeting (4/9/18) <i>The Dignity at Work policy, grant aid projects & protection of the Green will be agenda items for the September meeting.</i></p>

The meeting ended at 8.30pm.

Signed.....

Date.....