

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut Room on Tuesday 8 January 2019 at 7.30pm

Those present: Cllr Fidgett (Chairman), Cllr Eason, Cllr Hallam, Cllr Hobbs, Cllr Richmond & Cllr Swinney

In attendance: L. Graham (Clerk), Cllr Keith Witham (SCC) and one member of the public.

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies for absence were received from Cllr Woollett, Mr M. Godfree. Cllr G. Jackson (GBC) & Mr M. Jackson.</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>There were no Members' Declarations of Interest.</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting (6/11/18) RESOLUTION: <i>the minutes of the meeting held on 6 November 2018 were approved and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) Recycling area: old car tyres and defunct microwave cookers were removed from the area among other items and taken to the community recycling centre after Christmas. The area set up by GBC for recycling Christmas trees is being well used.</p> <p>Damaged benches 1: the insurance company acting for the motorist who caused the damage to the tree bench in the LPH car park has made an inadequate offer for its replacement. ACTION: <i>it was agreed to seek further advice and, if necessary, contact the motorist to ask for a financial contribution.</i></p> <p>Damaged benches 2: a local resident has repaired the damaged bench by the notice board near the pond free of charge.</p> <p>Moles on the playing fields: the groundsman has eradicated three moles from the far side of the football pitch.</p>
4.	<p><u>REPORTS</u></p> <p>4:1 To Receive Reports to or from the County & Borough Councillors (for information only) SCC: concerns received about the road junction north of the railway arch and phasing of lights are now being reviewed. The new VAS sign is soon to be installed on Aldershot Road, near the Royal Oak.</p> <p>4:2 To Receive & Discuss Reports from the Joint Committees and Consider Any Resolutions Recommended:</p> <p>a) Pavilion Project: Members received the minutes of the meeting held on 6/12/2018, at which it was agreed to make a final decision on the design soon, start the fund-raising process and obtain quotes for a topographical survey of the area.</p> <p>b) Summer Fair: Members received the minutes of the meeting, held on 13/11/18. Plans are progressing well.</p> <p>c) Lord Pirbright's Hall: Members received the minutes of the AGM, held on 3/12/18, which show that the hiring revenue this year is down on last year's, although the margin between income and expenditure for the half year is only £5 lower because of lower utility costs. It was noted that increased hiring rates would be introduced from this month.</p>
5.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>To Discuss Issues raised in the Public Forum or by Correspondence & Consider Actions Recommended A local resident has reported a potential problem about parking on grass at the side of Dawney Hill, close to the telegraph pole by the entrance to the Cemetery. The driver appears to be a commuter who then walks through to the station. ACTION: <i>it was agreed to leave a letter on the vehicle windscreen, requesting the driver to park elsewhere.</i></p> <p>5:1 <u>GBC, SCC & POLICING ISSUES</u></p> <p>Fly tipping at Henley Park Gate: a large amount of fly-tipped waste in the lane leading from Aldershot Road to Henley Park Ranges was first reported by residents to GBC in November. GBC has been slow to clear it because of discussion about ownership of the lane and adjacent land (Stanford Common), which is used and probably owned by the MoD. SCC has confirmed that the lane is a private unadopted road, along which public bridleway 412 is also located.</p> <p>Involvement by our ward members and officers for GBC and SCC has finally resulted in some removal of the dumped rubbish, although more was added during the Christmas period and into the New Year. A similar situation occurred in Cobbett Hill Road, where fly tipping on an industrial scale took place for months, and Cllr Keith Witham has been pressing GBC to invest in portable CCTV equipment to identify the perpetrators. ACTION 1: <i>to instruct the Clerk to keep a watching brief on the situation and liaise with residents & officers involved.</i> ACTION 2: <i>to write to the Environment Director at GBC and the Manager of GBC's Joint Enforcement Team - JET) supporting Cllr Witham's proposal for GBC to invest in portable CCTV to be deployed at fly-tipping hotspots.</i></p>

5:2	<p>General correspondence</p> <p>1. Parking at the Sandpits: a neighbouring resident has complained again about the inconsiderate use of the car park preventing access to the Surrey Wildlife Trust site and blocking the right of way to other properties. Of particular concern is the aggressive reaction from drivers when requested not to park there. The head teacher of the school has been informed and is attempting to resolve the situation, but to no avail so far. <i>ACTION: for further discussion under 8:1b.</i></p> <p>2. Woodland management of MoD land: the forester at ATC Pirbright has prepared a management plan on behalf of the Defence Infrastructure Organisation and the military unit, with the main objective of enhancing the military, ecological and economical potential and benefits of the woodland. The Parish Council has been identified as a local stakeholder. <i>ACTION: the letter will be circulated to all Members for discussion at the next meeting.</i></p> <p>3. Christmas lights on the village green 1: a resident has suggested that more decorative lights might be installed on the green to give a sense of Christmas warmth and excitement during December. <i>ACTION: this was discussed at the LPH AGM, when it was agreed to install additional external power points at the Hall.</i></p> <p>Christmas lights on the village green 2: another resident has offered an existing full-size tree that could be transplanted onto the green for decoration at Christmas. <i>ACTION: Members had concerns that the tree might not be suitable for transplant and that it might not be safe.</i></p> <p>4. Access to Brookwood Station from the cemetery: a resident has responded on the item about this issue in the January issue of PeriNews, commenting that the proposed system is similar to that which operates at Guildford Station to permit pedestrians to cross the bridge to the opposite side of the railway when walking to the university or cathedral. <i>For information.</i></p>
6.	<p><u>FINANCE & GOVERNANCE</u></p> <p>6:1 To Approve Financial Schedules for Nov- Dec 2018 and Proposed Payments for January 2019 Mr. M. Jackson had previously confirmed that he had reconciled the financial statements for November & December and that all was in order. <i>RESOLUTION: Members approved the financial statements & proposed payments, and the Chairman signed them.</i></p> <p>6:2 To Discuss the Draft Budget & Parish Precept for 2019-20 Members discussed various options, including the use of reserves. <i>RESOLUTION: Members unanimously agreed the budget and precept with a band D increase of up to 5.5%.</i></p>
7.	<p><u>PLANNING</u></p> <p>To Consider Responses to Pending Applications</p> <p>18/P/02349 (Bullswater Cottage, Bullswater Lane, Bullswater Common: two-storey side extension) <i>PPC response: Pirbright Parish Council has No Objection to this proposal, subject to conditions a) requiring materials to match existing or be approved by GBC and b) banning work on Sundays and Bank Holidays.</i></p> <p>18/P/02364 (Laburnum Cottage, Berry Lane, Fox Corner: part single-storey, part two-storey side and rear extension following demolition of existing garage and two-storey rear extension) <i>PPC response: Pirbright Parish Council has No Objection to this proposal, subject to conditions a) requiring materials to match existing or be approved by GBC and b) banning work on Sundays and Bank Holidays.</i></p> <p>18/P/02457 (Barn to the west of The Duchies Cottage, Mill Lane): change of use from a barn to an artist's studio and insertion of three roof lights <i>PPC response: Pirbright Parish Council has No Objection to this proposal.</i></p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8:1 To Receive Updates on:</p> <p>a) The Vehicle Activated Sign: this is to be moved to School Lane. The SDR will be relocated soon.</p> <p>b) Parking Problems around the village:</p> <p>i) The Gardens: no new developments.</p> <p>ii) The Sandpits: SWT will be asked to replace posts in holes if deliveries are not expected. If there is no improvement in the parking situation, a meeting of interested parties will need to be convened.</p> <p>iii) The Green: letters placed in the windscreens of vehicles parked on the grass are proving effective.</p> <p>iv) Lay-by opposite butchers: SCC/GBC will be asked about the possibility of putting a time limit on parking in the layby to benefit shoppers.</p>

	<p>c) Protection & Tree Management of the Village Green and around the Parish: trees on Green, playing fields and at the Sandpits will need to be included in an arboriculturist’s inspection, for which three quotes will be obtained. The areas involved will need to be identified in detail.</p> <p>d) Restoration & Future Maintenance of the Football Pitch: deferred to the next meeting.</p> <p>e) Activities at Stoney Castle: any ongoing activities should be reported to SCC, following the trial of the manager of the site, who was found guilty of allowing tonnes of rubbish to be dumped illegally there.</p>
9.	<p><u>NEWSLETTER</u> To Agree Items for the February Issue Notification of the precept & grant-aided projects for 2019-20 will be the main item for PPC’s entry in the February issue.</p>
10.	<p><u>CHAIRMAN’S CONCLUSION</u> 10:1 To Receive Chairman’s Notices & Members’ Questions Cllr Hallam reported on the traffic congestion caused by a vehicle delivery at the Volvo garage during the rush hour earlier in the day. Members agreed that the Clerk should write to the sales manager requesting deliveries outside rush hours.</p> <p>10:2 To Agree Items for the Agenda of the Next Meeting Discussion on the development of a Neighbourhood plan will be one item for the agenda next month.</p>

The meeting ended at 10.20pm.

Signed.....

Date.....