

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut on Tuesday 4 June 2019 at 7.30pm

Those present: Cllr Fidgett (Chairman), Cllr Eason, Cllr Godfree, Cllr Hallam, Cllr Swinney & Cllr Woollett* (*from 7.50pm).

In attendance: L. Graham (Clerk) & two members of the public.

FORMALITIES

- 1. To Receive Members' Apologies for Absence**
Apologies for absence were received from Cllr Richmond.
- 2. To Receive Members' Declarations of Interest on Any Agenda Item below**
Item 7: Cllr Fidgett made a pecuniary declaration of interest re the Cricketers planning application and Cllr Hallam made a personal declaration of interest re the Law Meadows application.

MINUTES

3:1 To Approve the Minutes of the Previous Meeting

RESOLUTION: *the minutes of the Annual Meeting on 14th May 2019 were approved and the Chairman signed them.*

3:2 To Receive the Clerk's Report (for information, unless further action is specified)

Banners: the banners for the village fair have been installed but a resident has questioned the position of one at White Hart Corner.

Members agreed unanimously that it generally met PPC's criteria in the guidelines but that the feature display had caused the banner to be positioned further back from the road than usual.

Barbecues: a family party lit a couple of portable barbecues in the LPH playground recently, placing one on the ground and the other on the picnic table. Accelerant had been added (contrary to the instructions printed on the barbecue packaging) and flames were rising high. The Clerk asked the party if they had a fire extinguisher to hand and was told that it was in a vehicle in the car park, but refused to get it out. The Clerk then explained her concerns about safety for the young children in the group and the mothers persuaded the men to move the barbecues to a safer area outside the playground. The empty bottle of accelerant and the burnt-out charcoal containers were found the next morning in the recycling area.

Members agreed that it would be wise to install notices banning the use of barbecues in the children's playground.

Grass cutting: the cricket club has asked whether the outfield could be cut to 19mm, instead of the 25-30mm used for general cutting of the playing fields and main green. The Clerk has consulted the contractor who maintains the cricket square on behalf of the club, and he has confirmed that this is standard practice for cricket but that the current maintenance of the football ground is good.

Members advised that the Clerk to seek advice from the Parish Council's contractors to find a solution that would work on both playing fields.

Abandoned cars near Pirbright Arch: several residents had raised concerns about a couple of estate cars that appear to be abandoned by a field entrance in Dawney Hill near Pirbright Arch. This was reported to GBC, owners of the land, who put notices on them to be removed within 15 days. *Cllr Godfree said the vehicles appear to have been moved during the day and will update GBC.*

Blind Lane: an unspread pile of rubble has been tipped on a section of the lane but it is not obvious whether it has been put there for levelling or if it has been dumped.

The Clerk will raise the question with neighbours.

Bowls Club: the club has given notice that it will be closing because of the age of current members, a lack of new members and the inability to form a committee.

The LPH Managing Trustees committee will consider the future of the equipment.

4.	<p><u>REPORTS</u></p> <p>4:1 To Receive Reports from the County & Borough Councillors <i>(for information only)</i> Cllr Witham has circulated his regular newsletter to residents, with reports on the resurfacing works recently carried out on parish roads and the introduction of a permanent VAS installed in Aldershot Road just before the bend near the Royal Oak. Separately he has emailed a brief report on the all-agency meeting convened to discuss proposals to deal with the issues at Stoney Castle (see 8:1a below).</p> <p>4:2 To Receive Reports from Joint Committees & Consider Any Resolutions Recommended:</p> <p>a) Pavilion Project – the planning application has been submitted & validated and a building spec has been put together for sending to contractors for tender. Unfortunately a survey has discovered the presence of a bat in the roof of the pavilion and it will need a further survey to determine whether it is in fuller use by bats.</p> <p>b) Dragon Fair – the minutes of the meeting held on 28 May had been distributed to members. Everything is currently going well but we still need more volunteers for the day.</p> <p>c) Lord Pirbright’s Hall – a meeting of the Trustees Committee will be held after the Dragon Fair. The LPH team will be selling sandwiches and cakes with hot & cold drinks at the Fair.</p>
5.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>To Discuss Issues raised in the Public Forum The residents raised concerns about parking of vehicles near the Volvo garage, which affects safety of Mill Lane and Rapleys Field and could potentially create access problems for ambulances and other emergency vehicles because of the congestion. Some vehicles are parked in Mill Lane so close to the junction with Rapleys Field that they block sight lines for people exiting into the Lane, which could lead to an accident. Most vehicles appear to belong to employees of garage and the residents have spoken to the manager on more than one occasion. Could Avenue de Cagny be turned into one-way street and parking bays be installed there? <i>The Chairman replied that parking concerns around the Green had been raised generally at the Annual Parish Meeting and it was now planned to invite GBC & SCC officers to a meeting of stakeholders, at which there would be a number of items on the agenda, including Squire Furneaux and several other businesses in the village. Consideration may be given to more yellow lines around the village although it is recognised that this has pros & cons. The key will be to ensure motorists observe and obey the highway code.</i></p>
6.	<p><u>FINANCE & GOVERNANCE</u></p> <p>6:1 To Approve the Schedule of Receipts & Payments and Bank Reconciliations for May 2019 RESOLUTION: <i>Members approved the schedule & bank reconciliations and the Chairman signed them.</i></p> <p>6:2 To Review the Independent Internal Auditor’s Report for 2018-19 Members considered the IIA’s thorough report, which confirmed a clean bill of health for the Parish Council’s governance and accounting procedures. Note was taken of the requirement for Standing Orders & Financial Regulations to be reviewed annually and recorded in the minutes, even if no changes are needed. Members also agreed that it might be necessary to consider introducing a cloud-based system in addition to the use of an external hard drive for safe retention of documents and future access.</p> <p>6:3 To Approve the Annual Governance Statement for 2018-19 RESOLUTION: <i>Members approved the statements and the Chairman signed them.</i></p> <p>6:4 To Approve the Accounting Statements for 2018-19 RESOLUTION: <i>Members approved the statements & variances and the Chairman signed them.</i></p>
7.	<p><u>PLANNING</u></p> <p>To Consider Responses to Pending Applications Members discussed responses to the pending applications as shown in annex 1.</p>

8.	<p><u>HIGHWAYS & ENVIRONMENT</u> 8:1 To Receive Updates on: a) Stoney Castle – concerns about the unauthorised burning of waste were discussed by a joint meeting between the various public agencies, all of whom had different inputs on the issues at the site. The information and details of proposed actions that can be released publicly will be very limited, because there are legal matters still in process. However, the meeting was productive and helpful to all involved.</p> <p>b) The SDR and VAS – Cllr Godfree needs to undertake training in the equipment and will contact Surrey Police for advice. Cllr Hallam & Cllr Woollett also volunteered to undergo training and work with him. Cllr Godfree will also enquire about Community Speedwatch.</p> <p>c) Parking Measures at the Avenue de Cagny & d) Parking Problems around the Village This was discussed and minuted under item 6 (public forum).</p> <p>e) Protection of the Village Green & Trees – Members agreed it would be necessary to commission a survey by an arboriculturist. The Chairman has received assurances that a tree felled a few years ago on the Little Green will be replaced by a copper beech.</p>
9.	<p><u>NEWSLETTER</u> To Agree Items for the July Issue The all-agency meeting to discuss issues at Stoney Castle and the publication of the Accounting & Governance Report online will both be items included in the July edition of PeriNews.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u> 10:1 To Receive Chairman's Notices & Members' Questions There were no notices or Members' questions.</p> <p>Members agreed to receive future agenda papers in electronic format, providing the front page of the agendas is still available in paper at meetings.</p> <p>10:2 To Agree Items for Discussion at the next Meeting (2/7/19) Grant Aid projects for 2020 – 2021 will be discussed at the next meeting.</p>

The meeting ended at 10pm.

Signed.....

Date.....