

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut on Tuesday 2 July 2019 at 7.30pm.

Those present: Cllr Fidgett (Chairman), Cllr Eason, Cllr Godfree, Cllr Hallam, Cllr Richmond, Cllr Swinney & Cllr Woollett.

In attendance: L. Graham (Clerk) & Cllr Keith Witham (SCC).

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>There were no apologies for absence.</i></p>
2.	<p>To Receive Members' Declarations of Interest on Any Agenda Item below Cllr Richmond made a personal declaration of interest in item 6:3 (the Flower Show). The Parish Council made a general declaration of interest in item 7:1 (the cricket pavilion).</p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting (4/6/19) RESOLUTION: <i>the minutes of the meeting on 4th June 2019 were approved and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) Barbecues: following the concerns raised last month about the safety of unauthorised barbecues in Lord Pirbright's Hall recreation ground, the Bonsai Society has asked for permission to hold one for its August meeting. <i>Members agreed to grant permission for the barbecue, providing it is held on the surfaced area of the recreation ground and safety measures are observed, such as having a fire extinguisher on hand and the spent charcoal being dampened down and disposed of correctly.</i></p> <p>Blind Lane: it has been established that the rubble in the lane was not fly-tipped but is part of a resident's project to strengthen the bank of the ditch. <i>Members accepted the explanation but agreed to request the resident to complete the project as soon as possible.</i></p> <p>Relocation of memorial bench: the bench that had to be moved from the grass in front of The Cricketers car park is ready to be relocated elsewhere on the Green. <i>Members agreed to offer two potential places that already have a concrete base for the new position.</i></p>
4.	<p><u>REPORTS</u></p> <p>4:1 To Receive Reports from the County & Borough Councillors (for information only) Road resurfacing: Cllr Witham confirmed that the yellow lines would be replaced in School Lane following recent resurfacing work.</p> <p>New VAS: the new sign on Aldershot Road near Royal Oak is being checked for its activation speed.</p> <p>Dawney Road: following residents' complaints about parents' use of the road for parking on the school run, Cllr Witham has confirmed that the road is owned by the MoD, and therefore not within the jurisdiction of GBC's parking officers or the school.</p> <p>Pirbright Arch: Cllr Witham and the SCC Highways Engineer have met Major Miller to discuss the installation of railings on edge of the pavement at the junction on northern side of the arch.</p> <p>Heath Mill Lane: a resident has asked again whether SCC could undertake the maintenance of the lane, to bring the surface up a standard beyond the current status of a bridle path. Cllr Witham has confirmed that it is a private road and therefore not the responsibility of a public body.</p>

Road sign cleaning: Worplesdon PC has recently cleaned the road signs throughout the parish. To do likewise in Pirbright, it would need to be undertaken by people with suitable NRSWA¹ qualifications and be funded by PPC, but Cllr Witham said it might be possible to obtain a grant from SCC. He suggested that PPC should draw up a list and take photos of damaged signs to submit to Highways. PPC could also ask Worplesdon PC about potential charges for employing their operative who has the required qualifications to do the work.

4:2 To Receive Reports from Joint Committees & Consider Any Resolutions Recommended:

a) **Pavilion Project** – the planning application has been submitted and tender packs have gone out to prospective contractors with a deadline of 19 July. A final bat survey is still required. It is hoped that the application process for grants will soon begin with the funding adviser.

b) Dragon Fair

The wash-up meeting of the Steering Committee has just taken place, with the members agreeing it was a successful event in spite of intermittent rain. The introduction of sponsorship contributed to the community atmosphere and the revenue, final figures for which will be completed soon. Cllr Eason has now stepped down from the Steering Committee and the chairman thanked her for her hard work for village events over several years. Next year's event is likely to be held on 13th or 20th June, and the committee will be looking at ideas for restructuring the areas of responsibility and recruiting more members as well as helpers, to build teams to undertake the work and introduce fresh ideas.

c) Lord Pirbright's Hall

Bowls Club: the mats have been placed temporarily on the stage of LPH and the storage cupboard has been dismantled so that the alcove could be included in the touching-up work due to start soon. *Members agreed that the Bowls Club would be given until the end of August to dispose of the mats, because Pirbright Players will begin rehearsals in September and will require full use of the stage.*

5. PUBLIC FORUM & COMMUNICATIONS

To Discuss Issues raised in the Public Forum or in Communications Received

Vandalism: a resident reported that he had to phone Surrey Police at 2.25am about four noisy young males and a female, who came across the Green from the pond area and wrenched the public footpath sign out of the ground. After a while they proceeded along Church Lane where the resident could hear banging noises, possibly damaging the parked cars. The police said that there had been reports by other persons and a car was on its way to get the perpetrators investigated. The footpath sign has now been replaced by the resident and will not need further attention

No further action will be required. It was not considered that the broken sign outside Greengates was connected with this incident and will need to be reported separately to SCC Highways.

Parking complaints: most of the other correspondence received were complaints about parking in the hotspots around the village.

ACTION: these were discussed under 4:1 and 8:1c.

6. FINANCE & GOVERNANCE

6:1 To Approve the Schedule of Receipts & Payments and Bank Reconciliation for June 2019

RESOLUTION: *Members approved the schedule & bank reconciliation and the Chairman signed them.*

6:2 To Approve a Budget for an Event to mark 75 Years since the Liberation of Cagny in WW2

RESOLUTION: *Members approved the basic budget for the event, with the recommendation that the amount allowed for soft drinks should be increased. The Clerk was given delegated responsibility to continue with the arrangements on behalf of the Parish Council.*

6:3 To Agree a Grant to the Horticultural Society to Assist with Costs of the Flower Show

RESOLUTION: *Members approved the proposal to pay for 50% of the costs of hiring LPH for the Flower Show. Parking will again be permitted on the Little Green.*

¹ New Roads and Street Works Act

	<p>6:4 To Discuss Grant Aid Projects for 2020-21 Stage curtains & a new water heating system for LPH, chunky posts for the Green and surfacing of the cricket pavilion car park will be projects for consideration for the Concurrent Grant Aid Scheme.</p>
<p>7.</p>	<p><u>PLANNING</u> To Consider Recent Planning Updates & Responses to Pending Applications 19/P/00956 (Pirbright Cricket Pavilion, The Green - erection of single-storey timber clad pavilion with associated access, parking and outdoor seating area, following demolition of existing timber pavilion) PPC response: <i>This is a community project fully supported by the Parish Council.</i></p> <p>19/P/01067 (The Royal Oak, Aldershot Road - installation of small lobby extension to front entrance area including removal of bay window and forming doorways) PPC response: <i>While the Parish Council has no objection in principle to the proposed revised access, we are not convinced that the particular design reflects the vernacular aesthetic of the existing building that, although not listed, is a building with a positive character.</i></p>
<p>8.</p>	<p><u>HIGHWAYS & ENVIRONMENT</u> To Receive Updates on:</p> <p>a) Stoney Castle: further fires have been reported at the illegal waste site. There is some progress on installing a restriction barrier, but SCC is now addressing a potential issue about the right of way.</p> <p>b) The SDR, VAS & Community Speedwatch: Cllr Godfree reported progress on re-launching a Community Speedwatch Scheme in the village, perhaps by extending a new scheme in Fox Corner that has four trained people in a team ready to begin operations, with equipment on loan from Surrey Police, who organise the training. Cllr Godfree is also in contact with organisers about training for use of the VAS.</p> <p>c) Parking Problems around the Village: invitations were issued to business owners to attend a meeting with GBC in July but this will have to be changed to September because one of the principals is unable to come. It was suggested that the Avenue de Cagny car park might need to be marked out with spaces to improve efficiency of use, with renewal of the hatching marks at the entrance.</p> <p>d) Protection of the Village Green & Trees This will be progressed by contacting arboriculturists for quotes and providing plans with an OS base to cover the areas to be included in the tree survey. The replacement tree for the Little Green location been identified and will be planted soon. The Chairman is seeking advice from a barrister about the installation of swales on the Green. The groundsman is monitoring the condition of the posts and costs will be sought for installation of new chunkier posts around all areas of the Green.</p>
<p>9.</p>	<p><u>NEWSLETTER</u> To Agree Items for the August Issue A request for volunteers to join the Speedwatch scheme and information about small grants from SCC will be items for inclusion in the August issue.</p>
<p>10.</p>	<p><u>CHAIRMAN'S CONCLUSION</u> 10:1 There were no notices or Member' questions. 10:2 Grant Aid projects will be one of the main topics on the agenda for the next meeting (4/9/19).</p>

The meeting ended at 10.05pm.

Signed.....Date.....