

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut on Tuesday 3 September 2019 at 7.30pm

Those present: Cllr Fidgett (Chairman), Cllr Eason, Cllr Godfree, Cllr Richmond, Cllr Swinney & Cllr Woollett.

In attendance: L. Graham (Clerk)

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies for absence were received from Cllr J. Hallam, Cllr K. Witham (SCC) & Cllr G. Jackson (GBC).</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>There were no declarations of interest.</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meeting RESOLUTION: <i>the minutes of the meeting on 2nd July 2019 were approved and the Chairman signed them.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) Parish land: <i>it has been reported that users of parish land and LPH (both clubs and individuals) have done work or made changes without prior consultation or agreement from the Parish Council. The Chairman considered that there is potential for mis-communication and that clarification is needed about roles & responsibilities. Members agreed it would be helpful if people would check with PPC first.</i></p> <p>Lloyds bank: <i>the nearest branch in Knaphill will be closing in November, necessitating taking the few cheques still being received to be banked in either Woking or Guildford. It was agreed that it would not be appropriate to use a banking app via a mobile phone for Parish Council banking.</i></p>
4.	<p><u>REPORTS</u></p> <p>4:1 To Receive Reports from the County & Borough Councillors (for information only) <i>There were no formal reports.</i></p> <p>4:2 To Receive Reports from Joint Committees & Consider Any Resolutions Recommended:</p> <p>a) Pavilion Project <i>Members received the minutes from the committee meeting held on 20/8/19. Planning permission has been granted for the new pavilion and applications for grants will soon be starting. Inaugural football matches have been played on the refurbished pitch by the adult & junior teams and compliments were made about the surface. A request has just been received about increasing the width of the adult football pitch by 6m to the east, requiring remarking and the addition of blue lines for the junior sides for their narrower pitch.</i></p> <p>b) Village Fair <i>The first committee meeting is due later this month but the theme for next year's fair is still to be decided. Members agreed that it is a good community event & fund raiser and will work with PPCC on the committee to organise it again. PPC will retain 50% of the 2019 surplus funds, with the remainder to go to PPCC.</i></p> <p>c) Lord Pirbright's Hall Stage curtains: <i>at a meeting with Pirbright Players held in July, it was decided to obtain a quote for new stage curtains and track from a specialist supplier. The curtains will be needed in time for the Players' performance in January, and thus not be suitable for grant aid, which does not become available until April. Members agreed to pay the costs of the curtains and that further colour samples should be requested for final selection at the LPH Trustees meeting later this month.</i> <i>The Players have also agreed that their spot lights may be removed from the lighting bar and stored safely until required for the next performance.</i></p> <p>Wedding reception: <i>a very successful reception was held in August and the Hall attracted compliments from the bridal couple, who particularly mentioned that the removal of the spot lights, the repainting of the side entrance and installation of fairy lights along the railings really lifted the venue.</i></p> <p>Caretaker: <i>the caretaker has been able to return to work after his short but potentially serious illness. The Chairman stressed that he should ask for help for tasks involving heights and the use of a ladder.</i></p>

5.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u> To Discuss Issues raised in Public Forum or in Communications Received during July/August Pirbright Arch: a resident's email raising concerns about the difficulties faced by pedestrians using the arch had been forwarded to PPC by Jonathan Lord M.P. <i>Members agreed that the route is difficult for pedestrians and that rephrasing of the traffic lights had been requested in the past but was not supported because it would create traffic delays from the Pirbright side. Further guidance will be sought from Cllr Witham.</i></p>
6.	<p><u>FINANCE & GOVERNANCE</u> 6:1 To Approve the Schedule of Receipts & Payments and Bank Statements for July/August <i>Members reviewed the financial schedules and they were signed by the chairman.</i></p> <p>6:2 To Agree Grant Aid Projects for 2020-21 Three projects were approved for submission to GBC for grant aid projects. <ul style="list-style-type: none"> • Stakes of increased diameter around the Green • Water heating system at LPH • Car park at the cricket pavilion. </p> <p>6:3 To Approve the Revised Bank Mandates & Cheque Signatories for all PPC's Accounts RESOLUTION: <i>it was agreed that six Members would become signatories to the PPC and LPH accounts, while Cllr Godfree was appointed to check bank statements.</i></p> <p>6:4 To Approve the Insurance Policy Renewal for 2019-20 ACTION: <i>it was resolved to renew the insurance policy for the next year with the current provider.</i></p> <p>6:5 To Approve the Clerk's Enrolment on the SALC Legal & Finance Training Day ACTION: <i>the Clerk suggested that it would be a better use of resources not to attend the training day this year, but to make an appointment with a VAT specialist accountant for advice on the pavilion project.</i></p>
7.	<p><u>PLANNING</u> 7:1 To Consider Recent Planning Updates & Responses to Pending Applications 19/P/01335 (Pirbright Institute, Ash Rd: Installation of 3 lighting columns at pedestrian crossing) PPC response: <i>While Pirbright Parish Council has no objection in principle to lighting the entrance pedestrian crossing, we are concerned that the lights selected are not screened down lighters and have an excessive light spill outside the site, so would request a revised lighting strategy to minimise light spillage.</i></p> <p>19/T/00203 (Pirbright Tennis Association, Pavilion, School Lane, T1 Hazel - fell, low amenity value, interfering with canopy of oak behind. T2 Sycamore - fell, self-seeded low amenity value. PPC response: <i>Pirbright Parish Council has No Objection to this proposal, subject to the comments of the Tree Officer.</i></p> <p>19/T/00202 (Holmbury, Dawney Hill: T1 Magnolia - Crown reduction of up to 2 metres on the radius and reduction in height of up to 2 metres on the radius & reduction in height of up to 2.5m.) PPC response: <i>Pirbright Parish Council has No Objection to this proposal, subject to the comments of the Tree Officer.</i></p> <p>19/T/00218 (Burrow Hill Cottage, School Lane: T1-4, various works, as per schedule) PPC response: <i>Cllr Swinney will check plans re ownership of T2 & 3.</i></p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u> 8:1 To Receive Updates on:</p> <p>a) Stoney Castle The Council is awaiting updates from SCC re the court case and installation of a restriction barrier.</p> <p>b) The SDR, the VAS & Community Speedwatch SCC will undertake the training for the VAS & SDR. CSW: the newsletter piece requesting volunteers has received eight responses. Cllr Godfree has sent details to Surrey Police to arrange a training date for 12-14 people including existing volunteers in Fox Corner. Proposed sites will also have to be agreed with the police.</p> <p>c) Parking Problems around the Village The Green: the meeting with GBC officers to discuss parking issues around the Green had to be deferred because of the unavailability of representatives from a couple of key businesses, and it will be rescheduled next month. Cones have been placed around the triangle opposite the Cricketers to deter parking there.</p>

	<p>Avenue de Cagny: Cllr Godfree has determined that there is room for 28 spaces measuring 4.8m x 2.4m in the car park and will obtain estimates for installing white lining. Cllr Swinney will research rules to see if it would be possible extend the car park.</p> <p>d) Protection of the Village Green & Trees Cllr Godfree has obtained quotes installing more robust posts around the Green. ACTION 1: it was agreed to draw up a plan to refine the scheme in order to decide where posts or swales will be used, provisionally working to the budget submitted for grant aid. ACTION 2: Cllr Godfree will ask former Cllr Hobbs for assistance in progressing a plan of trees in PPC land, especially on the far side of the playing fields. ACTION 3: <i>consent has been received from GBC for the application to remove the epicormic growth from the lime trees around the Green and the Clerk was instructed to obtain quotes for this work.</i></p>
9.	<p><u>NEWSLETTER</u> To Agree Items for the October Issue Items suggested for inclusion in the newsletter were the return of football to the Green; the reduction on PPC's carbon footprint by distributing agendas & background papers electronically, and thanks to those who have responded to the Community Speedwatch initiative.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u> To Receive Chairman's Notices & Members' Questions & Agree Items for the next Meeting Cllr Fidgett accepted an invitation to visit Brookwood Cemetery to review the master plan commissioned by WBC, looking at signage and reopening old areas to create new areas for graves.</p> <p>Cllr Swinney joined a group visiting the Hockford Sewage Treatment Works and is expecting a report from Worplesdon PC about the possible effect of building works anticipated under the new Guildford plan.</p>

The meeting ended at 9.55pm.

Signed.....

Date.....