

PIRBRIGHT PARISH COUNCIL

Minutes of the meeting held in the Green Hut Room on Tuesday 4 February 2020 at 7.30pm

Those present: Cllr Fidgett (Chairman), Cllr Swinney, Cllr Eason, Cllr Hallam & Cllr Richmond

In attendance: L. Graham (Clerk)

1.	<p><u>FORMALITIES</u></p> <p>To Receive Members' Apologies for Absence <i>Apologies for absence were received from Cllr Godfree, Cllr Woollett and Cllr Witham (SCC).</i></p> <p>To Receive Members' Declarations of Interest on Any Agenda Item below <i>Cllr Fidgett made a personal declaration of interest re application 20/P/00020 (The Grove, which backs onto his field).</i></p>
3.	<p><u>MINUTES</u></p> <p>3:1 To Approve the Minutes of the Previous Meetings held on 5/11/19 & 10/1/20 RESOLUTION: <i>the minutes of the meetings were approved and signed by the Chairman.</i></p> <p>3:2 To Receive the Clerk's Report (for information, unless further action is specified) Post Boxes: two post boxes and bags of mail have been stolen from the parish and more from elsewhere across the district. Cllr Eason has established that the boxes will be replaced.</p> <p>Tree surgery: members agreed that the contractor had done a good job in removing the epicormic growth from the trees around the Green. Further work will be needed to remove small trees that are growing through the railings around the recreation ground.</p> <p>ACTION: It was recommended that removal of ivy on the south-east corner of LPH could be carried out by cutting it through at the base. Removal of vegetation around the pond will be discussed under item 5.</p>
4.	<p><u>REPORTS</u></p> <p>To Receive & Discuss Reports from Joint Committees and Consider Any Resolutions Recommended:</p> <p>a) Pavilion Project: there is still no news about grants for building the new pavilion. The existing pavilion now requires modification on its water supply and the cisterns. This work is being arranged by the Cricket Club and appropriate certification obtained.</p> <p>b) Summer Fair: progress being made with the plans and facilities & attractions are now being booked.</p> <p>c) Lord Pirbright's Hall: the current main concern is the leaking roof of the Clubroom (discussed under 6:4). Fortunately several bookings for social events are coming in, including some from previous hirers, and a new weekly Tai Chi class has just begun.</p>
5.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>To Discuss Issues raised in the Public Forum or by Recent Communications Sent & Received</p> <p>Work on pond: a tutor from Merrist Wood college has requested permission for students to carry out a survey of the pond on the Green to learn about balancing amenity and conservation management needs.</p> <p>ACTION: <i>Members agreed to grant permission to the college to carry out this survey.</i></p> <p>Most other communications received recently were connected with highways issues (discussed under 8:1).</p>
6.	<p><u>FINANCE & GOVERNANCE</u></p> <p>6:1 To Approve the Receipts & Payments and Bank Schedules for November 2019 - January 2020 Cllr Godfree had been through the schedules for the month to verify that payments were correctly authorised and BACS details accurately applied. The bank statement was also checked live "online". RESOLUTION: <i>Members approved the schedules, which were signed by the Chairman.</i></p> <p>6:2 To Review Current Financial Regulations and Consider any Amendments ACTION: <i>Members reviewed the regulations and recommended additional precautions for changes of banking details if making payments by BACS.</i></p> <p>6:3 To Approve Expenditure if Required in Advance for the Summer Event ACTION: <i>Members approved advance payments for amenities etc. to be made from parish funds up to a limit of £2K, to be authorised in normal way and reimbursed after the event.</i></p>

	<p>6:4 To Consider a Subsidy to Lord Pirbright's Hall for Repairs to the Clubroom Roof Three quotes have been obtained for either a quick repair or a more long-term refurbishment of the roof. ACTION: <i>Members favoured the latter option and the clerk was instructed to obtain more details of finishing details in the specifications. It was agreed that PPC will underwrite the costs of the work. The chosen contractor will be asked to make short-term repairs to prevent further ingress of rain before the works can be scheduled. It was recommended that the other flat roofs (of the stage and committee room) should be inspected.</i></p>
7.	<p><u>PLANNING</u></p> <p>7:1 To Receive the Schedule of PPC's Responses to Applications Submitted under Delegated Powers <i>For information only.</i></p> <p>7:2 To Consider Responses to Currently Pending Planning Applications in the Parish 20/T/00010 (Pirbright Primary School – treeworks as listed on schedule) PPC response: <i>Pirbright Parish Council has No Objection, subject to the views of the tree officer</i></p> <p>20/P/00073 (Round Meadow, Aldershot Road – single-storey rear extension, conversion of carport to habitable accommodation and changes to fenestration) PPC response: <i>Pirbright Parish Council has No Objection to this proposal.</i></p> <p>20/P/00020 (The Grove, The Green - single-storey front extension) PPC response: <i>Pirbright Parish Council Objects to this proposal on the basis that the building has already been rebuilt and further extended. The current proposal is an extension too far, which would be highly visible from the public footpath and detract from the appearance and design of the existing building.</i></p> <p>20/P/00122 (Hut 60, Bisley Camp - single-storey extension to existing building) PPC response: <i>while Pirbright Parish Council has no objection in principle to this proposal, we are conscious that the site is immediately adjacent to the Conservation Area and could have been part of a former canteen. We would request that the cladding materials used should match the cladding of the original building.</i></p> <p>20/T/00024 (Vapery Lodge, Vapery Lane – various tree works as per schedule) PPC response: <i>Pirbright Parish Council has No Objection, subject to the views of the tree officer</i></p> <p>7:3 To Respond to the GBC Consultation for Naming the New Street at Law Meadows PPC response: <i>Thank you for consulting Pirbright Parish Council about the new name for the development at Law Meadows. We would like to propose the name Morton Meadows. The most recent developments in the village have been Cowbridge Meadow and Collens Field and we believe that the use of the term Place does not sit well within the village context, the history of the site and rural setting.</i></p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8:1 To Receive Updates on:</p> <p>a) The VAS and Community Speedwatch (CSW) Four of the eight approved locations for CSW have been monitored, but further sessions have been deferred until March or when the weather has improved. The VAS has been operating in School Lane and Fox Corner. It will shortly be moved to Aldershot Road, opposite the Royal Oak.</p> <p>In response to a complaint by a resident about speeding in Gole Road, SCC have said that they will place a request on the running-list for traffic calming measures there. Consideration will also be given to adding Gole Road to CSW, after the review of the existing locations.</p> <p>b) Car Park Issues in the Parish Partial repairs to the Sandpits car park have been done, although the surface cannot be repaired until the potholes have dried out. Line marking in the Avenue de Cagny car park is complete and appears to be working well. It was agreed that repairs to the light by the path to the car park should be from LPH funds.</p> <p>c) Protection of the Village Green One potential obstacle to the planned replacement of posts around the Green has been SCC's requirement for the contractor to be trained in Parts 1 & 2 of the <i>New Roads & Street Works Act</i>, which deal with signing and utility/cable detection on the highway, although one of the contractors being short-listed for the work has now offered to obtain the qualification at his own expense. ACTION: <i>it was agreed to establish a time scale and confirm this with the contractor. It was also agreed to obtain quotes for a post-and-rail system and look at the price difference with the scheme for individual posts already being costed.</i></p>

	<p>d) The Tree Survey: progress has been made in mapping the relevant areas and the next step is to identify the trees.</p> <p>8:2 Localised flooding issues: heavy rain has created several wet spots where pedestrians are being splashed by passing vehicles. ACTION: SCC will be requested to prioritise clearance of drains and GBC to clear debris on footways which is blocking the drains.</p>
9.	<p><u>NEWSLETTER</u> To Confirm Items for the March Issue Items for the March issue will include the theft of post boxes and a summary of work done on the car parks.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u> 10:1 To Receive Chairman's Notices & Members' Questions There were no notices or questions.</p> <p>10:2 To Confirm Dates for the Next Monthly Meetings and the Annual Parish Meeting Members agreed the following dates for the rest of the civic year. Monthly meetings: 3rd March, 7th April Annual Parish Meeting: 27th April Annual Meeting of the Council: 5th May Flood Forum: Friday 24th April</p> <p>10:3 To Propose Items for Discussion at the next Meeting (3/03/20) Items agreed for discussion at the March meeting will included finalising the scheme for the posts around the Green and approval of amendments to Financial Regulations.</p>

The meeting ended at 9.30pm.

Signed.....

Date.....