

PIRBRIGHT PARISH COUNCIL



Minutes of the virtual Extraordinary Meeting held on Tuesday 21st July 2020 at 7.30pm

The meeting was held using the video conferencing platform Zoom, with details available for members of the public in advance by application to the Parish Clerk.

Those present:

Councillors

Cllr Fidgett (Chairman)
Cllr Eason
Cllr Godfree
Cllr Richmond
Cllr Swinney

Officers of the Council

Mrs Helen Myers (Clerk to the Council)
Mrs Lindsay Graham (Secretary to LPH)

Members of the public

None

1.	<p><u>FORMALITIES</u></p> <p>1:1 To Receive Members' Apologies for Absence The Chairman welcomed members to the virtual meeting of the Council. Apologies for absence were received from Cllr Woollett who was away on holiday and Cllr Hallam who was away attending to family business.</p> <p>1:2 To Receive Members' Declarations of Interest on Any Agenda Item below <i>There were no Members' Declarations of Interest.</i></p>
2.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>2:1 To Receive any Representations from Members of the Public. There were no representations from the public.</p>
3.	<p><u>FINANCE & GOVERNANCE</u></p> <p>3.1 To Approve the Statement of Internal Control 2019 – 2020 RESOLUTION: <i>Members reviewed the Statement of Internal Control and it was unanimously agreed that the Statement should be adopted into PPC's regulatory documents.</i></p> <p>3.2 To Receive the Independent Internal Auditor's Report for 2019 – 2020 and Consider any Comments ACTION: <i>The Internal Auditor's Report was received by the Members of the Council. The comments made by the Auditor were noted and will be adopted into best practices by the Council.</i></p> <p>3.3 To Approve the Accounts for 2019 – 2020 RESOLUTION: <i>The Accounts were unanimously approved at the previous Meeting on 15th July 2020.</i></p> <p><i>Due to technical issues the meeting was adjourned at 7.45pm and resumed at 8.30pm</i></p>

	<p>3.4 To Approve the Annual Governance Statement for 2019 – 2020 <i>RESOLUTION: The Members discussed the Governance Statement and it was unanimously approved.</i></p> <p>3.5 To Approve the Accounting Statement for 2019 – 2020 <i>RESOLUTION: The Members discussed the Accounting Statement and it was unanimously approved.</i></p>
<p>4.</p>	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive Chairman's Notices & Members' Questions The Chairman requested that proposals for Grant Aid projects should be put to the Clerk. Notice of the next Meeting will be given in due course.</p>

The meeting ended at 8.50pm

Signed.....

Date.....

Due to this being a virtual meeting, the AGAR was signed by the Chairman on 24/7/2020.