

PIRBRIGHT PARISH COUNCIL



Minutes of the virtual meeting held on Tuesday 12th January 2021 at 7.30pm

The meeting was held using the video conferencing platform Microsoft TEAMS, with details available for members of the public in advance by application to the Parish Clerk.

Those present:

Councillors

Cllr Fidgett (Chairman)
Cllr Eason
Cllr Godfree
Cllr Hallam
Cllr Richmond
Cllr Swinney

Officers of the Council

Mrs Helen Myers (Clerk to the Council)
Mrs Lindsay Graham (Secretary to LPH)

Also in attendance

Cllr Gordon Jackson (GBC)
Cllr Keith Witham (SCC)
Five members of the public

1.	<p><u>FORMALITIES</u></p> <p>1:1 To Receive Members' Apologies for Absence The Chairman welcomed members to the virtual meeting of the Council. There were no apologies for absence received.</p> <p>1:2 To Receive Members' Declarations of Interest on Any Agenda Item below There were no Declarations of Interest received.</p>
2.	<p><u>MINUTES</u></p> <p>2:1 To Approve the Minutes of the Previous Meetings (10/11/2020) <i>RESOLUTION: The Minutes of the previous meeting (10/11/20) were approved unanimously. They will be signed by the Chairman in due course.</i></p> <p>2:2 To Receive the Clerk's Report and matters arising <u>Parish Bench, Bus Shelter & Car Park Inspections</u> The Groundsman completed bench, bus shelter and car park inspections on 10th November 2020 and 8th December 2020. The two picnic tables on the Green, donated by the Cricketers will be included into the PPC Asset Register. Two Ground anchors at a cost of £18.10 were purchased to secure them to the ground. There are no further works required to benches, bus shelters or car parks at this time.</p> <p><u>Playground</u> PPC in partnership with GBC had agreed to Ecofleck wetpour playground resurfacing around the roundabout where the existing safety tiles were worn through. This refurbishment had been agreed at the Parish Meeting on 10th November 2020. The Clerk arranged to have this work carried out on 7th and 8th January 2021.</p> <p><u>Tree Work</u> As a result of the Parish tree survey carried out by a registered arboriculture firm two trees were identified as requiring immediate removal. These were T2360, an oak located on the sports pitch and T2365 a goat willow, also located on the sports pitch, close to the footpath leading into the woodland (neither tree was within the conservation area). The Clerk obtained three quotes from local tree surgeons and anonymously put these to the Council. Quote C was chosen as the best value for money and the two trees were removed on 3rd December 2020 at a cost of £710.</p>

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Charity Parcels

Pirbright In Need Charity successfully distributed their Christmas hampers on 12th December 2020.

External Audit

Notice of Conclusion of Audit was posted on the PPC website and in Green Hut on 16th November 2020 stating that the Annual Governance & Accountability Return for the year ended 31 March 2020 is available for inspection on application.

3. PUBLIC FORUM & COMMUNICATIONS

3.1 To Receive any Representations from Members of the Public

A member of the public addressed the Council to state his concerns over his father's land in Pirbright where the occupiers of the land were continuing to burn and dump rubbish and had been doing so for the last 8 years. He wished to ask what action could be taken by PPC against the occupiers and what actions PPC could take to assist in the process of removing the occupiers. He felt that PPC should also be able to hold SCC accountable for their lack of action.

The Chairman thanked the resident for his address but stated that PPC had no powers in relation to the site. PPC were sympathetic to the situation and were conscious that residents living close to the site were also being affected by the actions of the occupiers of the land. The Chairman was also aware that this situation is now moving into its eighth year. The Chairman advised the resident that PPC had raised concerns with the various authorities involved but that PPC are only able to act as a Consultee on these matters and as such are only able to raise comments. Ultimately, the bodies that need to act on this matter are the authorities currently involved and the landowner. The Chairman stated that PPC would also like to see an end to the illegal activities at the site and would again raise the issue with the acting authorities.

3.2 Recent Communications Sent & Received

3.2.1. The Clerk was contacted by several residents of Gole Road with regard to building work taking place on the land that was formerly the golf course. Trees had been removed over the course of the 7th/8th November 2020, a 2m hoarding had been erected along with a substantial gate. Hardstanding had also been laid around the gate. Some waste had been dumped on the site.

The Clerk took photos of the site and contacted GBC Planning Enforcement who visited the site on the 10th November 2020 and again on 27th November 2020.

The Clerk on the 2nd December 2020 suggested that the Enforcement Team should now issue a Planning Contravention Notice as the Chairman felt that there was sufficient evidence of Operational Development at the site. The Clerk sent before and after photos to substantiate this position. The Planning Enforcement Team wrote to the landowner on the 2nd December 2020, opened a dialogue with him and also opened an enforcement case: EN/20/00314 (*without planning permission alleged operational development consisting of the erection of gates, hoarding and the laying of material to create a hard surface*). This case is ongoing.

The Clerk also contacted the Forestry Commission to report the felling of many mature trees. An agent from the Forestry Commission visited the site on 1st December 2020 but was unable to establish that more than 5m³ of timber had been removed as very few stumps had been left on site.

3.2.2. A resident of Pirbright contacted the Clerk to gain permission to erect estate agent style boards around the village to advertise the Christmas Trail which is being coordinated by Pirbright Primary School and which ran from 11th December 2020 – 3rd January 2021.

The Clerk requested the agreement of the Council Members which was given on the condition that the resident follow established protocols laid down by GBC with regard to sizing, style and timings. Artwork was obtained from the resident and approval was given for the estate agent style boards to be erected around the village and posters advertising the event to be put on Noticeboards around the Parish.

3.2.3. A concerned member of the public forwarded further evidence of a change of use at Manyuema, Stanley Hill to Planning Enforcement, copied to the Clerk. The Clerk thanked the member of the public for the information.

3.2.4. A resident of Vapery Lane emailed to complain about fires on Stoney Castle.

The Clerk advised that PPC has passed on the concern and the need to resolve the issue to the relevant authorities.

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3.2.5. A resident complained about the Cricketers using the lane adjacent to them for deliveries, causing congestion and preventing the residents from accessing the highway. The Clerk advised that they should contact the Cricketers directly.

3.2.6. A resident complained to the Clerk about cars parked on the pavement along Pirbright Terrace and also between the Parish Shop and the Cricketers. The Clerk was drafted a windscreen note which could be placed on windscreens of cars parking inconsiderately, politely asking them to think of others when parking in the village.

3.2.7. A resident enquired whether or not the two picnic benches placed on the Green by the Cricketers were going to be removed. The Clerk contacted the Cricketers and these two benches were donated to the Parish Council. It was agreed by the Council that there was value in having the benches in their current locations and these benches were numbered and adopted into the PPC's bench policy and inspection procedure. A simple metal fixing into the ground has been attached to each bench.

3.2.8. A resident of Dawney Hill complained of several Albatross Carpentry vans being parked in the layby of Dawney Hill and also in the lane adjacent. The Chairman of the Council wrote to the Director of Albatross Carpentry on the 18th November 2020 requesting a dialogue be opened. The Director responded to the Council with an apology, stating that he would make arrangements to park elsewhere.

3.2.9. Two residents of Chapel Lane approached the Council for permission to set up a Waffle Tram in the village. They proposed that the Tram could operate in daylight hours, Monday to Sunday selling fresh waffles and hot drinks. They stated that the Tram would be self-contained, self-powered, would be removed each evening and that all refuse would be removed daily. A trailer would contain the generator to reduce noise and keep the area tidy.

In lieu of a Parish Council meeting in December, the Council considered the proposal via email and agreed via email to a provisional period of 28 days, running from 12th December 2020 with the Tram stationed in PPC's Ave D'Cagny car park. The Waffle Tram decided to trade Thursday to Sunday and therefore the current license will expire on 24th January 2021.

Four complaints were received over the very busy Christmas holidays regarding the noise coming from the generator, the amount of litter, the large numbers of people queuing and from the additional cars attracted to the village.

The Clerk requested extra litter sweeps by the Assistant Groundsman to cover this very busy period, organised two extra LPH wheelie bin and litter collections by GBC. The Clerk further requested that the Tram take steps to quieten the generator and to this end it has been housed in a sound limiting box, moved to the other side of the Tram and a silencer fitted.

This item was discussed by the Council under Item 8.5 of these Minutes.

3.2.10. The Clerk was contacted by a resident to request a memorial plaque to be placed on the bench between the noticeboard and the pond (Bench No. 5) as had been agreed some months previously by the Council. The Council agreed this should go ahead at the meeting on 10th November 2020 using the PPC memorial plaque policy document.

The Clerk issued this document and worked with the family on the wording and timing for the plaque which was installed on 21st November 2020.

3.2.11. The Football club emailed the Clerk to ask if PPC's grass contractor would quote for line marking the pitches in readiness for training in December 2020.

The Clerk obtained a quote for line marking of £190 from PPC's grass contractor and passed this information on to the football club. The football club accepted the quote and the Clerk requested the grass contractor mark out the pitch which was completed on 2nd December 2020. The football club will now reimburse the Council.

3.2.12. Cllr Eason was contacted by a resident of Chapel Lane who had concerns over the works being carried out to the rear of her property by Brookwood Cemetery. This area of the Cemetery is woodland and Pauper's graves and the resident was concerned about a potential fence being erected and the restriction of their access which had historically been through a gate at the rear of their property onto private Cemetery land.

The Clerk contacted the Manager of the Cemetery who informed the Council that an effort was being made to manage the woodland in the area and to re-establish the Cemetery boundary. The Cemetery boundary is the run along the rear of the properties and once the area has been tidied they would in 2021 "review the condition of all existing boundaries and to re-establish boundary fences where necessary. This will be subject to the

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availability of funds and following consultation with adjacent property owners, having first established precise boundary lines and rights of access”.

The Cemetery Manager issued a further letter to all residents setting out their plans for clearance in more detail to allay concerns (dated 7th December 2020 and copied to the Parish Council) and which followed the Master Plan which had been agreed by WBC.

The Cemetery advised that they are keen to preserve and map the Pauper's Graves throughout the Cemetery and these will form part of walks being created to educate the public of their historic value. The Cemetery Manager wished to reassure residents of Chapel Lane that their tree management work was being carried out in a sympathetic manner and that they wished to cause as little disruption as possible.

On 10th December 2020, Cllr Fidgett and Cllr Eason were further contacted by residents of Chapel Lane who felt the heavy machinery being used to clear the site was potentially damaging the Pauper's Graves.

The Clerk arranged a site meeting between the Cemetery Management and the Parish Council on 11th December 2020 where these matters were put to the Cemetery Management who were sympathetic with the concerns but assured the Parish Council that machinery being used was suitable for the conditions and that the Pauper's graves were not being disturbed. The woodland was being managed and cleared only of self-set holly and birch. The area where the work was taking place was then walked by the parties attending the meeting. The Cemetery Team agreed that communication between themselves and the residents and Parish Council had been insufficient and that this would be remedied going forward. The Cemetery agreed to stake out where they intended to erect a 4ft stock fence and that a consultation with residents would then take place to agree this boundary. The Cemetery wished to erect additional signage within the woodland but did not wish to restrict access to the public in any way. The Cemetery stated that clearing had now ended and that all machinery would be removed.

Immediately following this site meeting, the Chairman of the Parish Council wrote to residents of Chapel Lane setting out what had been discussed and agreed.

Some concerns remain about the effects of the clearing on the resident wildlife and the Parish Council suggested that residents should contact SWT in this regard.

3.2.13. The Clerk was contacted by residents in Mill Lane wishing to raise their concerns over the Certificate of Lawfulness of the existence of the Studio at Vines Farm. This application is seeking to establish that The Studio is / and has been a separate residential property from the Farm. The residents are keen for the Parish Council to dispute this claim and comment on the application in the strongest terms.

The Clerk acknowledged receipt of the email and the residents' concern and forwarded on to Members to consider when formalising a response to this application. A formal objection to this Planning Application (20/P/02063) was lodged on 24th December 2020 and is shown under Item 7.1 of these Minutes.

3.2.14. The Clerk was contacted John Lawson's Circus to request that they be allowed to return to Pirbright Green from in May 2021. This request forms Item 8.4 of these Minutes.

3.2.15. The Clerk was contacted by a resident of Fox Corner enquiring about selling traditional Canadian street food in Pirbright under his trade name of La Poutine. This item is addressed under Item 8.5 of these Minutes.

3.2.16. A resident of School Lane wished to report a severe flood across School Lane close to Causeway Farmhouse and West Heath on 27th December 2020. The road and pavement were impassable, under some 10cms of water where the stream in that location seemed to have burst its banks. The resident suggested that the Parish Council should speak to the landowners to widen the stream on either side of the road.

The Clerk thanked the resident for the information but referred them to the Surrey Highways' online reporting system.

3.2.17. The Chairman of Pirbright Cricket Club contacted the Clerk, the PPC Chairman and members of the Cricket Club Committee with a concern over the safety of the blue cricket covers and the cricket square as a result of the high numbers of visitors to the Village over the busy Christmas and New Year holidays. He requested suggestions and advised that he would be putting an article in the February PeriNews to make residents aware.

The Clerk suggested signage on, or close to the covers and cricket square and passed on details of the printing firm used by PPC.

3.2.18. A resident of Dawney Hill contacted the Clerk to enquire as to who he would report a pot hole in the road leading to The Gardens and also to enquire as to who was responsible for a large tree that was growing across his telephone cable.

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	<p>The Clerk advised him that GBC were responsible for both queries and that he would be able to log his issues via the GBC website.</p>
	<p><u>HEALTH & SAFETY</u></p> <p>4:1 To consider any Health & Safety Issues arising since the last Meeting. It was noted that tighter Covid regulations were being imposed by the Government and that the public should be encouraged by PPC to stay at home.</p>
5.	<p><u>REPORTS (for information, unless urgent action is required)</u> To Receive Updates on:</p> <p>a) Community Sports Pavilion Cllr Fidgett reported that scheduled discussions with cricket club had been postponed due to Covid restrictions but that the Community Fund guidance notes were due to be launched this month. The Chairman and PCC had spoken to Active-Surrey who were a Sport England funded body. They had been helpful in advising on who to talk to and were also very supportive of the Community Sports Pavilion project being proposed. The Chairman advised that a formal bid would now be prepared for when entries were due to open in February.</p> <p>b) Lord Pirbright's Hall The Secretary to Lord Pirbright's Hall reported that in common with other venues, the Hall has closed to most activities. It was being kept clean and minimally heated to prevent damp and condensation. Staffing hours had also been reduced. The LPH skip has been used to provide disposal for the extra litter created over the Christmas and New Year period.</p> <p>The LPH AGM was scheduled to take place after the PPC meeting on 12th January 2021 and the Chairman's Report would include a note to read "It should be noted that the impacts of that the national lockdown, and any further restrictions, are likely to have a material impact on the revenues during the upcoming financial year. The Managing Trustees will continue monitor the situation as it evolves and will endeavour to preserve the reserves whilst ensuring essential maintenance is maintained".</p> <p>The recently restored clock has been hung over the door in the Main Hall and the commemorative clock gifted to the late Tom Forbes has been hung in the Clubroom.</p> <p>c) Pirbright Summer Fair The Summer Fair Committee met on 11th January 2021 and it was decided at that meeting to continue progressing arrangements for the Fair which has a provisional Summer date of Saturday 12th June 2021. An alternative Autumn date has been agreed for Saturday 11th September 2021. The Fair would be dependent on Covid regulations allowing such an event to take place and it was recognised that it was likely to be a scaled back event, if it is permitted to go ahead. The next Fair Committee meeting is scheduled for 29th March when it is hoped that a decision on the Summer date can be made.</p> <p>d) To Receive Reports from the District & Borough Councillor (for information only) <u>Surrey County Council</u> Cllr Witham was pleased to announce that the vaccination programme at GLive in Guildford was commencing and also highlighted his latest email to residents which included an update on Surrey Fire & Rescue in 2020 and updates from Surrey Highways. It also contained details of the temporary mortuary that the SCC Health Team have created on the site of the former Headley Court Military Hospital near Leatherhead. Cllr Witham also reported that SCC have now moved to their new multi-purpose office in Reigate which is also home to a primary school and care home having closed the doors on their Kingston office, where they had been based for 130 years.</p> <p><u>Guildford Borough Council</u> Cllr Gordon Jackson wished to draw attention to the latest Covid 19 figures by supplying the following link produced by the SCC Public Health Team: https://www.surreycc.gov.uk/data/assets/pdf_file/0005/249359/20210104_COVID-19-Intelligence-Summary-Final2.pdf</p>

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	<p>and a link to an interactive map produced by the Government at: https://coronavirus.data.gov.uk/details/interactive-map</p>
6.	<p><u>FINANCE & GOVERNANCE</u></p> <p>6.1 To Approve the Receipts, Payments and Bank Schedules for November 2020, December 2020 and the start of January 2021. The list of receipts and payments with the bank schedule were circulated with the Agenda papers. RESOLUTION: <i>Members approved the schedules and a member of the Council will sign the Bank Schedules when restrictions allow.</i></p> <p>6.2 To Review the External Auditor's Report on the AGAR for the year ended 31st March 2020 The Clerk circulated the Report from the external auditors to the Council for Members to review. This was discussed and noted that the auditors had given PCC a clean bill of health. The results of the audit are available to the public on request and can also be found on the PPC website. ACTION: <i>There was no further action to be taken.</i></p> <p>6.3 To Approve the Budget for 2021 – 2022 in Order to Set the Precept for 2021-2022 The Clerk circulated the data issued by GBC giving the reduced number of Band D households in the Parish and a proposed Precept Budget for the April 2021 – March 2022. RESOLUTION: <i>Members unanimously agreed the precept for 2021/22 be set at £65,607.60 representing an increase of 7.4% or £3.70 per year on a Band D property. This increase is needed to counter the ongoing additional coronavirus related expenses and the increased costs of maintaining the Council's existing services for local people. The Parish Council unanimously agreed to pledge a contribution of £2000 to any relevant SCC scheme addressing the issues in School Lane (see Item 8.3).</i></p> <p>6.4 To Approve the Letter of Agreement between PPC and St Michael and All Angel's Church with regard to the War Memorial ACTION: <i>The Council unanimously agreed to carry this Item over to next meeting of the Parish Council.</i></p> <p>6.5 To Discuss the production of an Emergency Plan ACTION: <i>The Council unanimously agreed to carry this Item over to next meeting of the Parish Council.</i></p> <p>6.6 To Approve the Provision of Memorial Trees into the Memorial Bench Policy The Clerk had revised the Memorial Bench Policy to include the provision for Memorial Trees. This policy document was circulated to all members of the Council. ACTION: <i>It was unanimously agreed that the new Memorial Bench and Tree Policy be adopted by the Parish Council.</i></p>
7.	<p><u>PLANNING</u></p> <p>7.1 To Consider Responses to Currently Pending Planning Applications in the Parish:</p> <p>20/P/01989 (Dene Cottage, The Green, Pirbright, GU24 0JT, Front Porch, single storey side, two storey rear and first floor front extension, including front dormer, roof alterations and roof light and outbuilding in rear garden, following demolition of existing rear conservatory.) PPC Response: <i>Pirbright Parish Council has 'no objection' subject to the condition that materials match existing and that construction / works should not take place on Sundays and Bank Holidays.</i></p> <p>20/T/00356 (Linnards, The Green, Pirbright, GU24 0JF Copper beech (T1) 30% crown reduction, leaving a crown height of 10.5m and spread of 5 m Sophora Japonica (T2) - fell, Christmas Tree (T3) - fell, Pirbright Conservation Area.) PPC Response: <i>Pirbright Parish Council has No Objection subject to the view of the Tree Officer.</i></p> <p>20/P/02063 (The Studio, Vines Farm, Mill Lane, Application for a Certificate of Lawfulness for existing use to establish the independent residential use of the building with ancillary photographic studio). PPC Response: <i>Pirbright Parish Council objects to the application for a CLEUD for the above on the following grounds:</i></p> <p>A. <i>Section 171B of the Town and Country Planning Act 1990 (TCPA 1990) sets out time limits, after which no enforcement action in respect of a breach of planning control can be taken, unless there has been deliberate concealment of the breach. The time periods are:</i></p>

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- a. four years beginning with the date on which the operations were substantially completed, in respect of a breach consisting of the carrying out without planning permission of building or other operations
- b. four years beginning with the date of the breach, in respect of a breach consisting in the change of use of any building to use as a single dwellinghouse, and
- c. ten years beginning with the date of the breach, in respect of any other breach of planning control

The application in part (6) of the form cites residential use for more than 4 years, but in our view the application fails the above requirements. While the application is for residential use in class C3, the Plan VF3A submitted with the CLEUD application shows a mixed use as part studio and meeting space and part living accommodation. The use appears more akin to a sui generis live/work unit in layout and use than a purely residential use with ancillary space. The photographic studio forms the central area and occupies at least 1/3 of the space within the building. The kitchen is also labelled as a dark room. The entrance and toilet/bathroom facilities are shared. This is in clearly not a single dwelling house or straightforward C3 residential use.

As such the relevant period of time for a sui-generis use is under part c) above as 10 years continuous use. Given that the building was converted into a studio less than 10 years ago under a specific planning permission the use clearly cannot meet this requirement. Indeed the application alleges only 4 years residential use (and yet accepts the substantive studio use which was the primary use of the building under the terms of the application).

- B. In making the comments above Pirbright Parish Council also note that no statement in support of the application has been submitted, no statutory declarations are included and no evidence of the use other than reference to objections raised by PPC and others to suspected breaches in 2016. That does not constitute valid evidence of the use of itself and does not pass the test in planning law of the balance of probability that the use has occurred and continues to occur at the point the CLEUD is claimed. Notwithstanding the above concerns, little or no evidence is provided to substantiate the alleged use.
- C. It is understood that the use of the Studio as residential accommodation (whether incidental to Vines Farm or independent thereof) has ceased prior to making the CLEUD application. It is noted that the application cites the applicant as living in Godalming and **not** at the Studio. As the use appears to have ceased, no certificate lawfulness for the use can be claimed under the terms of the legislation and relevant case law with which you will be familiar. The Courts have ruled that even a temporary cessation of the use renders it not to comply with this requirement.
- D. Condition 3 of permission 13/P/01941 clearly requires that the use of the photographic studio is 'incidental' to the residential dwelling at Vines Farm. As such, any use of the photographic studio which is not incidental to the main dwelling would be in breach of the condition and require enforcement action. It should be noted that the use of the word 'incidental' in law does not include primary accommodation that would be found in the dwelling house. Hence use of the studio for **any** residential use would be in breach of the condition. (This is entirely separate from something which is ancillary and which, incorrectly may have been confused with the meaning of 'incidental' by the planning officer in EN/16/00156). Since any residential use (and certainly one which is neither incidental or ancillary to the main dwelling) would be in breach of condition, it again is unlawful as this would be subject to the 10 year rule under c) above.
- E. It appears also the case that the use of the studio for part residential use has been deliberately concealed. In such circumstances the Courts have held that an applicant cannot claim lawful use. Section 171BC(1) provides that a Magistrate's Court may make a planning enforcement order if (a) the court is satisfied, on the balance of probabilities, that the apparent breach, or any of the matters constituting the apparent breach, has (to an extent) been deliberately concealed by any person or persons, and (b) the court considers it just to make the order having regard to all the circumstances. We would note that there are legal precedents where:

Magistrates have found that the occupier/owner have sought to deliberately conceal the use as a dwelling by:

- saying it was used for other purposes;
- saying that no-one was living in the barn;
- giving the building the appearance of another use; and

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- failing to register the residential use and pay council tax there.

In this case this matter was subject to a formal enforcement investigation, including obtaining PCN notice statements, by Darren Gregory, Planning Enforcement Officer ref. EN/16/00156 who in his decision letter on 21 January 2017 stated that the building was not being used as an independent residential property was ancillary to Vines Farm. It is understood that the applicant made statements to that effect and indicated that there was no residential use independent of Vines Farm.

It is the Parish Council's view that the original intention of rebuilding the studio as being ancillary to the use of Vines Farm, serving the needs of the owner as a photographic studio, must be retained and that the condition requiring its ancillary nature should be enforced.

In light of the above, the Parish Council also considers that the CLEUD application should fail. We would be grateful for you to keep us advised of the progress with this application and reconsult the Parish Council should any further material be submitted relevant to the foregoing.

20/T/00370 (Hebron, Vapery Lane, GU24 0QD T1 and T2 (Conifers) Fell and stump grind).

PPC Response: Pirbright Parish Council has No Objection subject to the view of the Tree Officer.

20/T/00366 (Avila, Malthouse Lane, GU3 3PS T2 to T14 re-pollard Lime trees either side of tennis court by 24% and remove lower lib over road where tree is leaning, crown lift to remove branches overhanging neighbouring property, T1 reduce Lime on road side of property by half. T15 chestnut and other oak beside it (TPO P1/201/78)).

PPC Response: Pirbright Parish Council has No Objection subject to the view of the Tree Officer.

20/P/02057 (Institute for Animal Health, Ash Road, GU24 0NF Installation of two substations including two generators).

PPC Response: PPC Objects. While we generally support the work of the Institute (this is for the commercial part of the site and is a separate business, albeit a worthy one) the application is very poor. They have not consulted with us and the application and planning statement itself appears to be deliberately vague and misleading. It states without any evidence that this is environmentally friendlier, but does not substantiate this.

The application is for installation of two new substations and two new generators. The planning statement and development description provides no details whatsoever of the generators or why the development is required. Electricity from the national grid is blended and uses renewable energy. On site generators are likely to be carbon based oil or gas. There are vent pipes on the top of the buildings indicating that vent gases are required, so it is assumed the generators are diesel or gas powered. As no details are provided, there are no accompanying reports to identify the nature of the generators or their carbon or noise emissions. In the absence of relevant environmental information, a legitimate assessment and decision cannot be made. GBC has declared a climate emergency and the Local Plan requires low and zero carbon development. The generators are going to provide a substantial load and hence noise might be an issue for the residential properties at Bakersgate etc. PPC object pending further information being supplied.

20/P/02119 (Hebron, Vapery Lane, GU24 0QD Construction of an outdoor in-ground swimming pool).

PPC Response: Pirbright Parish Council has no objection to this application.

20/T/00382 (The Old House, The Green, Pirbright, GU24 0JE Fell cypress tree (and extend existing hedge to fill gap)).

PPC Response: Pirbright Parish Council has No Objection subject to the view of the Tree Officer.

8. HIGHWAYS & ENVIRONMENT

8.1 To Receive and Update on the Tree Survey

Cllr Fidgett and Cllr Godfree attended a virtual meeting with the arboricultural company used to produce the tree survey to discuss their findings. Two trees that had been identified via the survey as needing immediate removal were culled on 3rd December 2020 by a local tree surgeon who had won the tender for the work. A good proportion of the remaining trees on the survey have been classified as needing some remedial work over the coming years.

ACTION: A risk assessment should be carried out on the "amber" classified trees and they should be zoned into geographical areas. These should then be ranked in terms of priority and in accordance with what the budget will allow. Cllr Godfree suggested that PPC should take a risk based approach as to

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which trees the Council look to work on first. Two local tree surgeons are putting together quotes for the amber trees and these quotes should be circulated before the next meeting of the Council.

8.2 To Discuss the Management of the Green, and the possible charges for litter bin collections by GBC

8.2.1 The Clerk met with an Inspector from the GBC Waste and Street Scenes department on 12th November 2020 to discuss the possible introduction of charges from GBC to PPC for emptying the refuse bins around the parish. The locations of the various bins were considered and it was established that the Parish could face a charge of approximately £80 per month when it is introduced. GBC could not give PPC any definite timings for the introduction of this charge.

RESOLUTION: *The Clerk will continue to liaise with GBC in determining which bins would carry a charge and will continue to try and establish when this charge might come into effect.*

8.3 To Receive and Update on the Parking and Traffic issues in School Lane

8.3.1 A resident of School Lane addressed the Council to ask what action could be taken in the interim to progress the School Lane road safety scheme. The resident had had sight of various pieces of data showing some alarming figures produced via the Police speed data recording devices. At the meeting on the 21st October 2020 between residents of School Lane, PCC and SCC Highways, the resident reminded the Council that the Surrey Highways Officer had agreed that there was a need for traffic calming measures but the resident was concerned that School Lane had only been placed on SCC's "running list" and was currently project No. 28 on a project list of around 50 projects. The resident wished to know what could be done in the interim.

Cllr Witham explained the process whereby the GBC Joint Committee select projects from the running list on an annual basis, with an allocated total budget this year of approx £100K. The School Lane project as it stands, is estimated to cost approx £55K however its position on the project list is not an indication of its priority. The costing of the School Lane project includes road tables, narrowing of the carriageway to allow for a crossing, road painting and signage. It is the purpose of the Infrastructure Sub Group to rate and select projects on a range of merits. Cllr Witham was fully supportive of the School Lane project and informed the meeting that he would be attending the annual GBC Joint Committee meeting on 20th January 2021 and was happy to champion the School Lane project. Cllr Witham was also prepared to liaise with the Surrey Highways Officer to look at providing a portion of the project in order to expedite traffic calming measures in the knowledge that support was also being given by PPC, the School, the Military and residents.

ACTION: *The Chairman stated that PPC has always been supportive of traffic calming measures throughout the Parish and has focussed significant efforts on School Lane. PPC have been successful in gaining funding for a Vehicle Activated Sign and will be looking to purchase a further VAS system in the next financial year. PPC are also fortunate to have the volunteer speed watch group when Covid restrictions allow. The Chairman explained that PPC have positioned the VAS system on School Lane previously and that GBC have also used the services of the JET team at the School Lane location. Cllr Hallam suggested that residents of School Lane should keep a log of events witnessed at the School Lane location to build a picture of the situation going forward and the Chairman requested that these events be collated by the Clerk via notification from the residents. The Chairman further requested that this item appear on the February Agenda for update.*

8.4 To Receive and Discuss John Lawson's Circus request to perform on the Green in May 2021

The Clerk received a request from Mr John Lawson of John Lawson's Circus to request that he be permitted to return to Pirbright Green from 20th May 2021 to Sunday 23rd May 2021. The Council decided that PPC were, in principle, in agreement for the Circus to return to the village but subject to a heavy caveat that this would only be permitted if Governmental Covid restrictions allowed for such events to take place.

ACTION: *The Clerk should respond to John Lawson with these concerns and suggest that a later date in the calendar might be more appropriate. The Clerk should also state that Green fees would again be chargeable but that this could be agreed when a viable date had been established.*

8.5 To Discuss the Waffle Station's trial period, location and renewal

8.4.1 The Waffle Station's trial period, starting from 12th December 2020 was discussed and it was agreed that it had provided a welcome and attractive takeaway service to the parish. However, as Government restrictions have now tightened significantly, it was felt that its presence in the short term was not consistent with the stay at home message. Although since starting, the operators of the Tram

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	<p>had operated responsibly and with regard to social distancing rules and had significantly reduced the noise of the generator, taken steps to remove litter from around the Green and had increased signage to ensure social distancing was observed, it was incumbent on the Parish Council to discourage the general public from travelling into the area and from gathering.</p> <p>La Poutine was also discussed at this point and it was also resolved that PPC would not be able to permit La Poutine to commence trading in the Village at this time for the same reasons. This would be considered further in light of events at future meetings.</p> <p>RESOLUTION: <i>It was unanimously agreed that the Clerk should request that the Waffle Station cease trading with immediate effect and until Governmental restrictions allowed the Tram to return. The Clerk should also contact the operators of La Poutine to let them know that PPC would not be permitting them to on PPC land for the same reasons at this time.</i></p>
9.	<p><u>NEWSLETTER</u></p> <p>To Confirm Items for the February Issue</p> <p>The Chairman confirmed that the Council had submitted an article for the February Issue of the PeriNews extending the Council's sympathies to those who had lost loved ones during the Covid pandemic. The article looked forward to a brighter Spring with the promise of the vaccine rollout.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive Chairman's Notices & Members' Questions</p> <p>There were no Notices or Members' questions.</p>

The meeting ended at 21.54pm.

Signed.....

Date.....