

PIRBRIGHT PARISH COUNCIL



Minutes of the Annual Meeting of the Council held virtually on Tuesday 4th May 2021 at 7.30pm

The meeting was held using the video conferencing platform Microsoft TEAMS, with details available for members of the public in advance by application to the Parish Clerk.

Those present:

Councillors

Cllr Fidgett (Chairman)
Cllr Swinney (Vice Chair)
Cllr Godfree
Cllr Hallam
Cllr Richmond
Cllr Eason
Cllr Woollett

Officers of the Council

Mrs Helen Myers (Clerk)
Mrs Lindsay Graham (LPH Secretary)

Also in attendance

Cllr Keith Witham (SCC)
One resident of the parish
One member of the public

1.	<p>FORMALITIES</p> <p>1.1 To Receive Members' Apologies for Absence The Chairman welcomed members, Cllr Witham and members of the public to the virtual meeting of the Parish Council. There were no apologies of absence received.</p> <p>1.2 To Receive Members' Declarations of Interest on Any Agenda Item below Cllr Woollett declared a declaration of interest in planning application 20/P/00740 as it pertained to his own property. Cllr Hallam declared a non-pecuniary interest in planning applications 21/P/00613 and 21/P/00614 as these properties lay to the rear of Cllr Hallam's own property.</p>
2.	<p>MINUTES</p> <p>2.1 To Approve the Minutes of the Previous Meetings (06/04/2021) RESOLUTION: <i>The Minutes of the previous meeting (06/04/21) were approved unanimously with a declaration and a show of hands. They will be signed by the Chairman in due course.</i></p> <p>2.2 To Elect the Chairman & Vice Chair for the Forthcoming year (2021-2022) Cllr Eason nominated Cllr Fidgett as Chairman, which was seconded by Cllr Woollett and agreed unanimously with a declaration and a show of hands. Cllr Fidgett nominated Cllr Woollett as Vice Chairman which was seconded by Cllr Hallam and agreed unanimously with a declaration and a show of hands. Cllr Swinney addressed the Council to declare her intention to resign as a member of the Parish Council and as a Trustee of LPH.</p> <p>2.3 To Appoint Committees & Sub-Committees for 2021-2022 <u>Highways & Environment:</u> Cllr Godfree, Cllr Hallam. <u>LPH Managing Trustees:</u> Cllr Woollett (Chairman), Cllr Fidgett, Cllr Richmond.</p> <p>2.4 To Appoint Members to Represent the Parish Council on Outside Bodies & Joint Committees <u>Lemprière Trust:</u> Cllr Fidgett <u>Flood Forum:</u> Cllr Eason</p> <p>It was noted by the Council that there has been good representation in recent years but that with likely resignations this year and given the level of interest in village issues, it would be beneficial to have some new councillors, either as full councillors or co-opted members. Efforts should be made to attract co-opted members for additional expertise and input. It was agreed unanimously that an article should be placed on the website and in the PeriNews and this issue should feature as a formal Item on the next Agenda.</p>

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2:5 To Receive the Clerk's Report and matters arising

Death of The Prince Philip, Duke of Edinburgh

The Duke of Edinburgh died on Friday 9th April 2021 at Windsor Castle. A book of condolence was set up by the Royal Family online and PCC sent their condolences and posted their condolences on the PPC website. The flag was lowered to half-mast at 12.45 on 9th April and remained at half-mast until 8am on Sunday 18th April, the day after the funeral (as advised by the Lord Lieutenant's Office).

Flag Flying

The Clerk requested confirmation on dates that the Union Jack should be flown. The Council authorised the flag to be flown on the following dates in 2021:

23rd April - St George's Day

8th May - VE Day

2nd June - Coronation Day

12th June - Queen's official birthday

26th June - Armed Forces Day (Armed Forces Flag)

14th November - Remembrance Sunday

VE Day – Saturday 8th May

The Clerk has arranged for the Union Jack flag to be flown and for the PPC Chairman to lay a poppy wreath at the War Memorial.

Armed Forces Day – Saturday 26th June

The Clerk received authorisation from the Council to purchase an official Armed Forces Flag. This was obtained at a cost of £8.98. The Clerk has contacted Lt Col Kelly at ATP Pirbright to discuss the possibility of a military march through the Village on Armed Forces Day.

Parish Bench, Bus Shelter & Car Park Inspection

A full bench, bus shelter and car park inspection was performed by the Groundsman on 10th April 2021. The bus shelter on the Little Green was observed to have come off its plinth and the Clerk arranged to have it lifted back into position. Thereafter, the Clerk arranged for a local carpenter to re-fix the shelter to the plinth at a total cost of £25.00.

Sand Pits Car Park

The end fence post in the Sand Pits car park was damaged on 16th April 2020. The driver emailed the Clerk to admit responsibility and the post was temporarily made safe by the Clerk. The Clerk contacted a local carpenter who repaired the end post at a total cost of £25.00. This amount was recharged to the driver, who has paid the cost.

Playground Volunteers

The playground volunteers contacted the Clerk with a schedule of work for 2021. They would like to resume at the beginning of May, depending on the weather. A stock take of materials was taken and further materials requested. This request was itemised and costed and approved by Cllr Godfree. Total for materials £125.39. The Clerk also obtained approval for costs from Cllr Eason and Cllr Richmond via email. These additional materials were therefore obtained.

Guildford Dragon

Pirbright Parish Council appeared in the online newspaper as the first Parish Council in a series of contributors, making the public aware of its precept, its responsibilities and the Annual Parish Meeting.

Pavilion Car Park Project

The formal construction of a car park behind the pavilion was submitted as a Grant Aid project in 2019. This received support from GBC. The total project was estimated at £19,215 with £6,843 coming from GBC and £12,372 coming from PPC reserves. This project must be completed by March 2022. The Clerk met with developers Kier and idVerde and both construction companies are putting together quotes to submit to the Parish Council.

Extra Commercial Wheelie Bin Collections

Due to increased litter around the village, the Clerk arranged for extra collections of the 1100L wheelie bin on 7th April 2021, 16th April 2021, 26th April 2021 and 28th April 2021. Each additional collection costs £18.25.

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Playground Inspection

Weekly inspections continue to be carried out by the Caretaker and recorded by the Clerk. The short struts at the end of the slide have rusted badly and following the Safety Inspection a quote from Wicksteed for the parts of £185.10 has been obtained.

RESOLUTION: *It was agreed unanimously with a declaration and a show of hands that the Clerk should purchase the parts and have them fitted.*

Virtual Meetings after 7th May 2021

Surrey ALC reported that the High Court had ruled on 28th April 2021 that remote meetings will **not** be able to continue after 6th May 2021. The Clerk has booked the LPH Club Room on Tuesday 8th June and Tuesday 13th July for the next two monthly meetings at a cost of £55.50. The Clerk suggested that audio and visual equipment be found to continue broadcasting these meetings to parishioners who are unable to attend in person.

ACTION: *Cllr Hallam offered to assist in setting up a virtual provision should it be required. A further date of 22nd June 2020 was suggested as a reserve date for the June meeting if this could be held in LPH in a Covid safe manner to include an invitation to the public to attend. It was agreed unanimously with a declaration and a show of hands that the Clerk should book the Club Room at LPH for the 8th June 2021 and 22nd June 2021 as provisional dates of the next meeting of the Parish Council*

3. PUBLIC FORUM & COMMUNICATIONS

3.1 To Receive any Representation from Members of the Public

3.1.1. In reference to **Item 3.2.1, 3.2.12 and 3.2.16** below, a resident of Rapley's Field addressed the Council to state her disappointment at the fact that the bollards which had been promised in October 2020 had still not been installed. The resident also complained about a large car transporter that has been seen driving into Rapley's Field to unload cars. The resident suggested that this was dangerous. The resident further complained about garden waste that is still being dumped along the roadside of Mill Lane, some of which was entering ditches and gullies. Finally, the resident said she may wish to put herself forward to join the Parish Council.

ACTION: *Cllr Fidgett noted that the delay in the installation of the bollards was unacceptable and requested that the Clerk forward correspondence to Cllr Witham who would try to expedite the installation. Cllr Witham suggested that the resident report the garden waste as fly tipping to GBC and/or SCC and that fines had been successfully issued by SCC to combat fly tipping in the past. Cllr Fidgett agreed to the Parish Council writing to residents and requested that the Clerk draft a letter. Cllr Fidgett requested that the Clerk contact the Military to suggest further signage on the Ranges to advise dog walkers to clear up after their dogs. These actions were agreed unanimously with a declaration and a show of hands by other members. Cllr Fidgett also thanked the resident for her interest in the Parish Council and requested she contact the Clerk to discuss.*

3.2 Recent Communications Sent & Received

3.2.1 The Clerk was contacted by a resident of Rapley's Field to report an increase in dog waste being left on the ranges and quad bikes being ridden on the ranges and coming into contact with walkers. The resident also suggested a Village clear-up, flooding occurring as a result of residents dumping garden waste near/in streams, and requested an update on the bollards to be installed in Mill lane.

The Clerk advised the resident that Surrey Highways had given an estimate of April/May for the bollards. The Clerk contacted the MoD at Longmore who are responsible for enforcement issues on the Ash Ranges and was given a 24hr hotline (01420 483405) for issues such as motorised vehicles being used. The MoD are aware of the increased amount of dog waste on the ranges and are currently spending funds on clearing the firing stands before each session. A video called "Respect The Ranges" has been posted on the PPC website.

3.2.2 The Clerk was contacted by a local lady wishing to run post natal classes on the Green. The Clerk passed her details to the LPH Secretary who made arrangements for the class to be run in the Recreational area of Lord Pirbright's Hall.

3.2.3 A resident of Gole Road contacted the Clerk to ask for an update on the enforcement notice against the current landowner of the plot in Gole Road which used to be part of the golf course. The Clerk informed the resident that a new Enforcement Officer has been assigned to the case and that no further updates had been made available to the Parish Council.

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3.2.4 A resident of the village contacted the Council to express her concern over the number of cars coming to the village to visit the Waffle Station. The Chairman responded to the resident to suggest that Pirbright had become popular in the first lockdown before the Waffle Van was licensed to trade and that visitors had continued to come to the Village while it had been suspended. The Chairman thanked the resident for their contact and noted the situation would be monitored.

3.2.5 A resident of the village stated that trees in School Lane, just before West Heath, were being felled and wished to ask if permission had been sought for this work. Cllr Godfree responded that he had been consulted on the trees in question the previous year and that these were overgrown Ash trees, forming part of a hedge, that were suffering from die-back.

3.2.6 A resident of The Gardens contacted the Clerk to query the proposed parking restrictions along Avenue De Cagny, stating that this would only push the problem into other residential roads around the village. The resident would like to suggest an "out of town" car park with parking restrictions being applied uniformly in other areas of the village to prevent Pirbright from being overrun with cars. The Clerk thanked the resident, forwarded the proposed plans for parking restrictions/traffic calming which would be the subject of consultation.

3.2.7 The Director of Environment SCC contacted all Parish Councils to bring awareness to the Treescapes Fund being run by Defra.

3.2.8 The Clerk was contacted by a resident of the village wanting to know what action the Parish Council was taking to combat parking issues in the village. The Clerk pointed the resident to the restrictions planned for Avenue De Cagny and other junctions in the village.

3.2.9 A member of the public had reported a material change of use of the land at Manyema, Stanley Hill, Pirbright, GU24 0DN. GBC Enforcement raised a case EN/20/00412 and found that the addition of flood lights was unauthorised and requires planning permission. The Clerk thanked the member of the public for her pursuit of this case.

3.2.10 It was brought to the Clerk's attention that the Cricketers Pub had increased the area of parking and in doing so had excavated the designated grassed area around the specimen Horse Chestnut tree at the front. Skips had also been placed on top of the root area of the tree. No planning amendment had been submitted to the already approved plans. GBC Enforcement have raised a case (EN/21/00107).

3.2.11 Two families from Chapel Lane contacted the Clerk to let her know they had litter picked along Chapel Lane to Cemetery Pales, filling two large bin bags full of rubbish. The Clerk thanked the families for their efforts.

3.2.12 A resident of Rapley's Field enquired about the replacement bollards to be installed to preserve the verge that is becoming very badly damaged. The Clerk contacted Surrey Highways for an update and they informed her that the bollards are with the contractor and that they are waiting for an installation date from them.

3.2.13 A resident of Normandy wished to bring a planning application to the Council's attention in regards to Henley Park. A further application had been submitted to GBC to extend the operating hours of commercial vehicles entering and existing the business park. The Clerk thanked the resident for bringing this to the Council's attention who subsequently submitted an objection to the application.

3.2.14 St Michael & All Angels Church would like to erect two signs on the Little Green to advertise the Plant Sale on Saturday 8th May 2021. The Clerk forwarded the banner application form which was completed and permission was given by Council members.

3.2.15 A resident living on the Ash Road reported that excessively large lorries are exiting Henley Park and then turning down the Ash Road en-route to Guildford/Woking. The resident would like to see signage re-routing lorries to avoid the Parish. The Speed Watch Coordinator at Fox Corner would also like to raise this issue as he has a concern for the Bullswater Bridge. The Coordinator stated that he believed the Bullswater Bridge is weight loaded to 40 tons. The Clerk logged an enquiry with Surrey Highways to establish the weight load for the Bullswater Bridge.

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	<p>ACTION: Cllr Witham responded that there is no authority to send HGVs via another route and that planning consent had been granted for the businesses to use Henley Park. If one route were to be restricted, it would intensify traffic onto another route. Increasing numbers of HGVs have been seen throughout the parish and the Council will continue to object to extended operating hours when applications are submitted. Cllr Witham also recommended that members of the public become involved in the new Surrey HGV Watch project when it is launched.</p> <p>3.2.16 A resident from Rapley's field complained again about the large amount of garden waste continuing to be dumped into the gullies along Mill Lane by residents living in Mill Lane. The resident provided further photographic evidence of this dumping. The resident would like the Parish Council to write to landowners reminding them that dumping garden waste in this manner is fly tipping and a criminal offence.</p> <p>3.2.17 A resident of the Parish who lives on the Little Green requested permission to invite a mobile catering unit onto the Little Green for a one day family celebration in July 2021. RESOLUTION: The request was discussed and there was some sympathy for the request but members felt this could set a precedent for the green and it was agreed unanimously with a declaration and a show of hands not to grant permission.</p> <p>3.2.18 La Poutine contacted the Clerk to request permission to trade two days per month in the Village. Their website is: https://lapoutine.uk. The website provides details of the food on offer. RESOLUTION: The request was discussed but the members felt that an additional catering provision on the green would not be appropriate and it was agreed unanimously with a declaration and a show of hands not to grant permission at this time.</p> <p>3.2.19 A member of the public related to the owner of the land at Stoney Castle informed the Parish Council that he planned to stage a rally in Pirbright on 6th May 2021, election day, to bring awareness to the continued burning at Stoney Castle. The Clerk contacted the GBC Democratic Services & Elections Mgr who advised on the lawful conditions for the public entering a polling station and contacted Surrey Police to make them aware of the potential rally.</p> <p>3.2.20 The LPH Secretary wanted to raise two questions following on from the APM on Monday 26th April 2021. The first question is whether or not the expansion of ATP Pirbright would mean that the site becomes solely a training site, or whether the Welsh Guards will remain stationed there. The second question related to the statement made by James Herd of SWT who said that Pirbright did not suffer from flooding. The secretary would like to point out that this statement is not accurate. RESOLUTION: The Clerk contacted ATP Pirbright who informed her that the resident regiment at ATP Pirbright are now the 2Lancs.</p>
4.	<p><u>HEALTH & SAFETY</u> 4:1 To consider any Health & Safety Issues arising since the last Meeting. No health and safety issues were raised and no changes were required in light of changed Government Covid rules. Covid signage is in place at the playground and remains relevant. ACTION: Cllr Fidgett requested that as lockdown eases that the Clerk and the LPH Secretary should monitor and submit advice to the Council on any necessary steps to be taken.</p>
5.	<p><u>REPORTS (for information, unless urgent action is required)</u> To Receive Updates on:</p> <p>a) Community Sports Pavilion Cllr Fidgett reported that Officers at SCC responsible for administering the Your Fund Surrey had contacted the LPH Secretary asking for confirmation that the planning permission for the pavilion was still extant. This had been confirmed and Cllr Fidgett is now waiting to hear whether the project will be invited to submit a full bid.</p> <p>b) Lord Pirbright's Hall The LPH Secretary provided an update on returning hirers under step two of the Government's roadmap. It is anticipated that bookings for parties will begin again slowly after the introduction of Stage 4 is confirmed in June. The Hall is being used for local elections on 6th May 2021 and a Covid relief grant of £6,000 was received via GBC.</p> <p>c) Pirbright Summer Fair</p>

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	<p>Cllr Fidgett reported that the Pirbright Village Fair Steering Committee had met on 27th April 2021 and that infrastructure elements and various attractions were now being booked. The Council should now formally consider underwriting the event to the sum of up to a maximum of £1,500 to cover deposits. This should be considered under Item 6.5 of the Agenda.</p> <p>d) To Receive a Report from the District Councillor (for information only) <u>Surrey County Council</u> Cllr Witham informed the Council that his annual grant applications will open in June should they wish to put a project forward for consideration. The funds are for capital projects but can also be contributions towards a project. Cllr Witham also stated that in regard to HGVs travelling through the Parish, it may be possible to apply for a weight restriction on a road, although this does push traffic elsewhere. Cllr Witham suggested that Cllr Godfree or the Clerk should contact SCC to become involved in the “Surrey HGV Watch” project which is seeking agreement for a new HGV Weight Restriction Enforcement Policy. SCC are hoping to set up a Surrey wide HGV watch scheme in partnership with Surrey Police. The scheme would be operated by SCC Highways who would train, co-ordinate and communicate with volunteer groups and HGV operators to improve the awareness of and compliance with these restrictions. Surrey Police resources may then be aimed at tackling repeat offenders to help increase the deterrent effect. ACTION: <i>The Clerk should contact the SCC Parking Strategy & Implementation Mgr listed as the contact for this project.</i></p>
<p>6.</p>	<p><u>FINANCE & GOVERNANCE</u></p> <p>6.1 To Approve the April 2020 – March 2021 Year End Accounts A spreadsheet giving a breakdown of the Parish Council’s finances was circulated to all members. RESOLUTION: <i>Members unanimously approved the schedule, with a declaration and a show of hands, and Cllr Fidgett will duly sign the schedule in due course.</i></p> <p>6.2 To Approve the Receipts, Payments and Bank Schedule for April 2021 The list of receipts and payments and bank reconciliation were circulated to all members. RESOLUTION: <i>Members unanimously approved the schedule, with a declaration and a show of hands, and Cllr Fidgett will duly sign the schedule in due course.</i></p> <p>6.3 To Consider the Reappointment of Maxwell & Co as Internal Auditors to PPC Maxwell & Co have been approached by the Council to carry out the internal audit. Maxwell & Co have accepted this request and have provided a quote for the internal audit of £375 plus VAT for PPC and £195 plus VAT for LPH. RESOLUTION: <i>It was unanimously agreed, with a declaration and a show of hands, that the Council would retain Maxwell & Co to perform the internal audit for both PPC and LPH for the financial year April 2020 – March 2021.</i></p> <p>6.4 To Consider Employment Contracts Cllr Fidgett reported that an employee of the Council would like to amend the terms of his employment and hence the contract had not progressed further until this was settled. ACTION: <i>Cllr Fidgett will liaise with the Clerk and the LPH Secretary to determine any updated terms agreed with the employee and report at the next meeting.</i></p> <p>6.5 To Consider Underwriting the Summer Fair Cllr Fidgett informed the Council that the Summer Fair Steering Committee needed as in previous years to pay deposits for infrastructure and the hire of attractions if it was to go ahead and that this initial outlay amounted to between £1,000 and £1,500. Cllr Fidgett suggested setting a limit of £1,500 to underwrite the Summer Fair. Although last years’ Fair had been cancelled, most deposits had been returned or carried over and hence Cllr Fidgett did not believe the exposure this year was any greater than last year but it justified a cap. If the Fair goes ahead as planned, then all costs involved were planned to be covered by sponsorship and other income received. RESOLUTION: <i>It was unanimously agreed, with a declaration and a show of hands, to proceed on that basis and that PPC would underwrite the Summer Fair up to the amount of £1,500.</i></p>
<p>7.</p>	<p><u>PLANNING</u></p> <p>7.1 To Consider Responses to Currently Pending Planning Applications in the Parish:</p>

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21/P/00580 (13 Rapleys Field, Pirbright, GU24 0LT. Erection of first floor side extension)

PPC Response: Qualified Objection: Whilst PPC have no objection in principle, we wonder whether the length of the elevation and profile of the roof may be improved by being stepped and slightly subordinate to the main roof, with the step down between the height of the main ridge and the proposed gable, to offer an enhanced elevation and be subordinate to the original house design. As proposed, the extension together with the main dwelling lacks relief. If approved we would request conditions that materials should match existing brick and tile and that there is no working on Saturday PM, Sundays and bank holidays.

21/P/00613 (7 Law Meadows, Pirbright, GU24 0BF. Erection of an attached garage)

PPC Response: Objection. Normally PPC would not raise objection to the extension of individual dwellings in the manner proposed, but in this case the proposals concern a new development with an extensive planning history. The precise form and quantum of development to be permitted at Law Meadows was considered in detail and carefully controlled by the preceding permissions, which followed from the previous use of the site. The quantum of development was considered carefully in the context of the maximum permissible under Green Belt policy given the previous extent and nature of development on the site. The supporting statement for each application is misleading to a degree that we find a particular concern, in omitting any reference to the relevant planning history and in the misleading presentation of the percentage increase in floorspace and volume.

21/P/00614 (6 Law Meadows, Pirbright, GU24 0BF Erection of a single storey side and rear extension)

PPC Response: Objection. Normally PPC would not raise objection to the extension of individual dwellings in the manner proposed, but in this case the proposals concern a new development with an extensive planning history. The precise form and quantum of development to be permitted at Law Meadows was considered in detail and carefully controlled by the preceding permissions, which followed from the previous use of the site. The quantum of development was considered carefully in the context of the maximum permissible under Green Belt policy given the previous extent and nature of development on the site. The supporting statement for each application is misleading to a degree that we find a particular concern, in omitting any reference to the relevant planning history and in the misleading presentation of the percentage increase in floorspace and volume.

21/P/00421 Certificate of Lawfulness for a proposed development to establish whether the siting of a mobile catering unit is lawful Pirbright Public Car Park, off Avenue De Cagny, GU24 0JE.

PPC Response: PPC raise no comment as this is a CLEUD on PPC land.

21/T/00100 (5 Model Cottages, Vapery Lane, GU24 0QB Removal of a silver birch (Pirbright Conservation Area)

PPC Response: Pirbright Parish Council would defer to the views of the tree officer and raise no objection.

21/P/00468 (Henley Business Park, Normandy, GU3 2DX (Variation of conditions 1 (approved drawing) and 9 (hours of operation) of planning permission 13//00973, approved 14/10/2013, to allow the erection of a gate to separate the eastern and western service yards and to allow for an extension of the hours of access by commercial vehicles to the eastern service yard at Unit 6 only).

PPC Response: Pirbright Parish Council are concerned that they were not consulted on this application and have heard about the application late from the adjoining Parish. We would wish to register our strong objections to the extension of vehicle operating hours at Henley Park. The restrictions were imposed because of the nature of the development and the proximity of both the site and the routes to the site which affect residential properties. Pirbright is significantly adversely affected by HGVs accessing the site particularly in the mornings and evenings at present, with noise, vibration and speed issues as they pass through Pirbright and Fox Corner. The vehicles create a great deal of disturbance when passing over the traffic calming measures within the village creating noise and vibration for those houses that are close to the road. This will be made significantly worse if movements are allowed at night, with an adverse effect on the amenities of residents within the village on Pirbright Road, Pirbright village green, Ash Road and Guildford Road. The condition was imposed to protect the amenities of nearby properties and there is no case advanced in the application documents that justifies this being relaxed. The noise assessment fails to consider any properties other than those immediately adjacent to the site and does not take account of the effects of night time movements in this rural village.

21/T/00117 (5 New Cottages, Vapery Lane, Pirbright, Woking, GU24 0QE Osier Willow trees (T2, T3, T4 & T5 on plans) - fell because of excessive shading and low amenity value. Replant with grass and

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	<p>shrubs which will not grow so tall and cause shading to remainder of garden, and will not cause obstacles in the length of the garden. PPC Response: Pirbright Parish Council would defer to the views of the tree officer and raise no objection.</p> <p>21/P/00740 (Downswood, Malthouse Lane, Worplesdon, GU3 3PS Replacement of outbuilding following demolition of the existing outbuilding) PPC Response: Pirbright Parish Council will submit a response in due course.</p> <p>21/P/00605 (Pirbright Laboratory, Institute For Animal Health, Ash Road, Pirbright, GU24 0NF Installation of three temporary shipping containers to be used as welfare units and covered walkway) PPC Response: Pirbright Parish Council will submit a response in due course.</p> <p>21/P/00777 (Fernbank, Aldershot Road, Pirbright, Woking, GU24 0DQ Single storey side extension incorporating existing garage/store and carport) PPC Response: Pirbright Parish Council will submit a response in due course.</p> <p>21/T/00124 (8 Collens Field, Pirbright, Woking, GU24 0DD Multi stemmed Conifer (T1) - Fell stem leaning heavily towards property (Tree Preservation Order P1/201/163)) PPC Response: Pirbright Parish Council would defer to the views of the tree officer and raise no objection.</p> <p>21/P/00828 / 21/P/00829 (Thorner Cottage, The Green, Pirbright GU24 0JT Installation of new garden shed and garden office building following the removal of existing shed) PPC Response: Pirbright Parish Council will submit a response in due course.</p> <p>20/P/01553 (APPEAL: Hut 60, Bisley Camp, Queens Road, Brookwood, GU24 0NP Proposed erection of a single storey rifle clubhouse accommodation block) PPC Response: Pirbright Parish Council will submit a response in due course.</p> <p>21/P/00939 (2 New Cottages, Vapery Lane, GU24 0QE Replacement windows) PPC Response: Pirbright Parish Council will submit a response in due course.</p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8.1 To Receive and Update on Tree Management Cllr Godfree stated that there were no updates to report to members at this time although there was a need to formalise areas of priority going forward. ACTION: Cllr Godfree and Cllr Fidgett will walk the areas specified in the tree survey to put them into areas of priority once Covid restrictions allow.</p> <p>8.2 To Discuss the Management of the Green Cllr Godfree stated that there were no updates to report to members at this time.</p> <p>8.3 To Receive an Update on the Parking and Traffic issues Cllr Godfree stated that SCC Highways have put both the Brookwood Arch and Dawney Hill (installation of road tables on either side of Caterham Close) on running list. The traffic tables would be installed to help to slow traffic entering the village. Cllr Godfre stated that Surrey Police have agreed to monitor both Dawney Hill and Gole Road for speeding. Cllr Witham suggested requesting further VAS signs from SCC to be installed on Dawney Hill. Cllr Godfree also reported that several residents in School Lane and elsewhere had signed up to the CSW programme which was very encouraging. In light of this, Cllr Godfree suggested that PPC should consider the purchase of a further speed gun. ACTION: Cllr Godfree contact Surrey Police with a view to borrowing a further speed gun for CSW.</p> <p>8.4 To Receive an Update on the proposed Event by Pirbright Arts Cllr Fidgett reported that he and Cllr Woollett had held a meeting with the Director of the Pirbright Arts in regard to the proposed event on Saturday 10th July 2021 and that a report from the Director was awaited. This report would be presented at the next meeting if this was to progress.</p>

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	<p>8.5 To Receive a Request from La Poutine to trade Two Days per month in Ave De Cagny Car Park A request had been received by the Clerk from La Poutine to operate a take away service in the village. RESOLUTION: <i>After discussion, it was decided with a declaration and a show of hands that there should remain a single pitch and no further provision would be given at this time to other catering vendors. It was felt that this was sufficient at this stage and that the Council would continue to monitor the situation as life returned to normal post pandemic.</i></p>
9.	<p><u>NEWSLETTER</u> To Confirm Items for the June 2021 Issue of the PeriNews It was agreed that the June Issue of the PeriNews should contain an article about Armed Forces Week. Following on from Cllr Eason's presentation at the Annual Parish Meeting, the newsletter should contain a request for parishioners to get involved and to come forward to stand as parish councillors.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u> To Receive Chairman's Notices & Members' Questions The next Parish Council meeting will take place in the Clubroom of Lord Pirbright's Hall on either the 8th June 2021 or if necessary after lockdown eases further on 22nd June 2021.</p>

The meeting ended at 21.25

Signed.....

Date.....