

PIRBRIGHT PARISH COUNCIL



Minutes of the Extraordinary Meeting held at Lord Pirbright's Hall on Tuesday 27th July 2021 at 7.30pm

The meeting was held in the Club Room of Lord Pirbright's Hall, with details available to members of the public in advance.

Those present:

Councillors

Cllr Fidgett (Chairman)
Cllr Woollett (Vice Chair)
Cllr Eason
Cllr Godfree
Cllr Richmond
Cllr Watson

Officers of the Council

Mrs Helen Myers (Clerk/RFO)
Mrs Lindsay Graham (LPH Secretary)

1.	<p><u>FORMALITIES</u></p> <p>1.1 To Receive Members' Apologies for Absence The Chairman welcomed council members to the meeting. All members were present.</p> <p>1.2 To Receive Members' Declarations of Interest on Any Agenda Item below There were no declarations of interest.</p>
2.	<p><u>MINUTES</u></p> <p>2.1 To Approve the Minutes of the Previous Meetings (13/07/2021) RESOLUTION: <i>The Minutes of the previous meeting (13/07/21) were unanimously approved by all members present and signed by the Chairman.</i></p>
3.	<p><u>BUSINESS TO BE TRANSACTED</u></p> <p>3.1 To Approve a Your Fund Surrey Bid for PPC/LPHRC for the Pirbright Community Sports Pavilion Cllr Fidgett gave an overview of the project stating that it had stemmed from the President of the Cricket Club's wish to replace the Pavilion which had been in existence since the 1950s. The facilities within the pavilion no longer meet current standards and together with the Football Club and the Parish Council, a proposal had been put together some years ago for its replacement with a community sports pavilion that provided for a wider range of activities and sports.</p> <p>PPC have put a considerable amount of effort into improving the playing surfaces of the sports field with drainage along the woodland edge, drainage under the cricket playing surface and reseeding and fertilising both the football and cricket playing areas. Further works are planned by PPC to include drainage under the football playing area and drainage clearing along the woodland edge.</p> <p>With the pavilion, plans had been drawn up to try and provide changing facilities. The lack of these facilities had been the subject of the last three Annual Parish Meetings. Momentum has been building with planning consent for a new pavilion having been received. The design of the proposed pavilion was put together to give a bigger footprint in order to facilitate the needs of a wide variety of uses. Construction costs have increased over last year and with the proposed pavilion being a timber building, this has had a bearing on the current cost of the project.</p>

PIRBRIGHT PARISH COUNCIL

	<p>A decision should now be made to ascertain whether or not the Parish Council are sufficiently comfortable with the proposal as it stands and will agree to putting in a formal bid for grant funding through Your Fund Surrey for the bulk of the funding.</p> <p>If members are happy for PPC to co-sponsor the pavilion project and put in the formal bid to SCC, the motion will then be put to LPHRC to accept their role as the managing trustees of the pavilion. The aim will be to submit the application within the next 10 days, in time to meet the SCC August meeting for the bids received to be reviewed. If Parish Council members are happy to go ahead on that basis then PPC would call a further meeting to look at tenders and analyse the budget further before committing to a build.</p> <p>Cllr Fidgett proceeded to discuss the documentation that had been circulated to members prior to the meeting. These documents included the suggested Management Structure, the Financial Breakdown and Balance Sheet, a current and projected Cash Flow Analysis, a Needs Assessment, an Evaluation Plan and a Project Plan. The bid would seek funding for £300,000 as part of an overall budget including local fundraising, PCC and PPC contributions of around £450,000. The budget would be subject to refinement and cost control going forward to ensure prudent cost management. External project management would be sought and this can be discussed at a future meeting once the bid has been submitted.</p> <p>ACTION: Cllr Fidgett will look to obtain a draft lease between PPC and LPHRC setting out terms and will look at the possibility of a two tier Management Structure, so that LPHRC retain overall control of the pavilion to ensure its long term maintenance as an asset to the wider Parish community.</p> <p>Subject to above, the members were asked if they would agree to the submission.</p> <p>RESOLUTION: Members were broadly in agreement with the paperwork discussed and were happy for a bid to be submitted to the SCC Your Fund Surrey team, subject to the further agreement of the LPH Trustees. The LPH Secretary agreed to continue to be the contact for the project.</p>
	<p><u>ANY OTHER BUSINESS</u></p> <p>Cllr Woollett stated that he had learned that Pirbright School would not be holding their annual Fireworks event due to on-site animals. There was the possibility therefore that PCC could run an event somewhere in the village, using the existing template and outsourced event organiser.</p>

The meeting ended at 20.46

Signed.....

Date.....