

PIRBRIGHT PARISH COUNCIL



Minutes of the Meeting held at Lord Pirbright's Hall on Tuesday 7th September 2021 at 7.30pm

The meeting was held in the Club Room of Lord Pirbright's Hall, with details available for members of the public in advance.

Those present:

Councillors

Cllr Fidgett (Chairman)

Cllr Woollett

Cllr Richmond

Cllr Eason

Cllr Watson

Cllr Austin (following co-option)

Officers of the Council

Mrs Helen Myers (Clerk/RFO)

Mrs Lindsay Graham (LPH Secretary)

Also in attendance

Three residents of Gole Road and School Lane

One member of the public

1.	<p><u>FORMALITIES</u></p> <p>1.1 To Receive Members' Apologies for Absence The Chairman welcomed council members and members of the public attending in person. Apologies for absence were received from Cllr Godfree and it was noted that Cllr Witham would also not be attending the meeting.</p> <p>1.2 To Receive Members' Declarations of Interest on Any Agenda Item below There were no declarations of Interest.</p>
2.	<p><u>MINUTES</u></p> <p>2.1 To Approve the Minutes of the Previous Extraordinary Meeting (27/7/2021) RESOLUTION: <i>The Minutes of the previous Extraordinary meeting (27/07/21) were approved by all members present and signed by the Chairman.</i></p> <p>2.2 To Receive the Clerk's Report and matters arising <u>Parish Bench, Bus and Car Park Inspection</u> A full bench, bus shelter and car park inspection was performed by the Groundsman on 5th August 2021 and by the Clerk on 6th September 2021. Bench 22 (close to the Cricket Pavilion) was found to have failed on the July 2021 inspection and this was repaired by Mitchell Carpentry on the 2nd August 2021. The Zurich Insurance Inspection Engineer attended the playground on Thursday 26th August 2021. His findings are awaited and will be reported to the Council at the next meeting.</p> <p><u>Caretaker/Groundsman</u> The caretaker's last day was Friday 27th August 2021. Advertisements were posted on noticeboards, the PPC website and the PPC Nextdoor App. An Advert was also placed in the August PeriNews. ACTION: <i>The Council approved the placing of a further advert in October PeriNews. Cllr Woollett will also discuss the position with a local person and report back at the October meeting.</i></p> <p><u>Grant Aid Project – Blind Lane. Financial Year April 2021 – March 2022</u> The Project to improve the surface of Blind Lane (Registered Footpath No. 397 linking the north-western part of Pirbright Village and Pirbright Primary School on the B3405 with the south-western part of Pirbright and St Michael & All Angels Church and the Village Green comprising drainage work and resurfacing) was completed by Landskill Ltd in June 2021. An invoice for £1,100 + VAT was submitted to PPC and paid on 13th August 2021. GBC were notified that this project had been completed. The amount of £550 was</p>

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received by PPC from GBC as Grant Aid support on 23rd August 2021. Mention was made in the August PeriNews, giving recognition to GBC's support of this project.

The Little Green

The young copper beech on the Little Green is not in good health. This was strimmed badly by the grass contractors in the Spring. The contractors have agreed to replace the tree with a matching one in the planting season (October onwards).

The Pond

Bramble, scrub and self-set willows were removed from around the pond on 6th August 2021 and 13th August 2021 by a local gardening firm after consultation with GBC Planning Officers. The cost for this work was £890.00. It was suggested by Council members that maintenance to control the overgrowth around the Pond should be scheduled annually going forward.

Pond Signage, Discouraging the Public from feeding bread

The Clerk suggested signage for the Pond to discourage the feeding of bread. The cost quoted for making up the sign from Dibond is £49.82 + VAT. The size suggested is 1m tall x 0.5m wide, to be mounted on a stake in the pond.

RESOLUTION: *The Council unanimously approved the expenditure of £49.82 + VAT and the Clerk will commission the sign.*

Playground Volunteers

The Volunteer dads continued with refurbishing the large swings in the playground. These were completed on Saturday 14th August 2021. These now have a new coat of pillar box red paint. The volunteers are moving on to the Horse (donated to the playground by Amy & Stan Dabbs in October 1980).

3. PUBLIC FORUM & COMMUNICATIONS

3.1 To Receive any Representation from Members of the Public

3.1.1. A member of the public wished to address the Council, giving his interpretation of the actions taken to date at Stoney Castle. His comments were noted.

3.1.2. Three members of the Parish, through their elected spokesman addressed the Council in regards to Item 3.2.16 on the Agenda. The group had submitted questions ahead of the meeting to be considered by the Council. Cllr Fidgett addressed the submitted questions in turn, assuring the residents that PPC would maintain pressure on GBC to address the unwelcome developments at Gole Road. Cllr Fidgett informed the group that the GBC Tree Officer had agreed to come out to the site with a view to considering the issue of TPOs on any remaining, significant trees and the remaining band of woodland inside the site along Gole Road. Cllr Fidgett also advised that if residents had not been made aware of planning applications that they should contact the GBC Planning Department to make them aware of this and to submit objections, irrespective of posted deadline dates. In this case, the site has been materially changed from Green Belt site with trees and grassland to something which is not characteristic of Green Belt with substantial fencing, hardstanding and building materials. Cllr Fidgett suggested that as many varied objections should be submitted, referencing what has gone before and Planners will assess their relevance. Cllr Fidgett said that evidence of building rubble being buried should be flagged with GBC, along with evidence that someone is living on the site which should be reported as an enforcement case. If burning takes place, this should also be photographed and reported to environmental health.

ACTION: *Cllr Fidgett stated that PPC will liaise with SCC, GBC and WBC over the Brookwood Lye site to ascertain what plans have been put in place for those residents and to maintain pressure on GBC to issue an Article 4 Direction on the Gole Road site closest to the Brookwood Tunnel.*

3.2 Recent Communications Sent & Received

3.2.1 A resident of Chapel Lane contacted the Clerk to advise of a large amount of Himalayan Balsam adjacent to the wooden bridge at the woodland end of Bullswater Common Lane. Himalayan balsam is listed under schedule 9 of the Wildlife and Countryside Act 1981. It is an offence to plant this species or to cause it to grow in the wild. However, there is no obligation to eradicate this species from land or to report its presence to anyone. Himalayan balsam is widespread across the county and can be found on many of the streams in the Pirbright area. It is an annual plant and very effective at colonising new areas. Eradication is not possible without a great deal of time and resource and therefore it is often only managed locally. Thankfully it is one of the easier invasive species for volunteers to tackle as it can be pulled out by hand due to its shallow roots.

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Surrey Wildlife Trust no longer gets involved in HB control outside of its own reserves. SWT reported this occurrence to GBC Countryside Team. The HM had been cleared by 23/08/21.

3.2.2 The Pirbright WI gave a generous £30 donation towards the PeriNews. The WI would like the donation to be split between the Parish Council and the Church who jointly produce the newsletter. The Clerk thanked the WI for this donation.

3.2.3 A resident of the Gardens emailed the Clerk to inform her that a tree had fallen across the lane. The resident had cleared what he could but requested that the tree be removed. The clerk emailed a request to GBC to remove the tree.

3.2.4 Surrey Wildlife Trust emailed the Clerk to inform her that they would be having a large delivery and that they would have to remove the fence posts to allow this to happen. SWT also requested the fence removal for 2 large trees being removed (as per the planning permission). The Clerk thanked the SWT for letting her know and suggested that SWT take photos of the fence posts before and after the events to protect both parties. The Clerk also took photos.

3.2.5 A resident of Vapery Lane contacted the Clerk to notify her that a caravan was parked on the bend which she felt was very dangerous to other road users. The Clerk suggested either leaving a polite note on the windscreen, or if she felt it was illegally or dangerously parked then to call 101 to report it.

3.2.6 A resident of the village, and member of the Twinning Association, wished to request that PPC raise the French Flag annually on Cagny Liberation Day. This is the 18th July each year.

RESOLUTION: *Members discussed this proposal and a vote was taken. The proposal was not carried and the Clerk made the Twinning Association aware of the outcome.*

3.2.7 The Clerk was contacted by a local takeaway Pizza business who submitted a request to the Council to trade from the Avenue de Cagny car park. The Clerk canvassed opinion from the Members who felt they wished to remain with just one food stall operating from this venue. The Clerk therefore informed the Pizza business that the Council would not be permitting a second mobile takeaway service at this time.

3.2.8 The Clerk was contacted by the Manager of Brookwood Cemetery to alerted the Parish Council to further tree works along the western edge of the cemetery. The Clerk forwarded this notification to the Council and thanked the Manager for keeping the council informed of works affecting the parish.

3.2.9 The Clerk was contacted again by John Lawson, of John Lawson Fun Fair who requested permission to return to Pirbright Green in May 2022.

RESOLUTION: *The Council agreed to welcome the Fun Fair back onto the Green in 2022, subject to the Council agreeing the siting of the Fair equipment and ground conditions at the time. The Clerk will contact John Lawson to confirm these conditions of attendance.*

3.2.10 The Clerk was contacted by St Michael & All Angels Church, Pirbright to ask if the Parish Council would agree to host an advert for the launch and sale of a new book about Pirbright which will be officially launched at the Summer Fair. The Clerk sought the approval of the Council via email. Consent was given to advertise the book and an article was placed on the PPC website.

3.2.11 The Clerk was contacted by a local person who had found a ring in Pirbright. The Clerk suggested posting on the "lost and found" section of "Nextdoor Pirbright". The Clerk posted that a ring had been found but unfortunately no one has yet come forward.

3.2.12 The Clerk was contacted by Shepperton Vets FC who were looking for availability on the Pirbright Sports field. The Vets were looking for a regular Sunday slot. The Clerk sought the opinion of the Council members and after collating opinions, was unable to help them. The Clerk thanked them for their contact but regretfully advised them that the Pirbright pitch could not withstand a further group of players on what is quite a wet pitch during the winter months.

3.2.13 A resident of Fox Corner wished to alert the Council to this years' WalkFest which takes place on Wednesday 22nd September at 2pm. The resident wished to invite members from the Parish Council to walk along side him and the Clerk informed members of the date and time. The Chairman agreed to attend.

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	<p>3.2.14 The Council were contacted by Pirbright Cricket Club with a request to use some remaining grant money to improve three areas of the outfield which would benefit from some attention. The Cricket Club would also like to install a synthetic wicket adjacent to the current wicket to increase capacity, taking pressure off the grass. The Cricket Club have potential grant funding to finance this wicket from Surrey Cricket Foundation but proof of planning permission is needed to progress this matter.</p> <p>Cllr Fidgett stated that although the area of the Green had been flagged as a Site of Nature Conservation Importance (SNCI), due to the presence of Camomile, the site proposed for the artificial wicket is outside of the area that was surveyed for the pavilion and due to the intensive work that has taken place at the site of the existing wicket over the years, Camomile may be unlikely to be present. An artificial wicket would require planning consent, and it would be wise to have an ecologist look at the area proposed to confirm whether the plans are consistent with the SNCI.</p> <p>ACTION: <i>The members of the Council were in agreement, in principle, subject to details of the location and dimensions of the wicket being confirmed.</i></p> <p>3.2.15 The Council has been made aware that The Cricketers Pub would like to hold a Christmas event on the Green.</p> <p>ACTION: <i>The Clerk will obtain more details.</i></p> <p>3.2.16 The Clerk was contacted over the Bank Holiday weekend (28th-30th August) by residents to alert the Parish Council that heavy plant machinery had been brought into the second site close to the Tunnel on Gole Road. The Clerk tried to contact various authorities. Cllr Fidgett emailed the SWT attaching maps and stating that he did not believe any bat or other ecological surveys had been performed prior to the clearance. Cllr Witham emailed the Director of Service Delivery of GBC for assistance.</p> <p>At this point in the meeting, Item <u>6.2 To Consider whether the Council should Co-opt one new Member/Appoint any associate members</u> was brought forward. See below.</p>
<p>4.</p>	<p><u>HEALTH & SAFETY</u></p> <p>4:1 To consider any Health & Safety Issues arising since the last Meeting.</p> <p>The Government has now removed most Covid restrictions. However, Cllr Fidgett recommended continuing with the existing levels of caution being followed, particularly in regards to Lord Pirbright's Hall.</p>
<p>5.</p>	<p><u>REPORTS (for information, unless urgent action is required)</u></p> <p>To Receive Updates on:</p> <p>a) Community Sports Pavilion Cllr Fidgett reported that a full Pavilion bid had been submitted to SCC and receipt of the bid had been received. Copies of all documentation has been circulated to all members. Feedback is now awaited.</p> <p>b) Lord Pirbright's Hall The LPH Secretary circulated a report announcing that operations were gradually building back to former levels, however this is leading to complaints from some hirers who are unhappy with the levels of noise heard from other areas of the building. The LPH Secretary would be happy to revisit proposals for sound proofing. The LPH Secretary reported on the maintenance to soffits and bargeboards which had been carried out and projects to replace the cooker and install CCTV over-looking the recycling area. The LPH Secretary reported that the Caretaker vacancy was still open. Cllr Woollett suggested speaking to a local resident about the vacancy and will report back at the next meeting.</p> <p>c) Pirbright Summer Fair Cllr Fidgett informed the council that the Fair had been a success with large numbers attending and exceeding expectations. As a community event it achieved its aim of bringing the community back together. A financial reconciliation had yet to be undertaken as totals for the various stalls are being calculated and will be reported at the next meeting.</p> <p>d) To Receive a Report from the District / County Councillor (for information only) Cllr Witham was unable to attend the meeting and therefore his Report will be deferred until the next meeting.</p>

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6. FINANCE & GOVERNANCE

6.1 To Approve the Receipts & Payments for July 2021 and August 2021

A list of receipts and payments and bank reconciliation for the month of July 2021 and August 2021 were circulated to all members.

RESOLUTION: *Members unanimously approved the schedules for July 2021 and August 2021 and they were duly signed by Cllr Fidgett.*

6.2 To Consider whether the Council should Co-opt one new Member/Appoint any associate members

This Item on the Agenda was discussed following Item 3.

Cllr Fidgett addressed Mr Peter Austin and acknowledged that he had attended previous meetings and that the Council members would now discuss his candidacy, in private. Whilst Mr Austin was outside the meeting room, the members agreed that Mr Austin was a suitable candidate having lived in the village for many years and acknowledging his role in the Cricket Club. While another local resident had expressed interest in the role also, he was unable to attend. A vote was taken on whether Mr Austin should be co-opted to the Council and was duly carried. Mr Austin was welcomed back into the meeting room and welcomed onto the Council. Mr Austin signed the Declaration of Acceptance of Office of Councillor and this was countersigned by Cllr Fidgett (Chairman) and Helen Myers (Clerk to the Parish Council). Mr Austin was welcomed to the Parish Council by other members present.

6.3 To Approve Grant Aid submission to GBC

The deadline for the Application for Grant Aid for the Financial Year 2022 – 2023 is Monday 13th September 2021. The Clerk sought recommendations for projects from members via email. Cllr Godfree suggested that the remaining items of play equipment in the playground would benefit from resurfacing materials. The Clerk contacted the previous contractor and a quote is expected.

Restoring the Little Girl Drinking Fountain which, as a working fountain would meet the criteria for grant aid, had also been suggested. The Clerk met with the original 1986 restorers who are providing a quote for restoring the statue. The Clerk also spoke to a further conservation contractor who would like to quote for the restoration. These estimates will not be received in time for the 2022-2023 Grant Aid Submission process but will be considered next year.

ACTION: *The Council put forward two further projects to be considered for grant aid, a replacement gate leading to the Cricket Pavilion Car Park on the north of the Green, and the potential restoration of the railings around the recreation area. The Clerk will seek to obtain a quote for the gate in time for the bid submission, however, the railings will need more time and could be considered for grant aid next year.*

6.4 To Approve the Grant Aid Project to Construct the Pavilion Car Park

It was agreed that this item would be rolled over to the next meeting.

ACTION: *The Clerk will, as per PPC's Financial Regulations, prepare three anonymous quotes to be considered for this project.*

6.5 To Consider the Revised Agreement between PPC & PCC for the Maintenance of the War Memorial

This revised Agreement was circulated to all members prior to the meeting for their consideration. Cllr Watson asked whether a License to support the Agreement may be required and that external advice should be sought.

ACTION: *Subject to not requiring any form of License, the Council agreed unanimously to approve the Agreement and for it to be signed on behalf of PPC by the Chairman.*

6.6 To Consider Insurance Quotes in order to Renew PPC's Insurance Policy on 29/09/21

PPC's PLI is due for renewal. The Clerk sought a comparative quote which was circulated to Council members prior to the meeting.

ACTION: *Cllr Woollett will examine the policy documentation over the coming days to confirm that they are like-for-like quotes and subject to Cllr Woollett's reassurance to the Council that they are comparable, the cheaper quote for three years will be accepted by the Clerk.*

6.7 To Approve the Busking Guidance Policy document

The Clerk was contacted by a young parishioner who wished to busk on the Green. The Clerk confirmed with GBC Licensing that although a license from GBC was not required, permission from the parish council as landowner would be needed. The Clerk sought the permission of the full council and members agreed to support the local artist on a trial basis. The Clerk drew up a Guidance document which was circulated prior

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	<p>to the meeting and discussed by the Council. It was agreed that further conditions should be added to make it clear that the policy was to support local artists and that it could be withdraw after a trial period. ACTION: <i>Subject to approving the revised document the Council agreed the policy.</i></p> <p>6.8 To Approve a contribution to the Guildford Young Carer’s Family Fun Day The Clerk was approached by Mike Parsons, past Mayor of Guildford and founder of the Guildford Young Carers Foundation for a contribution of £20 towards a Young Carers Fun Day to be held on 16th October at the Spectrum to support the 3,500 young carers across the borough. RESOLUTION: <i>The members gave their consent for the Clerk to make this payment from PPC funds. This will be paid under a Section 137 order.</i></p>
7.	<p>PLANNING</p> <p>7.1 To Review applications received and agree comments under Delegated Powers unless Members request consideration of any Item Cllr Fidgett confirmed that outstanding planning applications would be dealt with by way of circulating suggested draft comments for amendment by the Council. It was also unanimously agreed that the pressure on the Gole Road sites should be maintained.</p> <p>21/P/01428 (Pirbright Public Car Park, off Avenue De Cagny, Pirbright - Proposed siting of a mobile catering van.) PPC Response: PPC support this application. The vintage style tram has provided hot coffee and snacks to users of the village green at certain times over the last year on a trial basis and has proven to be especially valuable to local people and visitors to the village green, including sports and recreational users. With the growth of youth cricket and football on the green, the quality of catering provision supports volunteers, helpers, parents and supporters. The style and nature of the catering unit is sensitive to the village green and in a location adjacent to the car park that ensures it is both accessible to local people and visitors without impacting on the green itself.</p> <p>21/P/01484 (White Rabbits, 13 Bullswater Road, GU24 0LZ - Single storey rear extension following demolition of existing conservatory) PPC Response: PPC raises no objection. This is a rear single storey extension on a relatively modern home and appears to raise no issues in relation to Green Belt or neighbour amenity. We would request conditions restricting working on Sundays and bank holidays</p> <p>21/T/00209 (Hunters Lodge Rifle Club, Marjorie Fosters Way, Bisley Camp, Brookwood -T1 Oak Crown raise to a height of 5m clear building by 3m and remove deadwood T2 Oak Fell to ground level to provide pace for trees in group to expand and mature T3 Silver Birch dead wood T4 Silver Birch dead wood T5 Oak Fell to ground level to provide pace for trees in group to expand and mature T6 Oak Fell to ground level to provide pace for trees in group to expand and mature T7 Oak Crown raise to 5m and deadwood. T8 Oak Crown raise to 4m and deadwood. T9 Oak Fell to ground Level) PPC Response: 21/T/00209 and 21/T/00212 It is noted that these applications have already been determined.</p> <p>SCC Ref: 2021/0115 (Brookwood Cemetery, Cemetery Pales, GU24 0BL - Details of a construction verification report pursuant to Condition 11; a sustainable drainage scheme pursuant to Condition 12; and, a land contamination, stability and earthworks engineering verification report pursuant to Condition 13 of planning permission ref: WO/2018/0890 dated 30 January 2019.) PPC Response: PPC raise no objection and are grateful for being consulted on this application.</p> <p>21/T/00212 (Hollyhurst, The Green, GU24 0JE - Silver Birch (T1) - fell to ground level; Conifer (T2) - reduce height by up to 5 metres; Chestnut (T3) - trim side over newly planted Conifer and crown lift to create 2 metre separation distance; Red Oak (T4) - repollard back to last pollarding point; Sycamore (T5) - fell to ground level; Chestnut (T6 and T7) - crown lift to 4 metres (Pirbright Conservation Area)) PPC Response: 21/T/00209 and 21/T/00212 It is noted that these applications have already been determined.</p> <p>21/P/01503 (Four Aces, Chapel Lane, GU24 0JY - Construction of a two storey side extension following demolition of conservatory). PPC Response: PPC raise no objection in principle to the application, which appears to be a proportionate extension to a family home. We note however first floor east facing windows and would ask that privacy</p>

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distances be respect to neighbouring windows or the glazing to be obscure glazed if necessary to ensure no overlooking between habitable rooms. We would request conditions restricting working on Sundays and bank holidays and brick, tile and materials to match existing.

21/P/01501 (1 Law Meadows, GU24 0BF - Erection of an attached single storey outbuilding, with a garden terrace forward of the principle of the existing dwelling.)

PPC Response: This is an extension of 28% in a recently constructed building comprising Erection of an attached single storey outbuilding, with a garden terrace forward of the principle of the existing dwelling. Although the proposal is not overly contentious in its own right and is well designed, we have concern that the permission for the original redevelopment at Law Meadows increased the overall site coverage to the maximum level permitted by GBC and the extension should therefore, result in no greater increase than proposed and should be wholly ancillary to the main house and not be used as a separate dwelling.

21/P/01474 (Rails Field, Mill Lane, GU24 0BW *Certificate of lawfulness* for a proposed development to establish whether the proposed erection of a portable tractor/machinery store is lawful.)

PPC Response: No comment. This will be determined on the basis of the TCP Act and relevant regulations and is not a matter on which PPC can provide comment.

21/P/01441 (Land adjacent to The Willows, Gole Road, Pirbright, Woking, GU24 0QF- Part-retrospective application for retention of stables, 'black tent structure', and replacement hardstanding, and part-proposed application for storage shed.)

PPC Response: PPC raise OBJECTION to the application in the strongest possible terms. The applicant has shown scant regard for planning regulations and the Green Belt and the actions to date raise serious concern over the development that has already taken place at this site without planning permission. No reference is made in the planning history section of the statement supporting the application to the fact that there is no permission for the keeping of horses on the land, which is a change of use from the previous golf course. There is therefore, no basis for the application for stables and associated structures. Based on aerial photography and local knowledge Pirbright Parish Council believe there was no evidence of any hardstanding on the site in the form and location that has been constructed specifically for the stables and no evidence of such has been submitted by the applicant. The site was cleared of trees by the applicant prior to the current access and land reprofiling was undertaken and the buildings constructed without planning permission. There is no evidence of any horses being kept on the land prior to the application and we are not aware of any evidence of use by local children as claimed. Further, there is no need for a kitchen and toilet facilities or the further storage building proposed. In summary, this is considered to be an entirely contrived application to justify unlawful development in the Green Belt. The proposed stables are not associated with a lawful land use, are excessive and are not reasonably necessary. As such, they are not appropriate development under the terms of the NPPF. Policy P2 of the GBC Local Plan seeks to protect the Green Belt from inappropriate development in accordance with the NPPF. Inappropriate development will not be permitted unless very special circumstances can be demonstrated. Very special circumstances will not exist unless the potential harm to the Green Belt by reason of inappropriateness, and any other harm is clearly outweighed by other considerations. In this case, the erection of the present buildings on the site, including the hardstanding, kitchen, toilet and stables have a clear and detrimental impact on the openness of the Green Belt both in principle and in their visible impact in increasing built form within the open countryside. Contrary to the assertion in the planning statement for the application that the Landscape Character Assessment supports the proposal, it does the contrary, urging the control of horse related uses in the open countryside to avoid the proliferation of associated structures. In this case, there is also no lawful use of the site for horse paddocks and the new structures together with the largescale tree clearance that preceded them and the hoardings and proposed wall and gates at the entrance all have a clearly detrimental impact on the landscape. Pirbright Parish Council would urge refusal of the application and strong enforcement action to seek the return of the site to its previously undeveloped condition.

21/P/01031 (The Glen, Mill Lane, GU24 0BN - Erection of two timber framed lean to's. One with sides to provide an eco toilet and one open sided to provide shelter.)

PPC Response: This is an established stables and the development is minor in scale and nature. PPC raise no objection.

12/T/00224 (Surrey Wildlife Trust, School Lane, GU24 0JN - Pair of beech trees (G3), fell due to Krezschmaria & Ganoderma infection. Replant with 2 Beech trees in similar location (TPO 6 of 2005).)

PPC Response: PPC Raise no objection subject to tree officer's comments.

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8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8.1 To Receive and Update on Tree Management Cllr Fidgett agreed to meet with Cllr Godfree to prioritise the tree works to be undertaken in the Autumn.</p> <p>8.2 To Discuss the Management of the Green Cllr Eason questioned the parking management for the cricket tournament planned for 11th September 2021. Cllr Godfree submitted a Paper to the Council prior to the meeting suggesting that a coordinated litter picking session would be beneficial. ACTION: <i>On this occasion, Cllr Fidgett will place cones along the southern end of Avenue De Cagny to protect the junction whilst the tournament is running. The Clerk will look to coordinate a litter picking event in November/December 2021.</i></p> <p>8.3 To Receive an Update on the Parking and Traffic issues Cllr Godfree circulated a Paper prior to the meeting stating that the CSW now have a post and VAS unit on Dawney Hill, one new volunteer and that two new locations have been added; Gole Road and Aldershot Road. CSW have carried out 12 sessions, recording 194 offences. CSW are looking for an additional coordinator to share the increased burden on Cllr Godfree. The Council agreed that Surrey Highways be contacted to confirm that PPC are in favour of Phase 1 of the Traffic Calming/crossing improvements to Avenue De Cagny and also to request an update on the timing for the parking consultation in the village. ACTION: <i>The Clerk will contact Surrey Highways and report back to the Council. Any Consultation Notice should also be published on the Parish Council website. A request for a volunteer CSW Coordinator should be placed in the October PeriNews.</i></p> <p>8.4 To Review and Approve the Pirbright FC Governance & Constitution Changes 2021/2022 A document, received from Pirbright Football Club, was circulated to Council members prior to the meeting. Cllr Fidgett explained that sports clubs had historically played on the Green (both football and cricket) and that this document was a statement from the football clubs, recognising that the adults and juniors have now merged, and setting out their governing principles. It was agreed that having sight of this document gives PPC reassurance that safeguarding measures are in place. PPC are supportive of how they are represented in the document and are looking forward to working with the club on longer term plans through the proposed sports committee. As plans for the new Pavilion development, more engagement will be required to ascertain how the clubs will run.</p> <p>8.5 To Consider the Location for the Horticultural Society's Rowan Tree to Celebrate the 2022 Jubilee At the Parish Meeting on 13th July 2021 it was announced that SWT had recommended a Rowan be planted by the Pirbright Horticultural Society as part of the Queen's 2022 Platinum Anniversary Tree Planting Initiative. The selection of a Rowan was passed to the Horticultural Society who would now request that PPC inform them of where the tree should be planted in Spring 2022. ACTION: <i>The Council proposed that the Horticultural Society should draw up a short list of several locations with an emphasis on replacing trees that have been lost in key areas, such as the playground, and the Council would then choose a location from the list provided at the next meeting.</i></p>
9.	<p><u>NEWSLETTER</u></p> <p>To Confirm Items for the October 2021 Issue of the PeriNews It was agreed that the October Issue of the PeriNews should announce and welcome the appointment of Peter Austin to the Council, celebrate the return of the Summer Fair, inform residents of the Rowan Tree to be planted in the village in the Spring by the Horticultural Society in celebration of the Queen's 2022 Platinum Anniversary and inform of the Avenue De Cagny road safety measure to install a pedestrian crossing.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive Chairman's Notices & Members' Questions Cllr Fidgett announced the receipt of a clean bill of health from the external auditors for the financial year 2020 – 2021 which had been received after the papers had been circulated. PKF Littlejohn have submitted their invoice for their Limited Assurance Review of PPC's Annual Governance & Accountability Return in the sum of £400 plus VAT. RESOLUTION: <i>This invoice was unanimously approved for payment by all members of the Council present.</i></p>

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The meeting ended at 21.55

Signed.....

Date.....