

# PIRBRIGHT PARISH COUNCIL



## Minutes of the Meeting held at Lord Pirbright's Hall on Tuesday 5<sup>th</sup> October 2021 at 7.30pm

The meeting was held in the Club Room of Lord Pirbright's Hall, with details available for members of the public in advance.

Those present:

### **Councillors**

Cllr Fidgett (Chairman)  
Cllr Woollett (Vice Chairman)  
Cllr Eason  
Cllr Watson  
Cllr Godfree

### **Officers of the Council**

Mrs Helen Myers (Clerk/RFO)  
Mrs Lindsay Graham (LPH Secretary)

### **Also in attendance**

Two members of Access4Equestrians

1.	<p><b><u>FORMALITIES</u></b></p> <p><b>1.1 To Receive Members' Apologies for Absence</b> The Chairman welcomed council members and members of Access4Equestrians to the meeting. Apologies for absence were received from Cllr Austin, Cllr Richmond and it was noted that Cllr Witham would not be attending the meeting.</p> <p><b>1.2 To Receive Members' Declarations of Interest on Any Agenda Item below</b> Cllr Fidgett declared a prejudicial interest in planning application 21/P/01795 1 Pirbright View, Dawney Hill, GU24 0JB and Cllr Watson declared personal interest in planning application 21/P/01820 Sunnyside, Rowe Lane, GU24 0LX. Members did not participate in the decisions to which their declared interests related.</p>
2.	<p><b><u>MINUTES</u></b></p> <p><b>2.1 To Approve the Minutes of the Previous Extraordinary Meeting (07/09/2021)</b> <b><i>RESOLUTION:</i></b> <i>The Minutes of the previous meeting (07/09/21) were approved by all members present and signed by the Chairman.</i></p> <p><b>2.2 To Receive the Clerk's Report and matters arising</b></p> <p><b><u>External Auditor's Report</u></b> The Parish Council received notification from PKF Littlejohn LLP on 30<sup>th</sup> August 2021 of their completion of the limited assurance review of the AGAR for the year ended 31 March 2021. Their report gave PPC a clean bill of health and PKF Littlejohn included a signed Section 3 of the AGAR Part 3. The signed certificate stated that PPC gave no cause for concern and that all relevant legislation and regulatory requirements had been met for the year ended 31 March 2021. A Notice of Conclusion was prepared and posted on notice boards and the website by the Clerk. Sections 1, 2 and 3 of the AGAR were also posted.</p> <p><b><u>Service Level Agreement between GBC and PPC in relation to the Welcome Back Grant</u></b> The Parish Council have received an SLA from GBC which has been considered and approved in principle by Cllr Watson. The Clerk will circulate the Agreement for the full Council to consider. The SLA will be added as an Item under Finance &amp; Governance for the parish meeting in November 2021. <b><i>ACTION:</i></b> <i>The Clerk will circulate the document and this Item will be listed on the November Agenda.</i></p> <p><b><u>Electronic Signatories</u></b> The Clerk requested that PPC subscribe to the electronic signatory package (SignRequest) at a cost of £6 per month, to facilitate the process of having invoices signed by two Councillors more efficient. <b><i>ACTION:</i></b> <i>All members unanimously agreed that PPC should use "SignRequest" going forward. PPC's Financial Regulations will be to state that the Council is using this method of authorisation for invoices in due course.</i></p>

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## **ILCA & CiLCA Qualifications for the Clerk**

The Clerk would like to undertake ILCA followed by CiLCA in 2022. These courses are in accordance with the terms of her contract of employment. CiLCA also forms part of the criteria for the council to exercise the General Power of Competence.

**RESOLUTION:** *All members unanimously agreed that the training be undertaken.*

## **Pirbright Horticultural Society**

The Pirbright Horticultural Society have suggested the Rowan should be planted on the Little Green. The Society have also requested the Purple Maple be planted on the Little Green.

**RESOLUTION:** *All members unanimously agreed that the trees should be planted in these positions.*

## **The Queen's Platinum Jubilee – Item 5. C) on the Agenda**

The celebrations begin on Thursday 2<sup>nd</sup> June 2022 with the lighting, nationally, of beacons at 9.15pm. There will be four days of celebrations from Thursday 2<sup>nd</sup> June – Sunday 5<sup>th</sup> June 2021. "The Big Jubilee Lunch" is set to take place on Sunday 5<sup>th</sup> June 2022.

**ACTION:** *The Council requested that the Clerk and LPH Secretary should draw up a proposal for a Parish event, including an Over 70's lunch in LPH. This will be a social event, hopefully with costs covered, and not a fundraising event.*

## **Waffle Tram**

The Waffle Tram received confirmation from GBC Licensing that they have been granted permission to trade from the position just south of the Avenue De Cagny car park. They will begin trading on this new license from 14<sup>th</sup> October 2021.

## **Wooden Posts on the Little Green**

Two new wooden posts have been installed on the Little Green on the corner with Church Lane.

## **Avenue De Cagny Road Safety Measures**

SCC Highways began installing the dropped curb at the northern end of Avenue De Cagny on 23<sup>rd</sup> September 2021 and completed the works on Friday 1<sup>st</sup> October 2021.

## **HGVs**

HGVs are continuing to travel through the village, although when challenged one haulage company apologised for using the B roads and said his driver would be reprimanded.

## **3. PUBLIC FORUM & COMMUNICATIONS**

### **3.1 To Receive any Representation from Members of the Public**

3.1.1. There were no representations.

### **3.2 To Receive a presentation from Access4Equestrians**

Two local members of Access4Equestrians addressed the Council. Access4Equestrians is a BHS affiliated group who campaign for countryside access and road safety. They look to build links with landowners and local authorities, link routes across Surrey and maintain equestrian rights of way. They are hoping to raise their profile through engagement and education and have several objectives which include promoting road safety by educating drivers on how to share roads with horses, maintaining verges to improve sight lines, raising awareness to poorly surfaced bridleways and raising awareness to the fact that bridleways that are not formally recorded by January 2026 will be lost. They work collaboratively with the Government, SCC and SWT. The group raised the poor condition of the Vines Farm to West Hall Farm bridleway and would request that the drainage and surfacing be considered if possible.

The Council thanked the representatives for their presentation and expressed support for their aims.

### **3.3 Recent Communications Sent & Received**

3.3.1 A resident of Gole Road contacted the Council wishing to book the football pitches in the Village for a local Pirbright football club. The Council informed the resident that a current football team exists (both adults and juniors) but wished to have more details from the resident as to what their schedule might be. Cllr Godfree volunteered to be a point of contact for the resident and his details were passed on.

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3.3.2 The Clerk was contacted by the Guildford Environmental Forum who would welcome the chance to present at a future Parish Meeting about the review of the AONB. The Clerk requested more details and will try to accommodate them at a future parish meeting.

3.3.3 The Twinning Association contacted the Clerk to request that the French Flag be raised for the Twinning weekend in May 2022.

**RESOLUTION:** *Members unanimously agreed to this request.*

3.3.4 A resident of the village emailed the Clerk to say that whilst organising a cricket match, the cricket gate was left open and a child ran into it, causing a nose bleed. The Clerk contacted the Cricket Club and the senior coach assured the Council that they have dedicated bollards that are usually used to bring extra visibility to this gate but that it would be safer to have a more traditional style gate installed. The Clerk sought a urgent quote for such a gate and submitted it on the approval of the Chairman, as a Grant Aid Project for 2022-2023.

**ACTION:** *To make the gate safer, it was suggested that it could be reversed on its hinges. The Clerk will approach a local firm to consider undertaking this work before the next playing season.*

3.3.5 A resident of the Ash Road stated that he believed there was subsidence on the A324 at Fox Corner. The Clerk suggested that the resident provide photographs and a report to Surrey Highways via the online reporting tool.

**RESOLUTION:** *This portion of the road has subsequently been resurfaced.*

3.3.6 The same resident also stated that he believes Pirbright and Fox Corner should introduce weight limits on the roads running through them to deter HGVs. The resident sited Windlesham, Chobham and Knaphill as having weight restrictions (max 7.5 tons) and signage to alert drivers to the alternate routes to be used.

**RESOLUTION:** *The resident's comments were noted and a request was made to SCC to consider HGV traffic in the Parish.*

3.3.7 A resident of the Aldershot Road requested that the Parish Council should remind homeowners to keep their hedges and trees trimmed back from the pavements as some had become overgrown. The resident suggested a request in the PeriNews.

**RESOLUTION:** *The Clerk will place an article in the November PeriNews.*

3.3.8 A member of the public wished to complain about the post just outside the recreational area, stating that it was a hazard.

**RESOLUTION:** *The Clerk responded that the post was the back-stop for the gate and tied some hazard tape around it to make it more visible to the general public.*

3.3.9 A resident of the village enquired as to the measures that the Parish Council had put in place to prevent parking flowing onto the main road along the south side of the village whilst Avenue De Cagny would be closed.

**RESOLUTION:** *The Clerk pointed the resident to the SCC reporting website for any highways obstruction issues, and also advised that illegal parking could be reported to the police via 101.*

3.3.10 Joss Bigmore wrote to Parish Councils requesting support for GBC's bid to be awarded City Status as part of the Queen's Platinum Jubilee celebrations. Mr Bigmore is requesting that PPC send a letter endorsing the bid to become the first city in Surrey.

**ACTION:** *Members unanimously agreed to write a letter of support for the bid.*

3.3.11 Surrey Police contacted the Clerk to ask that a local survey they have produced in relation to engagement is circulated as widely as possible. The survey will be open until the end of November 2021.

**RESOLUTION:** *The Clerk will add the weblink to the Survey to the PPC Website and include it in the November PeriNews.*

3.3.12 The North Camp Support Group, challenging the increase in air traffic to and from Farnborough Airport, contacted the Clerk to raise awareness to this ongoing issue.

**ACTION:** *Members agreed that they would support action on this matter.*

3.3.13 A resident of the Village reported an accident that took place at the one way system in Church Lane and requested that the Parish Council look again at requesting safety measures are put in place by SCC.

**RESOLUTION:** *Cllr Godfree and Cllr Fidgett stated that they had met previously with SCC Highways on this matter and that signage had been moved to try and alert drivers to the restrictions in place. Vegetation had*

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	<p><i>also been cleared to increase sight lines. Cllr Fidgett stated that he would respond directly to the resident's concerns.</i></p> <p>3.3.14 John Lawson Circus have contacted the Clerk to let her know that they will not be visiting Pirbright next year due to the increase in costs. Not just the increase in green fees, but also the increase in the cost of insurance, advertising, fuel and staff wages.</p> <p>3.3.15 The Council have been contacted by the Reverend at St Michael &amp; All Angels church to invite Cllr Fidgett to the Remembrance Sunday Service and the Act of Remembrance at the PPC War Memorial on Sunday 14th November. The Clerk emailed the Lieutenant Colonel ATC(P) and the Community Engagement Development Officer and has been informed that two representatives from the centre will be attending the Act of Remembrance at the War Memorial. The Clerk has also contacted the local PCSO to ask if she will be attending and is awaiting her response. The Clerk has ordered three wreaths from the RBL at a suggestion donation cost of £17 per wreath.  <b>RESOLUTION:</b> <i>Cllr Eason will attend the British memorial service at Brookwood cemetery and Cllr Woollett will attend the American service at Brookwood Cemetery. Each Councillor will lay a wreath on behalf of PPC.</i></p> <p>3.3.16 SWT alerted the Parish Council to major tree works taking place on 29<sup>th</sup> &amp; 30<sup>th</sup> September at their offices in School Lane. The fence in the adjacent car park had to be partly removed to accommodate the crane and will be reinstated. The SWT reported that the operation had been successful and very timely as the centre of one of the very large trees was rotten.</p> <p>3.3.17 The Cricketers would like to run a Halloween Hunt around the pond, letting children search for small pumpkins and bringing them to the Yurt for a small treat. The Cricketers would submit a risk assessment and children would be accompanied by adults.  <b>RESOLUTION:</b> <i>Members agreed unanimously to give permission to The Cricketers to hold this event.</i></p> <p>3.3.18 The Clerk was contacted by the President of CPRE Surrey who is hoping that areas beyond the AGLV can be evaluated and included in the forthcoming boundary review. He feels that there is an opportunity to submit evidence to include areas around Pirbright.  <b>ACTION:</b> <i>Members agreed unanimously to invite the President of the CPRE to present at a forthcoming parish meeting.</i></p> <p>3.3.19 The Clerk was contacted by a resident of the village who wished to perform some urgent tree works, having been unable to contact the Tree Officer at GBC. The Clerk informed the resident that all tree works within the Conservation Area must be approved prior to works taking place and that applications can be made via the GBC planning portal.</p> <p>3.3.20 The Clerk was contacted by a resident of Rapley's Field asking where the existing tenants of the Airey Houses would be housed when the houses were redeveloped. The resident said some of the tenants were elderly and were concerned about their future. The Clerk emailed GBC and is awaiting a response. Cllr Witham is also making enquiries on behalf of the tenants.  <b>ACTION:</b> <i>The Clerk will circulate GBC responses to her queries.</i></p> <p>3.3.21 The Clerk met with an ornithologist to discuss how PPC could encourage swallows back into the centre of the village. Swallow colonies are becoming fragmented which may lead to them disappearing completely. Working in conjunction with SWT, PPC could encourage their return by providing a nesting site inside the proposed new pavilion roof space.  <b>ACTION:</b> <i>The Clerk will prepare a proposal to be considered at a future meeting.</i></p>
<b>4.</b>	<p><b><u>HEALTH &amp; SAFETY</u></b></p> <p><b>4:1 To consider any Health &amp; Safety Issues arising since the last Meeting.</b></p> <p>The Government has now removed most Covid restrictions. However, Cllr Fidgett recommended continuing with the existing levels of caution being followed, particularly in regard to Lord Pirbright's Hall. The incident with the gate adjacent to the Cricket Pavilion should be considered a health and safety matter and measures to remove the risk of further incidents should be taken.</p>

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5.	<p><b><u>REPORTS (for information, unless urgent action is required)</u></b>  <b>To Receive Updates on:</b></p> <p><b>a) Community Sports Pavilion</b>  Cllr Fidgett reported that although the PPC bid had been submitted to SCC and acknowledged it had not been registered or progressed. Cllr Fidgett had spoken to the YFS Team and confirmed that it had now been registered and was being considered. Although due to this issue the PPC bid had not been examined in the September meeting, Cllr Fidgett had been assured by YFS Team that it would be made a priority and would be considered in the October or November meeting. Cllr Fidgett stated that he would be sitting down with the relevant clubs and associated bodies in due course to agree next steps.</p> <p><b>b) Lord Pirbright's Hall</b>  The LPH Secretary stated that she was in discussions with various parties in regards to a possible winter event to be held at LPH. More details would follow at the November meeting. In regards to the Caretaker vacancy, Cllr Woollett said he had spoken to a potential candidate and would be taking discussions further with this individual to see if he would be able to perform many of the duties required and would then discuss any potential gaps in the required tasks that would need to be filled in other ways.</p> <p><b>c) Queen's Jubilee Event 2<sup>nd</sup> – 5<sup>th</sup> June 2022</b>  The possibility of hosting an over 70s lunch at LPH to mark the Queen's Jubilee was briefly discussed.  <b>ACTION:</b> <i>The Clerk and the LPH Secretary should put together a proposal for hosting a Jubilee luncheon at LPH.</i></p> <p><b>d) To Receive a Report from the District / County Councillor (for information only)</b>  Cllr Witham was unable to attend the meeting due to other commitments, however, he was able to circulate a copy of his latest Update to members prior to the meeting.</p>
6.	<p><b><u>FINANCE &amp; GOVERNANCE</u></b></p> <p><b>6.1 To Approve the Receipts &amp; Payments for September 2021</b>  A list of receipts and payments and bank reconciliation for the month of September 2021 were circulated to all members.  <b>RESOLUTION:</b> <i>Members unanimously approved the schedules for September 2021 and they were duly signed by Cllr Fidgett.</i></p> <p><b>6.2 To Receive and Approve the Second Quarter Statement</b>  Spreadsheets giving a breakdown of the receipts and payments over the two quarters were circulated to members prior to the meeting. A further schedule giving budget vs actual spend to date was also circulated.  <b>RESOLUTION:</b> <i>Members discussed the financial spreadsheets. The Clerk stated that at the mid-way point through the financial year, the Council finances were on target to meet expected expenditure as per the budget for 2021-22. Members approved the Second Quarter Statement.</i></p>
7.	<p><b><u>PLANNING</u></b></p> <p><b>7.1 To Review applications received and agree comments under Delegated Powers unless Members request consideration of any Item</b></p> <p><b>21/P/01613 (Heath Mill House, Heath Mill Lane, GU3 3PR</b> Planning and Listed Building Consent for a two storey side extension and additional windows in rear elevation; change to door in northeast elevation; demolition of existing outbuilding and attached wc.)  <b>PPC Response:</b> <i>Pirbright Parish Council have no objection in principle to the extension of Heath Mill House with sensitive updating, but do have concerns over the detail of the application proposals and their relationship with the original house, so unfortunately raise objection in this regard. This is one of a small number of important listed buildings within the Parish and it is believed that the origins of the House on this site go back to the 15th Century. While the design statement submitted as part of the application suggests the extension is subordinate to the main house, the elevations and floorplans indicate otherwise, with the reduction in scale being somewhat token and this unbalances the composition. We feel that a greater reduction in the ridge height and step back from the front elevation in particular would help the extension to respect the original proportions and character of the house without surrendering a material loss of accommodation. We also note that the architects have not followed the guidance of the NPPF and Historic England in respect of a properly considered Heritage Impact Assessment.</i></p>

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**21/P/01620 Gorse View, West Heath, GU24 0JQ** (Proposed front porch, single/two storey rear extension, first floor side extension, conversion of garage to habitable accommodation and changes to fenestration.)

**PPC Response:** *Pirbright Parish Council have no objection in principle to the extension of houses to meet changing needs, but in this case have concerns over the scale and particular design of the proposal and the impact on the main elevation facing West Heath, so raise an objection in this case. This is one of a pair of houses that each contribute positively to the character and appearance of the conservation area, within which they form part of Area 4, West Heath. The two storey side extension proposed is out of keeping with the balanced and pleasant form of the existing house and is not sufficiently subordinate to be successful in maintaining its fundamental character. The first floor extension, rising out of the garage appears distinctly suburban and out of character with the original property and would have a negative impact on the character and appearance of the conservation area. It would be better to extend to the rear so that the principal elevation remains largely as it is now.*

**21/P/01649 (5, 6, 17, 18 Rapley's Field, GU24 0LT** Proposed demolition of 4 existing Airey post war prefabricated homes and the erection of 6 new dwellings, associated combined parking area and new shared access drives over existing verge.)

**PPC Response:** *Pirbright Parish Council have no objection to the application in principle and support the replacement of outworn prefabricated homes with sustainable, energy efficient homes which appear well designed and appropriate for their context. However, we are concerned about the level of parking proposed and its arrangement in courts in the place of front gardens which reduces the available green space. We are also concerned at the lack of parking on Rapley's Field and other parts of Pirbright. There is already an ongoing issue that has been raised with SCC as Highway Authority and GBC Parking Control in relation to parking within Rapleys Field and the approach to Guildford Road on Mill Lane. Bollards have been purchased by Pirbright Parish Council and installed by SCC to address some of this. This area experiences significant staff parking from Squire Furneaux especially at the junction. Access for emergency vehicles has proven problematic and the elderly persons cottages on Mill Lane which need 24hr carer access have been compromised by such parking which also extends around the corner into Rapley's Field. With only 10 spaces for 6 houses, the parking provision both during construction and long term appears inadequate. Notwithstanding this concern, we would also wish to see a condition requiring native species hedging to the perimeter and frontage to replace the existing mature hedges which are a feature of Rapley's Field and the village more generally. We would also welcome a condition controlling hours of work and a construction noise and other impacts given the proximity of other homes. While we acknowledge that this is also covered by Environmental Health, reliance on statutory nuisance is not adequate in the case of construction projects. Other planning authorities use conditions in this regard and we would request GBC to do the same.*

**21/P/01210, 21/P/01836, 21/P/01837 (Newmans, Guildford Road, GU24 0LW** Planning and Listed Building Consent for the installation of a chain link fence and metal double gates to the front of property, metal picket fencing and a metal side gate to replace the existing wooden picket fencing and metal gate within the property grounds, metal side gates to existing rear brick courtyard wall, wooden panel fencing within the property grounds from the garage to the new metal picket fencing (part retrospective).)

**PPC Response:** *Pirbright Parish Council have not submitted a comment, as the planning application reads: GBC will "take no further action" dated 20/09/20212.*

**21/T/00234 (Green Gates, The Green, GU24 0JT.** T1 Lime Tree - crown reduction by 1.5 - 2m leaving a height of 18m and width of 13m and crown thin by 10% (Tree preservation order NO 8 of 2020 and Pirbright Conservation Area))

**PPC Response:** *Pirbright Parish Council raise no objection subject to tree officer comments.*

**21/P01343 (12 Brunswick Drive, GU24 0NR** Single storey side extension.)

**PPC Response:** *Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working including to daytime 8am-6pm and no working on Sundays and Bank Holidays.*

**21/P/01753 (Manor House Cottage, Mill Lane, GU24 0BN** Erection of an oak framed home office/garden store following demolition of existing garden store outbuilding.)

**PPC Response:** *Although the proposal is a further increase in the build footprint of the dwelling on a constrained plot, which has already been significantly extended, the proposal is for a replacement of the present outbuilding and hence Pirbright Parish Council raise no objection, subject to conditions to ensure materials match existing and hours of working including to daytime 8am-6pm and no working on Sundays and Bank Holidays.*

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**21/P/01099 (The Cricketers, The Green, GU24 0JT** Creation of additional parking spaces and resurfacing of existing car park with introduction of new kerb around the Horse Chestnut to the north of the site (retrospective application))

**PPC Response:** *Pirbright Parish Council have previously commented on this but cannot see our comments on the website? The base plans have been amended to show the original extent of the grassed area around the Horse Chestnut and would wish to see a condition requiring replanting of a mature tree if this tree fails. The revised entrance pushes cars towards the butcher's shop and this should perhaps be protected as people enter/leave.*

**21/P/01795 (1 Pirbright View, Dawney Hill, GU24 0JB** Single storey side and rear extension following removal of existing extension and detached garage, replacement windows to front elevation.)

**PPC Response:** *Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working including to daytime 8am-6pm and no working on Sundays and Bank Holidays.*

**21/T/00246 (Lord Pirbright Hall, The Green, Pirbright,** Works to trees as per tree survey (Pirbright Conservation Area).

**PPC Response:** *No comment was submitted by PPC.*

**21/P/01808 (Melrose Cottage, Chapel lane, GU24 0JZ** Single storey rear extension and new door and window to side elevation with pitched roof over.)

**PPC Response:** *The proposals are for single storey extensions in place of existing conservatory and side extension and appear subordinate to the original cottage. It is important that the character of the original cottage is retained as this forms one of a pair in a sensitive location fronting the heath. The main elevation remains largely unaltered however and as the proposals are single storey the Pirbright Parish Council raise no objection.*

**21/W/00107 (Hogleys Farm, Chapel Lane, GU24 0LU** Prior notification of single storey 7 metre extension, 3 metres in height with eaves height of 2.86 metres.)

**PPC Response:** *While it is noted this is an application for prior approval, there are no forms visible on the website or material to comment on, the plans are so minimal as to be unhelpful in understanding the intention of the proposal. The online planning history is not clear whether permitted development rights have been withdrawn with previous applications within the site. PPC would wish any extension to respect the character and appearance of the present building, which while not listed is of positive local significance.*

**21/P/01820 (Sunnyside, Rowe Lane, GU24 0LX** Front entrance gates and new fencing (retrospective application).)

**PPC Response:** *Pirbright Parish Council object to the retrospective application for the erection of a 2m high frontage fence and will submit a detailed response in due course.*

**21/P/01833 (Sunset Cottage, Church Lane, GU24 0JJ** Constructing additional bedroom and en-suite bathroom in roofspace of existing dwelling.)

**PPC Response:** *Pirbright Parish Council will submit a response in due course.*

**21/T/00264 (Burrow Hill Cottage, School Lane, GU24 0JW** T1 Cherry - reduce crown by 15-20%. This is a Parish tree, T2 Cherry - reduce crown by 25-30%. This is a Parish Tree. T3 Cherry - fell due to close proximity to the house and wooden hut replacement (Pirbright Conservation Area).)

**PPC Response:** *Pirbright Parish Council will submit a response in due course.*

## 8. HIGHWAYS & ENVIRONMENT

### 8.1 To Receive and Update on Tree Management

Cllr Fidgett and Cllr Godfree inspected the trees which had been identified on the arboreal survey as requiring attention. The priority areas were around the playground and village pond, where there are significant concentrations of people. Two additional trees which had been identified as being of moderate risk were considered to be a priority. T44 and T45 on the arboreal survey are on the Guildford Road and adjacent to the LPH car park. Both trees are mature Horse Chestnut trees. The arboreal survey suggested they be removed and this will be done as soon as practicably possible. New trees will be sourced and planted to replace them.

**ACTION:** *The Clerk should source new saplings when appropriate.*

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	<p><b>8.2 To Receive and Update on the Management of the Green</b> Cllr Godfree wished to acknowledge the works that had been undertaken by a local contractor to improve the drainage on the sports pitch. This work has been made possible by a Section 106 grant which had been received from GBC. It is hoped that this work will improve the playing surface of the pitch for the teams using it throughout the wetter, winter football season. Cllr Fidgett stated that he had been liaising with the Cricket Club on the potential installation of an artificial wicket. An ecology survey will be required and he suggested that PPC approach SWT to undertake this survey as they will be a consultee on the application. <b>ACTION:</b> <i>Cllr Fidgett will approach SWT for an ecology survey.</i></p> <p><b>8.3 To Receive an Update on any Parking and Traffic issues</b> Members acknowledged the traffic calming measures that had been installed by Surrey Highways in Avenue De Cagny and commented on how these works would provide a safer location for pedestrians to cross and on how the build-out naturally slowed traffic entering Avenue De Cagny from Dawney Hill. They thanked Surrey CC Highways and Cllr Witham for their support in this regard. Cllr Woollett noted that the diversion signage had caused confusion and this should be noted for when restrictions are installed next year. <b>ACTION:</b> <i>The Clerk should thank and acknowledge the works via email to Surrey Highways.</i></p>
9.	<p><b><u>NEWSLETTER</u></b> <b>To Confirm Items for the November 2021 Issue of the PeriNews</b> It was agreed that the November Issue of the PeriNews should contain an article from PPC asking for residents of the parish to please maintain their hedges where they impact footpaths and it should include details of the link to the Surrey Police survey on community engagement.</p>
10.	<p><b><u>CHAIRMAN'S CONCLUSION</u></b> <b>To Receive Chairman's Notices &amp; Members' Questions</b> There were no items.</p>

The meeting ended at 21.20

Signed.....

Date.....