

PIRBRIGHT PARISH COUNCIL



Minutes of the Meeting held at Lord Pirbright's Hall on Wednesday 9th February 2022 at 7.30pm

The meeting was held in the Club Room of Lord Pirbright's Hall, with details available for members of the public in advance.

Those present:

Councillors

Cllr Fidgett (Chairman)
Cllr Woollett (Vice Chairman)
Cllr Eason
Cllr Godfree
Cllr Sands
Cllr Watson

Officers of the Council

Mrs Helen Myers (Clerk/RFO)
Mrs Lindsay Graham (LPH Secretary)

Members of the Public

One resident of the Parish
Two members of the Pirbright W.I.

Shadow Councillors

Mr Henry Cresser
Mr Graeme Symon

1.	<p><u>FORMALITIES</u></p> <p>1.1 To Receive Members' Apologies for Absence The Chairman welcomed council members. Apologies for absence were received from Cllr Austin who was self-isolating and Cllr Witham who was attending a business meeting.</p> <p>1.2 To Receive Members' Declarations of Interest on any Agenda Item below There were no declarations of interest received on any items on this Agenda.</p>
2.	<p><u>MINUTES</u></p> <p>2.1 To Approve the Minutes of the Previous Meeting (04/01/2022) RESOLUTION: <i>The Minutes of the previous meeting (04/01/2022) were unanimously approved and signed by the Chairman.</i></p> <p>2.2 To Receive the Clerk's Report and matters arising</p> <p><u>Bench Inspection</u> A full Parish Bench inspection was carried out by an experienced carpentry firm on 4th January 2022 to reassure the Council that all benches are safe for public use. This extensive assessment was performed at a cost of £50. Subsequent minor repairs to bench 12 were authorised by the Clerk as a matter of health and safety.</p> <p><u>Tree Works</u> Council members selected The Tree Care Company from a list of anonymous quotes to undertake extensive tree works to seventeen trees around the Green. These works were carried out on 11th/12th/28th January and 2nd/3rd February at a cost of £7,893. Some disruption was caused with the LPH car park being closed for half a day. This was necessary for health & safety reasons.</p> <p><u>Treescapes / SCC Tree Planting Scheme</u> Over 100 whips are expected in February to be planted around the village, as part of the Queen's Green Canopy scheme.</p> <p><u>Sports Pitch Maintenance</u> As agreed in September 2021, Nigel Jeffries contractors slit tined the entire sports pitch to continue to improve drainage on 21/01/21 at a cost of £190.</p> <p><u>Village Gateway Signs</u> Where these were removed for repair, most have been replaced. Fox Corner has new Gateway signs at the Fox Corner roundabout and close to the junction of the Ash Road and Guildford Road.</p>

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	<p><u>Avenue De Cagny Road Restrictions</u> Confirmation was received from the Project Manager for Parking that the road restrictions consultation will begin in early February 2022. Letters and notices will be posted in the vicinity by GBC. PPC will upload the notice to their website. The consultation will run for 21 days and providing the response is positive, the restrictions will be imposed in early Spring.</p> <p><u>Notice of Vacancy in Office in Pirbright</u> Following the resignation of Cllr Richmond, the GBC Democratic Services & Elections Mgr issued a Notice of Vacancy in Office which was posted on 05/01/22. This Notice expired on 25/01/22 and the Clerk was notified that the Parish Council were free to co-opt a Councillor.</p> <p><u>Nomination for Mayor's Award</u> The Clerk has submitted Rosemary Richmond for nomination for the Mayor's Award.</p> <p><u>Parish Council Letterbox</u> On approval by the LPH Trustees, a letterbox was installed at the Parish Meeting Room. This is now the registered address for the parish council and has been registered with GBC who have notified the Royal Mail.</p> <p><u>DBS Checks for Staff</u> All staff fall under the umbrella of PPC and after consideration of the Government guidelines, it was established that DBS checks are not required by PPC staff.</p> <p><u>Summer Fair 2023</u> The Church and PPC Fair Committee jointly agreed not to run a Summer Fair in 2023. PPC will instead focus on hosting events on the Green to celebrate the Queen's Jubilee in June 2022. However, long standing stall holders enquired as to a 2023 date. The Church have suggested 10th June 2023 or 17th June 2023. <i>ACTION: It was agreed that PPC would favour Saturday 17th June 2023.</i></p> <p><u>Queen's Platinum Jubilee Lunch</u> The Parish Council will be hosting The Big Jubilee Lunch for all those over 70 in the Parish. The lunch will take place in Lord Pirbright's Hall on Sunday 5th June 2022 and will be free of charge to those invited. The Parish Council will also host a Big Picnic on the Green.</p> <p><u>SLCC ILCA Qualification</u> The Clerk has completed the Level 2 qualification which covered roles and responsibilities, statutory powers and duties, legal requirements, procedures, council meetings, finance, staffing, services and facilities, planning, and effective ways to work with a community.</p>
3.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>3.1 To Receive any Representation from Members of the Public</p> <p>3.1.1 Two members of the Pirbright WI addressed the council to request that a defibrillator be installed inside LPH. <i>ACTION: Cllr Fidgett stated that this request has been passed to the LPH Trustees and will be considered at their next meeting. Cllr Woollett also thanks the WI and as Chair of the Trustees informed them that they would be updated in due course.</i></p> <p>3.1.2 A resident of the village wished to enquire as to when the parking restrictions would be installed. Cllr Fidgett stated that the consultation was imminent and that he hoped they would come into force in the Spring. The resident also wanted an update on measures to prevent HGVs coming through the parish. Cllr Godfree explained that following a meeting with the Senior Highways Officer there were currently no preventative measures that could be taken to prevent HGVs from the surrounding roads. The HGV Watch scheme is still due to be implemented and will monitor HGVs in the parish. The resident stated that a traffic sign on the Aldershot Road was incorrectly directing traffic to Woking, through Fox Corner. <i>ACTION: The Council will review this signage and respond to the resident.</i></p> <p>3.2 Recent Communications Sent & Received</p> <p>3.2.1 A resident of the Parish reported foul waste bubbling up onto the footpath behind the properties on Dawneys Road. The Clerk contacted the MoD and the Regimental Sergeant Major in liaison with the waste authority repaired the leak.</p> <p>3.2.2 A resident of Mill Lane informed the Clerk that one of the storm drains close to The Lodge in Mill Lane had been covered over subsequent to building works. The Clerk logged this online with Surrey Highways. Reference 2119794.</p> <p>3.2.3 Cllr Austin alerted the Clerk to a dead tree over the footpath leading from the Gardens through to the Cemetery. The Clerk informed GBC via the online reporting portal.</p>

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3.2.4 The Pirbright Players contacted the Clerk for authorisation to erect a banner on the little green for the performance of Dick Whittington. The Clerk received the unanimous approval from members and the Banner was approved.

3.2.5 The Clerk received an email from the GBC Democratic Services & Elections Mgr, encouraging PPC Councillors to sign a petition "UK Government and Parliament: For Councils in England to have the choice to meet remotely".

3.2.6 Safe Route Pirbright contacted the Parish Council to state that they are renewing their efforts to call for safety improvements to the Pirbright Arch crossing.

3.2.7 Treescapes (SCC) contacted the Parish Council to inform them of the delay in the Plantinum Jubilee trees. These 100 whips and 10 feathers are now due to arrive mid February 2022. Volunteer planting support has been offered by Treescapes.

3.2.8 The Church contacted the Council to apply for overflow parking on the Little Green on 28th May 2022 using the Parking Form. This form was approved by the Council.

3.2.9 A resident of the village emailed to acknowledge the new gateway signs designating Fox Corner and wished to point out that this left residents at Bullswater Common and Stanford undesignated. He suggested further gateway signs for these two hamlets.

3.2.10 A resident of the Parish emailed the Clerk to enquire as to when the double yellow lines were being installed in the centre of the village as he considered the double parking was dangerous. The Clerk informed the resident that GBC Parking & Enforcement were due to begin the consultation process in February and that provided the feedback was positive, that the restrictions would be put in place soon after.

3.2.11 The same resident wished to alert the Council that the road had sunk again outside his house as a result of BT Openreach installing cables. The Clerk informed the resident that he would have to contact BT Openreach directly.

3.2.12 The same resident wished to inform the Council that a large pothole had formed along the Ash Road. The Clerk gave the resident a link to the online reporting site with Surrey Highways.

3.2.13 The same resident wished to inform the Council that a tree had fallen on the Aldershot Road. The Clerk gave the resident a link to the online reporting site for GBC.

3.2.14 The Clerk was contacted by a resident living along Grange Road who was concerned with speeding traffic. Cllr Godfree advised that this stretch of road would soon come within the new average speed area being set up by SCC.

3.2.15 A resident of the parish sent through photos of Plot 2, Gole Road. The photos showed piles of pallets inside the site. The Council have made a note and logged these photos and requested that they be kept updated as the situation evolves.

3.2.16 A member of the public emailed the Clerk to complain about the two horse chestnut trees being felled close to the LPH car park. She stated that on enquiring she was told there was no valid reason for the felling and that other mature trees were also going to be cut down. The Clerk assured her that this was not the case and explained that the Parish Council were duty bound to follow the findings of the tree survey which had shown the trees to be diseased, in a high risk area and likely to fall causing injury or damage.

3.2.17 The Clerk was contacted by Safe Route Pirbright to attend a gathering of supporters at the Pirbright Arch. The Clerk and Cllr Eason attended on behalf of the Parish Council who are supportive of the measures.

3.2.18 An email was received from Tom Horwood, Chief Exec, Guildford & Waverley to announce that Band D households in England would receive a £150 rebate directly from their local authority, benefitting some 80% of homes. There will also be a £144 million discretionary fund to provide support for vulnerable people. Further details will follow.

3.2.19 An email was received from a regular hirer of LPH to complain about the disruption caused whilst trees were removed.

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	<p>ACTION: The Parish Council apologised for the disruption and concluded to give hirers more notice of future disruption.</p>
<p>4.</p>	<p><u>HEALTH & SAFETY</u> 4:1 To consider any Health & Safety Issues arising since the last Meeting (04/01/2022) There were no new Health & Safety Issues to report.</p>
<p>5.</p>	<p><u>REPORTS (for information, unless urgent action is required)</u> To Receive Updates on:</p> <p>a) Community Sports Pavilion Cllr Fidgett reported that he had been informed that the Pavilion Project was on the YFS Agenda for 23rd February 2022. If a grant is given, a working group will need to be established to take the project forward.</p> <p>b) Lord Pirbright's Hall Cllr Woollett announced that Ms Lindsay Graham has decided to retire from her role of LPH Secretary in April 2022. Thanks were given for Lindsay's service and her retirement will be marked by LPH in April. An advert should be placed in the PeriNews and School Newsletter to seek a new LPH Secretary. Cllr Woollett also stated that bookings post covid had started to pick up and it was hoped that the hall would see a return to large parties and wedding receptions. An online booking system was being investigated.</p> <p>c) Queen's Jubilee Lunch and Picnic on the Green – Sunday 5th June 2022 The Clerk stated that plans for the lunch and picnic were progressing. Cllr Eason agreed to sit on a working party and it was agreed that the council will be kept updated and decisions required will be put to the full council at future meetings. It was agreed to apply to close Avenue De Cagny for the day and to advertise the events in the March PeriNews. Volunteers would be needed.</p> <p>d) Report from Borough & County Councillor Cllr Witham circulated his monthly update relating to Pirbright which covered the following:</p> <ol style="list-style-type: none"> 1. Grants to help those most in need this winter 2. Surrey's Area of Outstanding Natural Beauty (AONB) 3. National funding for Surrey's roads - how you can help 4. The Surrey Police and Crime Plan, and Police funding 2022 5. Surrey Fire and Rescue updates 6. Highways updates and report, inc useful links 7. Supporting local business - visit 8. COVID update
<p>6.</p>	<p><u>FINANCE & GOVERNANCE</u></p> <p>6.1 To Approve the Receipts & Payments for January 2022 A list of receipts and payments and bank reconciliations for the month of January 2022 was circulated to all members prior to the meeting. RESOLUTION: Members unanimously approved the schedule January 2022 and it was duly signed by Cllr Fidgett.</p> <p>6.2 To Co-opt a new member of the Parish Council Cllr Fidgett explained the process and each of the three candidates addressed the Council giving their backgrounds and reasons for standing for the position. The candidates were requested to leave the meeting while members discussed the merits of each candidate. Members carried out a ballot for the candidate they considered most suitable and the candidates were invited to return to the meeting. RESOLUTION: It was announced that Mr Nic Sands had received the most votes and was invited to join the Parish Council. Mr Sands accepted the appointment and signed the Acceptance Notice. Mr Graeme Symon and Mr Henry Cresser, both having experience which would be of value to the parish council, were nominated to sit on the Council as non-voting members. All three new members took part in the meeting from this point on.</p> <p>6.3 To Agree the Date for the Annual Parish Meeting This meeting usually takes place each year on the third Monday of April. Cllr Fidgett explained the format of the meeting and speakers will be sought. The meeting should be advertised in the March PeriNews.</p>

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	<p>RESOLUTION: Members unanimously agreed the date of Monday 25th April 2022. This meeting will be held in the main hall of Lord Pirbright's Hall. The Clerk should seek speakers and report at the next parish meeting.</p> <p>6.4 To Update the Bank Mandates The Bank Mandates required updating to remove Councillors no longer serving and to add Cllr Mark Watson. A mandate was also required to reflect the registered address of the Parish Council. RESOLUTION: Members unanimously agreed to the changes and the mandate forms were signed by Cllr Fidgett, Cllr Woollett and Cllr Watson.</p> <p>6.5 To Review the PPC Health & Safety Policies Cllr Fidgett suggested that a list of the current policies should be drawn up by the Clerk and circulated ahead of the next parish meeting. ACTION: Members agreed for this item to be rolled over to the March meeting when a list of policies had been circulated to members.</p> <p>6.6 To Review the current Safeguarding Policy and need for possible DBS checks for Staff Cllr Fidgett stated that the existing LPH Safeguarding Policy wording may need to be updated and, once agreed by the full Council, should be adopted by PPC. ACTION: The policy should be updated and circulated to members prior to the next meeting when it may be adopted under the PPC umbrella.</p> <p>6.7 To Discuss whether LPH policy documents should fall under the PPC umbrella All LPH policy documents may need to fall under the PPC umbrella. ACTION: Members agreed that the Clerk should list the existing policies and circulate them prior to the next meeting to ascertain whether they should be adopted by PPC.</p>
7.	<p><u>PLANNING</u></p> <p>7.1 To Review the Guildford Planning Consultation Document This extensive document was discussed. Cllr Fidgett explained the portions of the document that apply to PPC and how some elements relating to the parish have been missed. RESOLUTION: Comments will be collated and submitted to GBC within the consultation period.</p> <p>7.2 To Review applications received 21/P/02499 (The White Hart, The Green, GU24 0LP Display of externally illuminated replacement hanging sign on oak post and public house name lettering and directional wording signs). PPC Response: Pirbright Parish Council suggest that the lighting needs to be downward facing or shielding to prevent light spill as Pirbright is designated a dark sky village. PPC would suggest conditions to ensure hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.</p> <p>21/P/02224 (Land at the corner of Brunswick Road and, Moore Road, Pirbright Camp, Brookwood, GU24 0DT Erection of a two storey building with roof mounted plant room). PPC Response: Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.</p> <p>21/P/02596 (Rose Cottage, The Green, Pirbright Erection of new oak framed car port). PPC Response: Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.</p> <p>21/P/0614 (7 Thompsons Close, Pirbright, GU24 0JG Erection of replacement front porch extension and part single/two storey rear extension following demolition of rear conservatory). PPC Response: Pirbright Parish Council ask for clarification that the extension would not impact on light to the neighbouring property. PPC would suggest conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.</p>

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21/P/02573 (7 Pirbright Terrace, Pirbright, GU24 0LR Single storey rear extension and two storey front extension).

PPC Response: Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.

21/P/0851 (Wedgewood, Chapel Lane, Pirbright, GU24 0JY Remove existing diseased hedge to the road facing boundary and replace with a new hedge with a timber fence to the garden side of the new hedge to provide privacy to our property whilst the hedge grows up).

PPC Response: Pirbright Parish Council raise an objection in principle to the formation of a new boundary fence to replace the existing hedge and are concerned about the installation of a 2m close board fence. PPC would recommend using a structure made of hazel or similar, which can be conditioned to be removed when the new hedge is established giving a more natural appearance.

21/P/02686 (Wyndrush, Chapel Lane, GU24 0LU Alterations to roof structure incorporating dormer windows and rooflights to front and entrance porch with first floor above. Two storey side extension, enlargement of existing flat roofed rear dormer and single storey rear extension following demolition of conservatory, rear and side elements and chimney).

PPC Response: Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.

21/T/00386 (West Heath Cottage, West Heath, GU24 0JQ T1 Horse Chestnut – reduce crown by 1.5m. T2 Sweet Chestnut – reduce crown by 1mm (Conservation Area)).

PPC Response: Pirbright Parish Council raise no objection subject to the Tree Officers comments.

22/P/00003 (Dorset Magna, Rowe Lane, GU24 0LX Erection of a two storey front extension, single storey and rear extension, replacement porch and new roof to front bay).

PPC Response: Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.

20/P/02063 (Planning Inspectorate Appeal Number: APP/Y3615/X/21/3289365 The Studio, Vines Farm, Mill Lane, Application for a [Certificate of Lawfulness](#) for existing use to establish the independent residential use of the building with ancillary photographic studio).

PPC Response: Pirbright Parish Council maintain their objection to the proposed appeal on the basis that the residential use appears not to have been either continuous or exclusive. The applicant's statements appear inconsistent with their previous assurances when an alleged enforcement breach was investigated previously (which stated the use was ancillary to the house at Vines Farm) and that a major part of the use is as an artist's studio and hence appears more akin to a mixed use which is sui-generis in nature and does not benefit from the 4 year rule, as noted in our original consultation comments of 24/12/2020 - Pirbright Parish Council objects to the application for a CLEUD for the above on the following grounds:

A. Section 171B of the Town and Country Planning Act 1990 (TCPA 1990) sets out time limits, after which no enforcement action in respect of a breach of planning control can be taken, unless there has been deliberate concealment of the breach. The time periods are:

a. four years beginning with the date on which the operations were substantially completed, in respect of a breach consisting of the carrying out without planning permission of building or other operations
b. four years beginning with the date of the breach, in respect of a breach consisting in the change of use of any building to use as a single dwellinghouse, and

c. ten years beginning with the date of the breach, in respect of any other breach of planning control
The application in part (6) of the form cites residential use for more than 4 years, but in our view the application fails the above requirements. While the application is for residential use in class C3, the Plan VF3A submitted with the CLEUD application shows a mixed use as part studio and meeting space and part living accommodation. The use appears more akin to a sui generis live/work unit in layout and use than a purely residential use with ancillary space. The photographic studio forms the central area and occupies at least 1/3 of the space within the building. The kitchen is also labelled as a dark room. The entrance and toilet/bathroom facilities are shared. This is clearly not a single dwelling house or straightforward C3 residential use.

As such the relevant period of time for a sui-generis use is under part c) above as 10 years continuous use. Given that the building was converted into a studio less than 10 years ago under a specific planning permission the use clearly cannot meet this requirement. Indeed the application alleges only 4 years residential use (and

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yet accepts the substantive studio use which was the primary use of the building under the terms of the application).

B. In making the comments above Pirbright Parish Council also note that no statement in support of the application has been submitted, no statutory declarations are included and no evidence of the use other than reference to objections raised by PPC and others to suspected breaches in 2016. That does not constitute valid evidence of the use of itself and does not pass the test in planning law of the balance of probability that the use has occurred and continues to occur at the point the CLEUD is claimed. Notwithstanding the above concerns, little or no evidence is provided to substantiate the alleged use.

C. It is understood that the use of the Studio as residential accommodation (whether incidental to Vines Farm or independent thereof) has ceased prior to making the CLEUD application. It is noted that the application cites the applicant as living in Godalming and not at the Studio. As the use appears to have ceased, no certificate lawfulness for the use can be claimed under the terms of the legislation and relevant case law with which you will be familiar. The Courts have ruled that even a temporary cessation of the use renders it not to comply with this requirement.

D. Condition 3 of permission 13/P/01941 clearly requires that the use of the photographic studio is 'incidental' to the residential dwelling at Vines Farm. As such, any use of the photographic studio which is not incidental to the main dwelling would be in breach of the condition and require enforcement action. It should be noted that the use of the word 'incidental' in law does not include primary accommodation that would be found in the dwelling house. Hence use of the studio for any residential use would be in breach of the condition. (This is entirely separate from something which is ancillary and which, incorrectly may have been confused with the meaning of 'incidental' by the planning officer in EN/16/00156). Since any residential use (and certainly one which is neither incidental or ancillary to the main dwelling) would be in breach of condition, it again is unlawful as this would be subject to the 10 year rule under c) above.

E. It appears also the case that the use of the studio for part residential use has been deliberately concealed. In such circumstances the Courts have held that an applicant cannot claim lawful use. Section 171BC(1) provides that a Magistrate's Court may make a planning enforcement order if (a) the court is satisfied, on the balance of probabilities, that the apparent breach, or any of the matters constituting the apparent breach, has (to an extent) been deliberately concealed by any person or persons, and (b) the court considers it just to make the order having regard to all the circumstances.

We would note that there are legal precedents where Magistrates have found that the occupier/owner have sought to deliberately conceal the use as a dwelling by:

- saying it was used for other purposes;
- saying that no-one was living in the barn;
- giving the building the appearance of another use; and
- failing to register the residential use and pay council tax there.

In this case this matter was subject to a formal enforcement investigation, including obtaining PCN notice statements, by Darren Gregory, Planning Enforcement Officer ref. EN/16/00156 who in his decision letter on 21 January 2017 stated that the building was not being used as an independent residential property was ancillary to Vines Farm. It is understood that the applicant made statements to that effect and indicated that there was no residential use independent of Vines Farm. It is the Parish Council's view that the original intention of rebuilding the studio as being ancillary to the use of Vines Farm, serving the needs of the owner as a photographic studio, must be retained and that the condition requiring its ancillary nature should be enforced. In light of the above, the Parish Council also considers that the CLEUD application should fail. We would be grateful for you to keep us advised of the progress with this application and reconsult the Parish Council should any further material be submitted relevant to the foregoing.

22/P/00041 & 22/P/00040 (St Michael & All Angels Church, Church Lane, GU24 0JJ, Listed Building Consent for the addition of 7 wall lights to the existing 20 lights sited along the church boundary wall).

PPC Response: Pirbright Parish Council raise no objection subject to conditions to ensure materials match existing and hours of working; daytime 8am-6pm and no working on Sundays and Bank Holidays to protect the amenities of neighbours.

Stoney Castle

Pirbright Parish Council does not support the proposal by the owner and manager of the land adjacent to Stoney Castle as a possible transit site for gypsy and travellers. The Parish Council is aware of comments in the press but has not been consulted over any such proposals or planning application. The Council considers that as the site is within the Green Belt and is within 400m of the Thames Basin Heaths Special Protection Area, any proposal would likely be subject to national planning policies which strictly control inappropriate development. Such a facility would likely conflict with the relevant national planning policies and those of the Guildford Borough Local Plan. The land does not, in the Parish Council's view, constitute

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	<p>previously developed land. Its former use did not have planning permission and was subject to enforcement action by both Guildford Borough Council and Surrey County Council and has now successfully been brought to an end.</p>
8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8.1 To Receive and Update on Tree Management As per the Tree Survey that was performed in September 2020, 17 trees of a high priority were identified and works were carried out in January and February 2022. 110 whips are being donated to PCC by SCC as part of the Queen's Green Canopy. Once these whips have arrived and have the species have been identified, trees that were removed as dictated by the survey will be replaced and a plan will be drawn up and agreed for planting the remaining whips. ACTION: <i>A planting plan will be drawn up and agreed by members and the new trees planted.</i></p> <p>8.2 To Receive and Update on the Management of the Green Cllr Fidgett spoke to the cricket and football clubs to confirm plans for the pavilion car park. Construction and completion will take place before the end of the financial year. ACTION: <i>The Clerk should contact the contractor to receive an update on progress.</i></p> <p>8.3 To Receive an Update on any Parking and Traffic issues It was reiterated that the parking restrictions consultation was imminent and that provided the response was positive, that the conservation yellow lines would be installed in early Spring. Cllr Godfree also reported that early reports were that the School Lane traffic calming measures were high on the GBC running list and he was hopeful that he would be able to update the parish council at the next meeting.</p>
9.	<p><u>NEWSLETTER</u></p> <p>To Confirm Items for the March 2022 Issue of the PeriNews It was agreed that the March Issue of the PeriNews should contain thanks to Lindsay Graham for her years of service and an advert for a new LPH Secretary, an announcement of the Annual Parish Meeting to take place on Monday 25th April 2022 at LPH and an article announcing both the Jubilee Picnic and the Jubilee Lunch on 5th June 2022.</p>
10.	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive Chairman's Notices & Members' Questions There were no members' questions but the Chairman wished to thank the parishioners for standing for the vacancy of Councillor and welcomed them all to the Parish Council.</p>

The meeting ended at 21.50

Signed.....

Date.....