

PIRBRIGHT PARISH COUNCIL



Minutes of the Finance & General Purposes Committee Meeting held in the Committee Room of Lord Pirbright's Hall on Wednesday 5th July 2023 at 7pm

The meeting was held in the Committee Room of Lord Pirbright's Hall, with details available for members of the public in advance.

Those present:

Councillors

Cllr Fidgett (Chair)

Cllr Woollett via TEAMS

Cllr Watson

Officers of the Council

Mrs Helen Myers (Clerk/RFO)

Members of the Public

No members of the public were present

1.	<p><u>FORMALITIES</u></p> <p>1.1 To Receive Members' Apologies for Absence Cllr Fidgett welcomed members to the meeting.</p> <p>1.2 To Receive Members' Declarations of Interest on any Agenda Item below There were no declarations of interest declared.</p>
2.	<p><u>MINUTES</u></p> <p>2.1 To Approve the Minutes of any Previous Meeting of the Finance & General Purposes Committee No previous Minutes exist and therefore none were presented.</p>
3.	<p><u>PUBLIC FORUM & COMMUNICATIONS</u></p> <p>3.1 To Receive any Representation from Members of the Public There were no members of the public present.</p> <p><i>Pursuant to the Admission to Meetings Act 1960 Section 1(2)(a) in view of the confidential nature of the following business, members of the public and press are to be excluded from the meeting at this time.</i></p>
4.	<p><u>FINANCE & GOVERNANCE</u></p> <p>4.1 To Discuss an increase in Staff Salaries The Clerk's salary was reviewed in light of the Clerk having begun her CiLCA qualification in October 2022 and completed, marked and passed in March 2023. The Clerk now feels her SCP pay scale should be increased from SCP 25 to SCP 33 to reflect this Level 3 achievement. SCP 33 is the first band on the Level 3 pay scale. Members examined the NALC pay scale and were also given examples of current vacancies for Clerks and the pay scales that were being offered to candidates with the CiLCA qualification and with the 3 years' experience that the Clerk now has.</p> <p>RESOLUTION: <i>Members agreed that the Clerk had now reached the level of competency required to demand SCP 33 on the NALC gradings and a motion to raise the Clerk's pay grade from SCP 25 to SCP 33 was put forward. This motion was proposed by Cllr Woollett and seconded by Cllr Watson. The motion was unanimously carried and will be proposed to full Council at the next meeting on 11th July 2023.</i></p>
5.	<p><u>CHAIRMAN'S CONCLUSION</u></p> <p>To Receive Chairman's Notices & Members' Questions No questions were received by the Chairman.</p>

The meeting ended at 19.13

Signed.....

Date.....