

PIRBRIGHT PARISH COUNCIL



Minutes of the Parish Council Meeting held in the Committee Room of Lord Pirbright's Hall on Tuesday 9th January 2024 at 7.30pm

The meeting was held in the Committee Room of Lord Pirbright's Hall, with details available for members of the public in advance.

Those present:

Councillors

Cllr Fidgett (Chair)
Cllr Austin
Cllr Graham
Cllr Sands
Cllr Watson
Cllr Woollett

Officers of the Council

Mrs Helen Myers (Clerk/RFO)
Mr Keith Rowe (Shadow Councillor)

Members of the Public

Six residents of the Parish

1.	<p>FORMALITIES</p> <p>1.1 To Receive Members' Apologies for Absence Cllr Fidgett welcomed members to the meeting. Apologies of absence were received from Cllr Bilbe who was attending a concert and Cllr Witham.</p> <p>1.2 To Appoint a Shadow Councillor Mr Keith Rowe was in attendance and Cllr Fidgett motioned to appoint Mr Rowe as a Shadow Councillor. RESOLUTION: A motion to appoint Mr Rowe was proposed by Cllr Woollett and Seconded by Cllr Watson. A show of hands by full Council was unanimous and the motion was carried. Mr Keith Rowe was appointed as a shadow Councillor. It should be noted that the position carries no voting rights.</p> <p>1.3 To Receive Members' Declarations of Interest on any Agenda Item below There were no pecuniary declarations of interest received. A personal interest was noted by the Clerk from Cllr Fidgett on the subject of parking on the track off Dawney Hill and Cllr Woollett who registered a personal interest against planning application 23/P/01789 Woodford Cottage, Malthouse Lane.</p>
2.	<p>MINUTES</p> <p>2.1 To Approve the Minutes of the previous Meeting (07/11/2023) A copy of the draft Minutes were circulated to Members prior to the meeting and a draft version was published on the website. Cllr Fidgett declared that these Minutes were accurate reflection of the previous meeting and motioned to sign the Minutes dated 07/11/23. RESOLUTION: A motion to approve and sign the Minutes of the previous meeting (07/11/2023) was proposed by Cllr Woollett and seconded by Cllr Sands. The Minutes were therefore unanimously approved and signed by Cllr Fidgett. In addition, Cllr Woollett had been asked to look at PPC's Data Protection Policy and stated he would do this and report at the next meeting.</p> <p>2.2 To Receive the Clerk's Report on Matters Arising Precept Requirement for 2024-2025 The GBC Precept Request for 1 April 2024 - 31 March 2025 has been received by the Clerk. It had been agreed at the November meeting that a 9.95% increase would be required for the Parish Council to meet its needs in the next financial year. This means an increase on the Precept amount from £77,361.00 to £84,835.00. This will increase a Band D property's parish council tax to £67.58 per annum. With contractor costs having risen substantially, in real terms this will mean a slight decrease in funds for services provided to the parish.</p>

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Sports Pitches

PPC's & LPH's insurance companies have advised that the following are required from the football and cricket clubs on an annual basis:

1. copies of each of the clubs' public liability insurance (which should be at a minimum £10 million)
2. a seasonal maintenance inspection report of any other furniture which could cause harm
3. obtain a risk assessment

For PPC's part, a quarterly inspection of the pitches and gate should be carried out to confirm that the pitches are fit for purpose.

ACTION: Cllr Sands will inspect the pitches and gate on a quarterly basis. The Clerk will contact the clubs requesting the above information. Members also requested that the Clerk arrange a meeting with all sports clubs to discuss pitch availability.

Grass Cutting

Verti-draining of the sports pitches remains outstanding. This was not possible due to access being fenced off.

ACTION: As we are fast approaching the start of the next maintenance season, the Clerk will work with the contractor to avoid two lots of verti-draining in the same time frame.

War Memorial

The Clerk has been in talks with the War Memorials Trust, Historic England, the various contractors and the Church to receive final approval to proceed with the method recommended by the specialist contractor in regards to the memorial. It is hoped that the whole process will now be completed and the memorial returned in the next few months.

Playground

Wicksteed have given a quote to remove the 2 pieces of ground equipment and replace with a non-bump see-saw with wetpour surfacing for £8,512.71.

The roundabout had developed an excessive amount of play and this was regarded as a health and safety risk. A local craftsman dismantled the roundabout and replaced the bearings. Another craftsman has replaced the standing boards that were highlighted by Cllr Sands as being overly worn. Total cost for repairs amounted to £762.02.

The horse was repaired by a local ironworks craftsman as per the direction of members. The new bearings were replaced, the footrails tightened and the housing generally serviced. Total cost of repairs and service amounted to £300.00.

Cllr Sands kindly replaced the two cradle swing seats and two of the flat junior swing seats at a total cost of £476.92 (excl VAT).

Grant Aid & Wetpour surfacing. The original contractor who supplied the quote for resurfacing around the climbing frame and around the rocking horse is no longer in existence. The Clerk has sourced another supplier who resurfaced the two areas on 4th January 2024 at a cost of £5,060.00 (excl VAT). Cost to PPC will amount to £2,353.00.

Guildford Community Covenant Panel

The Clerk was contacted by the Policy Officer at GBC, inviting a member of PPC to join the Guildford Community Covenant Panel which meets at ATC Pirbright. The Panel provides a forum for the local councils (GBC and SCC) to liaise with the local armed forces communities, provide collaboration, networking and information exchange. It is chaired by Cllr Steven Hives. Cllr Peter Austin has kindly offered to represent PPC.

Pond

The Clerk met with contractors to discuss dredging the pond which was last dredged some 25 years ago and 30 years prior to that. Meaning the pond has been dredged twice in some 55 years. One quote came in at £24,200 for a full dredge, or £14,490 for half a pond dredge. A second quote was for £14,425.00 but this would only include digging out and not for coming back to spread and seed. An estimate for the additional work amount to £4,500.00. A third contracted stated they would need an ecology and soil report before quoting.

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The Pond grant, was based on a quote in 2022 for £14,415.00 to dredge in July, pile behind the playground and spread and seed in September.

The Clerk contacted a Wetland Officer at SWT who stated that before doing any works an ecologist should be consulted. He also suggested using siltex or fine ground chalk for ponds (not lime) as an alternative to dredging.

ACTION: *The Council would like to consider this item more fully at the next meeting. The item was therefore rolled over to the meeting in February 2024.*

Tree Works

With the weather having been so wet, tree works have not yet been possible. They are scheduled to begin the week beginning 5th February 2024.

SALC NEWLETTER

SALC forwarded a joint statement published by a number of Surrey Councils following the Chancellors' announcement about devolution in Surrey. In addition, SALC attached a list of FAQs and are in the process of reviewing the implications of the Level 2 County Deal for Parish and Town Councils.

SLCC Branch Meeting on 29/11/23 via Zoom.

Discussions centred around securing certainty for future years and where possible Clerks should secure 3 year contracts as inflation had been so high. PC's were advised to raise Precepts by at least the rate of inflation just to maintain services. Martyn's Law was discussed again and SLCC advised that if PC's have a building with 100 or more capacity that they must comply with the terms of Martyn's Law and that this would be monitored by the principal authority. Venues should think about how they can minimise the risk of terrorism and how the emergency services could respond.

The National Living Wage (over 23yrs) is set to increase from 1 April 2024. The current rate is £10.42 and will increase to £11.44. (18s-20s will increase £8.60, 21s-22s will increase from £10.18 to £11.44.)

Planning - The government announced in its Autumn Statement 2023 that it intends to introduce new permitted development rights to make it easier to install heat pumps without the need for planning permission and revise the National Planning Policy Framework (NPPF) to support the roll-out of electrical vehicle charging points.

Local Government Association on Personal Safety for Councillors on 30/11/23.

The webinar was hosted by Baikie-Wood Consultancy. The LGA suggested that over 80% of Councillors have a concern about their safety at times.

Some of the principles of personal safety as follows:

1. Letting people know where you are going and changing routine behaviour. (Safety apps: Hollie Guard. Be safe. Life360)
2. Avoid advertising personal information
3. When meeting the public at surgeries, consider mobile signal, visibility, locks on doors, exits, the use of tables and chairs and room layout. Encourage pre-registration, work as a minimum of 2 people or hold alongside other community events. Threats must always be reported.

Brookwood American Military Cemetery

The Chair attended a wreath laying ceremony at Brookwood on 16/12/23 along with other members of selected organisations to commemorate US National Wreath Day and Brookwood's Centennial year.

Pirbright PCSOs

The Clerk met with the new PCSO for Pirbright and talked her through the general layout of the parish and where various issues. The Clerk walked the PCSO to Rapley's Field where the officer met with several residents. The PCSO will liaise with the Clerk on issues going forward. The PCSO would like to attend the February parish meeting to introduce herself.

ACTION: *The Clerk should make arrangements for the PCSO to attend the Parish meeting in February.*

GBC Crowdfunding

GBC have launched a new round of crowdfunding through Crowdfund Guildford for smaller projects up to a cost of £5K. The fund offers 50% of the total project cost.

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	<p><u>Rural England Prosperity Fund</u> Surrey County Council have opened the Rural Prosperity Fund. Grants are available from £2,500 to £50,000. The Clerk suggested the redevelopment of the Avenue D'Cagny car park. The Fund provides 50% of the cost of a project. Only projects that can evidence a clear increase in revenue would likely progress. The car park would need to be updated with EV charging points and accommodate more spaces than at present. The Clerk is awaiting quotes from local contractors to establish the likely cost of a refurbished and possibly extended car park and will also explore the conditions of the grant funding. ACTION: <i>The Clerk will report more fully at the next meeting.</i></p>
b	<p><u>PUBLIC FORUM & COMMUNICATIONS</u> 3.1 To Receive any Representation from Members of the Public Two residents living on the track off Dawney Hill wished to state that parking was still a problem for them. As PPC are the landowners of the track they would ask PPC how this can be resolved. The residents also submitted drawings of the two proposed signs to be erected at the entrance of the track. Cllr Fidgett stated that Councillors would arrange to visit the residents to assess the situation on the ground and bring the item to the next meeting. The Council is awaiting dimensions of the signage before confirming it. ACTION: <i>The Clerk should arrange a site meeting with Councillors and residents.</i></p> <p>Two residents of West Heath wished to object to the proposed fencing line being installed by the GBC Countryside Team. The fence will be closer to track and horse gates will now be positioned dangerously and out of the sight lines of vehicles using this residential track. The residents are looking for assurance that all existing rights of way will be preserved as currently the pedestrian access has been removed. Residents are also concerned about the style of fencing replacing the existing. The residents are unclear as to the ownership of the track and would like to state that the condition of the road has deteriorated dramatically. No pedestrian access at present. ACTION: <i>The Clerk should arrange a site meeting with the Officer in charge and suggest that works are halted until the Parish Council and residents are properly consulted.</i></p> <p>Two WI members wished to enquire about the promised defibrillator for LPH. The WI would like to know if they can help with fundraising for any shortfall to expedite the installation. Cllr Woollett thanked the members and will ask the Hall Manager to liaise with the WI members. Cllr Woollett will bring this offer of help to the February meeting of Trustees. The members also wished to ask for an update on the kitchen refurbishment. Cllr Woollett informed them that quotes were being sought for the units and installation from two local tradesmen and that it was hoped it would be completed this year. Finally, the two members wished to ask if the Parish Council had objected to the Farnborough Airport expansion. Cllr Fidgett informed them that PPC had objected.</p> <p>3.2 To Consider Recent Communications Sent & Received 3.2.1 Farnborough Airport The Clerk received notice of a planning application submitted by Farnborough Airport to Rushmoor Borough Council as follows: <i>Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to:</i> <i>a) to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, and</i> <i>b) to amend the aircraft weight category of 50,000 - 80,000 Kg, to 55,000 - 80,000 Kg, and an increase from 1,500 to 2,100 annual aircraft movements within this category, including an increase from 270 to 570 annual aircraft movements for non-weekdays, and to</i> <i>c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Civil Aviation Authority/ Department for Transport Requirements at Farnborough Airport Farnborough Road Farnborough Hampshire GU14 6XA</i> PPC submitted an objection on 18/10/23. This can be viewed on the Rushmoor BC website under Planning Application number: 23/00794/REVPP. Rushmoor BC confirmed that this objection had been accepted and lodged against the planning application.</p> <p>3.2.2 The Clerk contacted the Lemprier Trust to see if PPC might qualify to apply for grants towards repairs to playground equipment. The trustees were keen to receive an application from PPC in 2024.</p> <p>3.2.3 The Land Officer, Legal Services at Easements & Wayleaves Southern/SGN has paid £100 for the for the Gas Governor on School Lane</p>

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- 3.2.4 Banner requests were granted to the Pirbright Players and St Michael & All Angels Church.
- 3.2.5 The Clerk contacted KHS and Pirbright Surgery to put a proposal to them for parking spaces in the pavilion car park. The Surgery have declined the proposal. The Clerk has not received a response from KHS.
- 3.2.6 The Waffle Tram requested permission to apply for an alcohol license in the run up to Christmas. Permission was given subject to confirmation that the period of licensing for the Temporary Event Notice does not exceed the statutory 26 days stipulated by GBC.
- 3.2.7 GBC Waste Management contacted the Clerk to inform PPC and LPH that the recycling bins will be removed from the LPH Car Park in January 2024.
- 3.2.8 ATC Pirbright reported a damaged street lights in Brunswick Road, GU22 0QQ. The Clerk advised that these were the responsibility of the MoD themselves.
- 3.2.9 A very large Christmas tree was donated to LPH by Cllr Fidgett. Cllr Fidgett wishes to thank various members of the community for undertaking this and the Clerk put an article on the PPC website and in the PeriNews.
- 3.2.10 A 12ft Christmas tree was donated to Lord Pirbright's Hall by the Pirbright Institute. The Clerk put an article on the website and in the PeriNews.
- 3.2.11 PPC further purchased a 6ft Christmas tree to decorate the outside of the Hall. PPC would like to thank the Newman family for their help.
- 3.2.12 Joint Waste Solutions in partnership with SCC and GBC have started a Surrey-wide scheme whereby residents earn points by recycling waste.
- 3.2.13 Correspondence was received by the Clerk addressed to PPC from SCC Highways requesting that the Tennis Club's Leylandii hedge fronting School Lane be cut back. The Clerk informed SCC that this hedge was on land owned by the Tennis Club. The Chair of the Tennis Club assured SCC that the hedge would be cut back as soon as practically possible.
- 3.2.14 Residents living on the track off Dawney Hill have expressed concern again over parking.
- 3.2.15 Zen Internet Ltd who were hosting the PPC website, gave notice that they would no longer be able to do this. The Clerk has transferred the hosting to 123Connect Ltd.
- 3.2.16 A resident of the village wished to report a car which had not moved in many weeks. The car was reported to the authorities.
- 3.2.17 Residents of Gole Road reported that the landowner of Gole Road Plot 2 had put in more barbed wire fencing.
- 3.2.18 Residents of Mill Lane and Rapleys Field wished to complain again about the parking of cars by the Volvo garage in this small residential area. The Manager has advised that the redevelopment is due to start around February / March 2024. This should alleviate the parking issues.
- 3.2.19 The Pirbright Horticultural Society resolved to once again donate £50 towards the printing of the Parish Newsletter. An email of thanks was sent to the Society.
- 3.2.20 The Clerk was contacted by GBC Enforcement in regards to the storage shed adjacent to the Pavilion. This will be discussed in Item 5 a).
- 3.2.21 The Clerk was contacted by Aspire Defence Services, St Omer Barracks in regards to trees on the highway at Brunswick Road/Bilesdon Road and the junction of Queen Road. The Clerk directed the officer to the Surrey Highways portal to report the problem.
- 3.2.22 Cllr Witham informed the Clerk that GBC Countryside were planning to install new fencing around West Heath; the heathland site bounded by Church Lane, Grange Road and West Heath. All existing rights of

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	<p>way will be maintained. This was forwarded to Cllr Small for distribution locally and posted on the PPC website. Follow-up questions are outstanding. This forms item 8.2.1. of the Agenda.</p> <p>3.2.23 A resident of the village wished to complain about not being able to park in the Surgery car park as staff cars were parked there.</p> <p>3.2.24 The Clerk was contacted by Blackwood Bayne Ltd who are wishing to gain the views of Parish Councils on the SCC's Rights of Way Improvement Plan (ROWIP) on behalf of SCC's Countryside Access Team. This forms Item 8.2.3 on the Agenda. The deadline for responses is 10th March 2024.</p> <p>3.2.25 A resident of the village notified the Clerk that the sign at the Sandpits car park had fallen. It has been reassembled.</p>
4.	<p><u>HEALTH & SAFETY</u></p> <p>4:1 To consider any Health & Safety Issues arising since the last Meeting (07/11/2023)</p> <p>There were no new Health & Safety Issues since the last meeting. Councillors and staff were reminded to follow the H&S guidance given by the LGA in regards to personal safety and to follow the PPC Health & Safety Policies which are already in place.</p>
5.	<p><u>REPORTS (for information, unless urgent action is required)</u></p> <p>To Receive Updates on:</p> <p>a) Community Sports Pavilion Cllr Fidgett stated that final building regulations approval had been received from GBC and that PPC is in negotiations with the contractor over the final settlement. Cllr Fidgett has also drafted a response to GBC in order for the sports clubs to retain the storage shed adjacent to the pavilion.</p> <p>b) Lord Pirbright's Hall Cllr Woollett stated the Trustees were still waiting for confirmation from the Charities Commission to confirm that the charity's constitution could be amended to include the Pavilion. Cllr Woollett stated that the hall and pavilion had received a number a new enquires and that bookings had increased. The hall has a new Caretaker who is also assisting with moving some of the projects forward. The new rear door and kitchen refurbishment are both priorities. Cllr Woollett also wished to thank Cllr Graham for her input in assisting the Hall Manager in the day to day running of the hall.</p> <p>c) Report from Borough/County Councillors No Borough or County Councillors were present.</p> <p>d) Summer Fair 2024 (08/06/2024) Cllr Small announced that matters were progressing. Cllr Sands announced that the Church were appealing to any residents who might own a classic car to contact them to increase numbers for this event at the Fair.</p>
	<p><u>FINANCE & GOVERNANCE</u></p> <p>6.1 To Discuss & Approve the Receipts & Payments for November 2023 and December 2023</p> <p>A list of receipts and payments for the months of November and December 2023 were circulated prior to the meeting. These were discussed and approved by Members.</p> <p>RESOLUTION: <i>Cllr Fidgett moved to approve the November and December 2023 Receipts & Payments. This motion was proposed by Cllr Watson and seconded by Cllr Small. The motion was unanimously carried and the documents were duly signed by Cllr Fidgett.</i></p> <p>6.2 To Discuss & Review the Third Quarter Statement</p> <p>The Clerk circulated the Third Quarter Statement to members prior to the meeting. These were discussed and approved by Members.</p> <p>RESOLUTION: <i>Cllr Fidgett moved to approve the Third Quarter Statement. This motion was proposed by Cllr Woollett and seconded by Cllr Austin. The motion was unanimously carried and statement was duly signed by Cllr Fidgett.</i></p> <p>6.3 To Confirm the 2024/25 PPC Precept requirement</p> <p>The Clerk completed the Precept Forms and circulated them to the Finance & General Purposes Committee for final approval. The Committee gave their approval to full Council and the Clerk circulated the final Precept Form to all Members. This was discussed and approved on the basis of a 9.94% increase on the annual Band D property.</p> <p>RESOLUTION: <i>A motion to submit a Precept request of £84,835.00 for 2024/25, equating to £67.58 per Band D property to Guildford Borough Council was proposed by CllrFidgett and seconded by Cllr Woollett.</i></p>

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	<p><i>This motion was unanimously agreed and the Clerk will submit the Form to GBC prior to the deadline of 12th January 2024.</i></p>
7.	<p><u>PLANNING</u></p> <p>7.1 To Review applications received and other Planning related issues</p> <p>23/P/01789 Woodford Cottage, Malthouse Lane, Worplesdon, Guildford, GU3 3PS Proposed two storey side and single storey rear extension; detached double garage with store. PPC Comment: <i>PPC have no objection in principle but would have concerns regarding privacy for neighbouring properties and would ask GBC to assess the privacy aspects of this application. This comment was proposed by Cllr Fidgett and seconded by Cllr Watson. The motion was unanimously agreed and the Clerk will submit the comment via the GBC portal.</i></p> <p>23/P/01915 Dawneys Hill Cottage, Dawney Hill, GU24 0JB Certificate of Lawfulness for a proposed development to establish whether the erection of a detached building to be used as a studio, garage and car port would be lawful. PPC Comment: <i>No comment will be submitted by PPC as this is a Certificate of Lawfulness.</i></p> <p>23/P/01956 The Old House, The Green, Pirbright, GU24 0JE Full and Listed Building Consent for proposed single storey rear extension following demolition of existing single storey extension. Replacement of single glazed windows and doors with double glazed. Replacement of roof tiles. Associated internal alterations including a new staircase. PPC Comment: <i>Whilst PPC have no objection in principle, it should be noted that this is an important listed building in the Conservation Area in the centre of the village. The Parish Council feel the design is not consistent with the character features of this listed building and its setting. This comment was proposed by Cllr Woollett and seconded by Cllr Small. The motion was unanimously agreed and the Clerk will submit the comment via the GBC portal.</i></p> <p>23/P/01958 The Old House, The Green, Pirbright, GU24 0JE Full and Listed Building Consent for the erection of a new outbuilding. PPC Comment: <i>Whilst PPC have no objection in principle, it should be noted that the main property is an important listed building in the Conservation Area. The Parish Council feel the design of the proposed outbuilding is not consistent with its setting. This comment was proposed by Cllr Woollett and seconded by Cllr Small. The motion was unanimously agreed and the Clerk will submit the comment via the GBC portal.</i></p> <p>23/P/01997 Bullswater Cottage, Bullswater Lane, Pirbright, GU24 0LY Certificate of Lawfulness to establish whether the erection of an outbuilding for a use incidental to the enjoyment of the main dwelling is lawful. (relating to Enforcement numbers: EN/23/00189 & EN/23/00268 and the refusal of 23/P/00402) PPC Comment: <i>No comment will be submitted by PPC as this is a Certificate of Lawfulness.</i></p> <p>7.2 To consider other planning related issues</p> <p>23/P/01321 Reculver, Chapel Lane, Pirbright, GU24 0JZ Variation of condition 2 of planning permission 22/P/01223 approved on 19/1/23 to make changes to the approved drawings. See 23/P/01321 which was refused on 27/09/23. Inspectorate's Reference: APP/Y3615/D/23/3334086 PPC Comment: <i>PPC raised objection to this application on 30/8/23. No further opportunity exists on the Planning Inspectorate's portal to comment further.</i></p> <p>Greenways, Fox Corner, GU3 3PP Certificate of Lawfulness for a proposed use to establish whether the use of the main house and annexe as a single dwelling would be lawful. This application was refused by GBC and has gone to appeal to the Planning Inspectorate under reference: APP/Y3615/X/23/3331615. Members discussed this appeal notice and resolved to resubmit PPC's objection comments and to add that the level of police activity at the property has not been consistent with the use as C3 and clearly underlines the need for significant levels of care and supervision related to the nature of the occupants who are not living as a single home, something that underlines the business use and not characteristic of a C3 dwelling. ACTION: <i>The Clerk will resubmit the original objection along with the added concern about the level of police attendance. This motion was proposed by Cllr Woollett and seconded by Cllr Fidgett. The motion was unanimously agreed and the Clerk will submit the comment.</i></p>

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8.	<p><u>HIGHWAYS & ENVIRONMENT</u></p> <p>8.1 To Receive and Update on Tree Management Tree works are due to commence the week of 5th February 2024, ground conditions permitting.</p> <p>8.2 To Receive an Update on the Management of the Green</p> <p>8.2.1. To Receive a briefing on the West Heath Management Project Cllr Small stated that she had been unable to contact the GBC Countryside Officer managing the project. In her opinion the replacement of the fencing was unnecessary and the suggested new line of fencing would be detrimental to the residents living adjacent to it. ACTION: <i>A motion to contact the Countryside Officer to request that works be halted until a site meeting of councillors and residents had taken place was proposed by Cllr Fidgett and seconded by Cllr Small. This motion was unanimously agreed and carried.</i></p> <p>8.2.2. To Receive a Plan of the Litter Bins which are due to carry a charge from GBC The Clerk circulated a plan of the village centre showing the current layout of litter bins and dog waste bins to Members prior the meeting. The Clerk also circulated a suggested plan showing a reduced number of mixed waste bins. This plan was discussed and agreed by members. ACTION: <i>A motion to submit the amended plan to GBC was proposed by Cllr Woollett and seconded by Cllr Fidgett. This motion was unanimously agreed and carried.</i></p> <p>8.2.3 To Discuss the SCC Surrey Rights of Way Improvement Plan (ROWIP) (deadline 10/3/24) A copy of the Improvement Plan documents and link to the survey were circulated to Members prior to the meeting. Members agreed to look at these documents along with a copy of the survey questions prior to the next meeting in order to be able to formulate a collective response from PPVC. contained. ACTION: <i>A motion for the Clerk to download the survey questions was proposed by Cllr Fidgett and seconded by Cllr Sands. This motion was unanimously agreed and carried.</i></p> <p>8.3 To Receive a Report on any Parking and Traffic Issues Members requested an update on the yellow lines due to be installed in the village. Parking along Avenue D’Cagny is currently causing damage to the verge and village Green. ACTION: <i>A motion for the Clerk to ask the Borough Councillor for an update was proposed by Cllr Fidgett and seconded by Cllr Watson. This motion was unanimously agreed and carried.</i></p>
	<p><u>NEWSLETTER</u></p> <p>To Confirm Items for the February 2024 Issue of the PeriNews It was agreed that the February issue of the PeriNews would contain an article informing residents of the appointment of Shadow Councillor Keith Rowe, the appointment of the new Caretaker and the playground improvements that have taken place as part of a grant aid project funded by GBC. The article should also alert residents to the removal of the recycling bins and politely request that any dumping would result in a cost to the community. The article should remind parishioners of the availability of the Pavilion for hire and also that the village phone box/magazine swap is looking for a new custodian.</p>
10.	<p><u>CHAIR’S CONCLUSION</u></p> <p>To Receive Chair’s Notices & Members’ Questions Cllr Graham wished to inform members that the Eason Family would like to transfer responsibility of the village phone box/magazine box. They have a tin of paint to pass over to someone new. The Clerk suggested an article in the PeriNews to find a new custodian for the phone box, either to continue as a magazine swap or to become something new.</p>

The meeting ended at 9.40pm

Signed.....

Date.....