

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Lilford Wigsthorpe Thorpe Achurch Parish

County area (local councils and parish meetings only):

Northamptonshire

Financial year ending 31 March 2025

Prepared by (Name and Role):

Nicki Phillips Clerk/ RFO

Date:

31/03/2025

Balance per bank statements as at 31/3/25

e.g Current Account

£ £

6,266.47

6,266.47

Petty cash float (if applicable)

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Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)

HMRC J/F/M tax

(201.80)

N A Phillips

100244

(93.29)

Achurch PCC

BAC 10

(100.00)

(395.09)

Add: any un-banked cash as at 31/3/25

e.g Allotment rents banked 30/3/xx (but not credited until 2 April)

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Net balances as at 31/3/25 (Box 8)

5,871.4