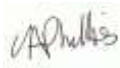


## Lilford-cum-Wigsthorpe & Thorpe-Achurch Parish Council

All Councillors are hereby summoned and required to attend a Meeting of Lilford-cum-Wigsthorpe & Thorpe-Achurch Parish Council to be held in The Upper Room, The Fox, Thorpe Waterville on Tuesday May 14<sup>th</sup> 2019 commencing at 8.00pm to transact the business below.

Dated: May 7th 2019 Signed: 

Nicola Phillips – Clerk to Lilford-cum-Wigsthorpe & Thorpe-Achurch Parish Council

54 High Street, Ringstead NN14 4DA Tel: 07562372430

Email: [parishcouncilforlwta@gmail.com](mailto:parishcouncilforlwta@gmail.com)

Website: [lwta-parishcouncil.org.uk](http://lwta-parishcouncil.org.uk)

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED

### **AGENDA**

- 197.483 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 197.484 Election of Vice Chairman
- 197.485 Declaration of Members Interests – members reminded that changes to be reported to ENC
- 197.486 To receive and approve apologies for absence.
- 197.487 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 197.488 Co-option of Justin Clark to role of Parish Councillor
- 197.489 Signing of Declaration of Acceptance of Office by J Clark
- 197.490 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 197.491 To receive and approve for signature the minutes of the meeting held on Tuesday March 12<sup>th</sup> 2019.
- 197.492 To note any matters arising from the minutes not included on this agenda for report only.
- 197.493 To receive a report from County Councillor W Brackenbury
- 197.494 To receive a report from District Councillor G Shacklock
- 197.495 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 18/19 Part 2
- 197.496 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 18/19 Part 2
- 197.497 To resolve to declare LWTAPC exempt from external audit for the year ending 31.03.2019
- 197.498 To note the findings of the internal audit
- 197.499 To receive and approve Finance Regulations and Standing Orders
- 197.500 To receive and approve the Complaints Procedure, Equal Opportunities Policy, Councillor Co-option Criteria, and Training Statement of Intent
- 197.501 To receive and approve the Document Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy Training Policy,
- 197.502 To receive and approve the Assets Register
- 197.503 To receive and approve the Financial Risk Assessments and the General Risk Assessments
- 197.504 To note the Insurance Review

- 197.505 To consider Councillors' roles and responsibilities
- 197.506 To receive and approve the Balance of Accounts/Bank Reconciliation
- 197.507 To examine and approve the Bank Statements
- 197.508 To approve and authorise payments of the following invoices

Date of cheque	Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	Power
14.05.2019	001.19/20	100065	NCALC	Subscription & Audit Fee	£332.19	LGA 1972 s 143
14.05.2019	003.19/20	100066	N A Phillips	April Salary	£158.55	LGA 1972 s 112
	004.19/20			March/April expenses	£11.54	LGA 1972 s 111
31.05.2019	005.19/20	100067	N A Phillips	May Salary	£158.55	LGA 1972 s 112
14.05.2019	006.19/20	100068	Came & Co	Insurance	TBC	LGA 1972 s 111

- 197.509 To review the bank mandate
- 197.510 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 197.511 To note the Council's response to planning applications received between meetings.  
19/00374/TPO: - Proposal : TPO 171 T1 and T2 Lime - raise crown by two metres, thin crown by 20% and remove crossing/duplicate dead branches to allow more light into the garden at 1 Lilford PE8 5SG – no objections
- 197.512 To note planning decisions made by ENC.  
19/00374/TPO: - Proposal : TPO 171 T1 and T2 Lime - raise crown by two metres, thin crown by 20% and remove crossing/duplicate dead branches to allow more light into the garden at 1 Lilford PE8 5SG – permitted
- 197.513 To receive a report from Cllr T Barcham on Highways/Rights of Way, and to resolve what action, if any, to be taken.
- 197.514 To receive an update from Cllr T Barcham on the request to ENC for the installation of a litter bin in the A605 layby and to resolve what action if any to be taken.
- 197.515 To receive an update on correspondence to ENC Conservation Officer concerning the fabric of Lilford Hall, and to resolve what action if any to be taken.
- 197.516 To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.
- 197.517 To receive an update on residents' concerns re recent installation work carried out by Gigaclear and to resolve what action if any to be taken.
- 197.518 To receive an update on a proposal to carry out work, if needed, on the church Lytch Gate, and to resolve what action to be taken.
- 197.519 To receive a report on the JAG meeting of 17<sup>th</sup> April 2019
- 197.520 To consider a request from the clerk to attend budget/finance training.
- 197.521 To agree to 'Off to a Flying Start' training for new councillor
- 197.522 To set the dates for the meetings for the year 2019/2020
- 197.523 Correspondence: Red Ensign Day  
Operation London Bridge
- 197.524 To confirm the date of the next Parish Council meeting as July 9<sup>th</sup> 2019
- 197.525 To close the meeting