

### **Lilford-cum-Wigsthorpe & Thorpe-Achurch Parish Council**

All Councillors are hereby summoned and required to attend a Meeting of Lilford-cum-Wigsthorpe & Thorpe-Achurch Parish Council to be held via ZOOM video conferencing on Tuesday March 09<sup>th</sup> 2021 commencing at 8.00pm to transact the business below.

Dated: March 7th 2021

Signed: 

**Topic: LWTA Parish Council**  
**Time: 7.45pm for 8.00pm meeting**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85147822886?pwd=QXJGWFdCc3lUSmNBUmFYVEJkTDNPUT09>

**Meeting ID: 851 4782 2886 Passcode: 8nJ2cy**

Nicola Phillips – Clerk to Lilford-cum-Wigsthorpe & Thorpe-Achurch Parish Council

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Website: [lwta-parishcouncil.org.uk](http://lwta-parishcouncil.org.uk)

**THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED**

### **AGENDA**

- 212.902 To receive and approve apologies for absence.
- 212.903 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 212.904 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 212.905 In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place
- 212.906 To receive and approve for signature the minutes of the meeting held on Tuesday January 12<sup>th</sup> 2021.
- 212.907 To note any matters arising from the minutes not included on this agenda for report only.
- 212.908 To receive and approve for signature the minutes of the meeting held on Tuesday February 10<sup>th</sup> 2021.
- 212.909 To note any matters arising from the minutes not included on this agenda for report only.
- 212.910 To receive a report from County Councillor W Brackenbury
- 212.911 To receive a report from District Councillor G Shacklock
- 212.912 To receive and approve the Balance of Accounts/Bank Reconciliation
- 212.913 To examine and approve the Bank Statements
- 212.914 To approve and authorise payments of the following invoices \* paid between meetings

Date of payment	Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	Power
09.03.2021	042.20/21	100116	N A Phillips	January Expenses	£31.33	LGA 1972 s 111
09.03.2021	045.20/21	100116	N A Phillips	February Expenses	£33.28	LGA 1972 s 111
31.03.2021	046.20/21	100117	N A Phillips	March Salary + additional hrs owed	£TBC	LGA 1972 s 112
30.04.2021	001.21/22	100119	N A Phillips	April Salary	£169.50	LGA 1972 s112
09.03.2021	044.20/21	100116	N A Phillips	ZOOM reimbursement 33% *	£4.80	LGA 1972 s 112
09.03.2021*	043.20/21	100115	Inkwell	Newsletter printing	£55.00	LGA 1972 s 111

09.03.2021	047.20/21	100118	Achurch PC	Churchyard grant	£TBC	LGA 1972 s 214(6)
09.03.2021	048.20/21	100116	N A Phillips	ZOOM reimbursement 50% *	£7.20	LGA 1972 s 111
09.03.2021	049.20/21	100116	N A Phillips	March expenses to date	£TBC	LGA 1972 s 111

- 212.915 To note excess hours worked by Clerk and to confirm payment for them.
- 212.916 To review the budget for the year ending 31<sup>st</sup> March 2021 and to resolve what action if any to be taken.
- 212.917 To note the findings of the bi-annual internal finance checks carried out by Cllr Healey
- 212.918 To approve the Clerk's incremental salary increase for the year 2021/2022
- 212.919 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 212.920 To note planning decisions made by ENC.  
20/01554/PDU: Change of use of agricultural buildings to flexible commercial use at Brook Farm Buildings Achurch Road Thorpe Waterville NN14 3ED - refused  
20/00594/FUL: Single-storey side extension to incorporate double garage with room above; conversion of barn one into living accommodation, which will be linked to the main dwelling by the new single storey side extension; partial conversion of barn two into gym and garden store at Rectory Farm Main Street Achurch PE8 5SL – permitted with conditions
- 212.921 To discuss and respond to East Northamptonshire Councils consultation on residential annexes, supplementary planning document.
- 212.922 To discuss issues concerning Highways/Rights of Way and to resolve what action to be taken.
- 212.923 To receive an update on the current situation concerning access to Waterville Lakes and to resolve what action if any to be taken.
- 212.924 To receive an update on progress with resolving the flooding issues at Lilford
- 212.925 To receive an update from Lilford residents on progress to install a defibrillator.
- 212.926 To receive an update on the repairs to the Lilford noticeboard.
- 212.927 To note the results of the annual inspection of assets and to resolve what action to be taken.
- 212.928 To receive a report from Cllr Clarke on fly-tipping
- 212.929 To discuss the state of the roadside at the Wigsthorpe/Clopton Road junction as requested by Cllr T Wright and to resolve what action, if any, to be taken.
- 212.930 To receive suggestions as to future use of Achurch and Wigsthorpe phone boxes
- 212.931 To receive feedback from Cllr Hopkinson on the JAG meeting of January 28<sup>th</sup> 2021.
- 212.932 To receive feedback from Cllr Healey, Police Liaison Representative.
- 212.933 To receive feedback from Cllr Healey on the N Northamptonshire Rural Forum
- 212.934 To consider a request from a resident to ask Wadenhoe Village Hall if Thorpe residents can obtain a free parking permit in line with Lilford cum Wigsthorpe, and Achurch residents.
- 212.934 To receive feedback on, and to promote candidacy, at the May 2021 elections
- 212.935 To thank Councillors for all their work and support as their term of office approaches the end
- 212.936 To confirm the date and time and format of the Annual Parish Meeting.
- 212.937 Correspondence:
- 212.938 To confirm the date of the next Parish Council meeting as May 11<sup>th</sup> 2021
- 212.939 To close the meeting