

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 8th January 2019 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

**Present:** Councillors S Moffat (Chair), T Barcham, T Wright, L Saunders, T Bird, K Goldsmith

**In attendance:** Mrs N Phillips (Clerk), County Councillor W Brackenbury,  
Ward Councillor G Shacklock

195.422	<b>To receive and approve apologies for absence</b> No apologies received																									
195.423	<b>Public participation session</b> No members of the public present																									
195.424	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> No declarations received																									
195.425	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 13<sup>th</sup> November 2018</b> <b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting.																									
195.426	<b>To note any matters arising from the minutes not included on this agenda for report only</b> No matters arising although the issue of Lilford not being included in the broadband roll out was raised at this point. Cllr W Brackenbury offered to look into this.																									
195.427	<b>To receive a report from County Councillor W Brackenbury</b> Update on Unitary Authorities, library budget, Business rate pilot scheme, consultations and meetings																									
195.428	<b>To receive a report from District Councillor G Shacklock</b> Information on Volunteer Action which would be looked at at Agenda item 195.442.																									
195.429	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> Cllr K Goldsmith, examined the Bank Reconciliation and the Balance of Accounts. <b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved and signed as correct																									
195.430	<b>To examine and approve the Bank Statements</b> Cllr K Goldsmith examined and signed the Bank Statements – the balance being £5370.97 at December 28 <sup>th</sup> 2018																									
195.431	<b>To approve and authorise payment of the following invoices</b> <table border="1" data-bbox="268 1709 1493 1899"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100056</td> <td>N A Phillips</td> <td>Nov/Dec Expenses + Dec Salary</td> <td>£181.99</td> <td>LGA 1972 S111 + s112</td> </tr> <tr> <td>100057</td> <td>Calico UK</td> <td>3 yr domain name renewal</td> <td>£64.80</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100058</td> <td>N A Phillips</td> <td>Jan Salary (pre-authorised0</td> <td>£151.61</td> <td>LGA 1972 S111</td> </tr> <tr> <td>100059</td> <td>Spanglefish</td> <td>1 yr website renewal</td> <td>£29.95</td> <td>LGA 1972 S112</td> </tr> </tbody> </table> <b>Resolved:</b> all payments authorised.	Cheque	Payee	Item	Amount	Power to Pay	100056	N A Phillips	Nov/Dec Expenses + Dec Salary	£181.99	LGA 1972 S111 + s112	100057	Calico UK	3 yr domain name renewal	£64.80	LGA 1972 S112	100058	N A Phillips	Jan Salary (pre-authorised0	£151.61	LGA 1972 S111	100059	Spanglefish	1 yr website renewal	£29.95	LGA 1972 S112
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195.432	<b>To receive a report from the Clerk on the predicted spending to 31.03.2019</b> <b>Resolved:</b> Clerk reported that predicted spending was in line with budgeted spending with the possibility of approximately £317 underspend over the year.																									

194.433	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>No applications received</p>
195.434	<p><b>To note planning decisions made by ENC</b></p> <p>18/02144/AMD: Non Material Amendment to allow alteration to fenestration pursuant to planning application 16/01821/FUL: Single storey side extension incorporating existing wall dated 25.10.2016 at Thorpe Castle House Aldwincle Road Thorpe Waterville NN14 3ED – refused.</p> <p>18/02135/FUL - Proposal: Proposed single storey kitchen extension and detached double garage at Lilford PE8 5SG - permitted</p>
195.435	<p><b>To note LWTA PC response to planning applications received between meetings</b></p> <p>18/01919/FUL: Demolition of existing conservatory and erection on single storey rear extension, rendering of rear and side walls. at 2 Aldwincle Road Thorpe Waterville NN14 3ED – no objections</p> <p>18/02135/FUL - Proposal: Proposed single storey kitchen extension and detached double garage at Lilford PE8 5SG – no objections</p>
195.436	<p><b>To note response to consultation 18/01951/NCC &amp; 18/00040/WASVOC</b></p> <p>Re: Variation of Conditions 7 (Waste Materials), 8 and 10 (Permitted Operations) of planning consent ref: 09/00049/WAS to allow for the operation of a Screener and Crusher on site, and to clarify the quantity of materials to be imported and associated vehicle movements - Lilford Lodge Farm, Thrapston Road, Barnwell, PE8 5SA – no objections</p>
195.437	<p><b>To consider a request from Pilton, Stoke Doyle and Wadenhoe Parish Council to support their request to ENC that the Conservation Officer undertakes an investigatory visit to assess the fabric of Lilford Hall, and to resolve what action if any to be taken.</b></p> <p>Cllrs voiced their concerns about various issues concerning Lilford Hall.</p> <p><b>Resolved:</b> The Clerk to draft a letter and finalise with the Chair before sending to ENC Conservation Officer, Historic England and English heritage.</p>
195.438	<p><b>To receive a report from Cllr T Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</b></p> <p>Cllr T Barcham has spoken with the landlord re overgrown footpath, and reported damaged speed limit sign to NCC. Cllr Barcham asked Cllr Brackenbury if NCC would consider installing a camera at Thorpe Bridge to help identify vehicles that collide with it. Cllr Moffat advised the meeting that the sign post at Lilford had been damaged most likely by a vehicle strike and if that could be repaired.</p> <p><b>Resolved:</b> Cllr Barcham to report damaged signposts to NCC. The Clerk to write to S Barnwell to ask about the possibility of camera, and also if there is anyway the damaged sign posts can be repaired or replaced with like for like.</p>
195.439	<p><b>To receive an update from Cllr T Barcham on the request to ENC for the installation of a litter bin in the A605 layby and to resolve what action if any to be taken.</b></p> <p>Cllr T Barcham has filled in the required forms and is waiting to hear back from ENC.</p>

	<b>Resolved:</b> Cllr Barcham to continue to liaise with ENC
195.440	<b>To receive feedback on the JAG meeting</b> No report as meeting not until Wednesday January 16 <sup>th</sup> 2019. Clerk to pass Agenda on it any Cllr available to attend.
195.441	<b>To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action, if any, to be taken.</b> £100 received from Cllr G Shacklock's Members Empowerment Fund. Lilford resident will attend March meeting to update Council <b>Resolved:</b> No action needed at present
195.442	<b>To consider a request for funding support for Volunteer Action to help provide transport for residents, and to resolve what action if any to be taken.</b> Cllr Shacklock updated the meeting on current use and involvement by residents and although low at present it is felt it may rise as residents get to know about the service. <b>Resolved:</b> To include information in proposed newsletter and leave posters on noticeboards. LWTAPC to review usage and what support to give in the next year.
195.443	<b>To confirm NCALC as DPO for the year 2019/2020</b> <b>Resolved:</b> NCALC confirmed as DPO for the year 2019/2020.
195.444	<b>To approve Winter/Spring newsletter for printing and distributing</b> <b>Resolved:</b> Clerk to amend as necessary and arrange printing and distribution.
195.445	<b>To participate in consultation on proposed Local Government Reform (Unitary Authority)</b> <b>Resolved:</b> Consultation document completed, Clerk to send off.
195.446	<b>To participate in consultation on proposed changes to the provision of Libraries &amp; Information Services.</b> <b>Resolved:</b> Consultation document completed, Clerk to send off.
195.447	<b>To participate in consultation NCC 2019/2020 budget</b> <b>Resolved:</b> Consultation document completed, Clerk to send off.
195.448	<b>To resolve a criteria for the co-option of councillors.</b> <b>Resolved:</b> criteria agreed.
195.449	<b>To consider a request from the Clerk for a contribution towards the cost of SLCC membership</b> <b>Resolved:</b> to contribute £35 towards the cost of membership.
195.450	<b>Correspondence:</b> Cambridge Classic Cycle Event notification Residents letter re access to Waterville Lakes <b>Resolved:</b> Cllr T Barcham to put cycle event information on notice board. Clerk to reply to Waterville Lakes letter.
195.451	<b>To confirm the date of the next Council meeting as 12<sup>th</sup> March 2019</b> Date confirmed
195.452	<b>To close the meeting</b> The meeting closed at 9.40 pm

Signed:

**Dated:**

DRAFT