

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 10th July 2018 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

**Present:** Councillors S Moffat (Chair), T Bird, T Barcham, K Goldsmith, T Wright, L Saunders

**In attendance:** Mrs N Phillips (Clerk), 1 members of public

192.339	<b>To receive and approve apologies for absence</b> Cllr T Bird.
192.340	<b>Public participation session</b> Lilford resident requested that LWTAPC make representation to NCC for Lilford to be included in the planned rollout of broadband which appears to cover most villages except for Lilford. Resident is unable to operate business from home due to slow download and upload speeds. (see Minute Ref: 192.365).
192.341	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
192.342	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 8<sup>th</sup> May 2018</b> <b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting.
192.343	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None
192.344	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 23<sup>th</sup> May 2018</b> <b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting.
192.345	<b>To note any matters arising from the minutes not included on this agenda for report only</b> A meeting with LWTAPC has been requested by the proposed Achurch housing developer. Cllrs feel that as the reply to the planning application has been submitted to ENC that the time for meeting has passed and there is nothing to gain from any such meeting, and requested the Clerk to advise the developer of this.
192.346	<b>To receive a report from County Councillor W Brackenbury</b> Cllr Brackenbury sent her apologies but requested that the council give thought to the current consultation on the proposed plans for 2 unitary authorities to take the place of the current county council and 7 district and borough councils
192.347	<b>To receive a report from District Councillor G Shacklock</b> Cllr Shacklock sent his apologies, nothing to report.
192.348	<b>To approve and adopt the Data Breach Policy</b> <b>Resolved:</b> Data Breach Policy approved and adopted
192.349	<b>To approve and adopt the Data Protection Policy</b> <b>Resolved:</b> Data Protection Policy approved and adopted.
192.350	<b>To approve and adopt the Records Retention Policy</b> <b>Resolved:</b> Records Retention Policy approved and adopted

192.351	<p><b>To approve and adopt the Subject Access Request Procedures</b></p> <p><b>Resolved:</b> Subject Access Request Procedures approved and adopted.</p>																																			
192.352	<p><b>To receive and approve the Balance of Accounts/Bank Reconciliation</b></p> <p>Cllr K Goldsmith examined the Bank Reconciliation and the Balance of Accounts along with those missing from the May 8<sup>th</sup> meeting.</p> <p><b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved and signed as correct</p>																																			
192.353	<p><b>To examine and approve the Bank Statements</b></p> <p>Cllr Goldsmith examined and signed the Bank Statements – the balance being £4719.31 at May 29<sup>th</sup> 2018. No bank statement issued for June as no transaction taken place on account therefore the balance at July 10<sup>th</sup> confirmed by the bank as £4719.31</p> <p><b>Resolved:</b> To approve the Bank Statements</p>																																			
192.354	<p><b>To approve and authorise payment of the following invoices</b></p> <table border="1" data-bbox="272 775 1489 1037"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100048</td> <td>N A Phillips</td> <td>May Salary</td> <td>£151.61</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100048</td> <td>N A Phillips</td> <td>May Expenses</td> <td>£44.86</td> <td>LGA 1972 S111</td> </tr> <tr> <td>100048</td> <td>N A Phillips</td> <td>June Salary</td> <td>£151.61</td> <td>LGA 1972 S112</td> </tr> <tr> <td>100048</td> <td>N A Phillips</td> <td>June Expenses</td> <td>£16.18</td> <td>LGA 1972 S111</td> </tr> <tr> <td colspan="3" style="text-align: right;"><b>Total</b></td> <td><b>£364.26</b></td> <td></td> </tr> <tr> <td>DD</td> <td>ICO</td> <td>Data Protection Fee</td> <td>£35.00</td> <td>LGA 1972 S143</td> </tr> </tbody> </table> <p><b>Resolved:</b> all payments authorised.</p>	Cheque	Payee	Item	Amount	Power to Pay	100048	N A Phillips	May Salary	£151.61	LGA 1972 S112	100048	N A Phillips	May Expenses	£44.86	LGA 1972 S111	100048	N A Phillips	June Salary	£151.61	LGA 1972 S112	100048	N A Phillips	June Expenses	£16.18	LGA 1972 S111	<b>Total</b>			<b>£364.26</b>		DD	ICO	Data Protection Fee	£35.00	LGA 1972 S143
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192.355	<p><b>To review the budget for the year ending 31<sup>st</sup> March 2019 and to resolve what action if any to be taken.</b></p> <p>The Clerk reported the budget was on-track with just a predicted overspend of around £80.00 on salary due to the pay increase implemented in April. The Clerk suggested moving the surplus of £82.00 from insurance to salary to cover the shortfall.</p> <p><b>Resolved:</b> To adjust the budget as suggested by the Clerk.</p>																																			
192.356	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>18/01061/FUL    Erection of an agricultural grain store with associated hardstanding and detention basin at Wigsthorpe House Farm. Main Street. Wigsthorpe PE8 5SE</p> <p><b>Resolved:</b>        Cllrs had no objections to, or comments to make on this application.</p>																																			
192.357	<p><b>To note LWTAPC response to planning applications considered between meetings.</b></p> <p>18/01165/TCA : T1 - Ash Tree - Crown reduce by removing up to 2 m from the height and 2-3 m from the lateral extent to create a smaller, well pruned and balanced crown. T2 - Horse Chestnut - Crown raise to 3 m. T3 – Multi-stemmed Ash Tree - Coppice to a height of 1 m. T4 and T5 - 2 Ash Trees lent over the property - Remove to ground level. T6 – Twin Stemmed Ash covered in Ivy - Coppice to a height of 1 m. at The Old School Lilford PE8 5SG.</p> <p><b>Resolved:</b>        Cllrs had no objections to, or comments to make on this application.</p>																																			

192.358	<p><b>To note planning decisions made by ENC</b></p> <p>None</p>
192.359	<p><b>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</b></p> <p>Cllr Barcham reported that he believed it was Brancy Bridge that would be closed for repair work but in fact it was work on the narrow stone bridge in Thorpe Waterville that was the reason for the road closure.</p> <p>The Clerk had posted the letter received from NCC re issues concerning traffic turning right towards Thrapston at the Thorpe junction on the noticeboards as requested. Cllr Barcham asked the Clerk if she could post the letter on the website.</p> <p><b>Resolved:</b> Cllr Barcham to contact SB at NCC to seek clarification on bridge repairs. Clerk to update website as requested</p>
192.360	<p><b>To discuss the possible installation of a litter bin to be situated in the A605 layby and to resolve what action if any to be taken.</b></p> <p>The Clerk reported that ENC had replied to her request for the repositioning of the bin from the rear of The Fox to the A605 stating that ENC had just replaced the bin and would not be moving it but that a bin could be purchased for £262.42 plus an annual charge of £55.21 a year to include weekly emptying. Cllr Barcham asked if the Clerk could forward him copies of the correspondence as he would contact ENC to explain the need for this litter bin in person.</p> <p><b>Resolved:</b> Clerk to forward correspondence to Cllr Barcham who will contact ENC to discuss further.</p>
192.361	<p><b>To give consideration and to resolve what action if any to be taken to support financially the Call Connect service for the remainder of this financial year and 2019 – 2020</b></p> <p>Cllrs having already agreed in principal to support County Cllr Brackenbury's request for support of the Call Connect Bus Service were now asked to formally resolve what support they could give.</p> <p><b>Resolved:</b> To pledge £10.00 for the remainder of this financial year and £15.00 for the year 2019/20 to support the Call Connect Bus Service as requested.</p>
192.362	<p><b>To response to the consultation on local government reorganisation in Northamptonshire</b></p> <p>After discussion a consensus of opinion was formed as to how LWTAPC wished to respond to the consultation questionnaire with Cllrs feeling strongly that they did not wish to see the formation of Unitary Authorities as they feared a loss of voice for the rural communities under the proposed rearrangements.</p> <p><b>Resolved:</b> Clerk to fill in questionnaire to reflect Cllrs views.</p>
192.363	<p><b>To consider how best to respond to residents' concerns re the closure of Thrapston branch of Barclays and to resolve what action if any to be taken.</b></p> <p><b>Resolved:</b> Clerk to write to Mr Ashok Vaswani, CEO of UK Retail and Business Banking expressing the concerns raised and asking for the closure to be reconsidered.</p>
192.364	<p><b>To consider a request from the Clerk to attend a training session on planning matters, along with any other training requirements, and to resolve what action if any to be taken.</b></p> <p><b>Resolved:</b> To Clerk to attend training</p>

192.365	<p><b>To discuss the issue of lack of reliably broadband connection to Lilford and to resolve what action if any to be taken.</b></p> <p>After hearing from Cllrs Moffat and Saunders about the lack of broadband access in Lilford, and taking into account residents request for LWTAPC to make representation to NCC (see Minute Ref: 192.340) the Clerk was asked to approach County Cllr Brackenbury to see if she could advice who best to talk to and to help to get Lilford included in the rollout of broadband. Clerk who also asked to contact MP.</p> <p><b>Resolved:</b> Clerk to write to Cllr Brackenbury and Tom Purseglove MP</p>
192.366	<p><b>Correspondence:</b></p> <p>Red Ensign Day – Cllr Goldsmith to action  Police Correspondence re England v Croatia – no further action  Northamptonshire Carers Poster – Cllr Barcham to post on noticeboards</p> <p><b>Resolved:</b> correspondence dealt with as above.</p>
192.367	<p><b>To confirm the date of the next Council meeting as 11<sup>th</sup> September 2018</b></p> <p>Date confirmed</p>
192.368	<p><b>To close the meeting</b></p> <p>The meeting closed at 20.55</p>

Signed:

Dated:

APPROVED