

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 12th March 2019 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

**Present:** Councillors S Moffat (Chair), T Barcham, T Wright, T Bird,

**In attendance:** Mrs N Phillips (Clerk), County Councillor W Brackenbury, Ward Councillor G Shacklock , 1 member of public.

196.453	<p><b>To receive and approve apologies for absence</b></p> <p>Cllr L Saunders – apologies accepted. Cllr Goldsmith’s resignation of January 31<sup>st</sup> was noted at this point.</p>
196.454	<p><b>Public participation session</b></p> <p>None</p>
196.455	<p><b>To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.</b></p> <p>No declarations received</p>
196.456	<p><b>To receive and approve for signature the minutes of the meeting held on Tuesday 8<sup>th</sup> January 2019</b></p> <p><b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting.</p>
196.457	<p><b>To note any matters arising from the minutes not included on this agenda for report only</b></p> <p>No matters arising</p>
196.458	<p><b>To receive a report from County Councillor W Brackenbury</b></p> <p>Report on NCC precept increase for the year 2019 – 2020, information on A605/speeding traffic on ‘rat runs – hand held speed detectors to be used</p>
196.459	<p><b>To receive a report from District Councillor G Shacklock</b></p> <p>The six month time limit for an appeal against the planning decision for the five dwellings at Achurch has now expired.</p>
<p><b>Item 196.470 discussed at this point to allow County and Ward Cllrs to leave meeting.</b></p>	
196.470	<p><b>To receive an update on residents’ concerns re recent installation work carried out by Gigaclear and to resolve what action if any to be taken.</b></p> <p>Both Cllr Barcham and the Clerk reported that they had received complaints about the standard of reinstatement of verges and drive ways by Gigaclear contractors in Achurch and Thorpe. A problem not just for LWTA but in other areas of the county as well. Gigaclear had not notified residents or PC about work being carried out although some Lilford residents had received information. Cllr Barcham questioned Cllr Brackenbury about who had made the decision at NCC to use Gigaclear. Cllr Brackenbury understood that re-seeding of the affected areas would be carried when weather permits. Lilford residents have been informed that due to access problems concerning the private road Gigaclear had proposed routing the cable through their gardens which was not an option the residents concerned could agree to</p> <p><b>Resolved:</b> Clerk has Gigaclear contact details on file and will pass on to residents if requested, Cllr Brackenbury to copy Clerk in on all emails.</p>
<p><b>Item 196.471 discussed at this point to allow County and Ward Cllrs to leave meeting.</b></p>	
196.471	<p><b>To receive an update on correspondence to ENC Conservation Officer</b></p>

	<p><b>concerning the fabric of Lilford Hall, and to resolve what action if any to be taken.</b></p> <p>The Clerk had received an email from ENC Conservation Officer saying he was liaising with Historic England and the landowner to obtain access to Lilford Hall, but had received no other communication. Cllr Shacklock said he had nothing else to add but that the Conservation officer was extremely busy at the moment.</p> <p><b>Resolved:</b> That the Clerk contact the Conservation Officer and request that the issue is addressed.</p>																									
<b>Item 196.477 discussed at this point to allow County and Ward Cllrs to leave meeting.</b>																										
196.477	<p><b>To consider taking part in a community walk around and to resolve what action, if any, to be taken.</b></p> <p>PCSO Wallace and Cllr Shacklock would be happy to walk round the area and engage with residents over concerns they might have. Cllrs felt that there were few matters of concern at the moment.</p> <p><b>Resolved:</b> To review and request walk around if situation changed.</p>																									
<b>Cllrs Brackenbury and Shacklock then left the meeting</b>																										
196.460	<p><b>To receive and approve the Balance of Accounts/Bank Reconciliation</b></p> <p>Cllr T Bird, examined the Bank Reconciliation and the Balance of Accounts.</p> <p><b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved and signed as correct</p>																									
196.461	<p><b>To examine and approve the Bank Statements</b></p> <p>Cllr T Bird examined and signed the Bank Statements – the balance being £4942.62 at February 28<sup>th</sup> 2019</p>																									
196.462	<p><b>To approve and authorise payment of the following invoices</b></p> <table border="1" data-bbox="268 1167 1493 1417"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100060</td> <td>Calico UK</td> <td>3 yr domain name (to replace chq 100057)</td> <td>£64.80</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100061</td> <td>N A Phillips</td> <td>Jan/Feb/Mar Expenses +Feb Salary</td> <td>£175.33 tbc</td> <td>LGA 1972 S111 + s112</td> </tr> <tr> <td>100062</td> <td>N A Phillips</td> <td>Mar Salary (pre-authorised0</td> <td>£151.61</td> <td>LGA 1972 S111</td> </tr> <tr> <td>100063</td> <td>Inkwell Print</td> <td>Newsletter</td> <td>£37.20</td> <td>LGA 1972 s111</td> </tr> </tbody> </table> <p><b>Resolved:</b> all payments authorised.</p>	Cheque	Payee	Item	Amount	Power to Pay	100060	Calico UK	3 yr domain name (to replace chq 100057)	£64.80	LGA 1972 s112	100061	N A Phillips	Jan/Feb/Mar Expenses +Feb Salary	£175.33 tbc	LGA 1972 S111 + s112	100062	N A Phillips	Mar Salary (pre-authorised0	£151.61	LGA 1972 S111	100063	Inkwell Print	Newsletter	£37.20	LGA 1972 s111
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196.463	<p><b>To receive a report from the Clerk on the predicted spending to 31.03.2019</b></p> <p>Clerk reported that predicted spending was in line with budgeted spending with an underspend over the year of approximately £660 due to an underspend in some areas.</p> <p><b>Resolved:</b> Clerk</p>																									
196.464	<p><b>To receive the results of the internal finance checks and to take any action required.</b></p> <p>The Clerk read out a report from Cllr L Saunders saying that having carried out the checks on cheques 100048, 49 and 55 all was in order although the process had revealed an error in the cheque numbers as recorded in the minutes.</p> <p><b>Resolved:</b> To accept the results of the internal finance checks.</p>																									
196.465	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and</b></p>																									

	<p><b>the meeting.</b></p> <p>No applications received</p>
196.466	<p><b>To note planning decisions made by ENC</b></p> <p>18/01919/FUL – Demolition of existing conservatory and erection on single storey rear extension, rendering of rear and side walls. At 2 Aldwincle Road Thorpe Waterville – permitted</p>
196.467	<p><b>To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.</b></p> <p>No residents attended the meeting, Cllr Moffat to email them and find out the current situation.</p> <p><b>Resolved:</b> Cllr Moffat to request an update from residents.</p>
196.468	<p><b>To receive a report from Cllr T Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</b></p> <p>Cllr Barcham received a reply from NCC re his suggestion of CCTV being installed to help identify vehicles that strike and damage the bridge but it offered little support for his suggestion. The Clerk had contacted NCC regarding the installation of the 40mph speed limit at Achurch as it has been many months since notification of it had been received and received an email offering two options 1) leave the road derestricted with no speed limit, or 2) accept the 40mph limit.</p> <p><b>Resolved:</b> Clerk to reply to NCC that although Cllrs still feel the 40mph limit is too high , it is better than no limit at all.</p>
196.469	<p><b>To receive an update from Cllr T Barcham on the request to ENC for the installation of a litter bin in the A605 layby and to resolve what action if any to be taken.</b></p> <p>Despite filling in the required application form nothing has been heard back from ENC.</p> <p><b>Resolved:</b> Cllr Barcham to continue to liaise with ENC</p>
196.470	<p><b>To receive an update on residents' concerns re recent installation work carried out by Gigaclear and to resolve what action if any to be taken.</b></p> <p>Discussed earlier in meeting</p>
196.471	<p><b>To receive an update on correspondence to ENC Conservation Officer concerning the fabric of Lilford Hall, and to resolve what action if any to be taken.</b></p> <p>Discussed earlier in meeting</p>
196.472	<p><b>To discuss a proposal to undertake work to the side gate on church lych gate, and to resolve what action if any to be taken.</b></p> <p>The Clerk reported that she had been reminded that any work to church property would require the church to obtain a faculty and that this would need the support of the parochial church council. Cllr Barcham would speak to one of the church wardens to assess their views on work being carried out.</p> <p><b>Resolved:</b> Cllr Barcham to follow up.</p>
196.473	<p><b>To note the results of the annual inspection of assets and to resolve what action, if any, to be taken.</b></p> <p>Cllr Barcham undertook a survey of the assets and all are present and in reasonable order.</p> <p><b>Resolved:</b> Results noted, no action needed.</p>

196.474	<p><b>To sign the criteria for Co-option of Councillors</b></p> <p>Cllr Moffat and the Clerk signed the Co-option of Councillors criteria document</p>
196.475	<p><b>To note additional hours owing to the Clerk and to resolve what action, if any, to be taken.</b></p> <p>The Clerk explained she had worked 28 additional hours in the year 2017/18 but had carried them over expecting to absorb them during the current year but currently was still owed for 22 hours and asked the Council to consider paying her for 10 of them as she was willing to carry the rest over and hoped to absorb them during the next year. The Clerk then left the room whilst Cllrs discussed the matter.</p> <p><b>Resolved:</b> Clerk to be paid for all work carried out.</p>
196.476	<p><b>To approve the Clerk's salary increase for the year 2019/20</b></p> <p><b>Resolved:</b> Approved</p>
196.477	<p><b>To consider taking part in a community walk around and to resolve what action, if any, to be taken.</b></p> <p>Discussed earlier in meeting</p>
196.478	<p><b>To receive an update on resident's concerns about access to Waterville Lakes</b></p> <p>The Clerk had as requested contacted both Titchmarsh and Aldwincle Parish Clerks but had no response from Titchmarsh. Aldwincle Clerk had heard that the tenant had experienced problems with sheep worrying but had not received any correspondence from residents about access problems being experienced.</p> <p><b>Resolved:</b> No action needed at present</p>
196.479	<p><b>Correspondence:</b></p> <p>Thorpe Waterville Culvert (Structure No.6507) – A605, Thorpe Waterville – Culvert Lining Works</p> <p><b>Resolved:</b> Cllr T Barcham to liaise with contractor in the event of any problems arising.</p>
196.480	<p><b>To confirm the date and time of the Annual Parish Meeting as 14<sup>th</sup> May 2019 at 7.45pm</b></p> <p><b>Resolved:</b> After discussion it was decided to invite residents and community groups to the meeting but have an earlier start time of 7.30pm.</p>
196.481	<p><b>To confirm the date of the Annual Parish Council Meeting as 14<sup>th</sup> May 2019</b></p> <p><b>Resolved:</b> Date confirmed</p>
196.482	<p><b>To close the meeting</b></p> <p>The meeting closed at 9.18 pm</p>

**Signed:**

**Dated:**