

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 8th May 2018 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

Present: Councillors S Moffat (Chair), T Bird (Vice Chair), T Barcham,
K Goldsmith, T Wright, L Saunders

In attendance: Mrs N Phillips (Clerk), County Cllr W Brackenbury, 4 x members of public

190.303	<p>To elect the Chairman</p> <p>Resolved: Councillor Moffat agreed to stand for a further year in the absence of any other proposal, all in favour. Councillor Moffat duly signed his Declaration of Acceptance.</p>
190.304	<p>To elect the Vice Chairman</p> <p>Resolved: Councillor Bird agreed to stand as Vice Chair in the absence of any other proposal, all in favour.</p>
190.305	<p>Declaration of Members Interests</p> <p>Members were reminded that any changes needed to be reported to ENC – no changes necessary.</p>
190.306	<p>To receive and approve apologies for absence</p> <p>None</p>
190.307	<p>Public participation session</p> <p>Members of the public requested LWTA PC support to request that the proposed 40mph speed limit through Achurch be reduced to 30mph. In addition PC support was requested for a proposed planning application in Achurch, the Clerk replied that nothing had been received from ENC yet.</p>
190.308	<p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>None</p>
190.309	<p>To receive and approve for signature the minutes of the meeting held on Tuesday 13th March 2018</p> <p>Resolved: That the Chair sign the Minutes as a true record of the meeting.</p>
190.310	<p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>None</p>
190.311	<p>To receive a report from County Councillor W Brackenbury</p> <p>Cllr Brackenbury gave an update on the situation at NCC and reported she was holding a meeting with local PC representatives, and others, to discuss if there was anyway funding could be found to support some type of community bus scheme.</p>
190.312	<p>To receive a report from District Councillor G Shacklock</p> <p>No report - Cllr Shacklock sent his apologies</p>
190.313	<p>To update and approve the Assets Register</p> <p>The Clerk reported she had carried out an audit of all the listed assets as to their condition and had updated the Assets Register.</p> <p>Resolved: Assets Register approved. .</p>

190.314	To review and approve the Financial Risk Assessments Resolved: Financial Risk Assessments approved																				
190.315	To receive and approve the Annual Governance Statement Resolved: Annual Governance Statement approved																				
190.316	To receive and approve the End of Year Accounting Statement Resolved: End of Year Accounting Statement approved																				
190.317	To approve the Standing Orders, Complaints, Procedures, Equal Opportunities Policy and Financial Regulations. The Clerk has produced new Standing Orders using the approved NCALC Model Resolved: To adopt the new Standing orders and to approve all other documentation.																				
190.318	To resolve to declare LWTAPC exempt from external audit for the year ending 31.03.2018 The Clerk reported that as LWTAPC was under the threshold of £25,000 income or expenditure it could declare itself exempt from external audit. Resolved: To declare LWTAPC exempt from external audit.																				
190.319	To receive and approve the Balance of Accounts/Bank Reconciliation Cllr K Goldsmith examined the Bank Reconciliation but due to the absence of the Balance of Accounts requested they be brought to the next meeting for signing Resolved: Balance of Accounts/Bank Reconciliation to be brought to the next meeting.																				
190.320	To examine and approve the Bank Statements Cllr Goldsmith examined and signed the Bank Statements – the balance being £5422.38 at April 27 th 2018. Resolved: To approve the Bank Statements																				
190.321	To authorise the Clerk's salary increase from April 2018 The new pay scales having arrived from NCALC recommended a 4% increase for the Clerk's current salary scale, in addition to the Clerk's incremental rise in line with her contract. Resolved: To authorise the Clerk's salary increase																				
190.322	To approve and authorise payment of the following invoices <table border="1" data-bbox="268 1653 1497 1796"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100045</td> <td>Ncalc</td> <td>Subscription & Audit Fee</td> <td>£319.12</td> <td>LGA 1972 S111, S143</td> </tr> <tr> <td>100046</td> <td>N A Phillips</td> <td>April Salary + March/April expenses</td> <td>£155.22</td> <td>LGA 1972 S111, S112, S143</td> </tr> <tr> <td>100047</td> <td>Came & Company</td> <td>Insurance</td> <td>£218.00</td> <td>LGA 1972 S111, S143</td> </tr> </tbody> </table> Resolved: all payments authorised.	Cheque	Payee	Item	Amount	Power to Pay	100045	Ncalc	Subscription & Audit Fee	£319.12	LGA 1972 S111, S143	100046	N A Phillips	April Salary + March/April expenses	£155.22	LGA 1972 S111, S112, S143	100047	Came & Company	Insurance	£218.00	LGA 1972 S111, S143
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190.323	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. None received																				

190.324	<p>To note planning decisions made by ENC</p> <p>18/00300/FUL Triple garage and games room over, Fourways Cottage, Oundle Road, Lilford - permitted</p> <p>18/00466 /FUL Single storey garden structure, 1 Main Street Achurch - permitted</p>
190.325	<p>To receive an update on the repairs to Achurch and Thorpe benches</p> <p>Cllr Bird was pleased to report that the repair to the Thorpe bench had been carried out and that after inspecting the Achurch bench it was not in need of work at present</p> <p>Resolved: Cllr Bird thanked for his work</p>
190.326	<p>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>Cllr Barcham reported that he had received a reply from NCC informing him that work to the Thorpe Waterville bridge is programmed to start on June 4th 2018, and the Brancey Bridge project is currently waiting for ENC listed structures consent which should arrive w/c Monday 14th May enabling the work to be carried out. Soft verges alongside the A605 are causing concern and perhaps need looking at by NCC Highways. With regard to the proposed 40mph speed limit through Achurch, residents had informed Cllr Barcham they felt it was too high a limit. The Clerk confirmed she had contacted NCC Highways expressing the Council's feelings on this matter and asking for a review. The Clerk informed the Council that Barnwell PC were looking at the possibility of purchasing and sharing a VSI sign if any neighbouring PC would be interested. Cllr Goldsmith reported to the meeting that residents were concerned about the problems with traffic when turning right on the A605 when leaving Thorpe and wondered if it was worth approaching NCC Highways to see if anything could be done to help. Cllr Brackenbury suggested copying in the Cabinet Member at NCC as well as herself on any correspondence. Cllrs felt that the proposed solutions put forward at the Thorpe Village meeting (roundabout/traffic lights) may well increase the road noise and therefore adversely affect those who live closest to the A605.</p> <p>Resolved: Clerk to draft letters and circulate before final version sent to NCC Highways and others.</p>
190.327	<p>To discuss and resolve what action if any to be taken over the provision of street name signs for Thorpe Waterville.</p> <p>The Clerk has received a quote of £431.81 for provision and installation of street name signs by ENC but was still waiting to hear back from NCC re ownership and responsibility for the verges.</p> <p>Resolved: As no interested parties were present at the meeting it was decided not to take this further at present.</p>
190.328	<p>To discuss the possible installation of a litter bin to be situated in the A605 layby and to resolve what action if any to be taken.</p> <p>Due to the A605 layby accumulating amounts of litter along it's length and behind the adjacent wall, and the litterbin near to the Thorpe village sign attracting large amounts of bagged rubbish and other items it was discussed whether to ask ENC not only to install a litterbin at the layby but also to request that the one near the village sign be removed.</p> <p>Resolved: Clerk to write to ENC requesting installation of bin in A605 layby and removal of existing one near to the junction of Aldwinkle Road and Achurch Road.</p>

190.329	<p>To resolve to appoint Northants CALC as LWTAPC Data Protection Officer</p> <p>Clerk reported the need to appoint a Data Protection Officer under the GDPR and that it was recommended to sign up to the NCALC scheme.</p> <p>Resolved: To appoint NCALC as Data Protection Officer</p>
190.330	<p>Correspondence:</p> <p>Phone box paint – no further action Calor Fund – to be placed on noticeboards NCC Consultation – no further action Lack of broadband at Lilford – to be included on July agenda</p> <p>Resolved: correspondence dealt with as above.</p>
190.331	<p>To confirm the date of the next Council meeting as 10th July 2018</p> <p>Date confirmed</p>
190.332	<p>To close the meeting</p> <p>The meeting closed at 21.35</p>

Signed:

Dated:

APPROVED