

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11th September 2018 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

Present: Councillors S Moffat (Chair), T Bird, T Barcham, T Wright,

In attendance: Mrs N Phillips (Clerk), No members of public

193.369	To receive and approve apologies for absence Cllr L Saunders				
193.370	Public participation session None				
193.371	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None				
193.372	To receive and approve for signature the minutes of the meeting held on Tuesday 10th July 2018 Resolved: That the Chair sign the Minutes as a true record of the meeting.				
193.373	To note any matters arising from the minutes not included on this agenda for report only a) Response to correspondence concerning the closure of Barclays Bank Thrapston. b) Response to correspondence concerning Lilford broadband. c) Call Connect. d) Local Government re-organisation.				
193.374	To receive a report from County Councillor W Brackenbury No report				
193.375	To receive a report from District Councillor G Shacklock No report				
193.376	To receive and approve the Balance of Accounts/Bank Reconciliation Cllr T Bird examined the Bank Reconciliation and the Balance of Accounts. Resolved: Balance of Accounts/Bank Reconciliation approved and signed as correct				
193.377	To examine and approve the Bank Statements Cllr GT Bird examined and signed the Bank Statements – the balance being £4372.36 at July 29 th 2018				
193.378	To approve and authorise payment of the following invoices				
	Cheque	Payee	Item	Amount	Power to Pay
	100050	N A Phillips	July Salary	£151.61	LGA 1972 S112
	100050	N A Phillips	July Expenses	£72.45	LGA 1972 S111
	100050	N A Phillips	Aug Salary	£151.61	LGA 1972 S112
	100050	N A Phillips	Aug Expenses	£6.64	LGA 1972 S111
			Total	£382.31	
	100051	N A Phillips	September Salary	£151.61	LGA 1972 S112
	Resolved: all payments authorised.				

193.379	<p>To resolve to pay the Clerk's salary by monthly Standing Order</p> <p>A letter signed in accordance with the Bank Mandate would need to be sent to the bank each time there was a change in the amount payable it was decided to continue paying by cheque but to pre-authorise payments for the month to reduce the time the Clerk waited to be paid.</p> <p>Resolved: proposed and seconded to pre-authorise payments where necessary (see Minute Ref: 193.378).</p>
193.380	<p>To receive from Cllr K Goldsmith the results of the Internal Finance Checks</p> <p>Resolved: Due to Cllr Goldsmith absence item to be brought back to the November meeting.</p>
193.381	<p>To receive a report from the Clerk on the predicted spending to 31.03.2019</p> <p>Resolved: Clerk reported that predicted spending was in line with budgeted spending.</p>
193.382	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>18/01492/FUL - Installation of 'infinity balcony' on rear of house at Lilford Wood 12, Liford. PE8 5SG</p> <p>18/01625/FUL – Rear glazed extension to garage to form gym at Thorpe castle House, Aldwincle Road, Thorpe Waterville. NN14 3ED</p> <p>Resolved: Cllrs had no objections to, or comments to make on either application. Clerk to respond to ENC accordingly</p>
193.383	<p>To note LWTAPC response to planning applications considered between meetings.</p> <p>No applications considered between meetings.</p>
193.384	<p>To note planning decisions made by ENC</p> <p>18/00769/FUL – Erection of 5 dwellings at land at Church lane, Achurch – refused.</p>
193.385	<p>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>Cllr Barcham waiting a reply to email to S Barnwell at NCC re start date of work to Brancey Bridge. Cllr Barcham has written to landowner re footpath being blocked by overgrown vegetation but had not as yet received a reply. Other obstructed rights of way to be reported to NCC via Street Doctor.</p> <p>Resolved: Cllr Barcham to continue to liaise with NCC.</p>
193.386	<p>To receive an update from Cllr T Barcham on the request to ENC for the installation of a litter bin in the A605 layby and to resolve what action if any to be taken.</p> <p>Cllr Barcham in the process of arranging an appointment to discuss this matter further.</p> <p>Resolved: Cllr Barcham to continue to liaise with ENC</p>
193.387	<p>To receive feedback on the JAG meeting from Cllr T Barcham</p> <p>Cllr Barcham is no longer able to attend these meetings due to other commitments.</p>
193.388	<p>To consider whether to take responsibility for provision of salt/grit bins that NCC will no longer be re-filling, and to resolve what action if any to be taken.</p> <p>NCC notified the Clerk of their intention to remove the grit bin situated at Brancey Bridge, as this bin is in Aldwincle Parish the Clerk has contacted NCC to tell them of</p>

	<p>their error. Cllr Barcham has also informed the Aldwincle Highways Warden. Discussion then followed as to the refilling of the 'red' grit bin at Lilford.</p> <p>Resolved: Cllr Moffat to arrange refilling of bin when necessary.</p>
193.389	<p>To nominate a voting delegate to represent LWTAPC at the NCALC AGM on October 6th 2018.</p> <p>Resolved: As neither the Clerk or any Cllrs able to attend, no delegate nominated.</p>
193.390	<p>To review excess hours worked by the Clerk and to resolve what action if any to be taken.</p> <p>The Clerk explained she had accumulated 6.5 extra hours so far this year but still had 28 excess hours owing from last year but had noticed that the hours worked was decreasing on the same period as last year so was happy to carry the hours over but to monitor them for the time being.</p> <p>Resolved: Clerk to monitor excess hours owed over next few months.</p>
193.391	<p>To review the level of reserves held by LWTA PC and to resolve what action if any to be taken.</p> <p>Reserves currently stand at £3622 but to be reviewed when setting budget/precept for 2019/2020 to ensure sufficient reserves held to cover payments if necessary</p> <p>Resolved: To be reviewed when setting budget/precept for next financial year</p>
193.392	<p>Correspondence: Creative Play – playground equipment catalogue</p> <p>Resolved: No action needed</p>
193.393	<p>To confirm the date of the next Council meeting as 13th November 2018</p> <p>Date confirmed</p>
193.394	<p>To close the meeting</p> <p>The meeting closed at 8.55pm</p>

Signed:

Dated: