

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 14th January 2020 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

Present: Councillors S Moffat (Chair), T Barcham, J Clarke, L Saunders, and T Wright

In attendance: Mrs N Phillips (Clerk), Ward Cllr G Shacklock,

201.609	To receive and approve apologies for absence Cllr T Bird & County Cllr W Brackenbury																									
201.610	Public participation session None																									
201.611	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No declarations received																									
201.612	To receive and approve for signature the minutes of the meeting held on Tuesday 12th November 2019 Resolved: That the Chair sign the Minutes as a true record of the meeting.																									
201.613	To note any matters arising from the minutes not included on this agenda for report only No matters arising																									
201.614	To receive a report from County Councillor W Brackenbury No report																									
201.615	To receive a report from District Councillor G Shacklock Elections to the Unitary Authorities will take place on May 7 th at the same time as Town and Parish Council elections – Cllr Shacklock will be standing.																									
201.616	To receive and approve the Balance of Accounts/Bank Reconciliation Cllr Barcham examined the Bank Reconciliation and the Balance of Accounts. Resolved: Balance of Accounts/Bank Reconciliation approved and signed as correct																									
201.617	To examine and approve the Bank Statements Cllr Barcham examined and signed the Bank Statements – the balance being £6714.43 at December 27 th 2019																									
201.618	To approve and authorise payment of the following invoices <table border="1" data-bbox="268 1608 1485 1803"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100080</td> <td>N A Phillips</td> <td>Nov/Dec expenses + Dec salary</td> <td>£189.37</td> <td>LGA 1972 s 111 + 112</td> </tr> <tr> <td>100081</td> <td>N A Phillips</td> <td>Website reimbursement</td> <td>£29.95</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100082</td> <td>N A Phillips</td> <td>January Salary pre-authorized</td> <td>£158.55</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100083</td> <td>N A Phillips</td> <td>February Salary pre-authorized</td> <td>£158.55</td> <td>LGA 1972 s 112</td> </tr> </tbody> </table> Resolved: all payments authorised.	Cheque	Payee	Item	Amount	Power to Pay	100080	N A Phillips	Nov/Dec expenses + Dec salary	£189.37	LGA 1972 s 111 + 112	100081	N A Phillips	Website reimbursement	£29.95	LGA 1972 s111	100082	N A Phillips	January Salary pre-authorized	£158.55	LGA 1972 s 112	100083	N A Phillips	February Salary pre-authorized	£158.55	LGA 1972 s 112
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201.619	To review the budget for the year ending 31st March 2020 and to resolve what action if any to be taken £28.00 to be vired from office expenses where there is a surplus to salaries to cover the shortfall of £27.66. Resolved: Clerk to action.																									

201.620	<p>To note the findings of the bi-monthly Internal Control Checks</p> <p>Cllr Wright to carry out the January checks after the meeting closes and report any issues at the March meeting.</p> <p>Resolved: Cllr Wright and the Clerk to meet at the close of the meeting.</p>
201.621	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>No applications received</p>
201.622	<p>To note LWTA PC response to planning applications received between meetings.</p> <p>No applications received</p>
201.623	<p>To note planning decisions made by ENC</p> <p>None received</p>
201.624	<p>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>No issues to report other than it is presumed that all footpaths and bridleways and under water to some degree at present due to the amount of rainfall.</p> <p>Resolved: No action needed.</p>
201.625	<p>To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.</p> <p>Cllr Moffat passed on information on behalf of defibrillator organiser: bank account now set up and money pledged to be collected and paid in over next few weeks. The Clerk reminded Cllrs that £100.00 grant towards defibrillator from Ward Cllr Shacklock's MEP fund still sat in the PC's bank account.</p> <p>Resolved: No action needed.</p>
201.626	<p>To receive an update on a proposal to carry out work, if needed, on the church lych gate, and to resolve what action if any to be taken.</p> <p>Cllr Barcham had received a quote for building a new gate but using the existing metal work as the craftsman involved felt the gate was beyond repair. Quotes from other woodworkers still to be received.</p> <p>Resolved: Cllr Barcham to continue with this work</p>
201.627	<p>To consider the need to promote candidacy at the May 2020 elections</p> <p>Clerk has put information on to website and printed off posters for noticeboards, Clerk requested permission to attend training. Newsletter with election information to be put together by Clerk and circulated to all Cllrs for approval before distribution</p> <p>Resolved: Clerk to attend training , Clerk to organise newsletter.</p>
201.628	<p>To give consideration to marking the 75th anniversary of VE Day May 7th 2020</p> <p>It was felt this might be something the church might like to consider being involved with. Cllr Barcham offered to talk to the Churchwardens when he next met with them re the gate.</p> <p>Resolved: Cllr Barcham to talk with Churchwardens. Clerk to forward information to Cllr Barcham.</p>

201.629	<p>To resolve to carry out repairs to the Lilford noticeboard.</p> <p>Cllr Moffat had received a quote for the work but feels there is a need to clarify exactly what is being proposed. The Clerk offered to seek additional quotes if Cllr Moffat could send her the specifications for the work.</p> <p>Resolved: Cllr Moffat to seek clarification of quote and forward to Clerk information requested.</p>
201.630	<p>To extend congratulations to Lilford school children on their presentation to residents on environmental issues.</p> <p>Cllr Moffat gave a report to the PC on a presentation given to Lilford residents by children from the community on environmental issues and asked could they be recognised in some way as a means of thanking them for their work and encouraging them. The Clerk offered to put a certificate of recognition together for forwarding on to them, an item could also go in the newsletter along with a photo if parental permission is granted.</p> <p>Resolved: Clerk to work on certificate, Cllr Moffat to seek permission for use of photo</p>
201.631	<p>To sign up to the Armed Forces Covenant</p> <p>Cllrs felt this was not something that was really relevant to the PC and therefore would not be signing up for.</p> <p>Resolved: No action required</p>
201.632	<p>To discuss the Police Commissioner's request that Parish Council's interested in the installation of Automatic Number Plate Recognition (ANPR) cameras, to be funded by themselves, register their interest.</p> <p>Cllrs felt this was not something that was really relevant to the PC and therefore would not be signing up for.</p> <p>Resolved: No action required</p>
201.633	<p>To discuss the problems of fly-tipping and to resolve what action to be taken.</p> <p>It has been noted that incidents of fly-tipping and general littering are on the increase but that very little could be done other to report incidents to ENC who have responsibility for removing it. Cllr Shacklock said it was a problem throughout the area and not just here.</p> <p>Resolved: No action needed</p>
201.634	<p>Correspondence:</p> <p>Funding/grant schemes – ENC CFF8 ENC Chairman's invitation to Tapas Evening</p> <p>Resolved: Clerk to seek further information on funding/grant schemes to see if any applicable towards costs of the lych gate, Lilford noticeboard and defibrillator, and apply as appropriate.</p>
201.635	<p>To confirm the date of the next meeting as 10th March 2020</p> <p>Resolved: Date confirmed</p>
201.636	<p>To close the meeting</p> <p>The meeting closed at 20.45 pm</p>

Signed:

Dated: