

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 10th March 2020 in the front dining room at The Fox Inn Thorpe Waterville at 8.00pm

Present: Councillors S Moffat (Chair), T Barcham, J Clarke, L Saunders, T Bird and T Wright

In attendance: Mrs N Phillips (Clerk), Ward Cllr G Shacklock, County Cllr W Brackenbury

202.637	To receive and approve apologies for absence None																																			
202.638	Public participation session None																																			
202.639	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No declarations received																																			
202.640	To receive and approve for signature the minutes of the meeting held on Tuesday 14th January 2020 Resolved: That the Chair sign the Minutes as a true record of the meeting.																																			
202.641	To note any matters arising from the minutes not included on this agenda for report only No matters arising																																			
202.642	To receive a report from County Councillor W Brackenbury NCC has purchased a thermal pothole patching machine which should make such repairs quicker and less expensive. Prince William Academy to receive extra finding for capital expenses. Thrapston Library plans have changed slightly but will not effect users.																																			
202.643	To receive a report from District Councillor G Shacklock COVID-19 information issued by ENC to be circulated to Cllrs.																																			
202.644	To receive and approve the Balance of Accounts/Bank Reconciliation Cllr Barcham examined the Bank Reconciliation and the Balance of Accounts. Resolved: Balance of Accounts/Bank Reconciliation approved and signed as correct																																			
202.645	To examine and approve the Bank Statements Cllr Barcham examined and signed the Bank Statements – the balance being £6336.56 at February 28 th 20120																																			
202.646	To approve and authorise payment of the following invoices <table border="1" data-bbox="268 1704 1485 2040"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100084</td> <td>N A Phillips</td> <td>Jan/Feb Mar expenses to date</td> <td>£66.81</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100085</td> <td>Inkwell Printing</td> <td>Newsletter</td> <td>£52.82</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100086</td> <td>N A Phillips</td> <td>March Salary pre-authorised</td> <td>£158.55</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100087</td> <td>N A Phillips</td> <td>April Salary pre-authorised</td> <td>£161.85</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100088</td> <td>L & S PC</td> <td>1/3 towards election training expenses</td> <td>£14.88</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100089</td> <td>Achurch PCC</td> <td>Churchyard maintenance grant</td> <td>£50.00</td> <td>LGA 1972 s137</td> </tr> </tbody> </table> <p>Resolved: all payments authorised.</p>	Cheque	Payee	Item	Amount	Power to Pay	100084	N A Phillips	Jan/Feb Mar expenses to date	£66.81	LGA 1972 s 111	100085	Inkwell Printing	Newsletter	£52.82	LGA 1972 s111	100086	N A Phillips	March Salary pre-authorised	£158.55	LGA 1972 s 112	100087	N A Phillips	April Salary pre-authorised	£161.85	LGA 1972 s 112	100088	L & S PC	1/3 towards election training expenses	£14.88	LGA 1972 s111	100089	Achurch PCC	Churchyard maintenance grant	£50.00	LGA 1972 s137
Cheque	Payee	Item	Amount	Power to Pay																																
100084	N A Phillips	Jan/Feb Mar expenses to date	£66.81	LGA 1972 s 111																																
100085	Inkwell Printing	Newsletter	£52.82	LGA 1972 s111																																
100086	N A Phillips	March Salary pre-authorised	£158.55	LGA 1972 s 112																																
100087	N A Phillips	April Salary pre-authorised	£161.85	LGA 1972 s 112																																
100088	L & S PC	1/3 towards election training expenses	£14.88	LGA 1972 s111																																
100089	Achurch PCC	Churchyard maintenance grant	£50.00	LGA 1972 s137																																

202.647	<p>To review the budget for the year ending 31st March 2020 and to resolve what action if any to be taken</p> <p>Due to savings in some areas predicted underspend of approximately £780 on year.</p> <p>Resolved: No action needed</p>
202.648	<p>To note the findings of the bi-monthly Internal Control Checks</p> <p>Cllr Wright carried out the January checks after the meeting and found no problems. Cllr Bird to carried out the March checks after the meeting and finding to be noted at the May meeting</p> <p>Resolved: Cllr Bird and the Clerk to carry out checks after the close of this meeting.</p>
202.649	<p>To note the findings of the bi-annual Internal Finance Checks</p> <p>Cllr Saunders carried out the checks on cheques 100068, 100077 and 100084 – no issues identified</p> <p>Resolved: No action needed</p>
202.650	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>No applications received</p>
202.651	<p>To note LWTA PC response to planning applications received between meetings.</p> <p>No applications received</p>
202.652	<p>To note planning decisions made by ENC</p> <p>None received</p>
202.653	<p>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>Bridge repairs are progressing with site visits and surveys carried out and actual repairs to probably take place over the summer months. Thorpe Waterville residents kept informed via the Village Meeting.</p> <p>Cllr Moffat raised the issue of repairs to the finger post near to the Lilford Hall entrance. Cllr Barcham replied the NCC were aware of the damage and he had requested it either be repaired or replaced like-for-like but the likely hood was that it would only be replaced with a modern metal one. Clerk asked to speak with NCC to see if there was anyway of it being repaired if local funding could be found.</p> <p>Resolved: Clerk to speak with S Barnwell at NCC</p>
202.654	<p>To note an incident when a vehicle attempted to enter Lilford from the A605 and to resolve what action if any to be taken</p> <p>NCC passed on a report of a vehicle having entered the private road into Lilford from the A605 and then having to reverse out into heavy traffic after discovering that the road was blocked with an earth bund. As this is a private road NCC has no responsibility or power to intervene but wonder if Cllrs could talk to the land owner and see if anything can be done. This has been an ongoing problem for a number of years with similar requests being made to the landowner in the past. Cllrs agreed to make representation again to see if this problem can be rectified in some way.</p> <p>Resolved: Clerk to contact the land agent and also the land owners direct to discuss this issue. Clerk to also seek advice from the police.</p>

202.655	<p>To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.</p> <p>Due to sufficient pledges and a grant from BHF residents felt they had no need for LWTAPC to apply to ENC CFF8 for a grant towards costs. No further information available.</p> <p>Resolved: No action needed.</p>
202.656	<p>To receive an update on a proposal to carry out work, if needed, on the church lych gate, and to resolve what action if any to be taken.</p> <p>Cllr Barcham has obtained quotes of around £580 to rebuild the gate using the original metalwork where possible, the money would need to be obtained by applying for grants. Cllr Barcham felt that the church was uncertain as to whether they wanted this work carried out but would speak to them one more time and report back to the PC before a final decision as to take this further would be made.</p> <p>Resolved: Cllr Barcham to continue to talk to the church.</p>
202.657	<p>To consider the need to promote candidacy at the May 2020 elections</p> <p>Newsletter distributed, extra publicity posters put up on boards or in BT kiosks. Clerk has attending a training session and will also attend ENC briefing on March 19th. It looks likely at present that at least two present Cllrs will not be standing for re-election therefore all present were urged to encourage others to consider standing, current interest has been expressed by one person.</p> <p>Resolved: Clerk to attend training and to circulate information and nomination packs as they become available.</p>
202.658	<p>To resolve to carry out repairs to the Lilford noticeboard.</p> <p>Revised quote of £480.00 received, Clerk has applied to ENC CCF8 for a grant towards cost of replacement board but has not been successful, however, due to an underspend in other areas it was proposed and agreed by all to authorise the purchase and installation of a replacement noticeboard.</p> <p>Resolved: Cllrs Moffat to speak to Chris Brooks Carpentry Limited and order new noticeboard.</p>
202.659	<p>To discuss the local fire emergency provision and to resolve what action if any to be taken</p> <p>Concerns have been raised about the response time and distance fire appliances had to travel to attend a house fire recently at Lilford. Cllr Brackenbury suggested inviting the Police, Crime and Fire Commissioner to attend one of LWTAPC meetings.</p> <p>Resolved: Clerk to contact the PCC's office and invite to meeting.</p>
202.660	<p>To note the results of the annual inspection of assets</p> <p>Most items in FAIR/GOOD condition although many would benefit from a clean and varnishing/oiling. The red grit bin at Lilford has been used as a repository for fly-tip waste but has been cleaned out by Cllr Moffat and the rubbish disposed of. ENC would have arranged collection of bagged up rubbish if needed. Cllrs suggested that volunteers from each community could undertake to look after those assets that served their community.</p> <p>Resolved: Volunteer helpers to be organised, risk assessments to be produced for minor maintenance work.</p>
202.661	<p>To approve the Clerk's salary increase for the year 2020/2021</p>

	<p>Incremental rise as per Clerks contract from £10.57 per hour to £10.79 – this does not take into account the annual cost of living rise which has not as yet been revealed.</p> <p>Resolved: All in favour</p>
202.662	<p>To receive an update on any community plans for marking the 75th anniversary of VE Day</p> <p>No events known off</p> <p>Resolved: No action needed</p>
202.663	<p>To receive a report from Cllr Clarke on the Joint Action Group meeting of January 15th.</p> <p>Cllr Clarke attending this meeting but felt it was of little value. Cllr Shacklock said its value lay in it being an access point to the police now that they no longer attended Parish Council meetings.</p> <p>Resolved: Clerk to circulate dates of meetings when know and if any Cllr is available and would like to attend they could do so.</p>
202.664	<p>Correspondence:</p> <p>Calor Gas Rural grant scheme – Clerk to investigate if suitable for possible funding for council projects such as lych gate or finger post.</p> <p>Diamond Coaches withdrawal of services – no action needed.</p> <p>ENC housing consultation – no action to be taken</p> <p>Keep Britain Tidy dog fouling campaign – Clerk has contacted KBT to see if possible to download and print off posters as purchase price of campaign packs rather expensive.</p> <p>Resolved: Action as above.</p>
202.665	<p>To thank Councillors for all their work and support as their term of office comes to an end.</p> <p>The Clerk personally wished to thank all Cllrs for their support and help over their term of office and looked forward to working again with those who were putting themselves forward for re-election them.</p> <p>Resolved: No further action needed</p>
202.666	<p>To confirm the date and time of the Annual Parish meeting as 12th May 2020 at 7.45pm</p> <p>Resolved: Date and time confirmed, representative of Volunteer Action hoping to attend.</p>
202.667	<p>To confirm the date of the Annual Parish Council meeting as 12th May 2020</p> <p>Resolved: Date confirmed</p>
202.668	<p>To close the meeting</p> <p>The meeting closed at 9.18 pm</p>

Signed:

Dated: