

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 12th November 2019 in The Upper Room The Fox Inn Thorpe Waterville at 8.00pm

Present: Councillors S Moffat (Chair), T Barcham, J Clarke, L Saunders and T Wright

In attendance: Mrs N Phillips (Clerk), Ward Cllr G Shacklock, County Cllr W Brackenbury, Lilford Defibrillator Representative C Wright.

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| 200.575 | <p>To receive and approve apologies for absence</p> <p>None received</p> |
| 200.576 | <p>Public participation session</p> <p>Item 200.597 discussed at this point to allow Lilford Representative to leave the meeting. No other public participation.</p> |
| 200.597 | <p>To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.</p> <p>BHF will provide defibrillator at a cost of £600.00, a heated cabinet will also need to be purchased, equipment to be installed on resident's wall who will also pay for electricity. Pledged money can be collected once group bank account set up, possible sources of grant money to be investigated by group.</p> <p>Resolved: No action needed at present by PC – amount of financial support for project to be reviewed once all other monies collected</p> |
| 200.577 | <p>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</p> <p>No declarations received</p> |
| 200.578 | <p>To receive and approve for signature the minutes of the meeting held on Tuesday 10th September 2019</p> <p>Resolved: That the Chair sign the Minutes as a true record of the meeting.</p> |
| 200.579 | <p>To note any matters arising from the minutes not included on this agenda for report only</p> <p>No matters arising</p> |
| 200.580 | <p>To receive a report from County Councillor W Brackenbury</p> <p>NCC budget proposals for 2020/21 out for scrutiny. Work being carried out for a smooth transferral of service to the proposed unitary authorities. General Elections has held up the final approval for the new authorities and there is the possibility that a change of Government could bring further delays.</p> <p>Item 200.595 discussed at this point to allow Cllr Brackenbury to leave the meeting early if needed to.</p> |
| 200.595 | <p>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>Cllr Barcham had met with NCC representatives, Cllr Brackbury and Cllr Shacklock to attempt to find a solution to the continuous damage being inflicted on the bridge by over-sized vehicles using the Aldwinkle Road. The most suitable solution appears to be the installation of large concave kerbing which is designed to guide vehicles away from the bridge sides as well as discourage them from crossing the bridge. Installation will depend on funding being obtained. Cllr Barcham had asked that the PC be allowed to discuss this further once firm proposals are received.</p> |

| | <p>The Clerk updated the meeting of a problem on the bridleway to Bullnose Coppice when a combination of overhanging vegetation, narrow watercourse crossing point and a badly positioned post resulted in a horse being injured and a serious accident to the rider being narrowly avoided. Incident reported to FixMyStreet , Cllr Barcham confirmed that the overhanging vegetation and the post have now been removed.</p> <p>Cllr Moffat reported problems with fencing and vegetation overhanging the road towards Lilford Lynches.</p> <p>Resolved: Cllr Barcham to continue liaising with NCC re bridge work, Cllr Moffat to forward photos of overhanging fencing/vegetation to the Clerk for reporting via FixMyStreet.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 200.581 | <p>To receive a report from District Councillor G Shacklock</p> <p>Cllr Shacklock gave a brief update on the Barnwell Shop situation and thanked the PC for their letter of support.</p> <p>Item 200.596 discussed at this point to allow Cllr BShacklock to leave the meeting early if needed to.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200.596 | <p>To receive an update from Cllr Barcham on the request to ENC for the installation of a litter bin in the A605 layby and to resolve what action if any to be taken.</p> <p>The bin has been installed although the one next to the village sign has not been removed as had been hoped for. Cllr Shacklock thanked for giving a grant from his Members Empowerment Fund.</p> <p>Resolved: No further action needed</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200.582 | <p>To receive and approve the Balance of Accounts/Bank Reconciliation</p> <p>Cllr Barcham examined the Bank Reconciliation and the Balance of Accounts.</p> <p>Resolved: Balance of Accounts/Bank Reconciliation approved and signed as correct</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200.583 | <p>To examine and approve the Bank Statements</p> <p>Cllr Barcham examined and signed the Bank Statements – the balance being £7294.01 at October 29th 2019</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200.584 | <p>To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 1 x poppy wreath at a cost of £25.00.</p> <p>Resolved: To purchase a poppy wreath.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 200.585 | <p>To approve and authorise payment of the following invoices</p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100076</td> <td>N A Phillips</td> <td>Sept/Oct expenses + Oct salary</td> <td>£180.99</td> <td>LGA 1972 s 111 + 112</td> </tr> <tr> <td>100077</td> <td>RBL</td> <td>Poppy Wreath</td> <td>£25.00</td> <td>LGA 1972 s137</td> </tr> <tr> <td>100078</td> <td>N A Phillips</td> <td>November Salary</td> <td>£158.55</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100079</td> <td>ENC</td> <td>Litterbin</td> <td>£215.04</td> <td>Litter Act 1983 s6</td> </tr> </tbody> </table> <p>Resolved: all payments authorised.</p> | Cheque | Payee | Item | Amount | Power to Pay | 100076 | N A Phillips | Sept/Oct expenses + Oct salary | £180.99 | LGA 1972 s 111 + 112 | 100077 | RBL | Poppy Wreath | £25.00 | LGA 1972 s137 | 100078 | N A Phillips | November Salary | £158.55 | LGA 1972 s 112 | 100079 | ENC | Litterbin | £215.04 | Litter Act 1983 s6 |
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| 200.586 | <p>To review the budget for the year ending 31st March 2020 and to resolve what action if any to be taken</p> <p>Budget reviewed and found to be in order.</p> <p>Resolved: No action needed.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 200.587 | <p>To note the findings of the bi-monthly Internal Control Checks</p> <p>Cllr Barcham carried out the November checks and found everything in order.</p> <p>Resolved: No action needed.</p> |
| 200.588 | <p>To receive the results of the internal finance checks.</p> <p>Cllr Saunders carried out the internal finance checks on cheques 100065, 69, 71 and 73 and found everything in order.</p> <p>Resolved: No action needed.</p> |
| 200.589 | <p>To set the budget for the year ending March 31st 2021</p> <p>The Clerk recommended a budget of £3977.00.</p> <p>Resolved: All in favour – budget set as £3977.00</p> |
| 200.590 | <p>To set the precept the year ending March 31st 2021</p> <p>The Clerk recommended a precept of £4680.00, an increase of £180.00 on the current year to cover budgeted spending and a small increase in reserves.</p> <p>Resolved: All in favour – precept set as £4680.00</p> |
| 200.591 | <p>To resolve to apply for a savers account linked to the current account.</p> <p>Resolved: No to apply as interests are so low that time spent setting up and transferring money would outweigh interest earned.</p> |
| 200.592 | <p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>19/01647/FUL: Above ground swimming pool and banked earth surround at Thorpe Castle House Aldwincle Road Thorpe Waterville NN14 3ED</p> <p>Resolved: No objections</p> |
| 200.593 | <p>To note LWTA PC response to planning applications received between meetings.</p> <p>No applications received</p> |
| 200.594 | <p>To note planning decisions made by ENC</p> <p>None received</p> |
| 200.595 | <p>To receive a report from Cllr Barcham on Highways/Rights of Way and to resolve what action if any to be taken.</p> <p>Discussed earlier in meeting.</p> |
| 200.596 | <p>To receive an update from Cllr Barcham on the request to ENC for the installation of a litter bin in the A605 layby and to resolve what action if any to be taken.</p> <p>Discussed earlier in meeting.</p> |
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| 200.598 | <p>To receive an update on a proposal to carry out work, if needed, on the church lych gate, and to resolve what action if any to be taken.</p> <p>Quotes for work being sought particularly from local craftsmen.</p> <p>Resolved: No action needed at present by PC - Cllr Barcham to continue to work</p> |

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| | on this project. Cllr Shacklock to pass on contact details of Barnwell craftsman to Cllr Barcham. |
| 200.599 | To approve and adopt the GDPR Data Map. Resolved: Approved and adopted |
| 200.600 | To approve and adopt revised Financial Regulations Resolved: Approved and adopted |
| 200.601 | To consider the need to promote candidacy at the May 2020 elections Resolved: To give the Clerk some idea of Cllrs willingness to stand for re-election by the January meeting. |
| 200.602 | To discuss the NCALC Building Communities prospectus. Resolved: Discussed and noted, Clerk to send a copy to Cllr Brackenbury |
| 200.603 | To give consideration to marking the 75th anniversary of VE Day May 7th 2020 Resolved: Cllrs to give thought to this issue and discuss it further at the January meeting. |
| 200.604 | To resolve to carry out repairs to the Lilford noticeboard. Cllr Moffat has received an offer to repair/replace the noticeboard at Lilford for the cost of the materials. Resolved: Cllr Moffat to obtain quote from volunteer to put before the January meeting. |
| 200.605 | To approve and adopt the Training Plan, Training Statement of Intent and Training Record Resolved: Approved and adopted |
| 200.606 | Correspondence: Armed Forces Covenant Resolved: Clerk to email out details and put onto January agenda if any Cllr requests it. |
| 200.607 | To confirm the date of the next meeting as 14th January 2020 Resolved: Date confirmed |
| 200.608 | To close the meeting The meeting closed at 21.09 pm |

Signed:

Dated: