

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 14th July 2020 via ZOOM at 8.00pm

Present: Councillors J Clarke (Chair), G Hopkinson (Vice Chair), T Wright, S Moffat, M Healey

In attendance: Mrs N Phillips (Clerk) Ward Cllr G Shacklock

206.748	To receive and approve apologies for absence Cllr T Bird, County Cllr W Brackenbury																														
206.749	Public participation session None																														
206.750	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No declarations received																														
206.751	To receive and approve for signature the minutes of the meeting held on Tuesday 12th May 2020 Resolved: That the Chair sign the Minutes as a true record of the meeting.																														
206.752	To receive and approve for signature the minutes of the extraordinary meeting held on Tuesday 16th June 2020 Resolved: That the Chair sign the Minutes as a true record of the meeting.																														
206.753	To note any matters arising from the minutes not included on this agenda for report only No matters arising																														
206.754	To receive a report from County Councillor W Brackenbury No report																														
206.755	To receive a report from District Councillor G Shacklock The road at Lilford has been identified as a fly-tipping hotspot and signage erected. Clarification that a planning application can only be called in to be viewed by the planning committee if an objection to the application has been made and not if an application is just not supported.																														
206.756	To appoint a Councillor to be responsible for Internal Finance checks Cllr Healey to be responsible for Internal Finance checks																														
206.757	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Balance of Accounts/Bank Reconciliation approved, to be signed as correct by the Chair at a later date																														
206.758	To examine and approve the Bank Statements Resolved: Bank balance standing at £7249.87 at June 29 th 2020, to be signed as correct by the Chair at a later date																														
206.759	To approve and authorise payment of the following invoices <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100095</td> <td>N A Phillips</td> <td>May/June expenses/ZOOM</td> <td>£43.95</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>DD1</td> <td>ICO</td> <td>Data Controller Registration</td> <td>£35.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100097</td> <td>N A Phillips</td> <td>July Salary (pre-authorised)</td> <td>£161.85</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100098</td> <td>N A Phillips</td> <td>August Salary (pre-authorised)</td> <td>£161.85</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100099</td> <td>NCALC</td> <td>Training</td> <td>£74.99</td> <td>LGA 1972 s 111</td> </tr> </tbody> </table>	Cheque	Payee	Item	Amount	Power to Pay	100095	N A Phillips	May/June expenses/ZOOM	£43.95	LGA 1972 s 111	DD1	ICO	Data Controller Registration	£35.00	LGA 1972 s 111	100097	N A Phillips	July Salary (pre-authorised)	£161.85	LGA 1972 s 112	100098	N A Phillips	August Salary (pre-authorised)	£161.85	LGA 1972 s 112	100099	NCALC	Training	£74.99	LGA 1972 s 111
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	100100	N A Phillips	ZOOM subscription reimbursement	£7.20	LGA 1972 s 111
	Resolved: all payments authorised. Cheques to be signed by the Chair and the Clerk outside of the meeting.				
206.760	To review the budget for the year ending 31st March 2021 and to resolve what action if any to be taken.				
	Resolved: Slight overspend in one area – predicted to come in on budget overall				
206.761	To note the findings of the bi-monthly Internal Control Checks				
	Resolved: Checks carried out by Cllr Clarke prior to meeting and all found to be in order. Clerk to arrange for checks to be carried out prior to each full council meeting by a different Cllr on every occasion.				
206.762	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.				
	Resolved: No applications received				
206.763	To note planning decisions made by ENC				
	None received				
206.764	To receive a report from the Clerk on Highways/Rights of Way and to resolve what action if any to be taken.				
	The vegetation has not been cut back from the Lilford 'No Access' signs on the A605 due to increased amount of items used to block the track off which has made lack of access more visible and also restricted access to the signage. Clopton Road directional fingerpost reported to NCC with a follow up report as no action as yet been taken. Electronic copies of definitive maps received from NCC and forwarded on to Cllrs with a request from the Clerk that any problems spotted by reported to her for registering with Street Doctor/Fix My Street.				
	Resolved: No other action needed				
206.765	To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.				
	Cllr Moffat reported that the fundraisers are about to commence collecting in the money pledged by residents.				
	Resolved: £100 grant money from Ward Cllr Shacklock's members empowerment fund held in PC account to be forwarded on when equipment is ordered.				
206.766	To receive an update on the proposal to carry out work on the church lych gate, and to resolve what action if any to be taken.				
	Cllr Hopkinson has obtained three quotes from local craftsmen to rebuild the three gates retaining the original metal work as far as is possible with all quotes being for less than £1500. Grant sources will now be explored, working with the church to ensure that there is no clash with grants being sought by them for other work.				
	Resolved: Clerk to forward contact details of S Davies at ENC to Cllr Hopkinson along with other grant information.				
206.767	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters				

	<p>expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.</p> <p>Resolved: All in agreement</p>
206.768	<p>To receive an update on the repairs to the Lilford noticeboard, and to review plan to carry out work to other Council assets.</p> <p>Noticeboard now under construction with the option of a powder coated metal back to be included instead of a cork pinboard which would look smarter and hopefully deter the snails/slugs from getting into the board and eating the notices.</p> <p>No discussion took place on work to other assets.</p> <p>Resolved: Cllr Moffat to check with carpenter if there will be any additional cost involved with proposed backing but all in favour of metal being used.</p>
206.769	<p>To discuss the problem of dog fouling and to resolve what action to be taken</p> <p>This has become an issue during the recent months of lockdown when more people have been visiting the area than normal.</p> <p>Resolved: Clerk to contact ENC Dog Warden for advice.</p>
206.770	<p>To discuss the problem of vehicles parking in passing places and to resolve what action if any to be taken</p> <p>Clerk has been in touch with S Barnwell at NCC and previous to the meeting circulated information received re possible signage solutions.</p> <p>Resolved: Clerk to explore possible solutions and obtain costings from NCC</p>
206.771	<p>To discuss resident's concerns about the increase in light aircraft nuisance in recent weeks and to resolve what action if any to be taken</p> <p>Several residents have expressed concern about the increase in light aircraft including planes performing dives and stalls and other aerobatic manoeuvres.</p> <p>Resolved: Clerk to contact the Civil Aviation Authority to see what if anything can be done to reduce this problem</p>
206.772	<p>To note the upgrade of the website to ensure Public Sector Bodies Accessibility Regulations 2018 compliance.</p> <p>Clerk had circulated information prior to meeting and as all Cllrs had been in favour has been working with the website company to update the current site from version 2 to version 3 ready to go live in the next few days.</p> <p>Resolved: Clerk to instruct website company to complete upgrade.</p>
206.773	<p>Correspondence:</p> <p>All correspondence circulated by weekly email unless time critical</p> <p>Resolved: No action needed</p>
206.774	<p>To confirm the date of the next meeting as 8th September 2020</p> <p>Resolved: Date confirmed with an 8.00pm start. Meeting to be held via ZOOM unless situation at time dictates otherwise</p>
206.775	<p>To close the meeting</p> <p>The meeting closed at 20.55 pm</p>

Signed:

Dated: