

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 9th March 2021 via ZOOM at 8.00pm

Present: Councillors J Clarke (Chair), G Hopkinson (Vice Chair), T Wright, S Moffat, M Healey

In attendance: Mrs N Phillips (Clerk), Ward Cllr G Shacklock, County Cllr W Brackenbury

212.902	To receive and approve apologies for absence None received
212.903	Public participation session None
212.904	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Cllr Clarke declared an interest in item 212.934
212.905	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. Resolved: All in agreement
212.906	To receive and approve for signature the minutes of the meeting held on Tuesday 12th January 2021 Resolved: That the Chair sign the Minutes as a true record of the meeting.
212.907	To note any matters arising from the minutes not included on this agenda for report only Lych gate works subject to a design review before work starts
212.908	To receive and approve for signature the minutes of the meeting held on Wednesday 10th February 2021 Resolved: That the Chair sign the Minutes as a true record of the meeting.
212.909	To note any matters arising from the minutes not included on this agenda for report only None
212.910	To receive a report from County Councillor W Brackenbury Update on transfer from NCC to North Northamptonshire Unitary Authority
212.911	To receive a report from District Councillor G Shacklock No report as Cllr Brackenbury covered all points
212.912	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Balance of Accounts/Bank Reconciliation approved, to be signed as correct by the Chair.
212.914	To examine and approve the Bank Statements

	Resolved: Bank balance standing at £7561.26 at February 26 th 2021, to be signed as correct by the Chair at a later date			
212.915	To approve and authorise payment of the following invoices			
	Cheque	Payee	Item	Amount
	100115	Inkwell Printing	Newsletter	£55.00
	100116	N A Phillips	Jan/Feb expenses +Feb/Mar ZOOM + Mar expenses to date	£76.61 + March expenses
	100117	N A Phillips	March salary + additional hrs	£831.00
	100118	Achurch PC	Mowing of footpath	£75.00
	100119	N A Phillips	April salary	£169.50
	100120	S Moffat	Grit bin refill	£14.98
	Resolved: all payments authorised. Cheques to be signed by the Chair and the Clerk.			
212.915	To note excess hours worked by the Clerk and to confirm for them			
	Resolved: Hours noted, excess hours to be paid in full in with funds taken from the General reserves if needed.			
212.916	To review the budget for the year ending March 31st 2021 and to resolve what if any to be taken			
	Resolved: To vire funds from budget areas with an excess to cover shortfalls in other areas, to take funds from General Reserves to cover additional hours worked by the Clerk that can't be funded from other budget area in surplus.			
212.917	To note the findings of the bi-annual internal finance checks carried out by Cllr Healey			
	Resolved: Cllr Healey confirmed checks carried out and no issues found. One small clerical error picked up and amended.			
212.918	To approve the Clerk's incremental salary increase for the year commencing 2021/2022			
	Resolved: Approved			
212.919	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.			
	NE/21/00251/FUL + NE/21/00252 extensions and alterations plus conversion of outbuildings at Thorpe Farmhouse, Aldwinckle Road, Thorpe Waterville NN14 3ED			
	Resolved: No objections – Clerk to notify ENC			
212.920	To note planning decisions made by ENC			
	None received			
212.921	To discuss and respond to East Northamptonshire Council's consultation on residential annexes supplementary planning document			
	Due to issues concerning online access to the relevant documents Cllr D Brackenbury joined the meeting to explain some of the points this consultation sought to cover, Cllr D Brackenbury then left the meeting.			
	Resolved: Clerk to send relevant documents to all Cllrs to read through outside of the meeting and then return their thoughts and comments to the Clerk for collating a – a meeting to be called to finalise the response if needed – Clerk to forward			

	response to ENC, Cllrs D Brackenbury and G Shacklock to be copied in..
212.922	<p>To discuss issues concerning Highways/Rights of Way and to resolve what action to be taken.</p> <p>Letter sent to NCC strongly objecting to possible closure and removal of the raised courseway, Clerk has seen an email received by Aldwinckle PC saying that funding sources for repair work are being looked at.</p> <p>Resolved: Clerk to contact NCC for an update.</p> <p>Parking issues at Wigsthorpe.</p> <p>Resolved: Clerk to contact NCC for an update on possible signage</p> <p>Roadside littering along A605, A45 and A14</p> <p>Resolved: Clerk to report via Fix My Street and also to contact ENC</p> <p>20mph trial to take place with expressions of interest from villages if pilot scheme successful</p> <p>Resolved: No action needed at present</p>
212.923	<p>To receive an update on the current situation concerning access to Waterville Lakes and to resolve what action if any to be taken</p> <p>LWTAPC aware that residents are seeking to get the access recognised as a public right of way due to continuing unhampered use for 30+ years.</p> <p>Resolved: Clerk to liaise with Aldwinckle PC and pass on information received.</p>
212.924	<p>To receive an update on progress with resolving the flooding issues at Lilford</p> <p>Cllr Clarke and the Clerk met with the owner of the private access road from the Pilton Road into Lilford who will arrange for the outlets from the dyke to be cleared of debris – no timescale given. Drainage channels appear to have been cleared on the Achurch Road which should in turn guide some surface water away from the Lilford access lane.</p> <p>Resolved: Clerk to email landowner asking for some idea of timescale. Clerk to look up Environment Agency information on watercourse owners responsibilities.</p>
212.925	<p>To receive an update from Lilford residents on progress to install a defibrillator, and to resolve what action if any to be taken.</p> <p>Resolved: £100 grant money from Ward Cllr Shacklock's members empowerment fund held in PC account will be forwarded to the organiser on receipt of a copy of the invoice or purchase order for the cabinet.</p>
212.926	<p>To receive an update on the repairs to the Lilford noticeboard</p> <p>Noticeboard construction delayed due to carpenter working on fire damaged property but work should commence shortly.</p> <p>Resolved: Cllr Moffat to continue to liaise with carpenter.</p>
212.927	<p>To note the results of the annual assets inspection and to resolve what action to be taken</p> <p>Clerk has carried out the inspection and found very little change from last year so just a need of general maintenance.</p> <p>Resolved: Clerk to review replacement valuation of items and amend register as necessary, also to check insurance value with insurers.</p>
212.928	To receive a report from Cllr Clarke on fly-tipping

	<p>Signage erected by ENC but while fly-tipping has decreased in the area of the signage it seems to have just moved on to adjacent areas, Two litter picking sticks also provided which it is hoped in time will be left in BT kiosk at Achurch for public minded resident to use on general roadside littering.</p> <p>Resolved: Clerk to report fly-tipping on A605, Cllr Hopkinson will report tractor tyres and industrial cleaners also abandoned on roadside. All Cllrs encouraged to report any such instances either to the Clerk for passing on or directly via Fix My Street.</p>
212.929	<p>To discuss the state of the roadside at the Wigsthorpe/Clopton junction as requested by Cllr T Wright and to resolve what action if any to take</p> <p>Due to the fencing having fallen down the items stored on land adjacent to the Wigsthorpe/Clopton junction are now highly visible and appear to be growing in numbers. Not only is this unsightly but concerns have been raised by users of the road that some items, particularly the loose fencing, could present a hazard to those passing by. LWTA PC understands that the situation has been reported several times to ENC where it comes under Planning Enforcement.</p> <p>Resolved: Clerk to contact ENC Planning Enforcement Team, Cllr Shacklock to be copied in</p>
212.930	<p>To receive suggestions as to the future use of the Achurch and Wigsthorpe phone boxes</p> <p>Suggestion received for a book exchange at Achurch but no suggestions for Wigsthorpe.</p> <p>Resolved: Cllrs Clarke and Hopkinson to consult further with Achurch residents.</p>
212.931	<p>To receive feedback from Cllr Hopkinson on the JAG meeting of January 28th 2021</p> <p>Update from police with a larger rural policing team now in place. Confusion over role of Police Liaison Representatives with many PCs appointing the same person to both roles</p> <p>Resolved: Cllr Hopkinson to continue to represent LWTA PC.</p>
212.932	<p>To receive feedback from Cllr Healey, Police Liaison Representative</p> <p>Resolved: Initial welcoming email received but nothing else to report</p>
212.933	<p>To receive feedback from Cllr Healey on the N Northamptonshire Rural Forum</p> <p>Only 9 councils attended, fly-tipping appearing to be an area wide problem with attendees asked to map hot-spots. Representatives asked to identify issues relevant to their area. Next meeting in May.</p> <p>Resolved: Cllr Healey to attend next meeting. Cllr Healey to forward written report on meeting to the Clerk for circulation to all Cllrs.</p>
212.934	<p>To consider a request from a resident to ask Wadenhoe Village Hall if Thorpe residents can obtain a free parking permit in line with Lilford cum Wigsthorpe and Achurch residents</p> <p>Cllr Clarke withdrew from discussion on this item due to being a member of the WHA Management Committee.</p> <p>Resolved: Clerk to write to WVH asking if consideration could be given to including Thorpe residents in the scheme.</p>
212.934a	<p>To receive feedback on, and to promote candidacy at the May 2021 elections</p> <p>Resolved: No enquiries from other than existing Cllrs received by the Clerk –</p>

	paperwork will be distributed once received to all candidates. The Clerk requested that any Cllr intending to stand for elections will need to let her know if they wish to obtain their nomination papers from her.
212.935	To thank Councillors for all their work and support as their term of office approaches the end. The Clerk thanked all Cllrs for making her work easier by their efforts and support, and also thanked Cllrs Brackenbury and Shacklock for all they have done, and hoped to see them at the May meeting after the elections.
212.936	To confirm the date and format of the Annual Parish Meeting Resolved: To be held 15 minutes before the Annual parish Council Meeting on May 11th
212.937	Correspondence: 1) CPRE - Northamptonshire Areas of Outstanding Natural Beauty Resolved: Clerk to respond to CPRE expressing possible interest and requesting further information
212.938	To confirm the date of the next meeting as 11th May 2021 Resolved: Date confirmed. Meeting to be held via ZOOM unless situation at time dictates otherwise
212.939	To close the meeting The meeting closed at 09.37 pm.

Signed:

Dated: