

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 13<sup>th</sup> July 2021 at the Village Hall, Barnwell at 7.30pm

**Present:** Councillors J Clarke (Chair), G Hopkinson (Vice Chair), T Wright, M Healey, T Bird

**In attendance:** Mrs N Phillips (Clerk), Cllr G Shacklock, 5 members of public

215.001	<p><b>To receive and approve apologies for absence</b></p> <p>Cllr S Moffat</p>
215.002	<p><b>Public participation session</b></p> <p>Member of public addressed the Council re item 215.018 planning application 00895.</p> <p>Member of public addressed the Council re item 215.018 planning application 008918.</p>
215.003	<p><b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b></p> <p>Cllr J Clarke declared an interest in re item 215.018 planning application 008918. Cllr G Hopkinson whilst not declaring an interest in 215.018 planning application 008918 felt it would not be appropriate to take part in any discussion or resolution.</p>
<p><b>It was resolved to discuss item 215.018 at this point</b></p>	
215.018	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>NE/21/00895/FUL: Demolition of existing garage and construction of a new garage with ancillary residential accommodation above; and new access to highway at Wigsthorpe House Farm Main Street Wigsthorpe PE8 5SE</p> <p><b>Resolved:</b> No objection – Clerk to inform NNC</p> <p>Cllr J Clarke left the meeting while discussion and resolution on the following item took place. Cllr G Hopkinson took no part in the discussion and resolution of this item.</p> <p>NE/21/00818/FUL: Erection of new greenhouse, 2 x pergolas, 2 x brick sheds, WC and shed to land forward of the principal elevation (Part retrospective) at The Dairy Rectory Farm Barns Main Street Achurch PE8 5SL</p> <p><b>Resolved:</b> No objection – Clerk to inform NNC</p> <p>Cllr Clarke returned to the meeting.</p> <p>NE/21/00923/PDU: Change of use of agricultural buildings to flexible commercial use at Brook Farm Buildings Achurch Road Thorpe Waterville NN14 3ED</p> <p><b>Resolved:</b> Lilford Wigsthorpe Thorpe Achurch Parish Council discussed this application when it met on July 13<sup>th</sup> and feels that even with the additional traffic movement information provided this application is all but identical to the previous application (20/01554/PDU) and that the potential risks involved with the access and egress to the site via the A605, but also via the narrow Thorpe/Achurch road have not been sufficiently addressed and therefore the Parish Council has no alternative but to object to this proposed change of use.</p>

	<p>Lilford Wigsthorpe Thorpe Achurch Parish Council would like to draw Planning Officer's attention to Northamptonshire Highways response to application 20/01554/PDU, of 11.12.2020 which states:</p> <p><i>Should the change of use cause any delays due to an increase in vehicles accessing the site, then a right turn lane will be required as it is contrary to NCC policy for an intensification of useage of an existing access on a principal county road to be permitted. The local highway authority actively resists all such applications on the grounds of highway safety, and the likely obstruction to traffic taking place on a principal road whilst a vehicle sits stationary on the carriageway waiting to turn into the site against oncoming traffic. The A605 is a principal county road and carries a considerable volume of traffic throughout the day, and particularly during the two peak periods of the day.</i></p> <p>Councillors feel that despite the change from NCC to Unitary authorities the above conditions are still relevant and should be taken into account when a decision is made on this application.</p> <p>Councillors have no problem with the actual proposed use of the site but cannot support this application in its current form due to the possibility of serious harm being caused to both those exiting and entering the site and to other road users.</p> <p>NE/21/00906/FUL: Construction of a park railing fence 1 meter from the edge of the adopted highway on a grass verge at Hall Farm Main Street Wigsthorpe PE8 5SE</p> <p><b>Resolved:</b> Lilford Wigsthorpe Thorpe Achurch Parish Council discussed this application when it met on July 13<sup>th</sup> and feels that it has no alternative but to object to this application due to its location on what is a single track lane which is used by large agricultural machinery, delivery trucks, utilities vehicles and residents and visitors to the village as well as walkers on the Nene Valley Way. Councillors are concerned that the site plan appears to show the proposed fence passing through the one existing passing place which in itself is insufficient for this access route as it is already known that motorists on occasions have to reverse back onto the B662 if they meet a large vehicle, or, if a smaller vehicle, pull onto the area to be fenced between the passing place and the junction with the B662. Lilford Wigsthorpe Thorpe Achurch Parish Council therefore objects to this application in its present form</p>
	<b>3 members of the public left the meeting at this point</b>
	<b>It was resolved to discuss item 215.019 at this point</b>
<b>215.019</b>	<p><b>To note planning decisions made by ENC</b></p> <p>NE/21/00789/FUL + 00790/LBC: Install new rooflight into existing flat roof at School House Church Lane Achurch – permitted.</p>
	<b>It was resolved to discuss item 215.028 at this point</b>
<b>215.028</b>	<p><b>To resolve the response to the consultation on Barnwell Neighbourhood Plan</b></p> <p><b>Resolved:</b> A response of 'no comments' to be submitted. Cllrs thought it was a useful document for LWTA PC to consider having its own version. Clerk to contact the BWPC consultant to find out further information</p>
	<b>It was resolved to discuss item 215.023 at this point as member of the public expressed an interest in this item</b>
<b>215.023</b>	<p><b>To consider the future use of the Achurch and Wigsthorpe phone boxes</b></p> <p>Member of the public expressed concerns about the angle of lean on the Wigsthorpe box, in addition a resident had asked if it would be possible to repair the door to the Achurch box as it is difficult to open.</p>

	<p>Cllr M Healey spoke about the request to turn the Wigsthorpe box into a mini local museum and book exchange, and Cllr G Hopkinson informed the meeting that Achurch resident's would like to see a defibrillator and book exchange installed in their box.</p> <p><b>Resolved:</b> Clerk to contact painter to put on hold the painting of the boxes until a structural survey and any work can be carried out. Clerk to obtain quotes for survey and work and to circulate to all Cllrs for approval for work to be carried out. Uses of boxes as described above agreed to by all.</p>
	<b>2 x members of public left the meeting at this point</b>
215.004	<p><b>To receive and approve for signature the minutes of the meeting held on Tuesday 11<sup>th</sup> May 2021</b></p> <p><b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting.</p>
215.005	<p><b>To note any matters arising from the minutes not included on this agenda for report only</b></p> <p>Item 213.969 defibrillator now installed</p>
215.006	<p><b>To receive and approve for signature the minutes of the meeting held on Tuesday 8<sup>th</sup> June 2021</b></p> <p><b>Resolved:</b> That the Chair sign the Minutes as a true record of the meeting.</p>
215.007	<p><b>To note any matters arising from the minutes not included on this agenda for report only</b></p> <p>None</p>
215.008	<p><b>In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.</b></p> <p><b>Resolved:</b> All in agreement</p>
215.009	<p><b>To receive a report from any North Northamptonshire Cllr present at this meeting</b></p> <p>Cllr G Shacklock reported that the new authority was up and running and that either himself or Cllrs W or D Brackenbury would try to attend as many Parish Council meetings as possible even if they had to leave before the end to attend another meeting. The three NNC Cllrintended to support Parish Councils wherever possible.</p>
	<b>Cllr G Shacklock left the meeting at this point</b>
215.010	<p><b>To appoint a Cllr to carry out the twice yearly Internal Finance Control checks</b></p> <p><b>Resolved:</b> Cllr M Healey to carry out checks</p>
215.011	<p><b>To appoint a Rural Forum representative</b></p> <p><b>Resolved:</b> Cllr M Healey appointed as Rural Forum Representative</p>
215.012	<p><b>To receive and approve the Balance of Accounts/Bank Reconciliation</b></p> <p><b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved, to be signed as correct by the Chair.</p>
215.013	<p><b>To examine and approve the Bank Statements</b></p> <p><b>Resolved:</b> Bank balance standing at £10153.64 at June 29<sup>th</sup> 2021, to be signed as</p>

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<b>215.014</b>	<p><b>To approve and authorise payment of the following invoices</b></p> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100130</td> <td>N A Phillips</td> <td>July Salary</td> <td>£169.50</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100132</td> <td>N A Phillips</td> <td>August Salary</td> <td>£169.50</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100129</td> <td>N A Phillips</td> <td>May/June expenses</td> <td>£34.76</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>DD1</td> <td>ICO</td> <td>Data Controller Registration</td> <td>£35.00</td> <td>LGA 1972 s 143</td> </tr> <tr> <td>100131</td> <td>NCALC</td> <td>Planning Training</td> <td>£44.00</td> <td>LGA 1972 s 111</td> </tr> </tbody> </table> <p><b>Resolved:</b> all payments authorised. Cheques to be signed by the Chair and Cllr T Bird.</p>	Cheque	Payee	Item	Amount	Power to Pay	100130	N A Phillips	July Salary	£169.50	LGA 1972 s112	100132	N A Phillips	August Salary	£169.50	LGA 1972 s 112	100129	N A Phillips	May/June expenses	£34.76	LGA 1972 s 111	DD1	ICO	Data Controller Registration	£35.00	LGA 1972 s 143	100131	NCALC	Planning Training	£44.00	LGA 1972 s 111
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<b>215.015</b>	<p><b>To review the budget for the current year and to make any amendments necessary</b></p> <p><b>Resolved:</b> All in order with a possible underspend of £222 - no action needed</p>																														
<b>215.016</b>	<p><b>To note hours worked by the Clerk</b></p> <p><b>Resolved:</b> Approximately 22 hours worked in excess of contracted hours to date this year – to be reviewed at the September meeting</p>																														
<b>215.017</b>	<p><b>To note the findings of the bi-monthly Internal Control checks carried out by Cllr Clarke</b></p> <p><b>Resolved:</b> All in order no action needed</p>																														
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<b>215.020</b>	<p><b>To receive a report from the Clerk on Highways/Rights of Way</b></p> <p>Clerk has contacted Highways re ‘passing place’ signage for access from B662 into Wigsthorpe. A works order has been raised for the work to the raised causeway along the Thorpe/Aldwinkle Road but extent of work and start date not as yet known. The subject of the traveller encampment near to Lowick was raised and the Clerk informed the PC that the County Traveller Unit was aware of the issue and working on it. Vision splays being obstructed by vegetation growth was also raised, Clerk advised Cllrs to either report this directly to Highways via Street Doctor or to send photos and location/what3words co-ordinates to herself for forwarding on.</p> <p><b>Resolved:</b> Clerk to make enquiries as to the scope of the proposed work to the raised causeway</p>																														
<b>215.021</b>	<p><b>To receive an update on work to the church lych gate</b></p> <p>Cllr G Hopkinson reported that all materials had been ordered and the gate should be in situ by the end of August</p> <p><b>Resolved:</b> No further action needed</p>																														
<b>215.022</b>	<p><b>To receive an update on the repairs to the Lilford noticeboard</b></p> <p>No report due to Cllr S Moffat’s absence.</p> <p><b>Resolved:</b> Cllr Moffat to continue to liaise with carpenter.</p>																														
<b>215.024</b>	<p><b>To discuss the condition of the Achurch Well head and to resolve what action LWTA PC wishes to take to preserve it for the future.</b></p> <p>The Well Head and its surroundings are in need of remedial work.</p> <p><b>Resolved:</b> Clerk to write in the first instance to Savills in their capacity as land agent for the Merchant Venturers who are land owners pointing out their obligations to maintain this Grade 2 listed structure</p>																														
<b>215.025</b>	<b>To receive feedback from Cllr Hopkinson on the JAG meeting of July 13<sup>th</sup> 2021</b>																														

	<p>Cllr Hopkinson was unable to attend but the Clerk attended and reported back</p> <p><b>Resolved:</b> Cllr Hopkinson to attend next meeting</p>
215.026	<p><b>To receive feedback from Cllr Healey as Police Liaison Representative</b></p> <p>Cllr Healey informed the meeting that some information was now coming through but that there appeared to be teething problems with the NCALC dedicated webpage. Cllr Healey also attended a meeting with the Police and Fire Commissionaire which was interesting</p> <p><b>Resolved:</b> Cllr Healey to feedback information on PLR when available</p>
215.027	<p><b>To receive feedback from Cllr Healey on the Rural Coordination Group meeting of June 28<sup>th</sup> 2021</b></p> <p>Cllr M Healey reported that due to low attendance the meeting was re arranged for July 1<sup>st</sup> when it was decided to try to increase the amount of Town and Parish Councils participating. It was also hoped to have one of the three NNC Councillors in attendance.</p> <p><b>Resolved:</b> Cllr Healey to continue to attend meetings and to feedback relevant information.</p>
215.029	<p><b>Correspondence:</b></p> <p>All circulated and dealt with via the Friday email</p> <p><b>Resolved:</b> No action needed</p>
215.030	<p><b>To confirm the date of the next meeting as 14<sup>th</sup> September 2021</b></p> <p><b>Resolved:</b> Cllr G Hopkinson to check with The Fox as to whether The Upper Room will be available before venue is confirmed</p>
215.031	<p><b>To close the meeting</b></p> <p>The meeting closed at 09.10 pm.</p>

Signed:

Dated: