

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 14th September 2021 at Wadenhoe Village Hall at 7.30pm

Present: Councillors J Clarke (Chair), M Healey, T Bird , S Moffat

In attendance: Mrs N Phillips (Clerk), Cllr D Brackenbury

	The meeting took place at Wadenhoe Village Hall and not at The Fox at Thorpe Waterville as stated on the Agenda after the original venue was not available. The meeting started at 7.45 to allow for the late arrival of Cllr T Bird and Cllr S Moffat
216.032	To receive and approve apologies for absence Cllr G Hopkinson, Cllr T Wright, NCC Cllr G Shacklock, NNC Cllr W Brackenbury
216.033	Public participation session None
216.034	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None
216.035	To receive and approve for signature the minutes of the meeting held on Tuesday 13th July 2021 Resolved: That the Chair sign the Minutes as a true record of the meeting.
216.036	To note any matters arising from the minutes not included on this agenda for report only Planning application NE/21/00906/FUL: Construction of a park railing fence 1 meter from the edge of the adopted highway on a grass verge at Hall Farm Main Street Wigsthorpe PE8 5SE to go before the full planning committee. Cllr Healey will make local residents aware of their rights to attend the Committee hearing to make representation.
216.037	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. Resolved: All in agreement
216.038	To receive a report from any North Northamptonshire Cllr present at this meeting Postponed to allow arrival of Cllr D Brackenbury
216.039	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Balance of Accounts/Bank Reconciliation approved, and signed as correct by the Chair.
216.040	To examine and approve the Bank Statements Resolved: Bank balance standing at £9706.88 at August 27 th 2021, approved and signed as correct by the Chair

216.041	To approve and authorise payment of the following invoices			
	Cheque	Payee	Item	Amount
	100134	N A Phillips	July + August expenses Work to Wigsthorpe BT kiosk	£55.35
	100135	Barnwell Village Hall	Room Hire July meeting	£24.00
	100136	T Bird	Reimbursement for replacement glass for Thorpe noticeboard	£23.50
	100137	N A Phillips	September Salary	£169.50
	100138	N A Phillips	October Salary	£169.50
	Resolved: Payments authorised. Cheques signed by the Chair and Cllr Moffat.			
216.042	To review the budget for the current year and to make any amendments necessary			
	Resolved: All in order with a possible underspend of £222 - no action needed			
216.043	To note hours worked by the Clerk			
	Resolved: 17 hours worked in excess of contracted hours at end of August – Clerk to be paid for excess hours owing.			
216.044	To note the findings of the half yearly Internal Finance checks carried out by Cllr Healey			
	Resolved: Postponed until November meeting			
216.045	To note the findings of the bi-monthly Internal Control checks carried out by Cllr Bird			
	Resolved: All in order no action needed			
216.046	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.			
	None			
216.047	To note planning decisions made by ENC			
	20/01460/FUL + 20/01461/LBC: Conversion of curtilage listed stables to allow for ancillary habitable accommodation, extension of existing curtilage listed outbuilding to garage/carport at Thorpe farmhouse, Aldwinkle Road Thorpe Waterville NN14 3ED - permitted			
	NE/21/00733/FUL: Retrospective planning application for detached garage/home office/games room to allow for the change of use to dwelling/ office /outside store /games room at Lock House Pilton Road Lilford PE8 5SG – refused			
	NE/21/00818/FUL: Erection of new greenhouse, 2 x pergolas, 2 x brick sheds, a WC and shed to land forward of the principal elevation (Part retrospective) at The Dairy Rectory Farm Barns Main Street Achurch PE8 5SL - permitted			
	NE/21/00895/FUL: Demolition of existing garage and construction of a new garage with ancillary residential accommodation above; and new access to highway at Wigsthorpe House Farm Main Street Wigsthorpe PE8 5SE - permitted			
216.048	To receive a report from Cllr Clarke on the outcome of an interparish meeting on a co-ordinated response to planning applications that have the potential to affect a wider area than the parish where the application is for.			
	Cllr Clarke explained the background to the meeting which had been requested by the Chair of PWS D Parish Council as a result of application NE/21/00923/PDU: Change of use of agricultural buildings to flexible commercial use at Brook Farm Buildings Achurch Road Thorpe Waterville.			

	Resolved: All present in favour of working together where a planning application had the potential to affect the wider area.
216.049	<p>To discuss any issues concerning Highways/Rights of Way</p> <p>Clerk has contacted Highways re 'passing place' signage for access from B662 into Wigsthorpe and the Thorpe/Aldwincle raised causeway but received no new information as yet. Cllr Clarke reported the damaged 'kiss gate' on the footpath at Achurch via Street Doctor</p> <p>Resolved: Clerk to continue to make enquiries as to the scope of the proposed work to the raised causeway. Clerk to report overgrown vegetation, obscuring signage, along the length of the A605 from Thrapston to Elton to Street Doctor.</p>
216.050	<p>To receive an update on the replacement Lilford noticeboard</p> <p>Clerk has contacted the carpenter who hopes to carry out the work over the next couple of months.</p> <p>Resolved: No action needed at present. To review towards the end of the year.</p>
216.051	<p>To discuss the work needed on the Achurch and Wigsthorpe phone boxes and to resolve what action to take.</p> <p>Survey carried out on the Wigsthorpe box which indicated that either it should be levelled up or the door permanently closed and the box put out of use.</p> <p>Resolved: Clerk to arrange for work to be carried out to level box up.</p>
	Meeting disrupted by a power failure but resumed by torch light until power returned
216.052	<p>To receive a report on remedial work on the Achurch Well head and to resolve what further action LWTA PC wishes to take to preserve it for the future.</p> <p>The Land Agent has agreed to visit and see for themselves what work is needed but no information as to the result of that visit has been forwarded to the PC</p> <p>Resolved: Clerk to contact the Land Agent for a progress report</p>
216.053	<p>To receive feedback from Cllr Healey as Police Liaison and JAG Representative</p> <p>Cllr Hopkinson is the JAG rep and not Cllr Healey. Nothing to report on JAG or PLR at present.</p> <p>Resolved: Cllr Healey to feedback information on PLR when available</p>
	Cllr D Brackenbury joined the meeting at 08.25pm and was invited to give his report
216.038	<p>To receive a report from any North Northamptonshire Cllr present at this meeting</p> <p>Update on the work of NNC and its aims. Cllrs urged to participate in the Scrutiny Committee consultation. Questions from Cllrs – Titchmarsh Glebe Land and other potential planning application, upgrade to A605.</p>
216.054	<p>To receive feedback from Cllr Healey on the Rural Coordination Group</p> <p>Nothing to report</p> <p>Resolved: No action needed</p>
216.055	<p>To discuss and note this Parish Council's response to the issues of climate change and biodiversity loss, and to resolve what actions, if any, to be taken</p> <p>Due to being a small PC with no property or equipment there is little opportunity to make big changes but thought to be given to this matter with further discussion at the November meeting.</p> <p>Resolved: Clerk to produce a draft Environment Policy to be circulated with the</p>

	view to adopting it at the November meeting.
216.056	<p>To give consideration to marking The Queen's Jubilee in June 2022</p> <p>Thought to be given to this matter with further discussion at the November meeting. Clerk to attempt to ascertain ownership of the land where the Thorpe village sign is situated as it may be possible to register it as a green space and mark the Jubilee in this manner</p> <p>Resolved: Clerk to research land ownership.</p>
216.057	<p>Correspondence:</p> <p>All circulated and dealt with via the Friday email</p> <p>Resolved: No action needed</p>
216.058	<p>To confirm the date of the next meeting as 9th November 2021</p> <p>Resolved: Date confirmed as 09.11.2021 with a start time of 07.30pm – venue to be confirmed, Clerk to research possible venues.</p>
216.059	<p>To close the meeting</p> <p>The meeting closed at 09.05 pm.</p>

Signed:

Dated: