

# LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

## Minutes of the Meeting held on Tuesday 9<sup>th</sup> November 2021 at Barnwell Village Hall at 7.30pm

**Present:** Councillors J Clarke (Chair), M Healey, T Bird, S Moffat, G Hopkinson, T Wright

**In attendance:** Mrs N Phillips (Clerk), Cllr D Brackenbury

	<b>Cllr Hopkinson chaired the meeting in place of Cllr Clarke. Cllrs Clarke, Bird and Wright arrived at 7.40pm</b>
<b>217.060</b>	<b>To receive and approve apologies for absence</b> Cllrs Clarke and Bird submitted apologies as they would be arriving late. NNC Cllr G Shacklock sent his apologies as unable to attend, NCC Cllr W Brackenbury submitted apologies as she would be arriving late.
<b>217.061</b>	<b>Public participation session</b> None
<b>217.062</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> Cllr Hopkinson item 217.070
<b>217.063</b>	<b>To receive and approve for signature the minutes of the meeting held on Tuesday 14<sup>th</sup> September 2021</b> <b>Resolved:</b> That Cllr Hopkinson sign the Minutes as a true record of the meeting.
<b>217.064</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None
<b>217.065</b>	<b>In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.</b> <b>Resolved:</b> All in agreement
<b>217.066</b>	<b>To receive a report from any North Northamptonshire Cllr present at this meeting</b> Postponed due to late arrival of Cllr Brackenbury
<b>217.067</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> Balance of Accounts/Bank Reconciliation approved, and signed as correct Cllr Hopkinson.
<b>217.068</b>	<b>To examine and approve the Bank Statements</b> <b>Resolved:</b> Bank balance standing at £9458.53 at October 29 <sup>th</sup> 2021, approved and signed as correct by Cllr Hopkinson
<b>217.069</b>	<b>To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the</b>

	expenditure: 1 x poppy wreath at a cost of £25.00. <b>Resolved:</b> All in favour																																								
<b>217.070</b>	To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: a quantity of bulbs to be planter around the Achurch Well Head, cost to be confirmed. <b>Resolved:</b> All in favour of granting £177.70 to residents to plant bulbs and create planters to better improve the appearance of the hamlet of Achurch.																																								
<b>217.071</b>	<b>To approve and authorise payment of the following invoices</b> <table border="1"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100139</td> <td>N A Phillips</td> <td>Sept 10 addition hours</td> <td>£113.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100140</td> <td>N A Phillips</td> <td>September Expenses</td> <td>£22.39</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100141</td> <td>RBL</td> <td>Poppy Wreath</td> <td>£25.00</td> <td>LGA 1972 s 137</td> </tr> <tr> <td>100140</td> <td>N A Phillips</td> <td>October Expenses</td> <td>£9.75</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100142</td> <td>N A Phillips</td> <td>November Salary</td> <td>£169.50</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100143</td> <td>N A Phillips</td> <td>December Salary</td> <td>£169.50</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100144</td> <td>A Tee</td> <td>Bulbs and compost</td> <td>£177.70</td> <td>LGA 1972 s 137</td> </tr> </tbody> </table> <b>Resolved:</b> Payments authorised. Cheques signed by the Cllrs Clarke and Moffat.	Cheque	Payee	Item	Amount	Power to Pay	100139	N A Phillips	Sept 10 addition hours	£113.00	LGA 1972 s 112	100140	N A Phillips	September Expenses	£22.39	LGA 1972 s 111	100141	RBL	Poppy Wreath	£25.00	LGA 1972 s 137	100140	N A Phillips	October Expenses	£9.75	LGA 1972 s 111	100142	N A Phillips	November Salary	£169.50	LGA 1972 s112	100143	N A Phillips	December Salary	£169.50	LGA 1972 s 112	100144	A Tee	Bulbs and compost	£177.70	LGA 1972 s 137
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<b>217.072</b>	<b>To review the budget for the current year and to make any amendments necessary</b> <b>Resolved:</b> All in order with a possible underspend of £222 - no action needed																																								
<b>217.073</b>	<b>To note hours worked by the Clerk, and to note the Clerk's staff appraisal</b> <b>Resolved:</b> Hours worked back in line with those contracted for due to additional hours being paid. Staff appraisal to take place via ZOOM on November 11 <sup>th</sup> .																																								
<b>217.074</b>	<b>To note the findings of the half yearly Internal Finance checks carried out by Cllr Healey</b> <b>Resolved:</b> Checks carried out and all found to be in order																																								
<b>217.075</b>	<b>To set the budget for the year 2022/2023</b> <b>Resolved:</b> Budget to be finalised after Staff Appraisal has taken place																																								
<b>217.076</b>	<b>To set the precept for the year 2022/2023</b> <b>Resolved:</b> Precept to be finalised after Staff Appraisal has taken place																																								
<b>217.077</b>	<b>To note the findings of the bi-monthly Internal Control checks carried out by Cllr Moffat</b> <b>Resolved:</b> All in order no action needed																																								
<b>217.078</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b> None																																								
<b>217.079</b>	<b>To note planning decisions made by ENC</b> NE/21/00906/FUL: Construction of a park railing fence 1 meter from the edge of the adopted highway on a grass verge at Hall Farm Main Street Wigsthorpe PE8 5SE – permitted NE/21/00923/PDU: Change of use of agricultural buildings to flexible commercial use at Brook Farm Buildings Achurch Road Thorpe Waterville. - declined																																								
<b>217.080</b>	<b>To discuss any issues concerning Highways/Rights of Way</b>																																								

	<p>Thorpe/Aldwincle raised causeway work in the pipeline but no timescale given. Cllr Healey experiencing some problems with using Fix My Street. Some limited access now available at Waterville Lakes. Concerns raised by Cllr Wright that the weight limit signs over the bridges at Thorpe do not give sufficient notice for vehicles to find another route</p> <p><b>Resolved:</b> Clerk to contact County Highways asking for the work to be carried out before the winter as this is when the road is most likely to flood the causeway to be most needed. Cllr Wright to provide Clerk with a proposal for possible relocation of weight limit signs for forwarding on to County Highways.</p>
217.081	<p><b>To receive an update on the replacement Lilford noticeboard</b></p> <p>Clerk has again contacted the carpenter but received no reply.</p> <p><b>Resolved:</b> Cllr Moffat to contact carpenter asking for a definite date for work to be carried out as the existing noticeboard is no longer fit for purpose.</p>
217.082	<p><b>To receive an update on the Achurch and Wigsthorpe phone boxes and to resolve what action to take.</b></p> <p>Work to Wigsthorpe box due to be undertaken as soon as the electrician is available. Painter contacted to discuss time scale for painting – confirmation that no change to the quote is needed.</p> <p><b>Resolved:</b> Clerk to continue to liaise with both contractors</p>
217.083	<p><b>To receive a report on progress of remedial work on the Achurch Well head and to resolve what further action LWTA PC wishes to take to preserve it for the future.</b></p> <p>Report received with some minor works planned. Cllr Clarke has requested consideration be given to carry further work to the wider area</p> <p><b>Resolved:</b> Cllr Clarke to continue to liaise with the Land Agent.</p>
217.084	<p><b>To resolve to appoint Flood Wardens and to participate in the Path Finder flood protection scheme</b></p> <p><b>Resolved:</b> As no one has come forward to act as Flood Warden it was resolved to take this no further. Clerk to notify Path Finder team of this decision.</p>
217.085	<p><b>To receive feedback from Cllr Hopkinson as JAG Representative</b></p> <p>Clerk attended the meeting in Cllr Hopkinson's absence – report circulated prior to this meeting</p> <p><b>Resolved:</b> Cllr Hopkinson to attend next meeting if available – residents to be encouraged to complete police local priorities survey</p>
217.086	<p><b>To receive feedback from Cllr Healey as Police Liaison Representative</b></p> <p>Cllr Healey update the meeting with what information she had.</p> <p><b>Resolved:</b> Cllr Healey to continue to feedback information on PLR when available</p>
217.087	<p><b>To receive feedback from Cllr Healey on the Rural Coordination Group</b></p> <p>Nothing to report</p> <p><b>Resolved:</b> No action needed</p>
217.088	<p><b>To discuss and note this Parish Council's response to the issues of climate change and biodiversity loss, and to resolve what actions, if any, to be taken</b></p> <p><b>Resolved:</b> To adopt an Environment Policy as the first stage and use this as guidance as to what other steps to take.</p>
217.089	<p><b>To approve and adopt the Environment Policy</b></p> <p><b>Resolved:</b> Environment Policy approved and adopted, signed by Cllr Clarke.</p>

217.090	<p><b>To discuss plans marking The Queen’s Jubilee in June 2022</b></p> <p><b>Resolved:</b> Cllrs to consult with residents about what sort of event they would like and support. Clerk to put item on the website inviting comments.</p>
217.091	<p><b>To resolve to meet at Barnwell Village Hall for future Parish Council meetings</b></p> <p><b>Resolved:</b> To meet at Barnwell Village Hall until such a time as a suitable public venue can be found at Thorpe.</p>
217.092	<p><b>To appoint a representative, and a deputy representative to the North Northants Strategic Town &amp; Parish Forum</b></p> <p><b>Resolved:</b> To appoint Cllr Clarke as NST&amp;P Forum representative with Cllr Hopkinson as deputy</p>
217.093	<p><b>Correspondence:</b></p> <p>Operation London Bridge – survey completed  Offer of a new bench – Clerk to contact donors to accept subject to a suitable location being found  STAUNCH – Clerk to respond confirming the Council’s support</p> <p><b>Resolved:</b> To be actioned as above</p>
217.066	<p><b>To receive a report from any North Northamptonshire Cllr present at this meeting</b></p> <p>Cllr Brackenbury updated the Council with the latest news from NCC and was also able to give some information on the possible warehouse development at Thrapston/Titchmarsh.  NNC are holding an online Climate Change Conference on November 16<sup>th</sup>.</p>
217.094	<p><b>To confirm the date of the next meeting as 11<sup>th</sup> January 2022</b></p> <p><b>Resolved:</b> Date confirmed as 11.01.2022</p>
217.095	<p><b>To close the meeting</b></p> <p>The meeting closed at 21.22 pm.</p>

Signed:

Dated: