

LILFORD CUM WIGSTHORPE THORPE ACHURCH PARISH COUNCIL

Minutes of the Meeting held on Tuesday 12th July 2022 at Barnwell Village Hall at 7.30pm

Present: Councillors J Clarke (Chair), G Hopkinson, S Moffat, M Healey

In attendance: Mrs N Phillips (Clerk)

224.225	To receive and approve apologies for absence None																																													
224.226	Public participation session None																																													
224.227	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None																																													
224.228	Election of the Vice Chair Resolved: That Cllr Hopkinson be elected as Vice Chair																																													
224.229	To receive and approve for signature the minutes of the meeting held on Tuesday 10th May 2022 Resolved: That the Chair sign the Minutes as a true record of the meeting.																																													
224.230	To note any matters arising from the minutes not included on this agenda for report only None																																													
224.231	To receive and approve for signature the minutes of the meeting held on Monday 4th July 2022 Resolved: That the Chair sign the Minutes as a true record of the meeting.																																													
224.232	To note any matters arising from the minutes not included on this agenda for report only None																																													
224.233	To receive a report from North Northamptonshire Councillors None																																													
224.234	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: Balance of Accounts/Bank Reconciliation approved - signed as correct by the Chair.																																													
224.235	To examine and approve the Bank Statements Resolved: Bank balance standing at £10118.22 at June 29th 2022 - signed as correct by the Chair																																													
224.236	To approve and authorise payment of the following invoices <table border="1" data-bbox="300 1765 1481 2056"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100173</td> <td>N A Phillips</td> <td>May Expenses</td> <td>£27.30</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>BAC1</td> <td>N A Phillips</td> <td>Test payment via online banking</td> <td>£1.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>BAC3</td> <td>M Draper</td> <td>Work to Achurch + Wigsthorpe phone boxes</td> <td>£510.00</td> <td>PCA 1957 s 1</td> </tr> <tr> <td>DD1</td> <td>ICO</td> <td>Data Controller Registration</td> <td>£35.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100174</td> <td>N A Phillips</td> <td>July Salary</td> <td>£239.74</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100173</td> <td>N A Phillips</td> <td>June Expenses</td> <td>£12.33</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100175</td> <td>N A Phillips</td> <td>August Salary</td> <td>£239.74</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>BAC4</td> <td>N A Phillips</td> <td>Reimbursement for Microsoft Office</td> <td>£19.99</td> <td>LGA 1972 s 111</td> </tr> </tbody> </table>	Cheque	Payee	Item	Amount	Power to Pay	100173	N A Phillips	May Expenses	£27.30	LGA 1972 s 111	BAC1	N A Phillips	Test payment via online banking	£1.00	LGA 1972 s 111	BAC3	M Draper	Work to Achurch + Wigsthorpe phone boxes	£510.00	PCA 1957 s 1	DD1	ICO	Data Controller Registration	£35.00	LGA 1972 s 111	100174	N A Phillips	July Salary	£239.74	LGA 1972 s 112	100173	N A Phillips	June Expenses	£12.33	LGA 1972 s 111	100175	N A Phillips	August Salary	£239.74	LGA 1972 s 112	BAC4	N A Phillips	Reimbursement for Microsoft Office	£19.99	LGA 1972 s 111
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	Resolved: all payments authorised. Cheques to be signed by Cllrs Clarke and Moffat.
224.237	To note the arrangements to make payments by bank transfer Resolved: Clerk to set up payment with additional signature/authorisation to be made by either Cllr Clarke, Cllr Moffat, Cllr Bird or whoever is a signatory to the bank account
224.238	To receive a budget review from the Clerk Resolved: Virements to be made from budget pots with excess funds to cover shortfalls in other areas.
224.239	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. Resolved: No applications therefore no action needed
224.240	To note planning decisions made by ENC NE/22/00562/LBC - Well Open Spaces Area, Main Street, Achurch, PE8 5SL – approved NE/22/00628/FUL and NE/22/00629/LBC - Replace existing single-glazed C20 timber windows with Bronze Casement windows with slim Heritage Sealed Units and replace C21 timber doors to extension with Bronze Casement doors to match. School House, Church Lane, Achurch, Peterborough, PE8 5SL - approved
224.241	To receive an update to work to the benches and noticeboards Resolved: Work to start in the next few weeks
224.242	To receive an update on the Achurch and Wigsthorpe phone boxes Repainting finished. Resolved: Cllr Healey to arrange with volunteer for setting up of information centre in Wigsthorpe box. Cllr Hopkinson to liaise with volunteer at Achurch to raise funds for a defibrillator and installation of small book and seed share/exchange. Clerk to forward NNC Member's Empowerment Fund application forms to Cllr Hopkinson
224.243	To receive a progress report on remedial work to the Achurch Wellhead LBC consent given. Resolved: Cllr Clarke to continue to liaise with land agent
224.244	To receive feedback from Cllr Hopkinson as JAG representative Resolved: Nothing to report
224.245	To receive feedback from Cllr Healey as Police Liaison representative Resolved: Nothing to report
224.246	To finalise the content of the newsletter to update residents on the PC's work Resolved: Deadline set for September 13th
224.247	To discuss any matters concerning Highways/Rights of Way and to resolve what action to be taken. Resolved: Nothing to report
224.248	To receive an update on the Achurch Dew Pond and to resolve what action if any to be taken County Conservation officer unable to help, no reply received from Savills on behalf of the land owner

	Resolved: Clerk to contact land agent for a third time.
224.249	To receive an update on the request for traffic calming measures at Achurch and Thorpe Due to change of contractor at County a quote for work will not be available to the Autumn. Resolved: Clerk to follow up later in the year.
224.250	To consider membership of the Rural Villages Services Group at an annual membership cost of £70.00 Resolved: Not to join
224.251	To receive an update from Cllr J Clarke on discussions around obtaining AONB status for the Nene Valley Group established to promote the Upper Nene Valley as an area of outstanding natural beauty Resolved: Cllr Clarke to continue to represent LWTA PC at these discussions
224.252	Correspondence: CPRE – newsletter and membership pack Ann Robson Trust support line – information to go on the noticeboards Resolved: No other action
224.253	To confirm the date of the next meeting as 13th September 2022 Resolved: Date confirmed.
224.254	To close the meeting The meeting closed at 8.03 pm.

Signed:

Dated: